APPROVED

Wonderful College Prep Academy

Minutes

December 19 Board of Directors Meeting

Date and Time
Monday December 19, 2022 at 5:30 PM

Location
Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
A. Lomeli (remote), E. Unruh (remote), K. Tomono (remote), M. Avilez (remote), S. Mohamed (remote), V. Reynolds (remote)

Directors Absent
None

Directors who arrived after the meeting opened
K. Tomono

Guests Present
A. Bresson (remote), A. Martinez (remote), B. Toomey (remote), D. Felix, Delia Felix (remote), E. Hernandez (remote), E. Soto (remote), G. Gunasekera (remote), L. Sanchez (remote), M. Morillo (remote)

I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Monday Dec 19, 2022 at 5:32 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made during this board meeting.

II. Consent Agenda

A. Action Item: Approval of Resolution No. 2022/23-07 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

V. Reynolds made a motion to approve Consent Agenda Items II A-F as presented in one motion.
S. Mohamed seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Absent
E. Unruh	Abstain
A. Lomeli	Aye
S. Mohamed	Aye
M. Avilez	Aye
V. Reynolds	Aye

K. Tomono arrived at 5:37 PM.

B. Action Item: Review and Approval of Minutes of Special Meeting of the Board of Directors of October 21, 2022

V. Reynolds made a motion to approve the minutes from Special Meeting of the Board of Directors on 10-21-22.
S. Mohamed seconded the motion.
Consent Agenda Items II A-F were presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Aye
V. Reynolds	Aye
A. Lomeli	Aye
S. Mohamed	Aye
K. Tomono	Aye

C. Action Item: Review and Approval of Minutes of Rescheduled Regular Board Meeting of October 21, 2022

V. Reynolds made a motion to approve the minutes from WCPA October Board of Directors Meeting - Rescheduled on 10-21-22.
S. Mohamed seconded the motion.
Consent Agenda Items II A-F were presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Aye
M. Avilez	Aye
S. Mohamed	Aye
K. Tomono	Aye
A. Lomeli	Aye

D. Action Item: Review and Approval of Minutes of Regular Board Meeting of November 25, 2022

V. Reynolds made a motion to approve the minutes from Meeting of the Board of Directors on 11-28-22.
S. Mohamed seconded the motion.
Consent Agenda Items II A-F were presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
A. Lomeli	Aye
V. Reynolds	Aye
K. Tomono	Aye
S. Mohamed	Aye
E. Unruh	Aye

E. Action Item: Ratification of Delano July - October 2022 Vendor Payments

V. Reynolds made a motion to approve Consent Agenda Items II A-F as presented in one motion.
S. Mohamed seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
A. Lomeli	Aye
V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Aye
S. Mohamed	Aye

F. Action Item: Ratification of Lost Hills July - October 2022 Vendor Payments

V. Reynolds made a motion to approve Consent Agenda Items II A-F as presented in one motion.
S. Mohamed seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Aye
A. Lomeli	Aye
K. Tomono	Aye
S. Mohamed	Aye
V. Reynolds	Aye

G. Information Item: Resignation of Danielle Criona as Board Member effective December 2, 2022

III. Regular Agenda - Finance & Operations

A. Approval of Revised 2022-23 Budget - Delano

E. Unruh made a motion to approve revised 2022-23 budget for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Bill Toomey, Chief Business Officer, presented the 2022-23 revised budget for the Delano campus.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
A. Lomeli	Aye
V. Reynolds	Aye
K. Tomono	Aye
M. Avilez	Aye

B. Approval of Revised 2022-23 Budget - Lost Hills

M. Avilez made a motion to approve revised 2022-23 budget for Wonderful College Prep Academy – Lost Hills.
A. Lomeli seconded the motion.
Bill Toomey, Chief Business Officer, presented the 2022-23 revised budget for the Lost Hills campus.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
A. Lomeli	Aye
V. Reynolds	Aye

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
K. Tomono	Aye

C. Information Item: Monthly Business Report - Delano

Bill Toomey presented the updated monthly business report for the Delano campus.

D. Information Item: Monthly Business Report - Lost Hills

Bill Toomey presented the updated monthly business report for the Lost Hills campus.

E. Action Item: Appointment of Audit Committee Members for 2022-2023 Audit

M. Avilez made a motion to approve Board Members Ernie Unruh and Valerie Reynolds to the Audit Committee for the 2022-2023 Audit.
S. Mohamed seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
E. Unruh	Aye
A. Lomeli	Aye
K. Tomono	Aye
M. Avilez	Aye
V. Reynolds	Aye

Board Chair Mohamed asked the board for any volunteers to participate in next year's audit committee meeting. Both Mr. Unruh and Ms. Reynolds volunteered to serve in the Audit Committee.

F. Action Item: Authorization to Issue Credit Cards

E. Unruh made a motion to approve a credit card to Delia Felix and Daniel Santana for use in WCPA-approved business.
V. Reynolds seconded the motion.
Mr. Toomey presented the request to issue credit cards for Ms. Felix and Mr. Santana to use in one the job-related expenses.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Aye
A. Lomeli	Aye
V. Reynolds	Aye
S. Mohamed	Aye
E. Unruh	Aye

IV. Regular Agenda - Policies & Compliance

A. Action Item: Approval of 2023-24 Enrollment Targets - Delano

K. Tomono made a motion to approve the 2023-24 Enrollment Targets for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Superintendent Martinez presented the 2023-24 enrollment targets for the Delano campus. WCPA sets enrollment targets based on budget, staff, programmatic and physical space/classroom constraints.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
S. Mohamed	Aye
K. Tomono	Aye
M. Avilez	Aye
A. Lomeli	Aye
E. Unruh	Aye

B. Action Item: Approval of 2023-24 Enrollment Targets - Lost Hills

M. Avilez made a motion to approve the 2023-24 Enrollment Targets for Wonderful College Prep Academy - Lost Hills.
A. Lomeli seconded the motion.
Superintendent Martinez presented the 2023-24 enrollment targets for the Lost Hills campus. WCPA sets enrollment targets based on budget, staff, programmatic and physical space/classroom constraints.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
V. Reynolds	Aye
A. Lomeli	Aye
K. Tomono	Aye
S. Mohamed	Aye
M. Avilez	Aye

C. Action Item: Approval of Updated ESSER III Safe Return to In-Person Instruction Plan - Delano

E. Unruh made a motion to approval of Updated ESSER III Safe Return to In-Person Instruction Plan for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Superintendent Martinez presented the updated ESSER III plan for the Delano campus. All schools that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, are required to develop a plan for the Safe Return to In-Person Instruction and Continuity of Services. WCPA has reviewed the plan and no substantive changes were made.

The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
S. Mohamed	Aye
E. Unruh	Aye
V. Reynolds	Aye
A. Lomeli	Aye
K. Tomono	Aye

D. Action Item: Approval of Updated ESSER III Safe Return to In-Person Instruction Plan - Lost Hills

V. Reynolds made a motion to approve Updated ESSER III Safe Return to In-Person Instruction Plan for Wonderful College Prep Academy - Lost Hills.
K. Tomono seconded the motion.
Superintendent Martinez presented the updated ESSER III plan for the Lost Hills campus. All schools that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, are required to develop a plan for the Safe Return to In-Person Instruction and Continuity of Services. WCPA has reviewed the plan and no substantive changes were made.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
K. Tomono	Aye
A. Lomeli	Aye
E. Unruh	Aye
V. Reynolds	Aye
S. Mohamed	Aye

E. Approval of Updated Title IX Sexual Harassment Policy for Delano

V. Reynolds made a motion to approve updated Title IX Sexual Harassment Policy for Wonderful College Prep Academy (Delano).
K. Tomono seconded the motion.
Superintendent Martinez presented the updated Title IX Sexual Harassment Policy. The updated policy to incorporates legal changes and ensure they reflect current practice. This plan includes the following significant changes in alignment with current legal requirements: Title IX Personnel and Identified Roles and the inclusion of clearly stated timelines to address submitted Title IX Sexual Harassment complaints.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Aye
S. Mohamed	Aye
E. Unruh	Aye

Roll Call

A. Lomeli	Aye
V. Reynolds	Aye

F. Approval of Updated Title IX Sexual Harassment Policy for Lost Hills

E. Unruh made a motion to approve updated Title IX Sexual Harassment Policy for Wonderful College Prep Academy - Lost Hills.
M. Avilez seconded the motion.
Superintendent Martinez presented the updated Title IX Sexual Harassment Policy for the Lost Hills campus. The updated policy to incorporates legal changes and ensure they reflect current practice. This plan includes the following significant changes in alignment with current legal requirements: Title IX Personnel and Identified Roles and the inclusion of clearly stated timelines to address submitted Title IX Sexual Harassment complaints.
The board **VOTED** to approve the motion.

Roll Call

A. Lomeli	Aye
M. Avilez	Aye
V. Reynolds	Aye
K. Tomono	Aye
S. Mohamed	Aye
E. Unruh	Aye

G. Approval of Math Placement Policy for Delano

V. Reynolds made a motion to approve the Math Placement Policy for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Superintendent Martinez presented the Math Placement Policy for the Delano campus. This policy will ensure that all students entering the ninth (9th) grade will receive a fair, objective, and transparent mathematics placement for all students. WCPA Principals will work with teachers, counselors, and other school leaders to ensure students are placed in a mathematics course in compliance with applicable law. WCPA staff will annually review student data related to placement and advancement to ensure equity and appropriate placement.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Aye
M. Avilez	Aye
E. Unruh	Aye
V. Reynolds	Aye
A. Lomeli	Aye

H. Approval of Math Placement Policy for Lost Hills

M. Avilez made a motion to approval of Math Placement Policy for Wonderful College Prep Academy - Lost Hills.
A. Lomeli seconded the motion.
Superintendent Martinez presented the Math Placement Policy for the Lost Hills campus. This policy will ensure that all students entering the ninth (9th) grade will receive a fair, objective, and transparent mathematics placement for all students. WCPA Principals will work with teachers, counselors, and other school leaders to ensure students are placed in a mathematics course in compliance with applicable law. WCPA staff will annually review student data related to placement and advancement to ensure equity and appropriate placement.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
M. Avilez	Aye
V. Reynolds	Aye
S. Mohamed	Aye
A. Lomeli	Aye

I. Action Item: Approval of Resolution No. 2022/23-08 Approving Eighth Amended and Restated Bylaws

E. Unruh made a motion to approve Resolution No. 2022/23-08 Approving the Eighth Amended and Restated Bylaws for Wonderful College Prep Academy.
S. Mohamed seconded the motion.
Superintendent Martinez presented the revised Bylaws and resolution for Wonderful College Prep Academy. WCPA amended its bylaws to remove all of the remaining rights of the Foundation, to reflect that all rights will be vested in the Board of Directors. The approved Eighth Amended and Restated Bylaws will be sent to the Kern County Superintendent of Schools.

Board Member Unruh asked that WCPA Leadership with Kern County Superintendent of Schools to ensure this update is in compliance with the approved Charter petitions.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
M. Avilez	Aye
V. Reynolds	Aye
K. Tomono	Aye
A. Lomeli	Aye

Board Member Lomeli stated that she would need to recuse from Closed Session Agenda Items V.(A) through (B). Her spouse is an employee of Wonderful Orchards, a company under The Wonderful Company and associated with Educational Leading LLC

and a party to the lease agreements. She did not participate in the agreements in anyway.

Board Member Mohamed stated that he would need to recuse from Closed Session Agenda Items V.(A) through (B). He is an employee of The Wonderful Company which is a company associated with Educational Leasing LLC and a party to the lease agreements. He did not participate in the agreements in anyway.

Board Member Ernie Unruh served as Chair Pro-Tem for Closed Session Agenda Item V. (A) through (B).
V. Reynolds made a motion to move to Closed Session.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Lomeli	Abstain
M. Avilez	Aye
K. Tomono	Aye
V. Reynolds	Aye
S. Mohamed	Abstain
E. Unruh	Aye

The Board of Directors moved to Closed Session at 6:24pm and were joined by Superintendent Ana Martinez and Bill Toomey, Chief Business Officer.

Board Chair Mohamed and Board Member Lomeli remained in Open Session.

V. Closed Session

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215; Agency Negotiator: Chief Business Officer, Bill Toomey; Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249; Agency Negotiator: Chief Business Officer, Bill Toomey; Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

The Board of Directors returned to Open Session at 6:37pm.

VI. Open Session

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215; Agency Negotiator: Chief Business Officer, Bill

Toomey; Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

Board Member Unruh reported the Board of Directors approved the revised lease agreement for the Delano campus for the 2022-23 school year. The Board reviewed the new rent amount and finds it is well below fair market value. Board Member Reynolds moved the item, Member Avilez seconded the motion and the vote was:

Ayes: Mr. Avilez, Ms. Reynolds, Mr. Tomono and Mr. Unruh

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249; Agency Negotiator: Chief Business Officer, Bill Toomey; Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

Board Member Unruh reported the Board of Directors approved the revised lease agreement for the Lost Hills campus for the 2022-23 school year. The Board reviewed the new rent amount and finds it is well below fair market value. Board Member Avilez moved the item, Member Reynolds seconded the motion and the vote was:

Ayes: Mr. Avilez, Ms. Reynolds, Mr. Tomono and Mr. Unruh

VII. Communications

A. Superintendent's Report

Ms. Martinez presented an update on student attendance for the first semester of the school year. On average attendance was trending at 94% across the two campuses.

B. Other Business

No other business was discussed at this meeting.

VIII. Board Comments

A. Board Comments

Board Member Reynolds wanted to highlight the Delano Robotics team for their recent recognition.

IX. Future Meeting

A. Future Meeting

Board Chair Mohamed stated that the next meeting would be held on Tuesday, January 24th at 5:30pm virtually.

X. Closing Items

A. Adjourn Meeting

K. Tomono made a motion to adjourn the WCPA December 19 Board of Directors Meeting.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
E. Unruh	Aye
K. Tomono	Aye
A. Lomeli	Aye
M. Avilez	Aye
V. Reynolds	Aye

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on December 19, 2022.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
L. Sanchez