APPROVED

Wonderful College Prep Academy

Minutes

WCPA October Board of Directors Meeting - Rescheduled

Date and Time
Friday October 21, 2022 at 2:00 PM

Location
Delano Campus - Yoga Studio

Wonderful College Prep Academy (Delano Campus)
2070 Veneto Street, Yoga Studio, Delano, CA 93215

Teleconference Location (Ed. Code § 47604.1)
Wonderful College Prep Academy - Lost Hills
14848 Lamberson Avenue – Admin Office Conference Room, Lost Hills, CA 93249

Directors Present
A. Lomeli, K. Tomono, S. Mohamed, V. Reynolds

Directors Absent
D. Criona, E. Unruh, M. Avilez

Guests Present
A. Martinez, B. Toomey, E. Gadbaw, E. Hernandez, J. Guzman, J. Sotolov, L. Sanchez, M. Morillo, N. Vijeila

I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Friday Oct 21, 2022 at 2:03 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made during this meeting.

II. Consent Agenda

A. Action Item: Review and Approval of Minutes of Regular Board Meeting of September 20, 2022

V. Reynolds made a motion to approve the minutes from WCPA September Board of Directors Meeting on 09-20-22.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Absent
A. Lomeli	Aye
M. Avilez	Absent
K. Tomono	Aye
S. Mohamed	Aye
D. Criona	Absent

B. Action Item: Ratification of Delano July 2022 Vendor Payments

V. Reynolds made a motion to approve the Consent Agenda Items as A-F as presented in one motion.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
D. Criona	Absent
V. Reynolds	Aye
S. Mohamed	Aye
E. Unruh	Absent
A. Lomeli	Aye
M. Avilez	Absent

C. Action Item: Ratification of Lost Hills July 2022 Vendor Payments

V. Reynolds made a motion to approve the Consent Agenda Items as A-F as presented in one motion.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Aye
M. Avilez	Absent
V. Reynolds	Aye
A. Lomeli	Aye
E. Unruh	Absent
D. Criona	Absent

D. Action Item: Ratification of Delano August 2022 Vendor Payments

V. Reynolds made a motion to approve the Consent Agenda Items as A-F as presented in one motion.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Absent
S. Mohamed	Aye
E. Unruh	Absent
V. Reynolds	Aye
M. Avilez	Absent
A. Lomeli	Aye
K. Tomono	Aye

E. Action Item: Ratification of Lost Hills August 2022 Vendor Payments

V. Reynolds made a motion to approve the Consent Agenda Items as A-F as presented in one motion.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Absent
S. Mohamed	Aye
A. Lomeli	Aye
K. Tomono	Aye
M. Avilez	Absent
V. Reynolds	Aye
E. Unruh	Absent

F. Action Item: Approval of Agreement No. 2022/23-10 between CDW-G LLC Wonderful College Prep Academy for Purchase of Server Equipment

V. Reynolds made a motion to approve the Consent Agenda Items as A-F as presented in one motion.
A. Lomeli seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Absent
D. Criona	Absent
E. Unruh	Absent
V. Reynolds	Aye
S. Mohamed	Aye
A. Lomeli	Aye

III. Regular Agenda - Policies & Compliance

A. Action Item: Appointment of Supervisor of Attendance

K. Tomono made a motion to approve the appointment of Jen King-Wickensheimer, Student Supports Manager, as Supervisor of Attendance.
V. Reynolds seconded the motion.
Superintended Martinez presented the recommendation to appoint Jen King-Wichensheimer, Student Supports Manager as Supervisor of Attendance. All schools with enrollments greater than 1,000 must appoint a Supervisor of Attendance. The Supervisor of Attendance is responsible for regularly reviewing attendance data; ensuring that pupils with attendance problems are identified as early as possible to provide appropriate support; identifying and addressing factors contributing to chronic absenteeism and habitual truancy; and evaluating the effectiveness of strategies implemented to reduce chronic absenteeism and truancy rates.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Absent
D. Criona	Absent
K. Tomono	Aye
E. Unruh	Absent
S. Mohamed	Aye
A. Lomeli	Aye

B. Action Item: Approval of Wonderful College Prep Academy School – Family Compact for Delano

A. Lomeli made a motion to approve the Wonderful College Prep Academy (Delano) School-Family Compact.
K. Tomono seconded the motion.
Superintendent Martinez presented the School-Family Compact for the Delano campus. The Compact provides information included in the Parent and Family Engagement Policy and outlines how parents, school staff, and students will share the responsibility for improved student academic achievement. The Compact is reviewed and updated annually and has been reviewed by the School Site Council.

The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
K. Tomono	Aye
D. Criona	Absent
S. Mohamed	Aye
V. Reynolds	Aye
A. Lomeli	Aye
E. Unruh	Absent

C. Action Item: Approval of Wonderful College Prep Academy School – Family Compact for Lost Hills

V. Reynolds made a motion to approve the Wonderful College Prep Academy - Lost Hills School-Family Compact.
K. Tomono seconded the motion.
Superintendent Martinez presented the School-Family Compact for the Lost Hills campus. The Compact provides information included in the Parent and Family Engagement Policy and outlines how parents, school staff, and students will share the responsibility for improved student academic achievement. The Compact is reviewed and updated annually and has been reviewed by the School Site Council.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Absent
K. Tomono	Aye
M. Avilez	Absent
V. Reynolds	Aye
A. Lomeli	Aye
S. Mohamed	Aye
E. Unruh	Absent

IV. Regular Agenda - Finance & Operations

A. Information Item: Presentation of (July & August 2022) Monthly Business Reports - Delano

Mr. Toomey presented a financial update for the Delano campus based on the July & August 2022 financials.

B. Information Item: Presentation of (July & August 2022) Monthly Business Reports - Lost Hills

Mr. Toomey presented a financial update for the Lost Hills campus based on the July & August 2022 financials.

C.

Action Item: Approval of Policy for the Administration of Naloxone Hydrochloride and Other Opioid Antagonists- Delano

V. Reynolds made a motion to approve the Policy for the Administration of Naloxone Hydrochloride and Other Opioid Antagonists- Delano.
K. Tomono seconded the motion.
Mr. Morillo presented the policy for the administration of Naloxone Hydrochloride and other opioid antagonists. Naloxone is a life-saving medication used to reverse an opioid overdose.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
E. Unruh	Absent
V. Reynolds	Aye
S. Mohamed	Aye
M. Avilez	Absent
D. Criona	Absent
A. Lomeli	Aye

D. Action Item: Approval of Policy for the Administration of Naloxone Hydrochloride and Other Opioid Antagonists- Lost Hills

A. Lomeli made a motion to approve the Policy for the Administration of Naloxone Hydrochloride and Other Opioid Antagonists- Lost Hills.
V. Reynolds seconded the motion.
Mr. Morillo presented the policy for the administration of Naloxone Hydrochloride and other opioid antagonists. Naloxone is a life-saving medication used to reverse an opioid overdose.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
D. Criona	Absent
E. Unruh	Absent
V. Reynolds	Aye
A. Lomeli	Aye
M. Avilez	Absent
K. Tomono	Aye

V. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Approval of Revised Compensation Initiatives Effective July 1, 2022

V. Reynolds made a motion to approve the revised compensation initiatives effective July 1, 2022.
A. Lomeli seconded the motion.

Mr. Toomey presented the revised Compensation Initiatives Policy effective July 1, 2022. The revision is toclarify the amount of the Rural Campus Stipend for the Lost Hills campus (only) as $5000.

The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
D. Criona	Absent
V. Reynolds	Aye
A. Lomeli	Aye
E. Unruh	Absent
K. Tomono	Aye
M. Avilez	Absent

B. Action Item: Approval of WCPA 2022-23 English Language (EL) Master Plan for Delano

V. Reynolds made a motion to approve the 2022-23 WCPA English Language (EL) Master Plan for Delano.
K. Tomono seconded the motion.
Superintendent Martinez presented the revised 2022-23 English Language (EL) Master Plan. The updated Master Plan serves as a guide for teachers, leaders and family partners to serve our English Leaner student population and enables WCPA to provide cohesive programs and services for English Learners.

The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
A. Lomeli	Aye
E. Unruh	Absent
K. Tomono	Aye
D. Criona	Absent
V. Reynolds	Aye
S. Mohamed	Aye

C. Action Item: Approval of WCPA 2022-23 English Language (EL) Master Plan for Lost Hills

A. Lomeli made a motion to approve the 2022-23 WCPA English Language (EL) Master Plan for Lost Hills.
V. Reynolds seconded the motion.
Superintendent Martinez presented the revised 2022-23 English Language (EL) Master Plan. The updated Master Plan serves as a guide for teachers, leaders and family partners to serve our English Leaner student population and enables WCPA to provide cohesive programs and services for English Learners.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
D. Criona	Absent
V. Reynolds	Aye
M. Avilez	Absent
A. Lomeli	Aye
E. Unruh	Absent
K. Tomono	Aye

VI. Communications

A. Other Business

Board Chair Mohamed asked the WCPA staff in attendance to introduce themselves and thanked them for their work for the community.

VII. Closed Session

A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov't. Code § 54596.9(d)(2) – One (1)

V. Reynolds made a motion to Board Chairperson S. Mohamed joined the Closed Session in-person breakout room after the conclusion of the discussion and vote on Closed Session Agenda Items VII-A at 2:41pm.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
V. Reynolds	Aye
E. Unruh	Absent
K. Tomono	Aye
D. Criona	Absent
S. Mohamed	Aye
A. Lomeli	Aye

V. Reynolds made a motion to move to Closed Session.
K. Tomono seconded the motion.

The Board of Directors moved to Closed Session at 2:41pm and were joined by Superintendent Ana Martinez and Chief Business Officer Bill Toomey.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Absent
A. Lomeli	Aye
S. Mohamed	Aye
D. Criona	Absent
K. Tomono	Aye
E. Unruh	Absent

B. Open Session

The Board of Directors returned to Open Session at 2:50pm. Board Chair Mohamed stated that no action was taken during Closed Session.

VIII. Board Comments

A. Board Comments

No comments were made by the Board of Directors.

IX. Future Meeting

A. Future Meeting

Board Chair Mohamed stated that the next meeting would be an in-person meeting on Tuesday, December 6 2022 at 5:30pm at the Lost Hills Campus.

X. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the WCPA October Board of Directors Meeting.
K. Tomono seconded the motion.
The meeting was adjourned by Board Chair Mohamed at 2:52pm.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Absent
V. Reynolds	Aye
D. Criona	Absent
A. Lomeli	Aye
S. Mohamed	Aye
M. Avilez	Absent
K. Tomono	Aye

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on October 21, 2022.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:52 PM.

Respectfully Submitted,
L. Sanchez