APPROVED

Wonderful College Prep Academy

Minutes

WCPA September Board of Directors Meeting

Date and Time
Tuesday September 20, 2022 at 5:30 PM

Location
Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
D. Criona (remote), K. Tomono (remote), S. Mohamed (remote), V. Reynolds (remote)

Directors Absent
A. Lomeli, E. Unruh, M. Avilez

Guests Present
A. Bresson (remote), A. Martinez (remote), B. DeFlitch (remote), B. Toomey (remote), E. Hernandez (remote), E. Soto (remote), G. Gunasekera (remote), J. Guzman (remote), J. Vasquez (remote), L. Sanchez (remote), M. Morillo (remote), M. Palomo (remote), M. Simpson (remote), N. Vijeila (remote)

I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Sep 20, 2022 at 5:38 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C.

Record Attendance

D. Public Comments

No public comments were made during this meeting.

II. Consent Agenda

A. Action Item: Approval of Resolution No. 2022/23-05 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

V. Reynolds made a motion to approve the Consent Agenda Items A-E as presented in one motion.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
A. Lomeli	Absent
S. Mohamed	Aye
E. Unruh	Absent
K. Tomono	Aye
M. Avilez	Absent
D. Criona	Aye

B. Action Item: Review and Approval of Minutes of Regular Board Meeting of August 15, 2022

V. Reynolds made a motion to approve the minutes from the WCPA August 15 Board Meeting on 08-15-22.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
S. Mohamed	Aye
A. Lomeli	Absent
E. Unruh	Absent
K. Tomono	Aye
D. Criona	Aye
V. Reynolds	Aye

C. Action Item: Review and Approval of Minutes of Regular Board Meeting of August 23, 2022

V. Reynolds made a motion to approve the minutes from the WCPA August Board of Directors Meeting on 08-23-22.
D. Criona seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
V. Reynolds	Aye
D. Criona	Aye
K. Tomono	Aye
E. Unruh	Absent
S. Mohamed	Aye
A. Lomeli	Absent

D. Action Item: Ratification of Agreement No. 2022/23-08 between Pro Fab Construction Inc. and Wonderful College Prep Academy for the Installation of Modular Units

V. Reynolds made a motion to approve the Consent Agenda Items A-E as presented in one motion.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
K. Tomono	Aye
S. Mohamed	Aye
D. Criona	Aye
A. Lomeli	Absent
E. Unruh	Absent
V. Reynolds	Aye

E. Action Item: Approval of Agreement No. 2022/23-09 between Dell Marketing LP Wonderful College Prep Academy for Purchase of Staff Laptops

V. Reynolds made a motion to approve the Consent Agenda Items A-E as presented in one motion.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
S. Mohamed	Aye
E. Unruh	Absent
K. Tomono	Aye
A. Lomeli	Absent
V. Reynolds	Aye
D. Criona	Aye

Consent Agenda Items A-E were approved as presented in one motion.

III. Regular Agenda - Policies & Compliance

A. Action Item: Approval of Amended Conflict of Interest Code

D. Criona made a motion to approve the Amended Conflict of Interest Code.
K. Tomono seconded the motion.
Superintendent Ana Martinez presented the amended Conflict of Interest Code for the Board's review. The amended Code includes an updated list of designated reporters to reflect changes to the job titles of Academy personnel. The Code will be submitted to the Kern County Board of Supervisors and the Kern County Superintendent of Schools.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Absent
S. Mohamed	Aye
M. Avilez	Absent
D. Criona	Aye
K. Tomono	Aye
A. Lomeli	Absent

IV. Regular Agenda - Finance & Operations

A. Action Item: Certification of 2021-2022 Unaudited Financial Statement – Alternative Form for Wonderful College Prep Academy (Delano)

D. Criona made a motion to approve the 2021-22 Certification of Unaudited Financial Statement – Alternative Form for Wonderful College Prep Academy (Delano) .
V. Reynolds seconded the motion.
Bill Toomey, Chief Business Officer, presented the unaudited financial statements for the Delano campus for the Board's review. The Academy filed the unaudited financial statements with the Kern County Superintendent of Schools by September 15, 2022 and the Board ratified the unaudited financial statements. Audited financial statements will be submitted in December.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
E. Unruh	Absent
S. Mohamed	Aye
D. Criona	Aye
M. Avilez	Absent
A. Lomeli	Absent
V. Reynolds	Aye

B. Action Item: Certification of 2021-2022 Unaudited Financial Statement – Alternative Form for Wonderful College Prep Academy - Lost Hills

D. Criona made a motion to approve the 2021-22 Certification of Unaudited Financial Statement – Alternative Form for Wonderful College Prep Academy – Lost Hills.
V. Reynolds seconded the motion.
Mr. Toomey presented the unaudited financial statements for the Lost Hills campus for the Board's review. The Academy filed the unaudited financial statements with the Kern County Superintendent of Schools by September 15, 2022 and the Board ratified the unaudited financial statements. Audited financial statements will be submitted in December.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Absent
A. Lomeli	Absent
D. Criona	Aye
E. Unruh	Absent
V. Reynolds	Aye
S. Mohamed	Aye

C. Information Item: Transportation Safety Protocols in Case of Overspray or Crop Dusting of School Bus

Marcus Morillo, Chief Facilities Officer, presented the safety protocols in case of overspray or crop dusting of school buses. Mr. Morillo is working with local agencies, partner school districts, and consultants to ensure that this potential safety issue is addressed. Mr. Morillo presented a draft addition to the Academy's Safe School Plan section on Bus Disasters.

V. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Appointment of Members to Superintendent Evaluation Committee

V. Reynolds made a motion to appoint members to Superintendent Evaluation Committee.
D. Criona seconded the motion.
Board Chair Mohamed presented the role of the Superintendent Evaluation Committee. Board members Criona and Tomono were appointed to the Committee. Board Chair Mohamed indicated that the goal would be to have the Superintendent's evaluation completed prior to the May 2023 board meeting.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
D. Criona	Aye
E. Unruh	Absent
K. Tomono	Aye
A. Lomeli	Absent

Roll Call

V. Reynolds Aye

S. Mohamed Aye

VI. Communications

A. Superintendent's Report

Ms. Martinez introduced the WCPA team that would be presenting to the Board. The enrollment update for both the Delano and Lost Hills campuses was presented by Javier Guzman, Senior Manager of Family & Community Programs. The update included an enrollment update on current enrollment numbers, along with a brief attendance update. Mr. Guzman also presented an update on recent family events, including the series of Back to School Nights and Orientations across the two campuses. Xavier Tavorn, Credential and Professional Development Coordinator, presented on the multiple credential and higher education programs offered for Academy employees.

B. Other Business

No other business was discussed at this meeting.

VII. Board Comments

A. Board Comments

Board Chair Mohamed asked Mr. Toomey when the draft Independent Financial Audit would be available for the Board's review. Mr. Toomey stated a draft would be ready for review in the next couple months, likely by the October Board of Director's meeting. Board Member Criona stated that it was nice to see so many families engaged and thanked the Academy's staff for their efforts.

VIII. Future Meeting

A. Future Meeting

Board Chair Mohamed stated that the next meeting would on Friday, October 21st at 10:00am at the WCPA Delano Campus.

IX. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the WCPA September Board of Directors Meeting.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona Aye

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
A. Lomeli	Absent
E. Unruh	Absent
M. Avilez	Absent
S. Mohamed	Aye

The meeting was adjourned by Board Chair Mohamed at 6:33 PM.

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on September 20, 2022.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
L. Sanchez