APPROVED

Wonderful College Prep Academy

Minutes

WCPA July Board of Directors Meeting

Date and Time
Tuesday July 19, 2022 at 5:30 PM

Location
Wonderful College Prep Academy - Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
A. Lomeli (remote), D. Criona (remote), E. Unruh (remote), K. Tomono (remote), S. Mohamed (remote), V. Reynolds (remote)

Directors Absent
M. Avilez

Directors who arrived after the meeting opened
K. Tomono

Guests Present
A. Martinez (remote), B. Toomey (remote), D. Kumar (remote), D. Samari (remote), E. Cortez (remote), E. Hernandez (remote), E. Soto (remote), J. Guzman (remote), J. Hardman (remote), L. Sanchez (remote)

I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Jul 19, 2022 at 5:31 PM.

B. Flag Salute

S. Mohamed led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made during this public meeting.
K. Tomono arrived at 5:32 PM.

II. Consent Agenda

A. Action Item: Approval of Resolution No. 2022/23-01 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

D. Criona made a motion to approve Consent Agenda Items A-D as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
V. Reynolds	Aye
E. Unruh	Aye
M. Avilez	Absent
K. Tomono	Aye
A. Lomeli	Aye
D. Criona	Aye

B. Action Item: Ratification of Delano May 2022 Vendor Payments

D. Criona made a motion to approve Consent Agenda Items A-D as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
D. Criona	Aye
M. Avilez	Absent
S. Mohamed	Aye
A. Lomeli	Aye
E. Unruh	Aye

C. Action Item: Ratification of Lost Hills May 2022 Vendor Payments

D. Criona made a motion to approve Consent Agenda Items A-D as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
M. Avilez	Absent
V. Reynolds	Aye
A. Lomeli	Aye
D. Criona	Aye
S. Mohamed	Aye

D. Action Item: Review and Approval of Minutes of Regular Board Meeting of June 21, 2022

D. Criona made a motion to approve the minutes from WCPA June Board of Directors Meeting on 06-21-22.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
M. Avilez	Absent
V. Reynolds	Aye
S. Mohamed	Aye
A. Lomeli	Aye
E. Unruh	Aye
K. Tomono	Aye

Consent Agenda Items A-D were approved as presented in one motion.

III. Regular Agenda - Finance & Operations

A. Information Item: Monthly Business Report - Delano

Mr. Bill Toomey, Chief Business Officer, presented a financial update for the Delano campus based on the May 2022 financials.

B. Information Item: Monthly Business Report - Lost Hills

Mr. Toomey presented a financial update for the Lost Hills campus based on the May 2022 financials.

C. Action Item: Adoption of Resolution No. 2022/23-02 to Authorize Award of Milk Products Contract to Producers Dairy Foods, Inc.

E. Unruh made a motion to approve Resolution No. 2022/23-02 to authorize award of milk products contract to Producers Dairy Foods, Inc.
V. Reynolds seconded the motion.
Mr. Devinder Kumar, Director of Food Services, presented the resolution to authorize the award of the milk products contract to Producers Dairy Foods, Inc. The solicitation and contract was initiated by the Kern High School District and included a “piggyback clause”

permitting other public agencies within the state (including Charter Schools) to purchase milk products under the same terms and conditions as KHSD. WCPA's Food Services Department recommended awarding the milk products contract to Producers for the 2022-23 school year based on competitive pricing, quality of product, and bid specifications.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
V. Reynolds	Aye
A. Lomeli	Aye
M. Avilez	Absent
D. Criona	Aye
S. Mohamed	Aye

IV. Regular Agenda: Human Resources/Talent/Academices

A. Action Item: Approval of 2022-23 Wonderful College Prep Academy Employee Handbook for Delano and Lost Hills

D. Criona made a motion to approve the 2022-23 Wonderful College Prep Academy Employee Handbook for Delano and Lost Hills.
V. Reynolds seconded the motion.
Superintendent Ana Martinez presented the 2022-23 Employee Handbook for the Delano and Lost Hills campus employees. Changes to the handbook included adding clarifying language to the following policies: (1) Staff Title Updates in alignment with current practice; (2) Legal updates to Family Care and Medical Leave and Paid Family; (3) Leave Benefits to be in compliance with federal and state law; (4) Updates to Employee Dress Expectations; and (5) Inclusion of key dates that should be avoided for taking planned time off to minimize disruption to student instruction and core school functions.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Absent
S. Mohamed	Aye
A. Lomeli	Aye
D. Criona	Aye
E. Unruh	Aye
V. Reynolds	Aye

B. Action Item: Review and Approval of 2022-23 Bell Schedules for Elementary, Middle, and High School for Delano

K. Tomono made a motion to approve the 2022-23 Bell Schedules for Elementary, Middle, and High School for Delano.

D. Criona seconded the motion.
Superintendent Martinez presented the 2022-23 Bell Schedules for the Delano campus.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
M. Avilez	Absent
D. Criona	Aye
E. Unruh	Aye
K. Tomono	Aye
V. Reynolds	Aye
A. Lomeli	Aye

C. Action Item: Review and Approval of 2022-23 Bell Schedules for Elementary, Middle, and High School for Lost Hills

D. Criona made a motion to approve the 2022-23 Bell Schedules for Elementary, Middle, and High School for Lost Hills.
E. Unruh seconded the motion.
Superintendent Martinez presented the 2022-23 Bell Schedules for the Lost Hills campus.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
K. Tomono	Aye
E. Unruh	Aye
V. Reynolds	Aye
D. Criona	Aye
S. Mohamed	Aye
A. Lomeli	Aye

D. Action Item: Approval of Revised Grading Policy for Delano and Lost Hills

D. Criona made a motion to approve the Revised Grading Policy for Delano and Lost Hills.
K. Tomono seconded the motion.
Superintendent Martinez presented the updated grading policy. The revised policy included updates to the grading structure for grades 6-12. The previous grading policy had semester grades calculated based on a summative percentage throughout the semester. This revision ensures that each quarter of the semester is weighted equally and encourages students to complete assignments throughout the semester. This revised grading policy will be included in the 2022-23 Student and Family Handbook.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
D. Criona	Aye
K. Tomono	Aye

Roll Call

A. Lomeli	Aye
E. Unruh	Aye
S. Mohamed	Aye
V. Reynolds	Aye

V. Communications

A. Other Business

Superintendent Martinez introduced the new School Based Leadership Team (SBLT) to the Board of Directors. This team included the Principals at all of the school sites.

VI. Board Comments

A. Board Comments

Chairperson Mohamed expressed appreciation to the WCPA leadership team.

VII. Future Meeting

A. Future Meeting

Chairperson Mohamed stated that the next meeting would be a virtual meeting on Tuesday, August 23, 2022 at 5:30pm.

VIII. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the meeting of the Wonderful College Prep Academy Board of Directors.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Absent
D. Criona	Aye
V. Reynolds	Aye
K. Tomono	Aye
S. Mohamed	Aye
A. Lomeli	Aye

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on July 19, 2022.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,
L. Sanchez