APPROVED

Wonderful College Prep Academy

Minutes

WCPA June Board of Directors Meeting

Date and Time
Tuesday June 21, 2022 at 5:30 PM

Location
Wonderful College Prep Academy - Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
D. Criona (remote), K. Tomono (remote), M. Avilez (remote), V. Reynolds (remote)

Directors Absent
E. Unruh

Guests Present
A. Blandon (remote), A. Martinez (remote), A. Rollin (remote), B. DeFlitch (remote), B. Toomey (remote), D. Samari (remote), E. Cortez (remote), E. Hernandez (remote), E. Soto (remote), G. Gunasekera (remote), J. Guzman (remote), L. Sanchez (remote), M. Morillo (remote), T. Garrison (remote)

I. Opening Items

A. Call the Meeting to Order

D. Criona called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Jun 21, 2022 at 5:35 PM.

B. Flag Salute

D. Criona led in the flag salute.

C.

Record Attendance

D. Public Comments

No public comments were made during this public hearing.

II. Public Hearing

A. 2022-2023 Local Control & Accountability Plan for Wonderful College Prep Academy (Delano)

The Board held a public hearing on the 2022-2023 Local Control and Accountability Plan (LCAP) for the Wonderful College Prep Academy (Delano) campus. Superintendent Ana Martinez provided an overview of the 2022-2023 LCAP for the Delano campus. No members of the public made any comments during this session.

B. 2022-2023 Local Control & Accountability Plan for Wonderful College Prep Academy - Lost Hills

The Board held a public hearing on the 2022-2023 Local Control and Accountability Plan (LCAP) for the Wonderful College Prep Academy - Lost Hills campus. Superintendent Martinez provided an overview of the 2022-2023 LCAP for the Lost Hills campus. No members of the public made any comments during this session.

C. 2022-2023 Operating Budget for Wonderful College Prep Academy (Delano)

The Board held a public hearing on the 2022-2023 Operating Budget for the Wonderful College Prep Academy (Delano) campus. Mr. Bill Toomey, Chief Business Officer, provided an overview of the 2022-2023 proposed Operating Budget for the Delano campus. No members of the public made any comments during this session.

D. 2022-2023 Operating Budget for Wonderful College Prep Academy - Lost Hills

The Board held a public hearing on the 2022-2023 Operating Budget for the Wonderful College Prep Academy - Lost Hills campus. Mr. Toomey provided an overview of the 2022-2023 proposed Operating Budget for the Lost Hills campus. No members of the public made any comments during this session.

III. Consent Agenda

A. Action Item: Approval of Resolution No. 2021/22-021 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

V. Reynolds made a motion to approve Consent Agenda Items A-B as presented in one motion.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Absent
K. Tomono	Aye
D. Criona	Aye
V. Reynolds	Aye

B. Review and Approve: Minutes of Regular Board Meeting of May 24, 2022

V. Reynolds made a motion to approve the minutes from the WCPA May Board of Directors Meeting on 05-24-22.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Absent
D. Criona	Aye
K. Tomono	Aye
V. Reynolds	Aye

C. Ratification of Delano May 2022 Vendor Payments

Consent Agenda Item C was not presented at this meeting.

D. Ratification of Lost Hills May 2022 Vendor Payments

Consent Agenda Item D was not presented at this meeting.
Consent Agenda Items A-B were approved as presented in one motion. Consent Agenda Items C-D were not presented at this meeting.

IV. Regular Agenda - Policies and Compliance

A. Action Item: Approval of Updated ESSER III Safe Return to In-Person Instruction Plan - Delano

K. Tomono made a motion to approve the Updated ESSER III Safe Return to In-Person Instruction Plan for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Mr. Marcus Morillo, Chief Facilities Officer, presented the updated ESSER III Safe Return to In-Person Instruction Plan for the Delano campus. The plan is aligned with current COVID-19 related guidance and safety practices. Updates to the plan include updates to current practices regarding required use of face coverings and COVID-19 mitigation practices; updates to contact tracing requirements to meet current guidance set forth by the California Department of Public Health; and other non-substantive changes.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Aye
K. Tomono	Aye
E. Unruh	Absent
D. Criona	Aye

B. Action Item: Approval of Updated ESSER III Safe Return to In-Person Instruction Plan - Lost Hills

M. Avilez made a motion to approve the Updated ESSER III Safe Return to In-Person Instruction Plan for Wonderful College Prep Academy - Lost Hills.
K. Tomono seconded the motion.
Mr. Morillo presented the updated ESSER III Safe Return to In-Person Instruction Plan for the Lost Hills campus. Like the Delano plan, the Lost Hills plan is aligned with current COVID-19 related guidance and safety practices. The same updates were made to the Lost Hills plan as were made to the Delano plan.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Absent
D. Criona	Aye
K. Tomono	Aye
M. Avilez	Aye

C. Action Item: Approval of Updated Uniform Compliant Procedures Policy for Wonderful College Prep Academy (Delano)

V. Reynolds made a motion to approve the updated Uniform Complaint Procedures Policy for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Superintendent Martinez presented the updated Uniform Complaint Procedures Policy (UCP). This revised policy supersedes the previous Comprehensive Complaint Policy and Procedures and sets forth the UCP for Wonderful College Prep Academy (Delano). This policy also names the designated official to receive and investigate complaints as the Director of Compliance, Operations, and Family Affairs.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
K. Tomono	Aye
M. Avilez	Aye
V. Reynolds	Aye
E. Unruh	Absent

D.

Action Item: Approval of Updated Uniform Compliant Procedures Policy for Wonderful College Prep Academy - Lost Hills

M. Avilez made a motion to approve the updated Uniform Complaint Procedures Policy for Wonderful College Prep Academy - Lost Hills.
V. Reynolds seconded the motion.
Superintendent Martinez presented the updated Uniform Complaint Procedures Policy (UCP). This revised policy supersedes the previous Comprehensive Complaint Policy and Procedures and sets forth the UCP for Wonderful College Prep Academy - Lost Hills. This policy also names the designated official to receive and investigate complaints as the Director of Compliance, Operations, and Family Affairs.
The board **VOTED** to approve the motion.

Roll Call	
K. Tomono	Aye
E. Unruh	Absent
M. Avilez	Aye
V. Reynolds	Aye
D. Criona	Aye

V. Regular Agenda - Finance & Operations

A. Information Item: Monthly Business Report - Delano

Mr. Toomey presented a financial update for the Delano campus based on the April 2022 financials.

B. Information Item: Monthly Business Report - Lost Hills

Mr. Toomey presented a financial update for the Lost Hills campus based on the April 2022 financials.

VI. Communications

A. Superintendent's Report

Superintendent Martinez presented the 2022-23 vision and strategic goals for Wonderful College Prep Academy and a look back at the accomplishments of the 2021-22 school year. She highlighted five priority areas: 1) Student Experience, 2) Thriving Organization, 3) Operational Excellence, 4) Data that Matters, and 5) Families as Partners. Ms. Martinez thanked her leadership team for the work they have done this past year and expressed excitement for the coming school year.

B. Other Business

No other business was discussed at this meeting.

VII. Closed Session

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

Interim Chairperson Criona stated that the Board would move into Closed Session to discuss Closed Session Agenda Items VII-A, B, C and D. Interim Chairperson Criona stated that she would need to recuse herself from Closed Session Agenda Items VII-A and B, as she is employed by Roll Law Group, an entity that is associated with The Wonderful Company, which is indirectly related to Educational Leasing LLC, which is a party to both lease agreements. Interim Chairperson Criona stated that she did not participate, negotiate, and was not involved in the lease agreements in any way.

For purposes of Closed Session Agenda Items VII-A and B, Board Member Tomono was appointed Chairperson pro tem and led the discussion and vote for these items.
V. Reynolds made a motion to move to Closed Session at 6:23pm.
M. Avilez seconded the motion.
Board Member Tomono, Board Member Avilez, Board Member Reynolds, the agency negotiator for the leases (Mr. Toomey), and Superintendent Martinez were placed in a private virtual breakout room for Closed Session Agenda Items VII-A and B at 6:28pm.

Interim Chairperson Criona did not join the virtual breakout room for Closed Session Agenda Items VII-A and B.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Aye
E. Unruh	Absent
D. Criona	Abstain
K. Tomono	Aye

C. Conference with Labor Negotiator; Gov't. Code §54957.6

Interim Chairperson Criona joined the Closed Session virtual breakout room after the conclusion of the discussion and vote on Closed Session Agenda Items VII-A and B at 6:36pm.
Mr. Toomey and Superintendent Martinez left the Closed Session virtual breakout room after the conclusion of the discussion of Closed Session Agenda Item VII-C at 6:48pm.

D.

Public Employee Performance Evaluation: Superintendent, Gov't. Code § 54957(b)(1)

The Board of Directors returned from Closed Session at 7:22pm and reported out on the following votes.

VIII. Open Session

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

V. Reynolds made a motion to approve the lease agreement for the Delano campus for the 2022-23 school year.
K. Tomono seconded the motion.
Board Member Tomono reported that the Board of Directors reviewed the market rent value analysis prepared by Kern Appraisal Company for the Delano property and made a finding based on the appraisal that the rent is below fair market value. Board Member Tomono stated that the Board approved the lease agreement for the Delano campus for the 2022-23 school year.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Abstain
K. Tomono	Aye
V. Reynolds	Aye
M. Avilez	Aye
E. Unruh	Absent

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

V. Reynolds made a motion to approve the lease agreement for the Lost Hills campus for the 2022-23 school year.
M. Avilez seconded the motion.
Board Member Tomono reported that the Board of Directors reviewed the market rent value analysis prepared by Kern Appraisal Company for the Lost Hills property and made a finding based on the appraisal that the rent is below fair market value. Board Member Tomono stated that the Board approved the lease agreement for the Lost Hills campus for the 2022-23 school year.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Absent

Roll Call

V. Reynolds	Aye
M. Avilez	Aye
D. Criona	Abstain
K. Tomono	Aye

IX. Regular Agenda - Human Resources/Talent

A. Action Item: Approval of WCPA Employee Bonuses pursuant to 2021-22 Operating Budget

V. Reynolds made a motion to approve WCPA Employee Bonuses pursuant to 2021-22 Operating Budget.
K. Tomono seconded the motion.
Mr. Toomey presented the 2021-22 employee bonuses for both campuses. The total amount of allocated bonuses are within the approved budgeted amounts for WCPA Lost Hills and WCPA Delano.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Absent
D. Criona	Aye

B. Action Item: Revised Compensation Initiatives Effective July 1, 2022

K. Tomono made a motion to approve the Revised Compensation Initiatives Effective July 1, 2022.
V. Reynolds seconded the motion.
Mr. Toomey presented the revised compensation initiatives effective July 1, 2022 to clarify the annual gas stipend by commute range. The policy will be revised to clarify that the “Commute Range” will be calculated as the one-way distance from the employee’s home to the primary campus location.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
V. Reynolds	Aye
E. Unruh	Absent
M. Avilez	Aye
D. Criona	Aye

C. Action Item: Oral Recommendation Regarding Superintendent Compensation

M. Avilez made a motion to approve a 9% performance bonus for the 2021-22 school year, allow the Superintendent to participate in the Wonderful College Prep Academy

Retention and Attendance Bonus Program, and approve a 7% cost of living increase for the Superintendent.
V. Reynolds seconded the motion.
Interim Chairperson Criona presented the Board's recommendation that the Superintendent receive a 9% performance bonus for the 2021-2022 school year, be able to participate in the Wonderful College Prep Academy Retention and Attendance Bonus Program, and receive a 7% cost of living increase effective July 1, 2022.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
D. Criona	Aye
E. Unruh	Absent
M. Avilez	Aye
K. Tomono	Aye

X. Board Comments

A. Board Comments

No comments were made by the Board of Directors.

XI. Future Meeting

A. Future Meeting

Interim Chairperson Criona stated that the next meeting would be a virtual meeting on Monday, June 27, 2022 at 5:00pm.

XII. Closing Items

A. Adjourn Meeting

The meeting was adjourned by D. Criona at 7:30pm.

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on June 21, 2022.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
L. Sanchez