APPROVED

Wonderful College Prep Academy

Minutes

WCPA April Board of Directors Meeting

Date and Time
Tuesday April 26, 2022 at 5:30 PM

Location
Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Virtual Meeting Information:
https://us06web.zoom.us/j/89121709552?pwd=Q1VNZDJzTGFsbVJESnFCN0lmSGUwZz09

Meeting ID: 891 2170 9552
Passcode: 675176

Dial-in Information:
(669) 900-9128

Meeting ID: 891 2170 9552
Passcode: 675176

Directors Present
D. Criona (remote), K. Tomono (remote), V. Reynolds (remote)

Directors Absent
E. Unruh, M. Avilez

Guests Present

A. Blandon (remote), B. DeFlitch (remote), B. Toomey (remote), D. Samari (remote), E. Cortez (remote), E. Soto (remote), J. Guzman (remote), L. Sanchez (remote), M. Morillo (remote), T. Garrison (remote)

I. Opening Items

A. Call the Meeting to Order

D. Criona called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Apr 26, 2022 at 5:33 PM.

B. Flag Salute

D. Criona led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made at this meeting.

II. Consent Agenda

A. Action Item: Approval of Resolution No. 2021/22-019 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

V. Reynolds made a motion to approve Consent Agenda Items A-F as presented.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Avilez	Absent
E. Unruh	Absent
K. Tomono	Aye
D. Criona	Aye
V. Reynolds	Aye

B. Review and Approve: Minutes of Special Board Meeting of March 22, 2022

V. Reynolds made a motion to approve the minutes from Special Meeting of the Board of Directors on 03-22-22.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Avilez	Absent
E. Unruh	Absent

Roll Call

D. Criona	Aye
V. Reynolds	Aye
K. Tomono	Aye

C. Review and Approve: Minutes of Regular Board Meeting of March 24, 2022

V. Reynolds made a motion to approve the minutes from WCPA March Board of Directors Meeting on 03-24-22.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Absent
D. Criona	Aye

D. Ratification of Delano March 2022 Vendor Payments

V. Reynolds made a motion to approve Consent Agenda Items A-F as presented.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
D. Criona	Aye
E. Unruh	Absent
M. Avilez	Absent
K. Tomono	Aye

E. Ratification of Lost Hills March 2022 Vendor Payments

V. Reynolds made a motion to approve Consent Agenda Items A-F as presented.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
E. Unruh	Absent
M. Avilez	Absent
K. Tomono	Aye
V. Reynolds	Aye

F. Approval of 2022-23 Board of Directors Meeting Calendar

V. Reynolds made a motion to approve Consent Agenda Items A-F as presented.
K. Tomono seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Absent
V. Reynolds	Aye
K. Tomono	Aye
D. Criona	Aye
M. Avilez	Absent

III. Regular Agenda - Policies and Compliance

A. Action Item: Approval of A-G Completion Improvement Grant Program - Delano

K. Tomono made a motion to approve the A-G Completion Improvement Grant Program for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Superintendent Martinez presented the A-G Completion Improvement Grant Program Plan. The A-G Completion Improvement Grant Program provides funding to increase the number of students graduating high school A-G eligible and able to enroll in UC and CSU campuses. There are three grants available through this program: Access Grant, Success Grant and the Learning Loss Mitigation Grant. WCPA Delano is eligible for the Success Grant and the Learning Loss Mitigation Grant and is receiving a total of $467,050. The Success Grant will be used to fund Small Group Instructors (“SGI”). The Learning Loss Mitigation Grant will provide credit recovery opportunities for WCPA pupils who receive a grade of "D," "F," or "Fail" in an A-G approved course to retake those A-G courses using Plato Credit Recovery Program; and the Plato Live Instructor (add-on) for specific courses to ensure students are able to graduate high school on time.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Absent
M. Avilez	Absent
D. Criona	Aye
K. Tomono	Aye

B. Action Item: Approval of A-G Completion Improvement Grant Program - Lost Hills

V. Reynolds made a motion to A-G Completion Improvement Grant Program for Wonderful College Prep Academy - Lost Hills.
K. Tomono seconded the motion.
Superintendent Martinez presented the A-G Completion Improvement Grant Program Plan for Lost Hills. WCPA Lost Hills received funds for the Learning Loss Mitigation Grant in the amount of $75,000 and will use the funds to provide credit recovery opportunities for WCPA pupils.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
E. Unruh	Absent
K. Tomono	Aye
V. Reynolds	Aye
D. Criona	Aye

IV. Regular Agenda - Finance & Operations

A. Information Item: Monthly Business Report - Delano

Mr. Bill Toomey, Chief Business Officer, presented the Monthly Business Report for the Delano campus. Attendance decreased from the last report and as a result, there was an impact to projected revenue.

B. Information Item: Monthly Business Report - Lost Hills

Mr. Toomey also presented the Monthly Business Report for the Lost Hills campus. Average Daily Attendance was impacted due to COVID-related absences, but the impact was reduced due to strong enrollment.

C. Action Item: Approval of Year End IRS Tax Form 990 and California Form 199

V. Reynolds made a motion to approve Year End IRS Tax Form 990 and California Form 199.
K. Tomono seconded the motion.
Mr. Toomey also presented this agenda item. The 990 tax forms (Federal) and 199 (California) are the WCPA tax returns for the 2020-21 fiscal year. The tax forms are prepared using information from the WCPA annual audit, which the Board previously reviewed and approved for the 2020-21 fiscal year.

The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
D. Criona	Aye
M. Avilez	Absent
E. Unruh	Absent

D. Action Item: Approval 2021-22 Winter Consolidated Application – Delano

The agenda item was not considered at this meeting.

E. Action Item: Approval 2021-22 Winter Consolidated Application – Lost Hills

The agenda item was not considered at this meeting.

F.

Action Item: Authorization to Issue Credit Cards

V. Reynolds made a motion to approve the authorization to issue credit cards to Yesenia Ramirez, Director of Human Resources and Lupe Sanchez, Director of Compliance, Operations, and Family Affairs.
K. Tomono seconded the motion.
Mr. Toomey presented the request to issue credit cards to Yesenia Ramirez, Director of Human Resources and Lupe Sanchez, Director of Compliance, Operations, and Family Affairs. Ms. Ramirez would use the credit card for employee incentives and events, professional development and training costs, travel and conferences, and supplies. Ms. Sanchez would use the card for expenses related to family and community events, incentives, and supplies, professional development and training costs, conference and travel expenses, and program supplies.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Absent
M. Avilez	Absent
D. Criona	Aye

G. Action Item: Ratification of Agreement No. 2021/22-017 between Mobile Modular Management Corporation and Wonderful College Prep Academy for Modular Buildings Lease (Ref: 436152)

V. Reynolds made a motion to ratify Agreement No. 2021/22-017 between Mobile Modular Management Corporation and Wonderful College Prep Academy for Modular Buildings Lease (Ref: 436152).
K. Tomono seconded the motion.
Mr. Marcus Morillo presented the changes to the previously presented agreement. The Board had previously approved the essential contract terms. MMMC will provide the Academy with two (2) Classroom Modular Buildings (24x40) and ramps for a monthly rental fee of: $4,518.36/month. There is an additional one-time fee of $22,322.30 upon return of modular buildings. The term of this lease agreement is 12 months beginning on March 16, 2022.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Absent
K. Tomono	Aye
D. Criona	Aye
V. Reynolds	Aye
M. Avilez	Absent

H.

Action Item: Ratification of Agreement No. 2021/22-018 between Mobile Modular Management Corporation and Wonderful College Prep Academy for Modular Buildings Lease (Ref: 436240)

K. Tomono made a motion to ratify of Agreement No. 2021/22-018 between Mobile Modular Management Corporation and Wonderful College Prep Academy for Modular Buildings Lease (Ref: 436240).
V. Reynolds seconded the motion.
Mr. Morillo presented the final agreement for the modular buildings. The Board had previously approved the essential contract terms. MMMC will provide the Academy with two (2) Classroom Modular Buildings (24x60) and ramps for a monthly rental fee of: $5,269.61/month. There is an additional one-time fee of $26,026.30 upon return of modular buildings. The term of this lease agreement is 12 months beginning on March 16, 2022.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
M. Avilez	Absent
E. Unruh	Absent
D. Criona	Aye

I. Action Item: Ratification of Agreement No. 2021/22-020 between Eide Bailey LLP and Wonderful College Prep Academy for Independent Financial Audit Services of the 2021-22 School Year

K. Tomono made a motion to approve ratification of Agreement No. 2021/22-020 between Eide Bailly LLP and Wonderful College Prep Academy for Independent Financial Audit Services of the 2021-22 School Year.
V. Reynolds seconded the motion.
Mr. Toomey presented the agreement with Eide Bailly LLP as the audit firm to perform the independent financial audit of the 2021-22 school year. WCPA seeks to ratify the contract with Eide Bailly for the independent financial audit of the 2021-22 school year. The costs for Eide Bailly's services under the agreement are as follows: Audit – $27,000; Tax Returns – $1,500.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
E. Unruh	Absent
V. Reynolds	Aye
M. Avilez	Absent
K. Tomono	Aye

J. Action Item: Approval of Agreement No. 2021/22-021 between Chronos Global, Inc Wonderful College Prep Academy for Internet Firewall Services

The agenda item was not considered at this meeting.

K. Action Item: Approval of Agreement No: 2021/22-022 between Great Minds PBC and Wonderful College Prep Academy for the purchase of Eureka Math Curriculum

Superintendent Martinez presented this item as an information item while the agreement is being finalized. Great Minds PBC will provide Academy students and teachers with a three year subscription to the Eureka Math Program to help students in grades TK-8 achieve their math goals and close the achievement gap in math. Great Minds will provide both student content and resources for teachers from 2022-23 through the 2024-25 school years. Great Minds Eureka math program will be made available to students and staff at the Delano campus for a total cost of $204,193.79.

L. Action Item: Approval of Agreement No: 2021/22-023 between Great Minds PBC and Wonderful College Prep Academy - Lost Hills for the purchase of Eureka Math Curriculum

Superintendent Martinez presented this item as an information item while the agreement is being finalized. Great Minds PBC will provide Academy students and teachers with a three year subscription to the Eureka Math Program to help students in grades TK-8 achieve their math goals and close the achievement gap in math. Great Minds will provide both student content and resources for teachers from 2022-23 through the 2024-25 school years. Great Minds Eureka math program will be made available to students and staff at the Delano campus for a total cost of $113,977.05.

M. Action Item: Approval of Extension of Fresh Produce and Services Contract with Alpha Wholesale Produce, Inc

V. Reynolds made a motion to approve the Extension of Fresh Produce and Services Contract with Alpha Wholesale Produce, Inc.
K. Tomono seconded the motion.
Mr. Toomey presented the request from the Food Services Department to extend the current fresh produce and services contract with Alpha Wholesale Produce, Inc. through the 2022-2023 school year. WCPA solicited and published a Request for Proposal (RFP) for fresh produce and services for the 2021-22 school year. The Board awarded the fresh produce and services contract for the 2021-2022 school year to Alpha. WCPA has deemed Alpha's services satisfactory. Based on pricing, quality, and level of service, staff recommends extending the current fresh produce and services contract with Alpha through the 2022-2023 school year. Alpha has agreed to extend the agreement for an additional one year term under the same terms and conditions as the original agreement.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Absent
D. Criona	Aye
V. Reynolds	Aye

Roll Call

E. Unruh Absent

N. Action Item: Approval of Extension of Temporary Staffing Services Contract with Lyneer Staffing Solutions, LLC

K. Tomono made a motion to to approve Extension of Food Service Staffing Contract with Lyneer Staffing Solutions, LLC.
V. Reynolds seconded the motion.
Mr. Toomey presented the request from the Food Services Department to extend the current food services program staffing contract with Lyneer Staffing Solutions, LLC through the 2022-2023 school year. WCPA solicited and published a Request for Proposal (RFP) for food services program staffing for the 2021-22 school year. The Board awarded the food services program staffing contract for the 2021-2022 school year to Lyneer. WCPA has deemed Lyneer's services satisfactory. Based on pricing, quality, and level of service, staff recommends extending the current fresh produce and services contract with Lyneer through the 2022-2023 school year. Lyneer has agreed to extend the agreement for an additional one year term under the same terms and conditions as the original agreement.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono Aye
M. Avilez Absent
D. Criona Aye
V. Reynolds Aye
E. Unruh Absent

V. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Approval of Wonderful College Prep Academy Parent and Family Engagement Policy – Lost Hills & Delano

V. Reynolds made a motion to approve Wonderful College Prep Academy Parent and Family Engagement Policy – Lost Hills & Delano.
K. Tomono seconded the motion.
Ms. Martinez presented the Parent and Family Engagement Policy. This policy provides families with information on how WCPA in partnership can: offer parents opportunities to engage with our school to help provide better supports for our students; inform parents as to how their feedback and engagement can help develop where our federal and state funds are being spent; and comply with state and federal funding requirements. The Policy was previously reviewed by the School Site Council and incorporated the SSC's feedback.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez Absent

Roll Call

E. Unruh	Absent
V. Reynolds	Aye
K. Tomono	Aye
D. Criona	Aye

B. Action Item: Approval of Wonderful College Prep Academy School – Parent Compact for Delano and Lost Hills

K. Tomono made a motion to approve Wonderful College Prep Academy School – Parent Compact for Delano and Lost Hills.
V. Reynolds seconded the motion.
Ms. Martinez presented the Parent Compact which is distributed to families for their review and agreement. This compact provides information included in the Parent and Family Engagement Policy and outlines how parents, school staff, and students will share the responsibility for improved student academic achievement. The compact is reviewed and updated annually. The compact has been reviewed by the School Site Council and incorporates the SSC's feedback.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
M. Avilez	Absent
K. Tomono	Aye
E. Unruh	Absent
V. Reynolds	Aye

C. Action Item: Approval of Declaration of Need for Fully Qualified Educators for Delano

K. Tomono made a motion to approve the 2022-23 Declaration of Need for Fully Qualified Educators for Delano.
V. Reynolds seconded the motion.
Ms. Martinez presented the Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing in order to employ teachers that are not fully credentialed for Delano. This declaration is in response to the statewide teacher shortages, particularly in historically hard-to-fill subject areas (math, English, and science). The Academy's diligent recruitment continues through May and June, with a goal to complete hiring by the end of June. This form also verifies WCPA's use of University Intern Credential Programs.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
E. Unruh	Absent
M. Avilez	Absent
V. Reynolds	Aye

Roll Call

K. Tomono Aye

D. Action Item: Approval of Declaration of Need for Fully Qualified Educators for Lost Hills

V. Reynolds made a motion to approve the 2022-23 Declaration of Need for Fully Qualified Educators for Lost Hills.

K. Tomono seconded the motion.

Ms. Martinez presented the Declaration of Need for Fully Qualified Educators to the California Commission on Teacher Credentialing in order to employ teachers that are not fully credentialed for Lost Hills. This declaration is in response to the statewide teacher shortages, particularly in historically hard-to-fill subject areas (math, English, and science). The Academy's diligent recruitment continues through May and June, with a goal to complete hiring by the end of June. This form also verifies WCPA's use of University Intern Credential Programs.

The board **VOTED** to approve the motion.

Roll Call

V. Reynolds Aye
K. Tomono Aye
D. Criona Aye
M. Avilez Absent
E. Unruh Absent

E. Action Item: Approval of Substitute Annual Statement of Need for Delano

V. Reynolds made a motion to approve the 2022-23 Substitute Annual Statement of Need for Delano.

K. Tomono seconded the motion.

Ms. Martinez presented the Annual Statement of Need for 30-Day Substitutes and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permit to the California Commission on Teacher Credentialing in order to employ substitutes for Delano. This form indicates that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and provides details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

The board **VOTED** to approve the motion.

Roll Call

V. Reynolds Aye
E. Unruh Absent
D. Criona Aye
K. Tomono Aye
M. Avilez Absent

F. Action Item: Approval of Substitute Annual Statement of Need for Lost Hills

V. Reynolds made a motion to approve the 2022-23 Substitute Annual Statement of Need for Lost Hills.
K. Tomono seconded the motion.
Ms. Martinez presented the Annual Statement of Need for 30-Day Substitutes and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permit to the California Commission on Teacher Credentialing in order to employ substitutes for Lost Hills. This form indicates that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and provides details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
V. Reynolds	Aye
D. Criona	Aye
E. Unruh	Absent
M. Avilez	Absent

VI. Communications

A. Superintendent's Report

Brenton DeFlitch, 6-12 Delano Principal presented an update on the High School Pathway program that will be launching in the Summer of 2022.

B. Other Business

No other business was discussed at this meeting.
V. Reynolds made a motion to move to Closed Session at 6:30pm.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
V. Reynolds	Aye
K. Tomono	Aye
D. Criona	Aye
E. Unruh	Absent

VII. Closed Session

A. Public Employee Performance Evaluation: Superintendent, Gov’t. Code § 54957(b)(1)

B. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov’t. Code § 54596.9(d)(2) – One (1)

The Board of Directors returned to Open Session at 6:41pm.

VIII. Board Comments

A. Board Comments

No board comments were made at this meeting.

IX. Future Meeting

A. Future Meeting

The next meeting will be a Virtual Meeting, Tuesday, May 24, 2022

X. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the Regular Meeting of the Board of Directors at 6:42pm.
K. Tomono seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
D. Criona	Aye
M. Avilez	Absent
E. Unruh	Absent
V. Reynolds	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:42 PM.

Respectfully Submitted,
L. Sanchez