APPROVED

Wonderful College Prep Academy

Minutes

WCPA February Board of Directors Meeting

Date and Time
Tuesday February 22, 2022 at 5:30 PM

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Virtual Meeting Information:
https://us06web.zoom.us/j/88615071357?pwd=OEZWTnZaY2xHRnJKR0l1N0pLVEs3dz09&from=addon

Meeting ID: 886 1507 1357
Passcode: 535581

Dial-in Information:
(669) 900-9128

Meeting ID: 886 1507 1357
Passcode: 535581

Directors Present
D. Criona (remote), E. Unruh (remote), K. Tomono (remote), M. Avilez (remote), V. Reynolds (remote)

Directors Absent
None

Guests Present

A. Martinez (remote), B. DeFlitch (remote), B. Toomey (remote), D. Kumar (remote), D. Samari (remote), E. Cortez (remote), E. Soto (remote), K. Goss (remote), L. Sanchez (remote), M. Morillo (remote), T. Garrison (remote)

I. Opening Items

A. Call the Meeting to Order

D. Criona called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Feb 22, 2022 at 5:30 PM.

B. Flag Salute

D. Criona led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made at this meeting.

II. Consent Agenda

A. Action Item: Approval of Resolution No. 2021/22-016 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953

E. Unruh made a motion to approve Consent Agenda Items A-F as presented.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
V. Reynolds	Aye
M. Avilez	Aye
D. Criona	Aye
K. Tomono	Aye

B. Review and Approve: Minutes of Regular Board Meeting of January 18, 2022

E. Unruh made a motion to approve the minutes from WCPA January Board of Directors Meeting on 01-18-22.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye

Roll Call

E. Unruh Aye
D. Criona Aye
M. Avilez Aye

C. Review and Approve: Minutes of Regular Board Meeting of February 1, 2022

E. Unruh made a motion to approve the minutes from Regular Meeting of the Board of Directors on 02-01-22.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh Aye
V. Reynolds Aye
M. Avilez Aye
K. Tomono Aye
D. Criona Aye

D. Review and Approve: Minutes of Regular Board Meeting of February 16, 2022

E. Unruh made a motion to approve the minutes from WCPA February 16 Board of Directors Meeting on 02-16-22.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez Aye
D. Criona Aye
E. Unruh Aye
K. Tomono Aye
V. Reynolds Aye

E. Ratification of Delano January 2022 Vendor Payments

E. Unruh made a motion to approve Consent Agenda Items A-F as presented.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez Aye
V. Reynolds Aye
D. Criona Aye
K. Tomono Aye
E. Unruh Aye

F. Ratification of Lost Hills January 2022 Vendor Payments

E. Unruh made a motion to approve Consent Agenda Items A-F as presented.

V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
K. Tomono	Aye
E. Unruh	Aye
V. Reynolds	Aye
M. Avilez	Aye

Consent Agenda Items A-F were approved as presented with one motion.

III. Regular Agenda - Policies and Compliance

A. Action Item: Approval of WCPA English Language (EL) Master Plan for 2021-22

V. Reynolds made a motion to approve Wonderful College Prep Academy English Language (EL) Master Plan for 2021-22 for Delano and Lost Hills.
M. Avilez seconded the motion.
Superintendent Martinez presented the revised 2021-22 English Language (EL) Master Plan. This plan is a complete guide for our Title III federal compliance requirements and serves as a guide for teachers, leaders and family partners to serve our English Learner student population. This plan also enables WCPA to provide cohesive programs and services for English Learners. Revisions to the plan include:

1) Guidelines regarding Designated ELD.
2) Incorporation of feedback on parental involvement
3) Updated descriptions of materials and curriculum for secondary instruction.

The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
M. Avilez	Aye
E. Unruh	Aye
V. Reynolds	Aye
D. Criona	Aye

B. Information Item: Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan (LCAP) Mid-Year Report - Delano

Ms. Martinez presented the Supplement to the LCAP Annual update. The Mid-Year Report is a new requirement that must be presented to the local governing board. Ms. Martinez presented the progress WCPA has made towards the LCAP goals.

C. Information Item: Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan (LCAP) Mid-Year Report - Lost Hills

Ms. Martinez presented the Supplement to the LCAP Annual update. The Mid-Year Report is a new requirement that must be presented to the local governing board. Ms. Martinez presented the progress WCPA-Lost Hills has made towards the LCAP goals.

IV. Regular Agenda - Finance & Operations

A. Information Item: Monthly Business Report - Delano

Kyle Goss, Vice President of School Finance from ExED, presented the current financial state of the WCPA Delano campus to the Board. Mr. Goss stated that the school's expenses are aligned with previously presented financial forecast as we continue through the school year.

B. Information Item: Monthly Business Report - Lost Hills

Mr. Goss presented the current financial state of the WCPA-Lost Hills campus to the Board. Mr. Goss stated that the school is in good financial shape.

C. Action Item: Review and Approval of Second (2nd) Interim Financial Report - Delano

E. Unruh made a motion to approve Second (2nd) Interim Financial Report for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
M. Avilez	Aye
K. Tomono	Aye
E. Unruh	Aye
V. Reynolds	Aye

Mr. Goss presented the Second Interim Financial Report for WCPA. This report represents the January closing financials and must be submitted to the Kern County Superintendent of Schools.

D. Action Item: Review and Approval of Second (2nd) Interim Financial Report - Delano

M. Avilez made a motion to approve Second (2nd) Interim Financial Report for Wonderful College Prep Academy – Lost Hills.
V. Reynolds seconded the motion.
Mr. Goss presented the Second Interim Financial Report for WCPA-Lost Hills. This report represents the January closing financials and must be submitted to the Kern County Superintendent of Schools.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
V. Reynolds	Aye
M. Avilez	Aye

Roll Call

E. Unruh	Aye
K. Tomono	Aye

E. Action Item: Selection of Eide Bailly LLP as the Audit Firm for the Independent Financial Audit of the 2021-22 School Year

E. Unruh made a motion to approve selection of Eide Bailly LLP as the independent audit firm for the financial audit of the 2021-22 school year.
M. Avilez seconded the motion.
Mr. Bill Toomey presented the request to select Eide Bailly LLP as the audit firm for the independent financial audit of the 2021-22 school year. Eide Bailly previously completed WCPA's audit of the 2020-2021 school year and would like to have them continue to serve as its independent financial auditor. With the Board's approval, the Academy will negotiate a new contract with Eide Bailly for the Board's approval.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
D. Criona	Aye
E. Unruh	Aye
M. Avilez	Aye
V. Reynolds	Aye

F. Action Item: Approval of Audit Committee Members for 2021-2022

M. Avilez made a motion to approve Danielle Criona, Ernie Unruh, and Valerie Reynolds as Audit Committee members for the independent financial audit of the 2021-2022 school year.
K. Tomono seconded the motion.
Mr. Toomey presented the request for the Board to appoint an Audit Committee. This committee must be made up of two or more members of the Board and will be responsible for reviewing the results of the annual audit and developing a corrective action plan to address all relevant weaknesses noted by the auditor, if any.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Aye
K. Tomono	Aye
D. Criona	Aye
V. Reynolds	Aye

V. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Approval of Revision to 2021-22 Academic Calendar

V. Reynolds made a motion to approve revision to 2021-22 Academic Calendar for Delano and Lost Hills.
E. Unruh seconded the motion.
Ms. Martinez presented the revised 2021-22 Academic Calendar. The updated calendar now ends on Friday, June 10, 2022, to allow for a one-week break between the end of the school year and the beginning of Summer Academy. The Academy proposed to add an additional Staff Professional Development day on March 18, 2022 to review student data and realign on school instructional priorities as we near the end of the school year. The revised 2021-22 calendar has 180 instructional days, five more days than the minimum 175 instructional days required for charter schools under California law.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Aye
E. Unruh	Aye
K. Tomono	Aye
D. Criona	Aye

B. Action Item: Approval of 2022-23 Academic Calendar

K. Tomono made a motion to approve 2022-23 Academic Calendar for Delano and Lost Hills.
E. Unruh seconded the motion.
Ms. Martinez presented the 2022-2023 Academic Calendar for approval. The 2022-2023 school year will start on Tuesday, August 9, 2022 for all grades and will end on Thursday, June 8, 2023 for a total of 180 instructional days. Teacher orientation and professional development will occur prior to the start of instruction and additional professional development will take place throughout the school year.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
E. Unruh	Aye
V. Reynolds	Aye
K. Tomono	Aye
M. Avilez	Aye

C. Action Item: Appointment of Member(s) to Superintendent Evaluation Committee

V. Reynolds made a motion to approve appointment of Danielle Criona, Ernie Unruh, and Kiyoshi Tomono as members to the Superintendent Evaluation Committee.
M. Avilez seconded the motion.
Board Interim Chair Criona presented the request to appoint new members to the Superintendent Evaluation Committee. The Superintendent Evaluation Committee annually develops the Superintendent evaluation to be reviewed and approved by the Board of Directors and works collaboratively with the Superintendent. The Committee is a

standing committee, consisting of two or more voting board members who serve in an advisory capacity and make recommendations to the Board of Directors.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Aye
D. Criona	Aye
M. Avilez	Aye

VI. Communications

A. Superintendent's Report

Ms. Martinez presented the enrollment update for both the Delano and Lost Hills campuses. The updated included the list of reasons for student withdrawal along with the 2022-2023 Student Enrollment Public Lottery for the the Delano Campus. A brief attendance update was also shared for each campus for the month of January. It was noted that the recent surge of Covid-19 affected student attendance in a negative manner. Mr. Marcus Morillo presented an update on Covid-19 mitigation measures for both schools.

Ms. Martinez reviewed the school's Strategic Priorities and presented an update on what the school's leadership team has accomplished during the first half of the school year along with planned actions for Quarter 3.

B. Other Business

No other business was presented at this meeting.
V. Reynolds made a motion to move to Closed Session.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
D. Criona	Aye
K. Tomono	Aye
E. Unruh	Aye
M. Avilez	Aye

The Board of Directors moved into Closed Session at 6:32pm. They were joined by Superintendent Ana Martinez, Chief Operations Officer Marcus Morillo, and Sargent Velasco of the Delano Police Department for Agenda Items VII-A and B. Mr. Morillo and Sargent Velasco left closed session and Mr. Bill Toomey joined Closed Session for Agenda Item VII-C.

VII. Closed Session

A. **Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Delano, Gov't Code § 54957**

B. **Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Lost Hills, Gov't Code § 54957**

C. **Personnel: Gov't. Code § 54957(b)(1)**

The Board of Directors returned to Open Session at 6:50pm.

VIII. Open Session

A. **Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Delano, Gov't Code § 54957**

Motion to approve confidential Comprehensive School Safety Plan for Wonderful College Prep Academy (Delano).
The Board of Directors approved the confidential Comprehensive School Safety Plan for Wonderful College Prep Academy (Delano) in Closed Session.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
M. Avilez	Aye
V. Reynolds	Aye
D. Criona	Aye

B. **Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Lost Hills, Gov't Code § 54957**

Motion to approve confidential Comprehensive School Safety Plan for Wonderful College Prep Academy - Lost Hills.
The Board of Directors approved the confidential Comprehensive School Safety Plan for Wonderful College Prep Academy - Lost Hills in Closed Session.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
D. Criona	Aye
K. Tomono	Aye
V. Reynolds	Aye
M. Avilez	Aye

IX. Regular Session

A. Action Item: Approval of 2021-2022 Comprehensive School Safety Plan - Delano

E. Unruh made a motion to approve the 2021-2022 Comprehensive School Safety Plan for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Aye
V. Reynolds	Aye
D. Criona	Aye
K. Tomono	Aye

B. Action Item: Approval of 2021-2022 Comprehensive School Safety Plan - Lost Hills

V. Reynolds made a motion to approve the 2021-2022 Comprehensive School Safety Plan for Wonderful College Prep Academy - Lost Hills.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
M. Avilez	Aye
E. Unruh	Aye
D. Criona	Aye
K. Tomono	Aye

X. Board Comments

A. Board Comments

No comments were made at this meeting.

XI. Closing Items

A. Adjourn Meeting

M. Avilez made a motion to adjourn the meeting of the Board of Directors.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
K. Tomono	Aye
E. Unruh	Aye

Roll Call

V. Reynolds Aye

M. Avilez Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,
L. Sanchez