APPROVED

Wonderful College Prep Academy

Minutes

WCPA December Board of Directors Meeting

Date and Time
Tuesday December 7, 2021 at 5:30 PM

Location
Virtual Meeting

This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Virtual Meeting Information:
https://us06web.zoom.us/j/85291568570?pwd=N0hMMk9abTBkZUY5akRRLzlSTG5WQT09
Meeting ID: 852 9156 8570
Passcode: 2070

Dial-in Information:
(669) 900-9128
Meeting ID: 852 9156 8570
Passcode: 2070

Directors Present
A. Hixon (remote), E. Unruh (remote), M. Avilez (remote), P. Martinez (remote)

Directors Absent
M. Moreno, S. Castellanos

Guests Present
B. DeFlitch (remote), B. Toomey (remote), C. Signater (remote), D. Kumar (remote), D. Samari (remote), E. Cortez (remote), E. Soto (remote), F. Guzman (remote), J. Guzman (remote), J. Steiner (remote), K. Goss (remote), L. Sanchez (remote), M. Castellanoz (remote), M. Morillo (remote), T. Garrison (remote), T. Mirzaian (remote)

I. Opening Items

A. Call the Meeting to Order

A. Hixon called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Dec 7, 2021 at 5:35 PM.

B. Flag Salute

A. Hixon led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments were made at this meeting.
Regular Agenda Item IV-A was was moved after Agenda Item I-D.

IV: Regular Agenda (Policies and Compliance)

A. Action Item: Approval of Resolution No. 2021/22-008 Making Determination Regarding the Safety of Meeting in Person in Compliance with Government Code 54953

E. Unruh made a motion to approve Resolution No. 2021/22-008 Making Determination Regarding the Safety of Meeting in Person in Compliance with Government Code Section 54953.

P. Martinez seconded the motion.

Bill Toomey, WCPA Chief Business Officer and Head of HR, presented the resolution: (1) finding that the current State of Emergency due to COVID-19 continues to directly impact the ability of the board members and the public to meet safely in person and (2) authorizing continued teleconference and/or videoconference meetings pursuant to AB 361 and Government Code section 54953.

The board **VOTED** to approve the motion.

Roll Call
E. Unruh Aye
S. Castellanos Absent
P. Martinez Aye
M. Avilez Aye
A. Hixon Aye
M. Moreno Absent

II. Public Hearing

A. Educator Effectiveness Block Grant Review - Delano

Mr. Toomey presented an overview of the Educator Effectiveness Block Grant for the Delano campus. WCPA (Delano) is to receive $396,191 in funds that have been allocated to use in conjunction with Title II funds. WCPA will use the funds for teachers to help build capacity through high quality educator induction programs.

No questions or feedback was given at the Public Hearing. The Educator Effectiveness Block Grant Plan will be presented for review and approval at the December 14, 2021 Board of Directors meeting.

B. Educator Effectiveness Block Grant Review - Lost Hills

Mr. Toomey presented an overview of the Educator Effectiveness Block Grant for the Lost Hills campus. WCPA-Lost Hills is to receive $112,335 in funds that have been allocated to use in conjunction with Title II funds. WCPA-LH will also use the funds for teachers to help build capacity through high quality educator induction programs.

No questions or feedback was given at the Public Hearing for the Lost Hills campus plan. The Educator Effectiveness Block Grant Plan will be presented for review and approval at the December 14, 2021 Board of Directors meeting.

III. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of October 26, 2021

P. Martinez made a motion to approve the minutes from October 26, 2021 WCPA October Board of Directors Meeting on 10-26-21.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
A. Hixon	Aye
S. Castellanos	Absent
P. Martinez	Aye
E. Unruh	Aye
M. Avilez	Aye

B. Ratification of Delano October 2021 Vendor Payments

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Hixon	Aye
P. Martinez	Aye
E. Unruh	Aye
S. Castellanos	Absent
M. Avilez	Aye
M. Moreno	Absent

C. Ratification of Lost Hills October 2021 Vendor Payments

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Absent
A. Hixon	Aye
P. Martinez	Aye
E. Unruh	Aye
M. Avilez	Aye
M. Moreno	Absent

D. Ratification of Delano November 2021 Vendor Payments

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Aye
A. Hixon	Aye
S. Castellanos	Absent
M. Moreno	Absent
P. Martinez	Aye

E. Ratification of Delano November 2021 Vendor Payments

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Absent
P. Martinez	Aye
M. Moreno	Absent
M. Avilez	Aye
E. Unruh	Aye
A. Hixon	Aye

Consent Agenda Items A-E were approved as presented with one motion.

IV. Regular Agenda - Policies and Compliance

A. Action Item: Approval of Resolution No. 2021/22-008 Making Determination Regarding the Safety of Meeting in Person in Compliance with Government Code Section 54953

Agenda Item IV-A was presented and approved immediately following Agenda Item I-D.

B. Action Item: Board Member Reappointment for Maribel Moreno and Shannon Castellanos

M. Avilez made a motion to approve reappointment of Maribel Moreno as Board Member.
E. Unruh seconded the motion.
Mr. Toomey presented the reappointment of Ms. Moreno to the Board of Directors. Mr. Toomey noted that Ms. Moreno would like to serve through the Spring of 2022, when a new board member can be nominated.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
S. Castellanos	Absent
A. Hixon	Aye
E. Unruh	Aye
M. Avilez	Aye
P. Martinez	Aye

P. Martinez made a motion to approve reappointment of Shannon Castellanos as Board Member.
M. Avilez seconded the motion.
Mr. Toomey also presented the reappointment of Ms. Castellanos to the Board of Directors.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
S. Castellanos	Absent

C. Action Item: Approval of ESSER III Safe Return to In-Person Instruction Plan - Delano

E. Unruh made a motion to approve the ESSER III Safe Return to In-Person Instruction and Continuity Plan for Wonderful College Prep Academy – Delano.
M. Avilez seconded the motion.
Mr. Toomey presented the updates to the ESSER III Safe Return to In-Person Instruction Plan for Wonderful College Prep Academy - Delano. The review and approval of the ESSER III plan is a requirement for schools to receive ESSER funding. WCPA is required to develop a plan to have students and staff safely on campus and to continue

offering services in the event that schools may need to close due to COVID-19 exposure. Updates to this version of the plan are as follows: 1) Addition of proper use of face coverings; 2) Update the contact person in a case of COVID exposure on campus to Marcus Morillo, Chief Facilities Officer; and 3) Add language that WCPA schools offer access to COVID vaccinations to all students and staff through the on-campus Student Wellness Centers.
The board **VOTED** to approve the motion.

Roll Call	
M. Avilez	Aye
P. Martinez	Aye
A. Hixon	Aye
S. Castellanos	Absent
E. Unruh	Aye
M. Moreno	Absent

D. Action Item: Approval of ESSER III Safe Return to In-Person Instruction Plan - Lost Hills

P. Martinez made a motion to approve ESSER III Safe Return to In-Person Instruction and Continuity Plan for Wonderful College Prep Academy - Lost Hills.
M. Avilez seconded the motion.
Mr. Toomey also presented the plan for the Lost Hills campus. This plan had the same updates as the Delano plan.
The board **VOTED** to approve the motion.

Roll Call	
A. Hixon	Aye
M. Moreno	Absent
P. Martinez	Aye
M. Avilez	Aye
S. Castellanos	Absent
E. Unruh	Aye

E. Action Item: Independent Study Plan Update - Delano

P. Martinez made a motion to approve the updated Independent Study Plan for Wonderful College Prep Academy – Delano.
M. Avilez seconded the motion.
Mr. Toomey presented the updates to the Independent Study Plan with the inclusion of the new requirements set forth in AB 167. The plan presented had two two changes: 1) two additional criteria were added for triggering tiered reengagement of students engaging in independent study for 15 or more school days in a school year; and 2) independent study agreements may be executed on the later of October 15, 2021 or 30 days after the start of independent study instruction .
The board **VOTED** to approve the motion.

Roll Call

A. Hixon	Aye
S. Castellanos	Absent
M. Moreno	Absent
M. Avilez	Aye
P. Martinez	Aye
E. Unruh	Aye

F. Action Item: Independent Study Plan Update - Lost Hills

E. Unruh made a motion to approve the updated Independent Study Plan for Wonderful College Prep Academy – Lost Hills.
P. Martinez seconded the motion.
Mr. Toomey presented the updated Independent Study Plan for the Lost Hills Campus. The updates to this plan were the same changes as the Delano plan.

The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Aye
A. Hixon	Aye
S. Castellanos	Absent
M. Moreno	Absent
P. Martinez	Aye

V. Regular Agenda - Finance & Operations

A. Information Item: Monthly Business Report - Delano

Kyle Goss, Vice President of School Finance from ExED, presented the current financial state of the WCPA Delano campus to the Board. Mr. Goss stated that the school is in good financial shape, but that there will be additional updates in advance of the P1 attendance reporting.

B. Information Item: Monthly Business Report - Lost Hills

Mr. Goss presented the current financial state of the WCPA Lost Hills campus to the Board. Mr. Goss stated that the school is in good financial shape.

C. Action Item: Approval of First (1st) Interim Financial Report - Delano

E. Unruh made a motion to approve the First (1st) Interim Financial Report for Wonderful College Prep Academy – Delano.
M. Avilez seconded the motion.

Mr. Goss presented the First Interim Financial Report for the Delano campus. This report is based on actual financials through October 2021 and is due to the Kern County Superintendent of Schools by December 15th.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Absent
E. Unruh	Aye
M. Moreno	Absent
A. Hixon	Aye
M. Avilez	Aye
P. Martinez	Aye

D. Action Item: Approval of First (1st) Interim Financial Report - Lost Hills

P. Martinez made a motion to approve the First (1st) Interim Financial Report for Wonderful College Prep Academy – Lost Hills.
M. Avilez seconded the motion.
Mr. Goss presented the First Interim Financial Report for the Lost Hills campus. This report is based on actual financials through October 2021 and is due to the Kern County Superintendent of Schools by December 15th.
The board **VOTED** to approve the motion.

Roll Call

A. Hixon	Aye
M. Moreno	Absent
P. Martinez	Aye
S. Castellanos	Absent
M. Avilez	Aye
E. Unruh	Aye

E. Action Item: Appointment of Audit Committee Members for 2021-2022 Audit

M. Avilez made a motion to approve the appointment of Alesha Hixon, Shannon Castellanos and Ernie Unruh to serve as Audit Committee members for the 2021-22 school year audit.
P. Martinez seconded the motion.
Mr. Toomey presented the recommendation to approve the members of the Audit Committee. As part of WCPA's Fiscal Policies and Procedures, WCPA must appoint an Audit Committee by January 1 of each year. For the 2021-2022 audit, the following board members we appointed to serve on the Audit Committee: Alesha Hixon, Shannon Castellanos, and Ernie Unruh.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Aye
M. Moreno	Absent
M. Avilez	Aye

Roll Call

S. Castellanos	Absent
E. Unruh	Aye
A. Hixon	Aye

F. Action Item: Approval of Resolution No. 2021/22-009 of Bread Products Contract with Edna's Bakery

P. Martinez made a motion to approve Resolution No. 2021/22-009 of Bread Products Contract with Edna's Bakery.
E. Unruh seconded the motion.
Mr. Toomey presented the request for WCPA to piggyback off the Richland School District contract to purchase additional fresh bread products from Edna's Bakery. WCPA already has an approved agreement with Flowers Baking Company, however, due to supply chain shortages, WCPA needs a second vendor to ensure the schools have all necessary bread products.
The board **VOTED** to approve the motion.

Roll Call

A. Hixon	Aye
S. Castellanos	Absent
E. Unruh	Aye
P. Martinez	Aye
M. Avilez	Aye
M. Moreno	Absent

G. Action Item: Authorization to Issue Credit Cards

E. Unruh made a motion to approve a Home Depot credit card to Carlos Navarro and Jasson Cordero.
M. Avilez seconded the motion.
Mr. Toomey presented the request to approve a Home Depot Credit card for up to $7,000 to the Facilities Team (Carlos Navarro and Jasson Cordero) for facilities needs. This card allows WCPA access to special benefits and discounts, along with quick access to fill emergency facility needs.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
A. Hixon	Aye
E. Unruh	Aye
M. Moreno	Absent
S. Castellanos	Absent
P. Martinez	Aye

VI. Regular Agenda - Human Resources/Talent/Academics

A.

Action Item: Appointment of Interim Superintendent Evaluation Committee

Board Chair Hixon requested that this item be considered as an Information Item and asked the members of the Board for any volunteers to serve on the Superintendent Evaluation Committee. The following board members volunteered to serve for the 2021-2022 school year: Alesha Hixon, Ernie Unruh, and Priscilla Martinez. The appointment of the Board members to the Superintendent Evaluation Committee will be made during the December 14th board meeting.

VII. Communications

A. Other Business

The monthly Superintendent's Report will be presented at the December 14th meeting .
No other business was discussed.
M. Avilez made a motion to move into closed session at 6:09pm.
P. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
P. Martinez	Aye
M. Avilez	Aye
A. Hixon	Aye
S. Castellanos	Absent
M. Moreno	Absent
E. Unruh	Aye

VIII. Closed Session

A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov't. Code § 54596.9(d)(2) – Two (2)

Mr. Toomey joined the closed session at 6:09pm for Agenda Item VIII-A to discuss one of the items. He left closed session at 6:23pm.

B. Consideration of Expulsion of Student No. 2021/22-001, Gov't. Code § 54596.9(d)(2), Ed. Code. §48918

Ms. Tatiana Mirzaian, Director of Learning Support, joined the closed session for Agenda Item VIII-B at 6:30pm.
The Board of Directors returned to open session at 7:02pm.

The Board reported out that they authorized negotiation of Anticipated Litigation Matter #1 (Agenda Item VIII-A).

IX. Regular Agenda

A.

Action Item: Consideration of Expulsion of Student No. 2021/22-001, Gov't. Code § 54596.9(d)(2), Ed. Code. §48918

E. Unruh made a motion to approve the expulsion of Student No. 2021/22-001 Gov't. Code § 54596.9(d)(2), Ed. Code. §48918.
A. Hixon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
P. Martinez	Aye
S. Castellanos	Absent
M. Moreno	Absent
A. Hixon	Aye
E. Unruh	Aye
M. Avilez	Aye

X. Board Comments

A. Board Comments

No comments were made by the Board.

XI. Future Meeting

A. Future Meeting

Board Chair Hixon stated that the next meeting will be Tuesday, December 14, at 5:30pm as a virtual meeting.

XII. Closing Items

A. Adjourn Meeting

M. Avilez made a motion to adjourn the meeting.
P. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
P. Martinez	Aye
M. Avilez	Aye
A. Hixon	Aye
M. Moreno	Absent
E. Unruh	Aye
S. Castellanos	Absent

* * *CERTIFICATE OF SECRETARY * * *

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on December 7, 2021.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
L. Sanchez