

# Wonderful College Prep Academy

## Minutes

### WCPA October Board of Directors Meeting

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**Date and Time**

Tuesday October 26, 2021 at 5:30 PM

**Location****Virtual Meeting Information:**

<https://us06web.zoom.us/j/8415960405?pwd=TW1SK21GRHRaS1dHUGFHMkVBdFIDdz09>

Meeting ID: 841 596 0405

Passcode: 2070

**Dial-in Information:**

(669) 900-9128

Meeting ID: 841 596 0405

Passcode: 2070

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This meeting is being held in accordance with subdivision (e) of Section 54953 of the California Government Code, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

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**Directors Present**

A. Hixon (remote), E. Unruh (remote), M. Avilez (remote), M. Moreno (remote), P. Martinez (remote), S. Castellanos (remote)

**Directors Absent**

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*None*

### **Directors who arrived after the meeting opened**

M. Avilez

### **Guests Present**

A. Blandon (remote), A. Martinez (remote), A. Rollin (remote), B. DeFlitch (remote), B. Toomey (remote), C. Signater (remote), D. Kumar (remote), E. Cortez (remote), F. Guzman (remote), J. Guzman (remote), J. King (remote), J. Steiner (remote), K. Goss (remote), L. Sanchez (remote), M. Morillo (remote), S. Bachofer (remote), T. Garrison (remote), T. Mirzaian (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

A. Hixon called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Oct 26, 2021 at 5:30 PM.

### **B. Flag Salute**

A. Hixon led in the flag salute.

### **C. Record Attendance**

### **D. Public Comments**

No public comments were made at this meeting.

M. Avilez arrived at 5:35 PM.

## **II. Consent Agenda**

### **A. Review and Approve: Minutes of Regular Board Meeting of September 29, 2021**

P. Martinez made a motion to approve the minutes from the September Board of Directors Meeting on 09-29-21.

E. Unruh seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Moreno      Aye

S. Castellanos      Aye

M. Avilez      Aye

P. Martinez      Aye

A. Hixon      Aye

E. Unruh      Aye

### **B.**

### **Review and Approve: Minutes of Regular Board Meeting of October 19, 2021**

P. Martinez made a motion to approve the minutes from October 19 Board of Directors Meeting on 10-19-21.

E. Unruh seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Moreno	Aye
P. Martinez	Aye
A. Hixon	Aye
E. Unruh	Aye
S. Castellanos	Aye
M. Avilez	Aye

### **C. Action Item: Ratification of Delano September 2021 Vendor Payments**

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.

E. Unruh seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Castellanos	Aye
P. Martinez	Aye
E. Unruh	Aye
A. Hixon	Aye
M. Avilez	Aye
M. Moreno	Aye

### **D. Action Item: Ratification of Lost Hills September 2021 Vendor Payments**

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.

E. Unruh seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Castellanos	Aye
M. Avilez	Aye
E. Unruh	Aye
A. Hixon	Aye
M. Moreno	Aye
P. Martinez	Aye

### **E. Action Item: Adoption of Resolution No. 2021/22-005 Making Findings Regarding the Continued Safety Risk of Meeting in-Person in Compliance with Government Code Section 54953**

P. Martinez made a motion to approve Consent Agenda Items A-E as presented.

E. Unruh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez     Aye  
S. Castellanos   Aye  
M. Avilez        Aye  
M. Moreno       Aye  
A. Hixon         Aye  
E. Unruh         Aye

Interim Superintendent Martinez provided a brief update regarding the September 2021 vendor payments for both the Delano and Lost Hills campuses. Consent Agenda Items II A-E were approved as presented with one motion.

**III. Regular Agenda - Policies and Compliance**

**A. Action Item: Approval of ESSER III Expenditure Plan - Delano**

S. Castellanos made a motion to approve ESSER III Expenditure Plan for Wonderful College Prep Academy (Delano).

P. Martinez seconded the motion.

Interim Superintendent presented the ESSER III Expenditure plan for the Wonderful College Prep Academy (Delano campus). This plan details how WCPA Delano will use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. WCPA surveyed parents, students, and staff, and met with parent advisory groups for feedback on the plan. All groups felt the majority of funds should go to address the impact of lost instructional time. Areas of expenditures for WCPA were in Transportation, Additional Staffing (i.e. Substitutes), Academic Intervention Staff (SGI's), Academic Programs & Curriculum, Summer Academy for all students, and additional comprehensive services for students through our Student Wellness Centers in mental health, counseling, preventative care, immunizations, asthma, and nutrition. Any remaining funds will be spent on student technology (Chromebooks, iPads, Hotspots) and parent engagement opportunities.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez     Aye  
E. Unruh        Aye  
A. Hixon        Aye  
S. Castellanos   Aye  
M. Moreno       Aye  
M. Avilez        Aye

**B. Action Item: Approval of ESSER III Expenditure Plan - Lost Hills**

E. Unruh made a motion to approve ESSER III Expenditure Plan for Wonderful College Prep Academy – Lost Hills.

M. Avilez seconded the motion.

Interim Superintendent Martinez also presented the ESSER III Expenditure Plan for Wonderful College Prep Academy - Lost Hills. Like the Delano plan, this plan had similar areas of expenditures based on feedback from WCPA-Lost Hills stakeholders.

The board **VOTED** to approve the motion.

**Roll Call**

S. Castellanos Aye

P. Martinez Aye

A. Hixon Aye

E. Unruh Aye

M. Avilez Aye

M. Moreno Aye

**C. Information Item: 2020-21 Kern County Superintendent of Schools Oversight Report - Delano**

Interim Superintendent Martinez presented the results of the 2020-2021 Annual KCSOS Oversight visit for the Delano campus. This visit happened in Spring 2021 as part of WCPA's regular review for each school. The final report was presented on October 12, 2021 at the Kern County Board of Education Meeting. Of the seven areas of review for charter schools, WCPA's Delano campus had one finding in the area of Governance.

**D. Information Item: 2020-21 Kern County Superintendent of Schools Oversight Report - Lost Hills**

Interim Superintendent Martinez presented the results of the 2020-2021 Annual KCSOS Oversight visit for the WCPA - Lost Hills campus. Like the Delano campus, this visit also occurred in the Spring 2021. The final report was presented on October 12, 2021 at the Kern County Board of Education Meeting. Of the seven areas of review for charter schools, WCPA - Lost Hills campus had two findings, one in the area of Governance and the second in the area of Student Services.

**IV. Regular Agenda - Finance & Operations**

**A. Information Item: Monthly Business Report - Delano**

Kyle Goss, Vice President of School Finance from ExED, presented the current state of the WCPA Delano campus to the Board. Mr. Goss stated that the school is in good financial shape, especially with the additional federal funds and the school's strategic planning on the revised budget.

**B. Information Item: Monthly Business Report - Lost Hills**

Mr. Goss presented the current state of the WCPA Lost Hills campus to the Board. Mr. Goss stated that the school is in better financial shape, especially with the additional federal funds and the school's strategic planning on the revised budget.

**C. Action Item: Approval of Revised 2021-2022 Budget - Delano**

E. Unruh made a motion to approve the revised 2021-22 budget for Wonderful College Prep Academy (Delano).

P. Martinez seconded the motion.

Bill Toomey, Chief Business Officer, presented the proposed revised budget to the board for the WCPA Delano campus. Significant changes that were taken into consideration for this budget included adjustments to revenue as a result of additional federal funding and decreases in student enrollment.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez	Aye
M. Moreno	Aye
S. Castellanos	Aye
E. Unruh	Aye
A. Hixon	Aye
M. Avilez	Aye

**D. Action Item: Approval of Revised 2021-2022 Budget - Lost Hills**

M. Moreno made a motion to approve the revised 2021-22 budget for Wonderful College Prep Academy – Lost Hills.

M. Avilez seconded the motion.

Mr. Toomey presented the proposed revised budget to the board for the WCPA Lost Hills campus. Significant changes that were taken into consideration for this budget included adjustments to revenue as a result of additional federal funding and increased number of enrolled students.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez	Aye
M. Moreno	Aye
S. Castellanos	Aye
A. Hixon	Aye
M. Avilez	Aye
E. Unruh	Aye

**E. Action Item: Authorization to Issue Credit Cards**

E. Unruh made a motion to approve the authorization to issue business credit cards up to \$2,500 for three WCPA employees.

P. Martinez seconded the motion.

Mr. Toomey presented the request to approve three WCPA credit cards to the two Facilities Managers and the Director of Food Services to allow for general facilities and supply needs.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez	Aye
E. Unruh	Aye
S. Castellanos	Aye
M. Avilez	Aye
M. Moreno	Aye
A. Hixon	Aye

**V. Regular Agenda - Human Resources/Talent/Academics**

**A. Action Item: Adoption of Resolution No. 2021/22-006 approving Agreement No. 2021/22-003 between Kern Community College District, Bakersfield College and Wonderful College Prep Academy for the College and Career Access Pathways Partnership**

M. Moreno made a motion to adopt Resolution No. 2021/22-006 to approve Agreement No. 2021/22-003 between Kern Community College District, Bakersfield College and Wonderful College Prep Academy for the College and Career Access Pathways Partnership.

S. Castellanos seconded the motion.

Interim Superintendent Martinez presented the resolution to approve the agreement for the dual enrollment program with Kern Community College District and Bakersfield College. As part of this agreement, KCCD will provide the faculty to teach community college courses offered at the two school sites. WCPA will be responsible for providing classroom space on campus and will coordinate student enrollment to participate into this program. All students enrolled in these dual enrollment courses under this agreement will not be required to pay enrollment fees. This agreement will begin January 1, 2022 and continue through June 30, 2025.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez	Aye
E. Unruh	Aye
S. Castellanos	Aye
M. Avilez	Aye
A. Hixon	Aye
M. Moreno	Aye

**B. Action Item: Adoption of Resolution No. 2021/22-007 approving Agreement No. 2021/22-004 between Kern Community College District, Bakersfield College and**

### **Wonderful College Prep Academy - Lost Hills for the College and Career Access Pathways Partnership**

M. Moreno made a motion to adopt Resolution No. 2021/22-007 to approve Agreement No. 2021/22-004 between Kern Community College District, Bakersfield College and Wonderful College Prep Academy – Lost Hills for the College and Career Access Pathways Partnership.

M. Avilez seconded the motion.

Interim Superintendent presented the resolution to approve the agreement for the dual enrollment program with Kern Community College District and Bakersfield College. As part of this agreement, KCCD will provide the faculty to teach community college courses offered at the two school sites. WCPA-Lost Hills will be responsible for providing classroom space on campus and will coordinate student enrollment to participate in this program. All students enrolled in these dual enrollment courses under this agreement will not be required to pay enrollment fees. This agreement will begin January 1, 2022 and continue through June 30, 2025.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Castellanos	Aye
M. Avilez	Aye
P. Martinez	Aye
E. Unruh	Aye
M. Moreno	Aye
A. Hixon	Aye

### **C. Action Item: Approval of Agreement No. 2021/22-009 Memorandum of Understanding, Course Agreement, and Course Instructor Agreement between Kern Community College District and Wonderful College Prep Academy for Dual Enrollment**

E. Unruh made a motion to approve Agreement No. 2021/22-009 Memorandum of Understanding, Course Agreement, and Course Instructor Agreement between Kern Community College District and Wonderful College Prep Academy for Dual Enrollment.

P. Martinez seconded the motion.

Interim Superintendent Martinez presented the MOU and related documents for the Delano campus. The purpose of the MOU is to provide for the dual enrollment program with Kern Community College District before the beginning of the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") in January 2022. The MOU has similar terms to the CCAP Agreement, and runs from July 1, 2021 to December 31, 2021.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Castellanos	Aye
A. Hixon	Aye
P. Martinez	Aye



**Roll Call**

M. Moreno      Aye  
E. Unruh        Aye  
M. Avilez        Aye

**D. Action Item: Approval of Agreement No. 2021/22-010 Memorandum of Understanding, Course Agreement, and Course Instructor Agreement between Kern Community College District and Wonderful College Prep Academy - Lost Hills for Dual Enrollment**

M. Avilez made a motion to approve Agreement No. 2021/22-009 Memorandum of Understanding, Course Agreement, and Course Instructor Agreement between Kern Community College District and Wonderful College Prep Academy for Dual Enrollment. S. Castellanos seconded the motion.

Interim Superintendent Martinez presented the MOU and related documents for the Lost Hills campus. The purpose of the MOU is to provide for the dual enrollment program with Kern Community College District before the beginning of the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") in January 2022. The MOU has similar terms to the CCAP Agreement, and runs from July 1, 2021 to December 31, 2021. The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez      Aye  
M. Avilez        Aye  
M. Moreno        Aye  
E. Unruh        Aye  
S. Castellanos    Aye  
A. Hixon         Aye

**E. Action Item: Approval of Agreement No. 2021/22-012 between Summit Preparatory Charter High School, Wonderful Education Foundation, and Wonderful College Prep Academy for the Marshall Teacher Residency Program**

Prior to Agenda Items V-E and F Chairperson Hixon recused herself from Regular Agenda Items V-E and F as she is employed by The Wonderful Company, which is indirectly related to the parties to the two agreements before the Board for consideration. Chairperson Hixon did not participate in the agreements in any way.

Board Member Castellanos also recused herself from Regular Agenda Items V-E and F as she is employed by The Wonderful Company, which is indirectly related to the parties to the two agreements before the Board for consideration. Board Member Castellanos did not participate in the agreements in any way.

All individuals present employed by any entity directly or indirectly related to The Wonderful Company were placed in a virtual breakout room at 6:07pm.

Board Member Unruh served as Board Chair Pro Tem.

M. Moreno made a motion to approve Agreement No. 2021/22-012 between Summit Preparatory Charter High School, Wonderful Education Foundation, and Wonderful College Prep Academy for the Marshall Teacher Residency Program.

P. Martinez seconded the motion.

Interim Superintendent Martinez presented the agreement with Summit Preparatory Charter High School and the Wonderful Education Foundation. WCPA is currently in partnership with Summit for the 2021-22 school year for teacher induction programming. This agreement extends the partnership out for another year with some changes to the cost structure. Wonderful Education Foundation will cover the cost of the residency fee for each resident, \$14,000 per resident. If WCPA chooses to employ a teacher who has completed the Marshall Teacher Residency, WCPA will pay a placement fee of \$6,000 to Summit for each of the first two years the former resident is an employee of WCPA.

The board **VOTED** to approve the motion.

**Roll Call**

P. Martinez	Aye
E. Unruh	Aye
M. Avilez	Aye
S. Castellanos	Abstain
M. Moreno	Aye
A. Hixon	Abstain

**F. Action Item: Approval of Charitable Pledge Agreement No. 2021/22-013 for Programmatic and Operational Support**

M. Moreno made a motion to approve Charitable Pledge Agreement No. 2021/22-013 between the Resnick Foundation and WCPA for Programmatic and Operational Support.

P. Martinez seconded the motion.

Interim Superintendent Martinez presented the pledge agreement for a donation from the Resnick Foundation in the amount one million dollars to fund and support WCPA operations, programs, and activities. The pledge shall be paid in one installment on or around February 15, 2021.

The board **VOTED** to approve the motion.

**Roll Call**

M. Avilez	Aye
M. Moreno	Aye
S. Castellanos	Abstain
E. Unruh	Aye
A. Hixon	Abstain
P. Martinez	Aye

The individuals present employed by any entity directly or indirectly related to The Wonderful Company returned to the meeting from the virtual breakout room at 6:10 pm.

## VI. Communications

### A. Superintendent's Report

Interim Superintendent Martinez introduced the WCPA team and asked them to report out as follows: 1) Marcus Morillo, Chief Facilities Officer, presented an update on COVID Safety; 2) Interim Superintendent Martinez presented updated enrollment figures and attendance rates with no significant changes to enrollment from the previous board meeting; 3) Tatiana Mirzaian, Director of Learning Initiatives, provided an update on the Academic Program initiatives along with Brenda Santana's update on Title III student progress; 4) Javier Guzman, Family and Community Engagement Manager, presented the Family and Community update with some upcoming activities for families at the two school sites; 5) Chef Devinder Kumar, Director of Food Services, presented the Youth Health & Wellness Update and included the Harvest Hall mission statement and special events held for the WCPA community; and 6) Bill Toomey, Chief Business Officer, did not present a financial update as it was previously presented.

### B. Other Business

No other business was discussed at this meeting.

## VII. Board Comments

### A. Board Comments

No board comments were made at this meeting.

## VIII. Future Meeting

### A. Future Meeting

Chairperson Hixon stated that the next meeting will be Tuesday, December 7, at 5:30pm as a virtual meeting.

## IX. Closing Items

### A. Adjourn Meeting

S. Castellanos made a motion to adjourn the meeting.

P. Martinez seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Avilez      Aye

A. Hixon      Aye

S. Castellanos      Aye

E. Unruh      Aye

**Roll Call**

M. Moreno      Aye

P. Martinez    Aye

\* \* \*CERTIFICATE OF SECRETARY \* \* \*

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on October 26, 2021.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

L. Sanchez