APPROVED

Wonderful College Prep Academy

Minutes

WCPA July Board of Directors Meeting

Date and Time
Tuesday July 27, 2021 at 5:30 PM

This meeting is being held in accordance with the Brown Act as currently in effect under the State of Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
D. Criona (remote), E. Unruh (remote), M. Avilez (remote), P. Martinez (remote), S. Castellanos (remote)

Directors Absent
M. Moreno

Directors who left before the meeting adjourned
M. Avilez, P. Martinez

Guests Present
A. Manuel (remote), B. Toomey (remote), I. Castillo (remote), J. Guzman (remote), J. Steiner (remote), K. Goss (remote), L. Barba (remote), L. Sanchez (remote), M. Castellanoz (remote), M. Morillo (remote), S. Bachofer (remote), T. Garrison (remote), T. Mirzaian (remote)

I. Opening Items

A. Call the Meeting to Order

S. Castellanos called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Jul 27, 2021 at 5:36 PM.

B. Flag Salute

S. Castellanos led the flag salute

C. Record Attendance

D. Public Comments

No public comments were made at this meeting.

II. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of June 22, 2021

E. Unruh made a motion to approve the minutes from WCPA June Board of Directors Meeting on 06-22-21.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
P. Martinez	Aye
M. Avilez	Aye
S. Castellanos	Aye
E. Unruh	Aye
D. Criona	Aye

B. Review and Approve: Minutes of Regular Board Meeting of June 29, 2021

E. Unruh made a motion to approve the minutes from WCPA June 29 Board Meeting on 06-29-21.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
D. Criona	Aye
P. Martinez	Aye
M. Moreno	Absent
E. Unruh	Aye
S. Castellanos	Aye

C. Ratification of Delano June 2021 Vendor Payments

E. Unruh made a motion to approve Consent Agenda Items II A-F as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
M. Avilez	Aye

Roll Call

M. Moreno	Absent
P. Martinez	Aye
S. Castellanos	Aye
E. Unruh	Aye

D. Ratification of Lost Hills June 2021 Vendor Payments

E. Unruh made a motion to approve Consent Agenda Items II A-F as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
P. Martinez	Aye
M. Avilez	Aye
E. Unruh	Aye
S. Castellanos	Aye
M. Moreno	Absent

E. Action Item: Approval of Agreement No. 2021/22 - 001 between the Kern County Superintendent of Schools Division of Special Education and Kern County Consortium SELPA for the 2021-2022 School Year – Delano

E. Unruh made a motion to approve Consent Agenda Items II A-F as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
P. Martinez	Aye
D. Criona	Aye
E. Unruh	Aye
S. Castellanos	Aye
M. Moreno	Absent

F. Action Item: Approval of Agreement No. 2021/22 - 002 between the Kern County Superintendent of Schools Division of Special Education and Kern County Consortium SELPA for the 2021-2022 School Year – Lost Hills

E. Unruh made a motion to approve Consent Agenda Items II A-F as presented.
M. Avilez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
S. Castellanos	Aye
E. Unruh	Aye
D. Criona	Aye

Roll Call

M. Avilez	Aye
P. Martinez	Aye

Superintendent Manuel provided a brief update regarding the June 2021 vendor payments for both the Delano and Lost Hills campuses. The annual Kern County Superintendent of Schools agreement for Special Education services at both campuses was included for approval. Consent Agenda Items II A-F were approved as presented with one motion.

III. Regular Agenda - Policies and Compliance

A. Action Item: Approval of Revised to 2021-22 Academic Calendar for Delano and Lost Hills

M. Avilez made a motion to approve the revised 2021-2022 Academic Calendar for Delano and Lost Hills.
D. Criona seconded the motion.
Superintendent Manuel presented the updated Academic Calendar for the 2021-22 school year. Significant changes to the calendar included a new start date for all grades, a change to early dismissal Fridays for weekly professional development, and a total of 183 total instructional days.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Avilez	Aye
D. Criona	Aye
P. Martinez	Aye
M. Moreno	Absent
E. Unruh	Aye

B. Action Item: Review and Approve 2021-22 Bell Schedules for Elementary, Middle, and High School for Delano

E. Unruh made a motion to approve the 2021-22 Bell Schedules for Elementary, Middle, and High School for the Delano campus.
P. Martinez seconded the motion.
Superintendent Manuel presented the proposed bell schedules for the 2021-22 school year for the Delano campus. The changes included the removal of "Late Start Friday" schedule with the new early dismissal schedule on Fridays for professional development opportunity sessions.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Moreno	Absent
P. Martinez	Aye

Roll Call

S. Castellanos	Aye
D. Criona	Aye
M. Avilez	Aye

C. Action Item: Review and Approve 2021-22 Bell Schedules for Elementary, Middle, and High School for Lost Hills

D. Criona made a motion to approve the 2021-22 Bell Schedules for Elementary, Middle, and High School for the Lost Hills campus.
M. Avilez seconded the motion.
Superintendent Manuel presented the 2021-22 bell schedules for the Lost Hills campus. The approved schedules included the new early dismissal Friday schedule and the removal of the "Late Start Monday" schedule.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Aye
D. Criona	Aye
M. Moreno	Absent
P. Martinez	Aye
S. Castellanos	Aye

IV. Regular Agenda - Finance and Operations

A. Action Item: Approval of Resolution No. 2021/22-001 Authorizing Award of Groceries and Services Contract to Sysco Ventura, Inc

E. Unruh made a motion to approve Resolution No. 2021/22-001 authorizing the award of the Groceries and Services contract to Sysco Ventura, Inc.
P. Martinez seconded the motion.
Bill Toomey, Chief Business Officer, presented the resolution authorizing the award of the Groceries and Services contract to Sysco Ventura, Inc. The award was made after WCPA solicited and published a competitive request for proposals. WCPA received one proposal in response to the published RFP.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Aye
S. Castellanos	Aye
D. Criona	Aye
M. Moreno	Absent
M. Avilez	Aye
E. Unruh	Aye

B.

Action Item: Approval of Resolution No. 2021/22-002 Authorizing Award of Food Services Program Staffing Contract to Lyneer Staffing Solutions, LLC

P. Martinez made a motion to approve Resolution No. 2021/22-002 authorizing the award of the Food Services Program Staffing contract to Lyneer Staffing Solutions, LLC.
D. Criona seconded the motion.
Bill Toomey, Chief Business Officer, presented the resolution authorizing the award of the Food Services Program Staffing contract to Lyneer Staffing Solutions, LLC. The award was made after WCPA solicited and published a competitive request for proposals. WCPA received two proposals in response to the published RFP.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
S. Castellanos	Aye
D. Criona	Aye
P. Martinez	Aye
E. Unruh	Aye
M. Avilez	Aye

C. Action Item: Approval of 2020-21 Spring Consolidated Application (ConAPP) - Delano

E. Unruh made a motion to approve the 2020-21 Spring Consolidated Application (ConAPP) for Wonderful College Pre Academy (Delano).
M. Avilez seconded the motion.
Kyle Goss, Vice President of School Finance from ExED, presented the Spring ConApp for the Delano campus. This application provides the Academy's intent to apply for Consolidated Categorical Aide Program funding.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
S. Castellanos	Aye
P. Martinez	Aye
M. Moreno	Absent
E. Unruh	Aye
M. Avilez	Aye

D. Action Item: Approval of 2020-21 Spring Consolidated Application (ConAPP) - Lost Hills

P. Martinez made a motion to approve the 2020-21 Spring Consolidated Application (ConAPP) for Wonderful College Prep Academy - Lost Hills.
D. Criona seconded the motion.
Kyle Goss, Vice President of School Finance from ExED, presented the Spring ConApp for the Delano campus. This application provides the Academy's intent to apply for Consolidated Categorical Aide Program funding.

The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Moreno	Absent
P. Martinez	Aye
D. Criona	Aye
S. Castellanos	Aye
M. Avilez	Aye

E. Action Item: Approval of Amendment to WCPA Fiscal Policies & Procedures

E. Unruh made a motion to approve the amendment to WCPA's Fiscal Policies & Procedures.
M. Avilez seconded the motion.
Bill Toomey presented the amended version of the WCPA Fiscal Policies & Procedures. The main revisions from the previous version included updating "Director of Finance and Accounting" to "Chief Business Officer", updating approval levels for expenditures, and the addition of Nvoicepay, a third-party provider used to issue vendor payments.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
P. Martinez	Aye
S. Castellanos	Aye
E. Unruh	Aye
M. Avilez	Aye
D. Criona	Aye

P. Martinez left at 5:52 PM.

V. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Approval of 2022-23 Open Enrollment Cycle - Delano

D. Criona made a motion to approve the 2022-23 Open Enrollment Cycle for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Superintendent Manuel presented the 2022-23 Open Enrollment Cycle for the Delano campus. The window would cover October 1, 2021 - January 14, 2022 (105 days). The proposed publicly held lottery date would be February 9, 2022, should the number of applicants exceed the capacity of any grade level.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
P. Martinez	Absent
E. Unruh	Aye
D. Criona	Aye

Roll Call

M. Moreno	Absent
M. Avilez	Aye

B. Action Item: Approval of 2022-23 Open Enrollment Cycle - Lost Hills

D. Criona made a motion to approve the 2022-23 Open Enrollment Cycle for Wonderful College Prep Academy - Lost Hills.
E. Unruh seconded the motion.
Superintendent Manuel presented the 2022-23 Open Enrollment Cycle for the Lost Hills campus. The window would cover October 1, 2021 - January 14, 2022 (105 days). The proposed publicly held lottery date would be February 2, 2022, should the number of applicants exceed the capacity of any grade level.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Absent
P. Martinez	Absent
M. Avilez	Aye
E. Unruh	Aye
D. Criona	Aye
S. Castellanos	Aye

C. Action Item: Revised 2021-22 Declaration of Need for Fully Qualified Educators - Delano

D. Criona made a motion to approve the revised 2021-22 Declaration of Need for Fully Qualified Educators for Wonderful College Prep Academy (Delano).
E. Unruh seconded the motion.
Superintendent Manuel presented the updated declaration from the one the Board previously approved in March 2021, in order to include the number of authorization(s) for single subject limited assignment permits.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Moreno	Absent
P. Martinez	Absent
E. Unruh	Aye
M. Avilez	Aye
D. Criona	Aye

D. Action Item: Revised 2021-22 Declaration of Need for Fully Qualified Educators - Lost Hills

E. Unruh made a motion to approve the revised 2021-22 Declaration of Need for Fully Qualified Educators for Wonderful College Prep Academy - Lost Hills.
D. Criona seconded the motion.

Superintendent Manuel presented the updated declaration from the one the Board previously approved in March 2021, in order to include the number of authorization(s) for single subject limited assignment permits.
The board **VOTED** to approve the motion.

Roll Call	
D. Criona	Aye
M. Avilez	Aye
M. Moreno	Absent
P. Martinez	Absent
S. Castellanos	Aye
E. Unruh	Aye

VI. Communications

A. Superintendent's Report

a) New Year Overview
b) Strategic Priorities and Goals

Superintendent Manuel presented a few updates for the 2021-22 school year and the new Strategic Priorities and Goals. The new priorities are as follows: 1) The safety and well-being of the WCPA community; 2) Implementing and achieving towards the WCPA Student Success Metrics and Standards of Excellence; 3) High-quality instructional practice and supports for all students; 4) Family engagement, communication and personalized supports; 5) Successful year 1 candidacy in the International Baccalaureate Primary and Middle Years Programs.

Dr. Manuel also presented the proposed student success metrics for growth by grade band in both math and ELA in order to close equity gaps. Ana Martinez, Chief Academic Officer, followed Dr. Manuel's presentation with the Curriculum and Instruction Team's plan and strategy to achieve the student goals for the upcoming school year.
M. Avilez left at 6:37 PM.

B. Other Business

VII. Board Comments

A. Board Comments

Chairperson Castellanos announced Danielle Criona's resignation from the Board of Directors. Ms. Criona will be stepping down from the Board of Directors in order to focus on family. The Board thanked Ms. Criona for her service with WCPA.

Chairperson Castellanos also announced that due to shifting priorities at work, she will need to step down as Chairperson, but will remain as an active member of the Board of

Directors. Dr. Manuel thanked Ms. Castellanos for her work with WCPA and stated that he would reach out to the Board with a nominee to fill the role.

VIII. Future Meeting

A. Future Meeting

- Monday, August 9, 2021 - Virtual Meeting

IX. Closing Items

A. Adjourn Meeting

The meeting was adjourned by S. Castellanos at 6:44pm.

* * *CERTIFICATE OF SECRETARY * * *

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on July 27, 2021.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
L. Sanchez