APPROVED

Wonderful College Prep Academy

Minutes

WCPA June Board of Directors Meeting

Date and Time
Tuesday June 22, 2021 at 5:30 PM

This meeting is being held in accordance with the Brown Act as currently in effect under the State of Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
D. Criona (remote), E. Unruh (remote), M. Avilez (remote), M. Moreno (remote), P. Martinez (remote), S. Castellanos (remote)

Directors Absent
None

Directors who arrived after the meeting opened
P. Martinez

Guests Present
A. Manuel (remote), A. Martinez (remote), A. Rollin (remote), B. DeFlitch (remote), B. Toomey (remote), I. Castillo (remote), J. Guzman (remote), J. King (remote), J. Steiner (remote), L. Barba (remote), L. Sanchez (remote), M. Morillo (remote), T. Mirzaian (remote)

I. Opening Items

A. Call the Meeting to Order

S. Castellanos called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Jun 22, 2021 at 5:32 PM.

B. Flag Salute

Chairperson Castellanos led in the flag salute.

C. Record Attendance

D. Public Comments

No public comments at this meeting.

II. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of June 15, 2021

M. Moreno made a motion to approve the minutes from June Board of Directors Meeting on 06-15-21.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Moreno	Aye
P. Martinez	Absent
E. Unruh	Aye
D. Criona	Aye
M. Avilez	Aye

B. Ratification of Delano May 2021 Vendor Payments

M. Moreno made a motion to approve Consent Agenda Items II A-D as presented.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Absent
M. Moreno	Aye
E. Unruh	Aye
D. Criona	Aye
M. Avilez	Aye
S. Castellanos	Aye

C. Ratification of Lost Hills May 2021 Vendor Payments

M. Moreno made a motion to approve Consent Agenda Items II A-D as presented.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Castellanos	Aye
D. Criona	Aye

Roll Call

P. Martinez	Absent
M. Moreno	Aye
M. Avilez	Aye

D. Ratification of WCPA Employee Bonuses pursuant to 2020-21 Operating Budget

M. Moreno made a motion to approve Consent Agenda Items II A-D as presented.
D. Criona seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
D. Criona	Aye
M. Avilez	Aye
M. Moreno	Aye
E. Unruh	Aye
P. Martinez	Absent

III. Regular Agenda - Policies and Compliance

A. Action Item: Approval of 2021-22 Local Control and Accountability Plan (LCAP) - Delano

E. Unruh made a motion to approve the 2021-22 Local Control and Accountability Plan (LCAP) for Wonderful College Prep Academy (Delano).
M. Moreno seconded the motion.
Superintendent Manuel presented the 2021-22 LCAP for the Delano campus to the Board of Directors for final review and approval.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Castellanos	Aye
M. Moreno	Aye
M. Avilez	Aye
P. Martinez	Absent
D. Criona	Aye

B. Action Item: Approval of 2021-22 Local Control and Accountability Plan (LCAP) - Lost Hills

D. Criona made a motion to approve the 2021-22 Local Control and Accountability Plan (LCAP) for Wonderful College Prep Academy - Lost Hills.
E. Unruh seconded the motion.
Superintendent Manuel presented the 2021-22 LCAP for the Lost Hills campus to the Board of Directors for final review and approval.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
D. Criona	Aye
M. Avilez	Aye
M. Moreno	Aye
P. Martinez	Absent
S. Castellanos	Aye

C. 2020-21 California School Dashboard Local Indicators – Delano

M. Moreno made a motion to approve the 2021-22 California School Dashboard Local Indicators for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Superintendent Manuel presented the self-reported Local Indicators that will be published in the California School Dashboard in the Fall of 2021.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Avilez	Aye
M. Moreno	Aye
D. Criona	Aye
P. Martinez	Absent
E. Unruh	Aye

D. 2020-21 California School Dashboard Local Indicators – Lost Hills

M. Avilez made a motion to approve the 2021-22 California School Dashboard Local Indicators for Wonderful College Prep Academy - Lost Hills.
E. Unruh seconded the motion.
Superintendent Manuel presented the self-reported Local Indicators for the Lost Hills campus that will be published on the California School Dashboard in Fall 2021.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
P. Martinez	Absent
S. Castellanos	Aye
D. Criona	Aye
M. Moreno	Aye
E. Unruh	Aye

E. Action Item: Approval of 2020-21 School Plan for Student Achievement (SPSA) - Delano

No action was taken for this agenda item.

F.

Action Item: Approval of 2020-21 School Plan for Student Achievement (SPSA) - Lost Hills

No action was taken for this agenda item.

IV. Regular Agenda - Finance and Operations

A. Information Item: Monthly Business Report - Delano

Irina Castillo presented the updated Business Report for the Delano campus. Some changes to budget forecasts were related to the recent expenditures for the close of the school fiscal year. Ms. Castillo also provided the board of directors with an update on deferrals from the state. Overall, no significant changes were reported.

B. Information Item: Monthly Business Report - Lost Hills

Ms. Castillo presented the Business Report for the Lost Hills campus. As with the previous presentation, no significant changes were reported for this school.

C. Action Item: Approval of 2021-22 Operating Budget - Delano

E. Unruh made a motion to approve the 2021-22 Operating Budget for Wonderful College Prep Academy (Delano).
M. Moreno seconded the motion.
Bill Toomey, Chief Business Officer, presented the proposed Operating Budget for the Wonderful College Prep Academy (Delano) campus to the Board of Directors for final review and approval. Superintendent Manuel presented budged one-time expenditures for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Aye
M. Moreno	Aye
D. Criona	Aye
E. Unruh	Aye
M. Avilez	Aye
P. Martinez	Absent

D. Action Item: Approval of 2021-22 Operating Budget - Lost Hills

D. Criona made a motion to approve the 2021-22 Operating Budget for Wonderful College Prep Academy - Lost Hills.
E. Unruh seconded the motion.
Mr. Toomey presented the proposed Operating Budget for the Lost Hills campus to the Board for final review and approval. Superintendent Manuel also presented the one-time expenditures planned for the Lost Hills campus for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Aye
M. Moreno	Aye
D. Criona	Aye
S. Castellanos	Aye
P. Martinez	Absent

E. Action Item: Approval of Education Protection Account (EPA) Spending Plan for Delano

D. Criona made a motion to approve the Education Protection Account (EPA) Spending Plan for Wonderful College Prep Academy (Delano).
M. Avilez seconded the motion.
Bill Toomey presented the EPA allocation for the Delano campus. EPA Funds allocated will be used for teacher salaries.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Avilez	Aye
M. Moreno	Aye
D. Criona	Aye
E. Unruh	Aye
P. Martinez	Absent

F. Action Item: Approval of Education Protection Account (EPA) Spending Plan for Lost Hills

E. Unruh made a motion to approve the Education Protection Account (EPA) Spending Plan for Wonderful College Prep Academy - Lost Hills.
M. Moreno seconded the motion.
Mr. Toomey presented the EPA allocation for the Lost Hills campus. EPA funds will be used for teacher salaries.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Absent
M. Moreno	Aye
S. Castellanos	Aye
E. Unruh	Aye
M. Avilez	Aye
D. Criona	Aye

G. Action Item: Approval of Agreement No. 2021/22-035 between Excellent Education Development (ExED) and Wonderful College Prep Academy for Business Services and CALPADS

E. Unruh made a motion to approve Agreement No. 2021/22-035 between Excellent Education Development (ExED) and Wonderful College Prep Academy for Business Services and CALPADS.
M. Avilez seconded the motion.
Bill Toomey presented the agreement between WCPA and ExED for business services and CALPADS reporting for both the Delano and Lost Hills campuses.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Absent
M. Moreno	Aye
E. Unruh	Aye
S. Castellanos	Aye
D. Criona	Aye
M. Avilez	Aye

H. Action Item: Approval of Resolution No. 2020/21-007 Authorizing Award of Fresh Produce and Services Contract to Alpha Wholesale Produce, Inc.

E. Unruh made a motion to approve Resolution No. 2020/21-007 authorizing the award of Fresh Produce and Services Contract to Alpha Wholesale Produce, Inc.
M. Moreno seconded the motion.
Marcus Morillo, Senior Director of Operations presented the agreement and background on the Request for Proposal ("RFP") process. He stated that after reviewing of the proposal for fresh produce, the proposal review committee selected Alpha Wholesale Produce, Inc based on the criteria set forth in the RFP.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Aye
M. Avilez	Aye
S. Castellanos	Aye
P. Martinez	Absent
M. Moreno	Aye
E. Unruh	Aye

I. Action Item: Approval of Extension of Bread and Bread Product Contract with Flowers Baking Company

M. Moreno made a motion to approve the extension of bread and bread product contract with Flowers Baking Company.
D. Criona seconded the motion.
Mr. Morillo presented the proposed one-year extension of the bread and bread product contract with Flowers Baking Company for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye

Roll Call

D. Criona	Aye
M. Moreno	Aye
P. Martinez	Absent
E. Unruh	Aye
M. Avilez	Aye

P. Martinez arrived at 6:05 PM.

J. Action Item: Approval of Extension of Milk and Milk Product Contract with Crystal Creamery, Inc.

E. Unruh made a motion to approve the extension of Milk and Milk Product Contract with Crystal Creamery, Inc.
D. Criona seconded the motion.
Mr. Morillo presented the proposed one-year extension of the milk and milk product contract with Crystal Creamery, Inc for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
E. Unruh	Aye
S. Castellanos	Aye
D. Criona	Aye
P. Martinez	Aye
M. Moreno	Aye

V. Communications

A. Superintendent's Report

a. Enrollment Update

Superintendent Manuel presented the monthly enrollment numbers for both schools for the 2020-21 school year and the reasons for any recent student withdrawals. No significant enrollment changes were presented.

b. Academic Program Updates

Superintendent Manuel presented an overview of the upcoming Summer Academy and programming for the summer of 2021. All students have been invited to attend the six-week summer program.

c. Strategic Priorities and Goals

Superintendent Manuel presented the final update of the 2020-21 Strategic Priorities that will sunset with the end of the school year. He will be presenting updated priorities for the 2021-22 school year inline with the newly approved LCAP and budget priorities.

B. Other Business

No other business was presented at this meeting.

VI. Regular Agenda - Academics

A. Action Item: Approval of Agreement No. 2020/21-033 between the Springboard Collaborative and Wonderful College Prep Academy for Instructional Programming Services

M. Moreno made a motion to approve Agreement No. 2020/21-033 between the Springboard Collaborative and Wonderful College Prep Academy for Instructional Programming Services.
M. Avilez seconded the motion.
Superintendent Manuel presented the agreement with Springboard Collaborative. This program will be used during the 2021 Summer Academy programming and will be paid using the Extended Learning Opportunity Grant.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Moreno	Aye
D. Criona	Aye
S. Castellanos	Aye
M. Avilez	Aye
P. Martinez	Aye

B. Action Item: Approval of Agreement No. 2020/21-036 between the Cambiar Education and Wonderful College Prep Academy for Curriculum and Professional Development Services

E. Unruh made a motion to approved Agreement No. 2020/21-036 between Cambiar Education and Wonderful College Prep Academy for Curriculum and Professional Development Services.
M. Avilez seconded the motion.
Superintendent Manuel presented the agreement with Cambiar Education. This program will be used during the 2021 Summer Academy programming and will be paid using the Extended Learning Opportunity Grant.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Aye
D. Criona	Aye
M. Moreno	Aye

Roll Call

S. Castellanos	Aye
E. Unruh	Aye
P. Martinez	Aye

Chairperson Castellano stated that she would need to recuse herself from Regular Agenda Items VI-C and D, as she is employed by The Wonderful Company, an entity that is indirectly related to the parties to the two agreements. Chairperson Castellanos stated that she did not participate, negotiate, and was not involved in the agreements in any way.

Board Member Criona stated that she would need to recuse herself from Regular Agenda Items VI-C and D, as she is employed by Roll Law Group, an entity that is indirectly related to the parties to the two agreements. Board Member Criona stated that she did not participate, negotiate, and was not involved in the agreements in any way.

For purposes of the Regular Agenda Items VI-C and D, Board Member Unruh was appointed Chairperson pro tem and led the discussion and vote for these items. Chairperson Castellanos and Board Member Criona were placed in a virtual breakout room at 6:16pm.

C. Action Item: Approval of Agreement No. 2020/21-037 between the Summit Preparatory Charter High School, Wonderful Education Foundation, and Wonderful College Prep Academy for the Marshall Teacher Residency Program

M. Moreno made a motion to approve Agreement No. 2020/21-037 between Summit Preparatory Charter High School, Wonderful Education Foundation, and Wonderful College Prep Academy for the Marshall Teacher Residence Program.
M. Avilez seconded the motion.
Superintendent Manuel presented the Marshall Street agreement to the Board of Directors. This agreement would allow for placement of teaching residents at WCPA schools so that the residents can complete their teaching credentials and gain hands-on experience. WCPA would then be able to hire the residents as full-time teachers.
The board **VOTED** to approve the motion.

Roll Call

D. Criona	Abstain
M. Avilez	Aye
P. Martinez	Aye
E. Unruh	Aye
M. Moreno	Aye
S. Castellanos	Abstain

D. Action Item: Approval of Agreement No. 2020/21-038 between Wonderful Education Preschool LLC and Wonderful College Prep Academy for Shared Services

M. Moreno made a motion to approve Agreement No. 2020/21-038 between Wonderful Education Preschool, LLC and Wonderful College Prep Academy for shared services.
M. Avilez seconded the motion.
Superintendent Manuel presented the shared services agreement with Wonderful Education Preschool, LLC ("Preschool"). Under the terms of the agreement, Preschool would reimburse WCPA for its costs in providing maintenance, utilities, and other shared services.
The board **VOTED** to approve the motion.

Roll Call	
M. Avilez	Aye
E. Unruh	Aye
P. Martinez	Aye
S. Castellanos	Abstain
D. Criona	Abstain
M. Moreno	Aye

Chairperson Castellanos and Board Member Criona returned to the virtual public meeting space at 6:26pm.

VII. Closed Session

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

Chairperson Castellanos stated that we would now move to Closed Session Agenda Items VII-A and B. Chairperson Castellanos stated that she would need to recuse herself from Closed Session Agenda Items VIII-A and B, as she is employed by The Wonderful Company, an entity that is indirectly related to Educational Leasing LLC, which is a party to both lease agreements. Chairperson Castellanos stated that she did not participate, negotiate, and was not involved in the lease agreements in any way.

Board Member Criona stated that she would need to recuse herself from Closed Session Agenda Items VII-A and B, as she is employed by Roll Law Group, an entity that is indirectly related to Educational Leasing LLC, which is a party to both lease agreements. Board Member Criona stated that she did not participate, negotiate, and was not involved in the lease agreements in any way.

For purposes of the Closed Session, Board Member Unruh was appointed Chairperson pro tem and led the discussion and vote for Closed Session Agenda Items VII-A and B.

M. Moreno made a motion to convene to Closed Session at 6:28pm.
M. Avilez seconded the motion.
Board Member Unruh, Board Member Avilez, Board Member Martinez, Board Member Moreno, the agency negotiator for the leases (The Chief Business Officer), and the Superintendent were placed in a closed virtual breakout room for Closed Session at 6:28pm. Chairperson Castellanos and Board Member Criona did not join the virtual breakout room for Closed Session.
The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Abstain
E. Unruh	Aye
D. Criona	Abstain
M. Moreno	Aye
M. Avilez	Aye
P. Martinez	Aye

The Chief Business Officer and the Superintendent left the virtual breakout room after the conclusion of the discussion and vote of Closed Session Agenda Items VII-A and B at 6:32pm.

C. Public Employee Performance Evaluation: Superintendent, Gov't. Code § 54957(b)(1)

Chairperson Castellanos and Board Member Criona joined the virtual breakout room to the Closed Session with the rest of the Board of Directors at 6:32pm.
M. Moreno made a motion to reconvene to Open Session at 6:45pm.
P. Martinez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Aye
D. Criona	Aye
M. Avilez	Aye
P. Martinez	Aye
M. Moreno	Aye
E. Unruh	Aye

VIII. OPEN SESSION

A. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 2070 Veneto Street, Delano, CA 93215 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

E. Unruh made a motion to approve the lease agreement for the Delano campus for the 2021-22 school year.
M. Avilez seconded the motion.

Board Member Unruh reported that the Board of Directors reviewed the market rent analysis prepared by Kern Appraisal Company for the Delano property and made a finding based on the appraisal that the rent is below fair market value. Board Member Unruh stated that the Board approved the lease agreement for the Delano campus for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Abstain
M. Avilez	Aye
M. Moreno	Aye
D. Criona	Abstain
P. Martinez	Aye
E. Unruh	Aye

B. Conference with Real Property Negotiator; Gov't Code § 54956.8; Property: 14848 Lamberson Ave, Lost Hills, CA 93249 Agency Negotiator: Chief Business Officer, Bill Toomey Negotiating Party: Educational Leasing LLC Under Negotiation: Price and terms

E. Unruh made a motion to approve the lease agreement for the Lost Hills campus for the 2021-22 school year.
M. Avilez seconded the motion.
Board Member Unruh reported that the Board of Directors reviewed the market rent analysis prepared by Kern Appraisal Company for the Lost Hills property and made a finding based on the appraisal that the rent is below fair market value. Board Member Unruh stated that the Board approved the lease agreement for the Lost Hills campus for the 2021-22 school year.
The board **VOTED** to approve the motion.

Roll Call	
D. Criona	Abstain
S. Castellanos	Abstain
P. Martinez	Aye
M. Avilez	Aye
M. Moreno	Aye
E. Unruh	Aye

IX. Regular Agenda - Human Resources/Talent

A. Action Item: Approval of Superintendent Compensation (Year-End Bonus)

M. Avilez made a motion to approve an 8% performance bonus for the Superintendent for the 2020-21 school year.
M. Moreno seconded the motion.
Chairperson Castellanos presented the Board's recommendation that the Superintendent be provided with an 8% year-end bonus for the 2020-21 school year.

The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Aye
M. Avilez	Aye
D. Criona	Aye
P. Martinez	Aye
E. Unruh	Aye
M. Moreno	Aye

X. Board Comments

A. Board Comments

Board Member Unruh requested a copy of the Superintendent Report slides.
Superintendent Manuel confirmed that the slides would send the slides to Board Member Unruh.

XI. Closing Items

A. Adjourn Meeting

The meeting was adjourned by S. Castellanos at 6:49pm.

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on June 22, 2021.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,
L. Sanchez