APPROVED

Wonderful College Prep Academy

Minutes

WCPA February Board of Directors Meeting

Date and Time
Tuesday February 23, 2021 at 4:45 PM

This meeting is being held in accordance with the Brown Act as currently in effect under the State of Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020, that allows the Board to conduct the meeting and the Board members and the public to participate by teleconference, videoconference, or both.

Directors Present
D. Criona (remote), E. Unruh (remote), M. Moreno (remote), S. Castellanos (remote)

Directors Absent
M. Avilez, P. Martinez

Guests Present
A. Blandon (remote), A. Manuel (remote), B. DeFlitch (remote), I. Castillo (remote), J. King (remote), J. Steiner (remote), J. Vasquez (remote), L. Barba (remote), L. Sanchez (remote), M. Morillo (remote), M. Palomo (remote), R. Romero (remote), S. Bachofer (remote), T. Mirzaian (remote)

I. Opening Items

A. Call the Meeting to Order

S. Castellanos called a meeting of the board of directors of Wonderful College Prep Academy to order on Tuesday Feb 23, 2021 at 4:48 PM.

B. Flag Salute

S. Castellanos led the flag salute

C.

Record Attendance

D. Board Study Session

Joanna Sotolov, legal counsel for Wonderful College Prep Academy led the Board of Directors in their Annual In-Service Training.
The Board of Directors took a recess from 5:25pm - 5:32pm.

E. Public Comments

L. Garcia spoke on behalf of D. Hernandes, a parent of a student from the WCPA Delano campus. Ms. Garcia spoke about the student's struggle with autism and asked the Board of Directors and Academy administration to consider strengthening the Special Education Program to help support student growth and opportunities for students.

Chairperson Castellanos thanked the speaker for her comments and directed the Superintendent to follow-up with the speaker directly to address the issue further.

II. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of January 19, 2021

D. Criona made a motion to approve the minutes from WCPA January Board of Directors Meeting on 01-19-21.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Avilez	Absent
P. Martinez	Absent
M. Moreno	Aye
E. Unruh	Aye
D. Criona	Aye

B. Ratification of Delano January 2021 Vendor Payments

D. Criona made a motion to approve Consent Agenda Items A-E as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Moreno	Aye
E. Unruh	Aye
S. Castellanos	Aye
P. Martinez	Absent
M. Avilez	Absent
D. Criona	Aye

C. Ratification of Lost Hills January 2021 Vendor Payments

D. Criona made a motion to approve Consent Agenda Items A-E as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
M. Moreno	Aye
D. Criona	Aye
E. Unruh	Aye
M. Avilez	Absent
P. Martinez	Absent

D. Approval of 2020-2021 Winter Consolidated Application - Delano

D. Criona made a motion to approve Consent Agenda Items A-E as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Avilez	Absent
D. Criona	Aye
S. Castellanos	Aye
P. Martinez	Absent
M. Moreno	Aye

E. Approval of 2020-2021 Winter Consolidated Application - Lost Hills

D. Criona made a motion to approve Consent Agenda Items A-E as presented.
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Castellanos	Aye
M. Avilez	Absent
M. Moreno	Aye
D. Criona	Aye
P. Martinez	Absent

Superintendent Manuel provided a brief update regarding the January 2021 vendor payments for both the Delano and Lost Hills campuses. The Winter Consolidated Applications for both Delano and Lost Hills were included for review and approval. Consent Agenda Items A-E were approved as presented with one motion.

III. Regular Agenda - Finance and Operations

A. Information Item: Monthly Business Report - Delano

Ms. Castillo presented the Monthly Business Report for WCPA Delano and provided an updated financial forecast based on the latest expenditures presented to the Board of Directors. Board Member Unruh asked for an update to the deferral payment schedule if any was provided by the most recent plan proposed by Governor Newsom.
Superintendent Manuel indicated that with approval from the Board of Directors WCPA plans to seek a loan to address the deferrals.

B. Information Item: Monthly Business Report - Lost Hills

Ms. Castillo presented the Monthly Business Report for WCPA Lost Hills and provided an updated financial forecast based on the latest expenditures presented to the Board of Directors including a slight increase in expected revenues.

C. Approval of Second (2nd) Interim Financial Report - Delano

E. Unruh made a motion to approve the Second Interim Financial Report for WCPA-Delano.
M. Moreno seconded the motion.
Ms. Castillo presented the Second Interim Reports to the Board of Directors. WCPA Delano must file two reports during the fiscal year on the status of its financial health. The second interim report represents the January closing financials. These financials must be submitted to the Kern County Superintendent of Schools by the March 15th deadline.
The board **VOTED** to approve the motion.

Roll Call

P. Martinez	Absent
M. Moreno	Aye
D. Criona	Aye
M. Avilez	Absent
S. Castellanos	Aye
E. Unruh	Aye

D. Approval of Second (2nd) Interim Financial Report - Lost Hills

M. Moreno made a motion to to approve the Second Interim Financial Report for WCPA-Lost Hills.
D. Criona seconded the motion.
Ms. Castillo presented the Second Interim Reports for Lost Hills to the Board of Directors. These financials must be submitted to the Kern County Superintendent of Schools by the March 15th deadline.
The board **VOTED** to approve the motion.

Roll Call

M. Avilez	Absent
E. Unruh	Aye

Roll Call

M. Moreno	Aye
S. Castellanos	Aye
D. Criona	Aye
P. Martinez	Absent

E. Action Item: Approval of Agreement No. 2020/21-027 between Eide Bailly LLP and Wonderful College Prep Academy for Audit Services

E. Unruh made a motion to approve Agreement No. 2020/21-027 between Eide Bailey LLP and Wonderful College Prep Academy for audit services.
D. Criona seconded the motion.
Chairperson Castellanos presented the agreement to the Board of Directors. This audit firm has been used by the Academy previously and is currently working with the Academy on the 2019-2020 audit.
The board **VOTED** to approve the motion.

Roll Call

S. Castellanos	Aye
E. Unruh	Aye
P. Martinez	Absent
M. Avilez	Absent
D. Criona	Aye
M. Moreno	Aye

F. Action Item: Approval of Agreement No. 2020/21-028 Loan Agreement and Revolving Promissory Note for Revolving Line of Credit

This item was held.

G. Action Item: Approval of Resolution No. 2020/21-005 Authorizing Superintendent to Drawdown on the Revolving Line of Credit for Delano and Lost Hills

This item was held.

IV. Regular Agenda - Human Resources/Talent/Academics

A. Action Item: Approval of Agreement No. 2020/21-029 between the Resnick Foundation and Wonderful College Prep Academy for Charitable Pledge for Ag Prep Program

This item was held.

B. Action Item: Approval of Agreement No. 2020/21-030 between the Resnick Foundation and Wonderful College Prep Academy for Charitable Pledge for Teacher Professional Development

This item was held.

C. Action Item: Approval of Agreement No. 2020/21-031 between Third Way Solutions, LLC and Wonderful College Prep Academy for Professional Development Services

E. Unruh made a motion to approve Agreement No. 2020/21-031 between Third Way Solutions, LLC and Wonderful College Prep Academy for Professional Development Services.
M. Moreno seconded the motion.
Superintendent Manuel presented the consulting agreement with Third Way Solutions for executive coaching to the WCPA leadership teams and strategic planning support in order to provide the highest caliber program to students in line with WCPA's mission and vision. The contract amount is $129,720 and includes executive coaching to the leadership teams.
The board **VOTED** to approve the motion.

Roll Call	
S. Castellanos	Aye
M. Moreno	Aye
P. Martinez	Absent
D. Criona	Aye
M. Avilez	Absent
E. Unruh	Aye

D. Action Item: Approval of Resolution No. 2020/21-006 Creating an Ad Hoc Superintendent Evaluation Committee and Appointing the Committee Members

D. Criona made a motion to approve Resolution No. 2020/21-006 creating an Ad Hoc Superintendent Evaluation Committee and Appointing S. Castellanos and E. Unruh as Committee Members.
M. Moreno seconded the motion.
Chairperson Castellanos presented the resolution to the board to appoint an Ad Hoc Committee to begin the Superintendent evaluation process for the 2020-2021 school year.
The board **VOTED** to approve the motion.

Roll Call	
D. Criona	Aye
M. Moreno	Aye
S. Castellanos	Aye
P. Martinez	Absent
M. Avilez	Absent
E. Unruh	Aye

V. Communications

A. Superintendent's Report

a) Enrollment Upddate

Superintendent Manuel presented a brief enrollment update for the two campuses from the beginning of the school year through the middle of January. Board Member Unruh asked for the Superintendent to share anticipated enrollment information for the 2021-2022 school year with the local school Superintendents including Lost Hills and Wasco schools. Superintendent Manuel asked Board Member Unruh if he could facilitate an introduction to the two school leaders.

b) WCPA COVID-19 Response

Superintendent Manuel provided the Board with the anticipated timeline for the two Academy campuses to return to in-person instruction, beginning March 15 for the elementary school grades. The Academy is also working on scheduling COVID-19 vaccinations for Academy employees.

c) Strategic Priorities and Goals

There were no updates presented regarding the Academy's Strategic Priorities and Goals.

B. Other Business

No other business was presented at this meeting.

VI. Board Comments

A. Board Comments

Board Member Unruh asked the Academy team to make a presentation at an upcoming meeting regarding the services the Academy currently offers for students receiving Special Education services.

VII. Closing Items

A. Adjourn Meeting

The meeting was adjourned by Chairperson Castellanos at 6:31pm.

* * * CERTIFICATE OF SECRETARY * * *

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on February 23, 2021.

Lupe Sanchez, Board Secretary

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,
L. Sanchez