

APPROVED



## KIPP SoCal Public Schools

### Minutes

#### KIPP SoCal Board Meeting

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**Date and Time**

Wednesday December 9, 2020 at 1:00 PM

**Location**

**Link:** <https://kipsocal.zoom.us/j/84345715419?pwd=SFhEaHZmZUhlVklkRlFqNFIZb0orQT09>

**Wedinar ID:** 843 4571 5419

**Passcode:** 068344

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**Directors Present**

C. Bermudez (remote), C. Criswell (remote), E. Kavounas (remote), F. Reddick (remote), H. Lord (remote), J. Berg (remote), J. Miller (remote), L. Rodriguez (remote), M. Armona (remote), M. Carlisle (remote), M. Montoya (remote), N. Parraz (remote), P. Feder (remote), R. Bishop (remote)

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

C. Bermudez, J. Berg, M. Armona, M. Montoya, N. Parraz

**Guests Present**

A. Martinez (remote), B. Sanchez (remote), C. Westmoreland (remote), Carolyn Hack (remote), D. Greenberg (remote), K. Salyer (remote), Kimberly Zhang (remote), L. Brianza (remote), M. Aaron (remote), V. Penate (remote)

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**I. Opening Items**

**A. Record Attendance**

M. Armona arrived.  
M. Montoya arrived.

**B. Call the Meeting to Order**

J. Miller called a meeting of the board of directors of KIPP SoCal Public Schools to order on Wednesday Dec 9, 2020 at 1:02 PM.

**II. Public Comment**

**A. Public Comment**

There was no public comment

**III. Consent Agenda**

**A. Consent Agenda: As Presented**

C. Criswell made a motion to approve the Consent Agenda as presented.  
L. Rodriguez seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Armona	Aye
M. Carlisle	Aye
C. Criswell	Aye
C. Bermudez	Absent
J. Miller	Aye
H. Lord	Abstain
M. Montoya	Aye
E. Kavounas	Aye
P. Feder	Aye
N. Parraz	Absent
R. Bishop	Aye
L. Rodriguez	Aye
F. Reddick	Aye
J. Berg	Absent

**B. Minutes: Minutes from November 6th Special Board Meeting**

C. Criswell made a motion to approve the minutes from KIPP SoCal Special Board Meeting on 11-06-20.  
L. Rodriguez seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Rodriguez Aye  
N. Parraz Absent  
C. Bermudez Absent  
M. Armona Aye  
P. Feder Aye  
E. Kavounas Aye  
F. Reddick Aye  
J. Miller Aye  
M. Carlisle Aye  
M. Montoya Aye  
C. Criswell Aye  
H. Lord Abstain  
J. Berg Absent  
R. Bishop Aye

- C. Compliance: El Dorado SELPA Local Plan & Participation Agreement**
- D. Compliance: LCAP Budget Overview for Parents**
- E. Compliance: 2020-2021 Comprehensive School Safety Plans**
- F. Compliance: Revised Uniform Complaint Procedures and Annual Notice**
- G. Programs: After School Education and Safety (ASES) and 21st Century Community Learning Centers (21st CCLC) Program Plans**
- H. Charters: Material Revision for KIPP Scholar Academy**
- I. Charters: Material Revision for KIPP Ignite Academy**
- J. Charters: Material Revision to KIPP Pueblo Unido**
- K. Finance: Renewal of Education Protection Account (EPA) Funds to Support Teacher Salaries & Benefits**
- L. Contracts: 2020-2021 Hybrid Learning Technology Purchases**
- M. Contracts: Tuition for KIPP SoCal Teachers to Complete Induction Through Center For Teacher Innovation (CTI)**
- N. Contracts: Unemployment insurance policy with Great American Insurance Group**
- O.**

**Credentialing: Listed Teachers Assignment based on KIPP SoCal Board Policy in Accordance with EC 44528.3**

J. Berg arrived.

**IV. KIPP SoCal Update**

**A. CEO Report**

M. Aaron provided a brief overview of the KIPP SoCal's activities in recent months. M. Aaron expressed gratitude for individuals involved in the CEO Selection Process.

**B. Board Certification of LAUSD Compliance Checklist for all LAUSD-Authorized KIPP SoCal Schools**

L. Brianza presented an overview of the LAUSD Compliance Checklist and the Board's responsibility to ensure KIPP SoCal schools comply with all applicable laws and other requirements. L. Brianza described the various items captured by the LAUSD Compliance Checklist and KIPP SoCal's process for demonstrating compliance with supporting documentation.

F. Reddick made a motion to certify the Board Compliance Review for all LAUSD authorized KIPP SoCal schools.

J. Berg seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Armona	Aye
C. Criswell	Aye
C. Bermudez	Absent
P. Feder	Aye
J. Berg	Aye
E. Kavounas	Aye
M. Montoya	Aye
N. Parraz	Absent
H. Lord	Abstain
J. Miller	Aye
R. Bishop	Aye
F. Reddick	Aye
M. Carlisle	Aye
L. Rodriguez	Aye

**C. School Improvement Plan - KIPP Philosophers Academy**

L. Brianza reminded Board Members that as a result of AB 1505, charter schools are classified as low, medium, or high performing based on California School Dashboard indicators. L. Brianza shared that KIPP Philosophers Academy has been classified as low performing. L. Brianza described requirements to capture investments and performance improvement strategies in a formal, board approved plan.

F. Reddick made a motion to approve the KIPP Philosophers Academy School Improvement Plan.

P. Feder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Berg Aye  
L. Rodriguez Aye  
H. Lord Abstain  
M. Armona Aye  
M. Carlisle Aye  
R. Bishop Aye  
M. Montoya Aye  
C. Criswell Aye  
P. Feder Aye  
F. Reddick Aye  
J. Miller Aye  
N. Parraz Absent  
C. Bermudez Absent  
E. Kavounas Aye

**V. Finance Committee**

**A. Financial Update**

**B. Revised FY21 Budget**

K. Salyer described KIPP SoCal's annual process for revising the organization's budget to reflect actual enrollment and public revenues. K. Salyer presented key elements of this year's revision and shared that the KIPP SoCal Finance Committee had voted unanimously to recommend that the Board of Directors approve the revised FY21 budget. M. Armona made a motion to approve the revised 2020-21 budget for KIPP SoCal Public Schools.

E. Kavounas seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Feder Aye  
F. Reddick Aye  
L. Rodriguez Aye  
C. Bermudez Absent  
E. Kavounas Aye  
H. Lord Abstain  
J. Miller Aye  
M. Montoya Aye  
M. Carlisle Aye  
M. Armona Aye

**Roll Call**

N. Parraz Absent  
R. Bishop Aye  
J. Berg Aye  
C. Criswell Aye

**C. FY21 First Interim Financial Reports**

K. Salyer shared that KIPP SoCal is required to produce several interim financial reports throughout the fiscal year and provide those reports to its authorizers. FY21 First Interim Financial Reports were distributed to Board Members as part of meeting materials.

R. Bishop made a motion to acknowledge the receipt and review of the FY21 1st Interim Financial Reports.

M. Carlisle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Miller Aye  
M. Armona Aye  
H. Lord Abstain  
P. Feder Aye  
F. Reddick Aye  
M. Carlisle Aye  
C. Bermudez Absent  
J. Berg Aye  
N. Parraz Absent  
C. Criswell Aye  
E. Kavounas Aye  
L. Rodriguez Aye  
M. Montoya Aye  
R. Bishop Aye

**D. CSFA ASAP Short Term Borrowing**

K. Salyer described the CSFA ASAP Short Term Borrowing program. K. Salyer reminded Board Members that KIPP SoCal expects deferred payments of public revenue next year. K. Salyer described how the CSFA ASAP program would fit into KIPP SoCal's strategy to manage those deferrals.

E. Kavounas made a motion to authorize KIPP SoCal management to borrow through CSFA's ASAP program for select schools.

M. Armona seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Feder Aye  
H. Lord Abstain  
N. Parraz Absent  
F. Reddick Aye

**Roll Call**

C. Bermudez Absent  
L. Rodriguez Aye  
M. Carlisle Aye  
M. Armona Aye  
M. Montoya Aye  
J. Berg Aye  
E. Kavounas Aye  
J. Miller Aye  
R. Bishop Aye  
C. Criswell Aye

**VI. Audit & Risk Committee**

**A. Audit of the Consolidated Financial Statements of KIPP SoCal Public Schools for FY2019-20**

K. Salyer shared that KIPP SoCal's auditors provided a clean audit report with no findings for FY20. K. Salyer provided an overview of the audit process, including discussion with KIPP SoCal's Audit & Risk Committee. The Audit & Risk Committee voted unanimously to recommend that KIPP SoCal's Board of Directors accept and approve the FY20 audit as presented in the audited financial statement report and the accompanying governance letter

R. Bishop made a motion to approve and accept the audit of KIPP SoCal Public Schools' consolidated financial statements for FY 2019-20.

F. Reddick seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Kavounas Aye  
C. Bermudez Absent  
J. Miller Aye  
M. Montoya Aye  
C. Criswell Aye  
L. Rodriguez Aye  
H. Lord Abstain  
F. Reddick Aye  
J. Berg Aye  
P. Feder Aye  
M. Carlisle Aye  
M. Armona Aye  
R. Bishop Aye  
N. Parraz Absent

**VII. Ad Hoc CEO Succession Planning Advisory Committee**

**A.**

### **Review of Chief Executive Officer succession planning and next steps**

J. Miller provided an overview of the CEO Selection Process to date. Activities have included a survey of all KIPP SoCal team members, Zoom focus groups, feedback sessions with A. Martinez's manager & direct reports, and interviews with KIPP leaders

### **VIII. Closed Session**

#### **A. Public Employee Appointment - Gov. Code 54957(b)(1) - Title: Chief Executive Officer (CEO)**

The Board moved to Closed Session at 1:32 PM

C. Bermudez arrived.

N. Parraz arrived.

#### **B. Conference with Legal Counsel: Existing Litigation (Gov. Code section 54956.9 (d) (1))**

The Board returned to Open Session at 3:18 PM. J. Miller reported that the Board took no action in Closed Session

### **IX. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:18 PM.

Respectfully Submitted,

J. Miller