

DRAFT



Albany Leadership Charter School for Girls

Minutes

Monthly Board Meeting

Date and Time

Tuesday May 26, 2026 at 5:00 PM

Location

19 Hackett Boulevard Albany NY

Trustees Present

A. Harrison, E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), M. Moree

Trustees Absent

D. Getto, V. Rhodes

Guests Present

C. Rowell, D. Romero, L. Oldenburg, T. Smith

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Harrison called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday May 26, 2026 at 5:00 PM.

C. Approve Minutes

A. Harrison made a motion to approve the minutes from Monthly Board Meeting on 04-28-26.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Leadership Report Out

Ms. Smith and Ms. Rowell provided the update from the Accountability Committee meeting and broader leadership items, in the absence of trustee Getto. The team highlighted a variety of school activities throughout May starting with Senior Signing Day.

Focus on family connections through all sorts of activities continues. Strong uptake on day 1 once the enrollment portal for families opened. Leadership team members have their strategies in place to convert "intents to return" or "new enrollments" into actuals.

Discussion ensued on various factors in the Leadership Report including attendance, Pop 7 grades which closed on May 15th, participation in half-day Regents prep. Mr. Celestine inquired as to experiential learning opportunities.

End of school year activities were discussed. Ms. Smith advised that counselors had already established the processes for students in need of summer school and how to connect with their home districts. Faculty performance reviews were completed.

Discussion on professional development focused on whether there was measurable outcomes for faculty and students, and how to better differentiate professional development based on length of time with the school and material.

III. Finance

A. Budget Development 2026-27

Ms. Moree and Ms. Harrison provided the update on budget development. It was noted that materials required by CSI had been submitted by the May 1 deadline. Varying areas of expense continue to be examined to identify all possible areas of saving. Ms. Moree noted that the leadership team are evaluating the need and use for a variety of platforms for which the school currently subscribes. Separately, Ms. Moree and Ms. Oldenburg had spent several hours with our insurance consultants reviewing business and health insurance options for the upcoming school year. Ms. Moree and Ms. Oldenburg will continue to meet with entities on the health benefits side. Several options had been presented which would realize savings for the school but also increased networks and options for the employees. Ms. Smith had worked with Ms. Getto and has the personnel structure largely completed. The overall headcount of 43 is sufficient to ensure academic programming can be met. A discussion on maximizing the talent of faculty and leadership -- and how we are ensuring under enrolled classes may have those needs better met - ensued. Leadership will evaluate to ensure we are tapping all the necessary talent in programming and scheduling.

Separately, Ms. Moree advised she continued active discussions with bondholders and bondholder counsel. She did not have anything formal in writing but believed bondholders remained committed to the stability and sustainability of the school.

B. Enrollment (Attraction & Retention)

Ms. Rowell advised the Board on current enrollment for 2026-27 school year. The team has accomplished significant improvements over prior year, and have strategies and tactics in place to convert interest into applications.

A separate discussion was had on how enrollment is measured, what triggers invoicing of school districts, and what documentation is needed to invoice. The timeline and state regulations for invoicing were reviewed so all are aware of the sequencing from interest to invoicing.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Board Accountability Report - May_2026.pdf
- 2026_05_22_monthly_finance_committee_meeting_minutes.pdf