

APPROVED



Albany Leadership Charter School for Girls

Minutes

Monthly Board Meeting

Date and Time

Tuesday March 24, 2026 at 5:00 PM

Location

19 Hackett Boulevard Albany NY

Trustees Present

A. Harrison, E. Harris (remote), E. Robertson, J. Celestine (remote), M. Moree, V. Rhodes

Trustees Absent

D. Getto, E. Bowman

Guests Present

F. Woods, R. Large, T. Smith

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Harrison called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Mar 24, 2026 at 5:05 PM.

C. Approve Minutes

E. Robertson made a motion to approve the minutes from Monthly Board Meeting on 01-27-26.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Leadership Report Out

Dr. Large and Ms. Woods provided the update from the Committee meeting. Winter NWEA data was analyzed. High School Regents Prep is underway with test prep plans and student outreach underway. Fourteen students had already enrolled but faculty outreach had started to engage far more students in the test prep. Various options were discussed for full engagement of the student body.

Enrollment was reviewed along with the activities underway for recruitment and retention for the 2026-27 school year. High touch family engagement strategies are underway.

Lottery Date is April 8th after which we can do more active re-enrollment for returning students. Site visits to other schools has occurred and will continue; Two virtual open houses are planned. It was acknowledged that the more active social media presence is being leveraged by others.

Mock visits in advance of regulator on-site review provided meaningful feedback to faculty and leaders and the leadership team feels prepared for the CSI visit.

III. Finance

A. Budget Development 2026-27

Ms. Moree provided an update on discussions with the bondholders, bondholder counsel and consultants retained by bondholders. Consultants had completed the report they were retained to prepare and have presented it to the bondholders. A draft had been shared and discussed with the Finance Committee; the recommendations were largely in line with what was expected in terms of the need for closer alignment of revenue and expenses. They are also asking to be kept apprised of the deliverables to CSI including the draft budget due May 1st. Ms. Moree noted that she is working in the absence of a CFO to reconcile the books of account to be in a position to better estimate cashflow and needs through the end of the school year. A draft budget for the new year is underway; Ms. Getto has been working on aligning faculty headcount with efficient class scheduling; Ms. Moree, Ms. Harrison are working with leadership team on all areas of expense to ensure the draft budget can work with a student headcount of 272. She reminded all that the draft budget requested by authorizers needs to be tied to the applications in hand -- not trend data.

B. Enrollment (Attraction & Retention)

Following the discussion as part of Accountability, the Board reviewed the strategies underway to ensure that the draft budget is tracking with applications in hand (new and returning students). It was reiterated that trend data would not be acceptable; that the deliverable needed to have meaningful relationship between the draft budget and the applications. While a formal budget is to be adopted in June, this draft budget will provide authorizers with a better look into whether our strategies for recruitment and retention are being effectively deployed and yielding the right results.

IV. Other Business

A. Leadership Acknowledgement

A. Harrison made a motion to appoint Ms. Tamara Smith principal effective April 6, 2026. E. Robertson seconded the motion.

The board **VOTED** unanimously to approve the motion.

The Board acknowledged the service of Ms. Woods to the charter community and to ALCSG. Ms. Woods has taken a position with the Schenectady City School District and while the Board, students and faculty will miss her greatly, we congratulate her on this new opportunity and look forward to seeing her at Graduation to celebrate the success of students she nurtured throughout her tenure at ALCSG.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:10 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Board_Accountability_Report_-_March_2026.pdf
- 2026-2027_Marketing___Enrollment_Plan.pdf