APPROVED

Albany Leadership Charter School for Girls

Minutes

Monthly Board Meeting

Date and Time
Tuesday October 28, 2025 at 5:00 PM

Location
19 Hackett Boulevard Albany NY

Trustees Present
A. Harrison, D. Getto, E. Bowman, E. Harris, E. Robertson, J. Celestine, M. Moree (remote), V. Rhodes

Trustees Absent
S. Brice

Guests Present
R. Large

I. Opening Items

A. Record Attendance

B. Vote for Board Chair

M. Moree made a motion to elect Arricka Harrison as board chair for the 2025-26 school year.
V. Rhodes seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Call the Meeting to Order

A. Harrison called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Oct 28, 2025 at 5:00 PM.

D. Approve Board Minutes

M. Moree made a motion to approve the September board meeting minutes.
E. Robertson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Leadership Report Out

Dr. Large provided overview to the board on professional development, culture, attendance for the first two months of the school year. He noted all remain works in progress but that valuable feedback had been received from faculty as part of the professional development process, that while culture is improving being in one building as one team with one set of expectations is showing positive results. A discussion ensued on the vibe in the classroom -- for teachers and students - and it was noted that this is moving in the right direction. His sense is that teachers are feeling supported, students are engaged and the school is off to a solid start. The Board discussed with the leadership team food insecurity and efforts to ensure families were supported to the extent possible as the government shutdown continued. It was noted the school has a food pantry, which is supported as part of the regional food back, and that all donations continue to be welcome. Additional equipment could facilitate greater service; Dr. Large was directed to inventory kitchen equipment at Park Place, to relocate equipment that could be accommodated at Hackett and ensure we are using the most current equipment where possible. It was noted that the Park Place building has a commercial refrigerator that could serve current unmet needs for the food pantry and should be relocated as soon as possible.

The Accountability Report with academic and other school happenings was reviewed.

III. Finance

A. Monthly Financials & Committee Report Out

Ms. Moree provided the Finance Committee report. The enrollment target miss is reflected in both the cash flow provided weekly to Dr. Large, and the financial statements. Alignment of expenses to more accurately reflect revenue is underway. Finance Committee chair, the Business Administrator met twice with the Bond Trustee and Bond Holders this month. Discussions were positive and proceeding toward a resolution that will provide relief for this academic year. Bondholders are aware that the enrollment miss is not recoverable from a revenue perspective in this school year. Separately, Ms. Moree has a scheduled meeting with the Diocese next week.

Enrollment as reported on BEDS day was 294. Current enrollment is around 284. Dr. Large is providing weekly updates on enrollment to ensure awareness of team and board on revenue and expenses. An Ad Hoc group of trustees consisting of Eldon, Dale, Beth and Arricka will meet to review fundraising options and opportunities to pursue with the Advancement Team.

B. Audit

M. Moree made a motion to accept the audit findings and statement as prepared by Cusack & Co.
E. Robertson seconded the motion.
Audit findings include recommendation that the Financial Procedures Manual be updated, as auditors noted that the procedures, while quite detailed, are not being applied consistent with the manual. Ms. Moree will work with the appropriate team members to update the manual to reflect actual process as well as to update where necessary.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Booster Club Discussion

Ms. Getto advised the Board of significant work undertaken to position the School for stronger participation in athletics consistent with regional standards. She has been working closely with Mrs. Woods, the coaches and others to put in place systems and procedures for an effective sports program. She has initiated conversations with schools that may be interested in partnership on certain sports where neither school can field a team, but collectively a team might be fielded. A Booster Club is a legal designation which will allow for fundraising and segregated funding to support an overall sports program. No vote is needed yet on this. She has asked Ms. Rhodes to review some of the materials that would be needed to establish a Club and an effective program model.

V. Closing Items

A. Adjourn Meeting

E. Harris made a motion to adjourn the meeting.
J. Celestine seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Board_Accountability_Report_-_October_2025.pdf
- ALCSG Sep25 Financials.pdf
- Financial Statements 4723 2025 Draft.pdf
- AUP Report 4723 2025 Draft.pdf