APPROVED

Albany Leadership Charter School for Girls

Minutes

Board meeting

Date and Time
Tuesday June 24, 2025 at 5:00 PM

19 Hackett Boulevard, Albany NY

Trustees Present
A. Harrison, D. Getto, E. Harris, E. Robertson, J. Celestine, M. Moree, V. Rhodes

Trustees Absent
E. Bowman, S. Brice, T. Coston

Guests Present
B. Peoples (remote), D. Romero, F. Woods, L. Oldenburg, R. Large, Tamara Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Moree called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Jun 24, 2025 at 5:20 PM.
Ms. Moree noted she would be running the meeting in the absence of the chair who had a family emergency to contend with.

II. Approve May Board Meeting Minutes

A. Vote May Meeting Minutes

D. Getto made a motion to approve the minutes as presented.
J. Celestine seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Annual Board Actions

A. Election of Trustees for New Terms

D. Getto made a motion to approve Ms. Harrison (1 year) and Ms. Bowman (3 year) to new terms to the Board with terms starting July 1, 2025.
J. Celestine seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Elections of Board Officers for 2025-2026 School Year

This motion was tabled until such time as the chair is able to be present.

IV. Finance

A. Finance Statements - May 2025

Ms. Moree presented the May financial statements and an overview of the June Finance Committee meeting to the Board. She noted that minutes from the Committee meeting were available publicly for further context beyond what she presented.

B. 2025-2026 School Budget

M. Moree made a motion to approve the budget as presented, based on enrollment of 355 students.
E. Robertson seconded the motion.
Ms. Moree reminded board members of the May Board meeting where a draft budget at 375 students was presented for discussion. Board members at that time felt it was more prudent to align a budget more closely with estimated enrollment targets and asked the Committee to develop a proposal along those lines. She review the overall categories of expense noting that the goal is to focus revenues on academic enrichment, that certain positions had been eliminated as a function of budget constraints, and that the budget remains open to adjustment should revenues exceed projections.
The board **VOTED** unanimously to approve the motion.

V. Governance

A. Annual Board Member Conflict of Interest/Attestation

Ms. Moree reminded all trustees that the annual conflict of interest form and attestation must be completed. All trustees should have received the document electronically and were reminded to execute the form prior to June 30, 2025.

B. School Calendar

V. Rhodes made a motion to approve the school calendar for 2025-26.
A. Harrison seconded the motion.
Ms. Getto noted that revisions were made to the calendar based on trustee feedback and discussions with the leadership team from the draft version circulated at the May Board meeting.
The board **VOTED** unanimously to approve the motion.

C. Employee Handbook

M. Moree made a motion to approve the Employee Handbook.
E. Harris seconded the motion.
Ms. Moree noted that technical changes were made, and some further refinement would be reflected in the handbook as the leadership structure is modified.
The board **VOTED** unanimously to approve the motion.

D. Student/Parent Handbook

This document will be presented for vote and consideration at the July Board meeting.

Separately, Mr. Celestine complimented Mrs. Woods for handling of the process to arrive at the conclusion that no modifications would be made to the current headwear policy. It was noted that this issue was raised to the Board at its April meeting through student concerns. Mrs. Woods presented a draft policy for consideration at the May meeting, as requested by the Board, but asked that the Board hold on any final decision until she had sufficient time to meet with students and others to discuss the school's goals and how students felt the current policy was inconsistent with the overall objectives. Ultimately after meeting with students and others, the decision was to retain the current policy and ensure more transparency between leadership and students should the policy not be equitably enforced.

E. 2025-2026 Board meeting Schedule

Ms. Moree noted that the Board will keep to the current schedule for meetings on the 4th Tuesday of each month at 5pm. Committees will meet on a schedule set by the chairs. She also observed that this schedule can change based on the consensus of the group to ensure maximum participation. Finally, she advised all that a tentative board calendar has been set up and trustees should have received calendar holds for the 2025-26 meetings.

VI. Closing Items

A.

Adjourn Meeting

V. Rhodes made a motion to Adjourn.
J. Celestine seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:46 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- ALCSG May25 Financials.pdf
- ALCSG Budget FY26.pdf
- 25-26 Calendar.pdf
- ALCS 2025-2026 Employee Handbook DRAFT.docx