

APPROVED



# Albany Leadership Charter School for Girls

## Minutes

### Board meeting

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#### Date and Time

Tuesday October 24, 2023 at 5:00 PM

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October Board meeting will be held at the Albany Leadership Charter School High School Cafeteria at 5:00 pm

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#### Trustees Present

A. Harrison, D. Getto, E. Bowman, E. Harris, E. Robertson, J. Celestine, S. Brice, V. Rhodes

#### Trustees Absent

M. Moree

#### Guests Present

B. Peoples, C. Cook, C. Martin, D. Hazapis, D. Romero, M. Hines

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Oct 24, 2023 at 5:05 PM.

### II. Accountability Committee

### **A. Accountability Committee Report**

Dale Getto reviewed the goals and focus for the coming months for the committee. She is working with other Board members and community folks to identify some people who may be asked to join this committee. This work will be in progress,

**Events-** The enrollment team has been busy with external events in October but spent September getting all of the students settled while providing intake for any new prospective students in all levels.

**Enrollment-** Ms. Peoples reported that we have 409 students currently enrolled and all paperwork completed. There are about 15 students in the pipeline and they are collecting materials to get them enrolled quickly.

**Testing** NWEA results will be available in November

**Attendance** is being monitored by school leaders. This will be reviewed on a monthly basis

POP1 results were reviewed at the Accountability Committee meeting

### **B. 2023 Enrollment Update**

As stated above-Enrollment is steady at 409 students. Ms. People and her team are still working on a pipeline of about 15 students.

## **III. Finance**

### **A. Finance Statements and Dashboard September 2023 (Q1 2023-24 School Year)**

Ms. Hazepis reviewed the dashboard. We are still in the process of collecting tuition payments from school districts. Cash on hand is positive

We had some unexpected expenses for September at the middle school due to flooding. All bills have been paid

The audit deadlines has been moved back to December 1

## **IV. New Business**

### **A. Recommended Check list of Academic Excellence**

Ms. Getto added this as resource for all board and leadership

### **B. Plan for HS-Ms. Greenaway's leave**

Ms. Cook explained the plan for Ms. Greenaway's family leave. Ms. Robertson asked that an addendum be added to the handbook so that the school community was aware of the interim plan.

Other items discussed-Community Dinner is Nov 16 and all Board members are encouraged to attend. Ms. Peoples will provide a list of needs for the in-school pantry.

## **V. Closing Items**

### **A. Adjourn Meeting**

J. Celestine made a motion to Adjourn meeting.

E. Bowman seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

E. Robertson