

APPROVED



Albany Leadership Charter School for Girls

Minutes

Accountability Committee Meeting

Date and Time

Tuesday September 19, 2023 at 8:30 AM

Accountability Committee Meeting Tuesday
September 19, 2023

Accountability Committee Meeting
Hosted by Carina Cook

[https://albanyleadership.my.webex.com/albanyleadership.my/j.php?
MTID=mcf5163cda97aeb24f51ff3e7eb198f9](https://albanyleadership.my.webex.com/albanyleadership.my/j.php?MTID=mcf5163cda97aeb24f51ff3e7eb198f9)

Tuesday, September 19, 2023 8:30 AM | 1 hour | (UTC-04:00) Eastern Time (US & Canada)
Occurs the third Tuesday of every month effective 8/15/2023 from 8:30 AM to 9:30 AM, (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2630 467 3874

Password: ZtZaUf7dM33 (98928373 from phones and video systems)

Join by video system

Dial [26304673874@webex.com](tel:26304673874@webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-650-479-3208 United States Toll

Access code: 263 046 73874

Committee Members Present

A. Harrison, D. Getto, E. Bowman, E. Robertson, S. Brice

Committee Members Absent

None

Guests Present

B. Peoples, C. Cook, C. Martin, D. Hazapis, D. Romero, E. Harris, M. Moree

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Robertson called a meeting of the Accountability Committee of Albany Leadership Charter School for Girls to order on Tuesday Sep 19, 2023 at 8:30 AM.

C. Approve Minutes

D. Getto made a motion to approve the minutes from Monthly Accountability Committee Meeting on 08-15-23.

E. Robertson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Accountability

A. Accountability Report

The Committee focused on the early part of the school year concerns to ensure proper systems (reporting, accountability, etc) are in place to support Committee and School Success.

B. Enrollment Updates

Ms. Peoples provided a walk-through on the Enrollment Dashboard:

105 6th grade applications

- 41 7th grade applications

- 37 8th grade applications
- 57 9th grade applications
- 40 10th grade applications
- 31 11th grade applications
- 9 12th grade applications

Separately, there was a discussion on enrollment in Power School against the charter targets.

C. AC Working Committee

The AC Committee has established an ad hoc workgroup to brainstorm and monitor how we can efficiently solve some of the challenges facing the system. Volunteer committee members include: Dale Getto, Marshay Hines, Crystal Martin, Felicia Woods and recommendations will be brought before the full AC committee for further guidance, as needed.

D. Request from AC Committee

The Committee is interested in revising reporting mechanisms to the Committee and Board to better reflect the information the Board needs to ensure its supporting stability and growth of the school system. The committee chair has requested weekly updates on attendance in order to better track chronic absenteeism (and potentially identify solutions to make best use of administrative and faculty time), a revamping of what each school is monitoring on a monthly basis (teacher to student ratios, student enrollment by course, services for SPED and ENL students). Additionally, the Committee will be monitoring APPR to answer questions that are already anticipated.

III. Updates on Hiring/Org Chart

A. Review of org chart

The Committee reviewed the organization chart and had an in-depth discussion on the challenges encountered in teacher attraction and retention. It was noted that there are particular challenges in the middle school, specifically with 6th grade. Administrators advised that there is co-planning time for educators covering classes to ensure alignment with curriculum pacing and instructional delivery. The system is initiating 24/7 tutoring services through Upchieve.

The Committee is interested in the coaches' role in supporting the Middle School with teaching and learning and asked for further details on this.

A separate discussion on student progress monitoring of data/curriculum/teaching and learning ensued. Administrators advised Curriculum Based Measures (CBM) for monitoring programing, Standards based measurement for curriculum, standards based

grading are used. A standards tracker is used with benchmarking and IAs for data points. Administrators convene data dialogue meetings and deeper dives into NWEA to facilitate systemwide understanding and ownership of the importance of ensuring our students are learning and progressing, and if not, necessary interventions are being identified early on.

The Committee noted that it will work with the Finance Committee to advance ideas on that can be supported for career ladders and salary schedules in support of career development and retention.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
D. Getto

Documents used during the meeting

- Board Accountability Report - August_2023.docx
- 2023-2024 Org Chart_09-06-23.pdf