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# Albany Leadership Charter School for Girls

## Minutes

### Board meeting

Location: 19 Hackett Boulevard, High School Cafeteria

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#### Date and Time

Tuesday July 25, 2023 at 5:00 PM

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Board meeting will be held at 19 Hackett Boulevard, High School Cafeteria. Virtual option will also be available.

#### Meeting link:

[https://albanyleadership.my.webex.com/albanyleadership.my/j.php?  
MTID=mc6b1ec2b74e4c9d704ff18038dd77a10](https://albanyleadership.my.webex.com/albanyleadership.my/j.php?MTID=mc6b1ec2b74e4c9d704ff18038dd77a10)

#### Meeting number:

2631 986 1564

#### Meeting password:

CrmaDPu6a44

#### Join from a video or application

Dial [26319861564@webex.com](tel:26319861564@webex.com)

You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.

### **Trustees Present**

A. Harrison, D. Getto, E. Bowman, E. Harris, E. Robertson (remote), J. Celestine, M. Moree, S. Brice, V. Rhodes (remote)

### **Trustees Absent**

T. Omorogbe

### **Guests Present**

B. Peoples, C. Cook, C. Martin

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Jul 25, 2023 at 5:05 PM.

## **II. Approve June Board Meeting Minutes**

### **A. Vote June Meeting Minutes**

E. Robertson made a motion to approve the minutes from Annual Board Meeting on 06-26-23.

J. Celestine seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Public Comment**

### **A. Public comment**

Fifteen members of the public including faculty, students and alumni took the opportunity to provide their concerns on leadership changes at the High School. Students, current and former, took the opportunity to support the former principal noting she provided transformative change during her tenure; engaged with families and students; was an active listener; and heard and acted on students' concerns. Faculty, current and former, noted the principal was a strong leader, met challenges head-on, and believed she was not given the proper supports from the Administration to fully succeed. Some noted concerns that efforts made by the principal to establish a sense of community would falter without her guidance and cultural sensitivity. Those who spoke requested board consideration to reverse the decision to not renew the principal's contract.

## **IV. Accountability Committee**

### **A. Accountability Committee Report**

The Committee met and reviewed the variety of upcoming events associated with the new school year including continued student recruitment for all grades, progress in hiring of faculty, professional development for faculty to commence in later August. Final enrollment figures for the end of the 2022-23 school year were reviewed; student retention and academic credit accumulation data was reviewed. It was noted that final Regents exams' data will be available in August at which point final end of year data for graduation, and student advancement would be reviewed with school leaders.

### **B. Enrollment Projections**

The Board discussed up-to-date enrollment figures by grade. It was noted that the new Advancement Officer had been in her position one month and had succeeded in participating in numerous activities to generate interest and recruitment leads. The enrollment figures also included retention (returning) students and it was noted that particular attention needed to be paid to ensure retention does not falter.

### **C. Survey Results**

End of year survey data from students, faculty and families were discussed. As noted for board members, this is data that is required as part of CSI measures. A discussion ensued on the fact that certain metrics were missed, in large part because the surveys were not distributed in a timely manner. As the timeframe for data collection had passed, those metrics missed would be discussed with leadership as part of overall performance reviews. A member of the public in attendance (and also a faculty member) noted that she believed part of the reason the survey data was incomplete and thus a missed metric, was due to the fact that the Administration failed to provide the necessary access to the school leader to access and initiate the survey. She indicated she had been responsible for the survey in the last several years and given this lack of access only 1 week was provided for survey completion. The board thanked her for her commentary. It was subsequently noted that the faculty member's perception of the timeline provided to school building leaders for survey distribution and completion was not validated through other source material, including meeting minutes from senior leadership meetings.

## **V. Finance**

### **A. Finance Statements and Dashboard (June 2023)**

Ms. Moree, the Finance Chair, noted that the ALCSG's new CFO will start August 1st. She has met with the Superintendent and the interim CFO to review materials and ensure the books will be appropriately closed for the end of the 2022-23 year. With the delay in completing the Single Audit, it is likely that the 2022-23 school year audit will not be able to start in August as it has in prior years.

## **VI. Governance**

#### **A. Annual Board Member Conflict of Interest/Attestation**

Ms. Robertson provided one last reminder for board trustees to submit their annual conflict of interest attestations.

#### **B. Review Committee Members**

Board members self-identified for committees in the 2023-24 school year as follows:

Finance Committee: Beth Robertson, Maggie Moree, James Celestine, Sojourner Brice.

Executive Committee: Eldon Harris, Arricka Harrison, Sojourner Brice, Beth Robertson, Etwin Bowman

### **VII. Closing Items**

#### **A. Adjourn Meeting**

J. Celestine made a motion to adjourn the meeting.

E. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,  
M. Moree

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#### **Documents used during the meeting**

- Board Accountability Report - May-June\_2023.docx
- June 2023 Regents Results.docx
- Teacher\_Staff Updates\_7\_25\_2023.pdf
- 2023-2024 Enrollment Projections\_7-25-23.docx
- 2023-2024 Enrollment Apps&Comp\_Cohort\_7-25-23.docx
- Survey Update\_7-25-23.pdf
- ALCS Financial Dashboard June 2023.pdf