

APPROVED



ALBANY LEADERSHIP
CHARTER HIGH SCHOOL FOR GIRLS

Albany Leadership Charter School for Girls

Minutes

May 2020 Board Meeting

Date and Time

Tuesday May 26, 2020 at 5:00 PM

Meeting was convened via WebEx Consistent with Governor's Executive Orders which suspend certain rules related to open meetings law and maintaining social distancing.

Trustees Present

E. Bowman (remote), E. Robertson (remote), J. Celestine (remote), M. Moree (remote), S. Cates-Williams (remote)

Trustees Absent

A. Harrison, E. Harris

Guests Present

C. Cook (remote), Jennie Evans, Natalie Orcutt, R. Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday May 26, 2020 at 5:00 PM.

C. Approve Minutes

S. Cates-Williams made a motion to approve the minutes from April 2020 Board Meeting on 04-27-20.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Accountability Committee Report Out

Ms. Cates-Williams updated the Board on the Accountability Committee's meeting and, in conjunction with Ms. Cook, reviewed the Principal's Report with the Board.

Discussion focused on student engagement and efforts the Counseling team have been taking throughout the pandemic to more fully engage students and families and it was noted that the virtual parent/teacher meetings were the most successful to date (more parents fully engaged than typical process). The leadership team is evaluating how to use virtual parent meetings going forward given the extremely high level of engagement noted. The virtual approach also allowed Leadership to be strategic in which teachers with with students/families were prioritized and resulted in far superior engagement.

III. Finance

A. April Financial Dashboard, Finance Committee Report Out

Ms. Moree provided an update to the Board on the May Finance Committee meeting including review of the financial statements and the Dashboard. Board members were reminded that Finance Committee meeting minutes are available to all for review regardless of whether they serve on the committee.

B. 2020-21 Budget Development Status

Ms. Moree provided the Board with an update on the proposed 2020-2021 budget that will be presented to the full Board for a vote in June. Several open items remain but largely the budget categories are finalized. The Committee expects to be able to present the budget, any new RFPs which need to be awarded, along with high level overview documents for full board review one full week prior to the June board meeting.

IV. Governance

A. Board Terms, Leadership for 2020-21 School Year

Ms. Robertson reminded Board members that the June meeting is the annual meeting with several governance issues to be addressed: board leadership, committee leadership, board member terms, annual conflict attestation documents. All board members are asked to advise the Chair of their interest to serve in any capacity, and to advance nominations for positions prior to June 15th so Ms. Robertson can circulate to the full board prior to the June board meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Principal's Report - April_2020.docx
- Celebrating the Class of 2020.pdf
- ALH_Financial_Dashboard_APR_2020.pdf
- 2020-21 315 Proposed Budget Summary.pdf
- CONTINUITY OF LEARNING PLAN DUE TO SCHOOL CLOSURE_05.21.2020.pdf