



# Albany Leadership Charter School for Girls

## Minutes

### June Board Meeting

---

#### **Date and Time**

Thursday June 20, 2019 at 5:00 PM

#### **Location**

ALH

---

Ms. Harrison has joined the Board and participated in the Board meeting. Her votes will not be counted toward the quorum as her membership on the ALH Board has not been officially approved by the Charter School Institute.

---

#### **Trustees Present**

A. Harrison, E. Bowman, E. Harris, E. Robertson, M. Moree, S. Cates-Williams

#### **Trustees Absent**

J. Celestine

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Thursday Jun 20, 2019 at 5:00 PM.

#### **C. Approve Minutes**

S. Cates-Williams made a motion to approve minutes from the May 2019 Board Meeting on 05-23-19 May 2019 Board Meeting on 05-23-19.

E. Bowman seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes of Special Board Meeting**

S. Cates-Williams made a motion to approve minutes from the Special Board Meeting Related to Building Acquisition on 06-04-19 Special Board Meeting Related to Building Acquisition on 06-04-19.

E. Bowman seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. New Business**

#### **A. Strategic Planning 2019 and Beyond**

The Board discussed strategic opportunities and planning to consider once the purchase of the building is complete and now that we have our five year charter. Regional demographics, pipelines, strategic partnerships were reviewed all as the Board seeks to strengthen the future of ALH.

### **III. Annual Board Meeting Items**

#### **A. Election of Officers**

E. Harris made a motion to approve Ms. Robertson as Chair and Ms. Moree as Secretary/Treasurer for the 2019-20 School Year.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Board of Trustees, new terms**

M. Moree made a motion to approve Ms. Bowman for a new 3 year term starting 7/1/2019, and for Ms. Harrison for a new 1 year term (the parent board seat) effective 7/1/19.

E. Robertson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Board Annual Financial Disclosure Attestation**

Board members were reminded of the need to complete and return the annual CSI Financial Disclosure Attestation to be submitted by August 1.

#### **D. 2019-20 Annual Budget**

Ms. Moree presented the budget to the Board for consideration. She noted that certain elements may need refinement once we have closed on the building purchase but that

the budget represents investments in targeted areas of professional development and curriculum as well as an across-the-board COLA for faculty and administrators.

M. Moree made a motion to adopt the budget as presented for 2019-20 school year.

E. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. 2019-20 School Calendar**

S. Cates-Williams made a motion to approve the school calendar.

E. Robertson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. 2019-20 School Employee Handbook**

M. Moree made a motion to approve the 2019-20 Employee Handbook.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. 2019-20 Student/Parent Handbook**

M. Moree made a motion to approve the student/parent handbook for 2019-20 school year.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **H. Board Meeting Calendar for 2019-20**

E. Harris made a motion to establish the 4th Monday of the month as the Board meeting day, and establish the meeting schedule for the 2019-20 school year.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Building Finance Update**

#### **A. Status Update**

Ms. Moree advised that the transaction is set to close by mid-July. Various bond counsel are finalizing documents to bring the project to market before the end of June.

### **V. Closing Items**

#### **A. Adjourn Meeting**

E. Bowman made a motion to adjourn the meeting.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,  
M. Moree