

APPROVED



**ALBANY LEADERSHIP**  
CHARTER HIGH SCHOOL FOR GIRLS

## Albany Leadership Charter School for Girls

### Minutes

#### May 2019 Board Meeting

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**Date and Time**

Thursday May 23, 2019 at 5:00 PM

**Location**

Albany Leadership High School for Girls

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**Trustees Present**

E. Bowman, E. Harris, E. Robertson, M. Moree, S. Cates-Williams

**Trustees Absent**

J. Celestine

**Guests Present**

C. Cook, Dr. Odu, Jennie Evans, R. Smith

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Thursday May 23, 2019 at 5:04 PM.

**C. Approve Minutes**

S. Cates-Williams made a motion to approve minutes from the April Board Meeting on 04-30-19 April Board Meeting on 04-30-19.

E. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Accountability Committee Report**

### **A. Principal's Report and Enrollment Dashboard**

Ms. Cates-Williams, chair of the Accountability Committee, provided the Board with the report of the committee's meeting and an overview of the information that was probed as part of the Principal's Report. This included a review of the draft school calendar for 2019-20 and revisions the Committee asked the leadership team to consider and report back on. A draft of the employee handbook was also shared. Ms. Cook provided a high level overview of year over year changes (which were not extensive) and all Board members were expected to review in anticipation of a full board vote at the June annual meeting. Minutes of the AC meeting were also distributed.

Ms. Cook did present a revised school calendar to the full Board reflecting changes made as a result of the Accountability Committee meeting and discussion.

## **III. Finance Committee Update**

### **A. Finance Dashboard**

Ms. Moree presented the Finance Committee report. She advised the full board on the status of Budget Development and areas under review by the Committee for which all board member input is welcome. The capital needs budget requests was discussed and the Accountability Committee will work with the leadership team to better evaluate the requests related to white boards and their use in advancing academic outcomes. The financial dashboard was presented, vetted and no changes or modifications to the budget are needed as all is tracking in line with expectations.

## **IV. Building Finance Update**

### **A. Status Update**

Ms. Moree and Mr. Smith provided the Board with a full update on the status of the building acquisition. This included an overview of the recently completed site visit and interview with Standard & Poors. The transaction remains on track to close prior to the end of June.

## **V. New Business**

### **A. Potential New Board Member**

E. Robertson made a motion to accept Ms. Arricka Harrison as a new parent member of the Board, to serve in one-year terms, pending CSI approval. Term to commence July 1, 2019.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

E. Robertson made a motion to adjourn the meeting.

E. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

M. Moree