



Albany Leadership Charter School for Girls

Minutes

Board Meeting

Date and Time

Thursday June 28, 2018 at 5:00 PM

Location

Albany Leadership High School for Girls

Trustees Present

E. Robertson, J. Celestine, J. Vallee, M. Moree (remote), R. Brisbane, S. Cates-Williams

Trustees Absent

D. MacGregor

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Thursday Jun 28, 2018 at 5:00 PM.

C. Approve Minutes

J. Vallee made a motion to approve minutes from the May Board Meeting on 05-24-18
May Board Meeting on 05-24-18.

R. Brisbane seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Annual Meeting Actions

A. Election of Officers 2018-19

S. Cates-Williams made a motion to Approve the election of officers for the FY18-19 term Elizabeth Robertson, Chair Margaret Moree, Vice Chair Secretary.

J. Vallee seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Election of Board Members for New Terms

M. Moree made a motion to Election of Trustees to term Elizabeth Robertson for a new three year term to expire 6/30/2021 Rebekah Brisbane as a trustee to serve the remaining two years on Dr. MacGregor's term to expire 6/30/2020.

J. Vallee seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. School Budget for 2018-19

M. Moree made a motion to Approve the FY18-19 Budget as presented by the Finance Committee.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Board Meeting Schedule for 2018-19

E. Robertson made a motion to To approve the tentative Board meeting schedule for the upcoming year.

J. Vallee seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Contract Approvals for 2018-19 School Year Consistent with Fical Manual

E. Robertson made a motion to To approve the contracts set for the FY18-19.

S. Cates-Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approval of 2018-19 Employee Handbook without Organization Chart

E. Robertson made a motion to To approve the Employee Handbook without the organizational chart (to be presented to the Accountability Committee for review).

R. Brisbane seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. Finance Dashboard

Ms. Moree reviewed the May financial dashboard and financial statements. The budget has tracked to expectations and the school will likely finish the year with a small surplus. Intercepts have been filed for the overdue Schenectady payments.

IV. Other Business

A. Board Member Resignation

Ms. Robertson advised that Dr. MacGregor submitted a formal letter of resignation from the Board. He has officially retired and will be relocating out of state effective 7/1/18. The Board thanked him for his four years of board service and wished him well in his retirement.

V. Closing Items

A. Adjourn Meeting

E. Robertson made a motion to adjourn the meeting.

J. Vallee seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

E. Robertson