



# Albany Leadership Charter School for Girls

## Board meeting

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### Date and Time

Tuesday September 24, 2024 at 5:00 PM EDT

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When it's time, join the Webex meeting here.

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MTID=m61e2e12579cd7d79cb0adae722bf07c8](https://albanyleadership.my.webex.com/albanyleadership.my/j.php?MTID=m61e2e12579cd7d79cb0adae722bf07c8)

Join by meeting number

Meeting number (access code): 2637 377 1650

Meeting password:

vJjJAdmP352 (85552367 from phones and video systems)

Tap to join from a mobile device (attendees only)

[+1-650-479-3208](tel:+16504793208), [26373771650#85552367#](tel:+16504793208) United States Toll

Some mobile devices may ask attendees to enter a numeric password.

Join by phone

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Join from a video system or application  
Dial [26373771650@webex.com](mailto:26373771650@webex.com)  
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	Maggie Moree	1 m
Approve minutes for Board meeting on July 23, 2024			
II. Accountability			5:02 PM
A. Principal's Report /Accountability Committee Update	Discuss	Dale Getto	20 m
III. Charter Renewal Roadmap			5:22 PM
A. Benchmarks Discussion	Vote	Sojourner Brice	10 m
IV. Finance			
V. Executive Committee			
VI. Closing Items			

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		

# Coversheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	C. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Board meeting on July 23, 2024

APPROVED



# Albany Leadership Charter School for Girls

## Minutes

### Board meeting

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#### Date and Time

Tuesday July 23, 2024 at 5:00 PM

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19 Hackett Boulevard, Albany, NY  
5:00 PM

Albany Leadership Board Meeting

<https://albanyleadership.my.webex.com/albanyleadership.my/j.php?MTID=ma9540228c804b85a65ad69de95be34a6>

Tuesday, July 23, 2024 5:00 PM | 1 hour 30 minutes | (UTC-04:00) Eastern Time (US & Canada)  
Occurs the fourth Tuesday of every month effective 9/26/2023 from 5:00 PM to 6:30 PM, (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 2637 377 1650

Password: vJjJAdmP352 (85552367 when dialing from a phone or video system)

Join by video system

Dial [26373771650@webex.com](tel:26373771650)

You can also dial [173.243.2.68](tel:173243268) and enter your meeting number.

Join by phone

+1-650-479-3208 United States Toll

Access code: 263 737 71650

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### Trustees Present

A. Harrison, D. Getto (remote), E. Bowman (remote), E. Harris, E. Robertson (remote), J. Celestine (remote), M. Moree, S. Brice, T. Coston, V. Rhodes (remote)

### Trustees Absent

None

### Guests Present

N. Currie

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

S. Brice called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Tuesday Jul 23, 2024 at 5:09 PM.

### C. Approve June Board Minutes

A. Harrison made a motion to approve the minutes from Board meeting on 06-25-24.

M. Moree seconded the motion.

The board **VOTED** to approve the motion.

## II. Accountability

### A. Summer School & End of 2022-23 Academic Data

Ms. Getto reviewed the Committee's discussion and asked Mr. Romero to review the currently available end of school year data with the full Board. The Committee had reviewed certain available information but asked that the leadership team provide a more concise means by which to evaluate overall outcomes. Ms. Getto noted that the committee is working on developing more actionable Middle School metrics for the program and policy teams to work with.

Ms. Getto noted that summer school was underway and more robust data would be available in early September for high school students. Separately a question was raised on whether or not the school had a cell phone policy; it was clarified that the school system already had a 'no cell phone' policy.

A discussion on the enrollment projections for the middle and high school was reviewed by the full board. Leadership noted that the last several years saw an 80% student retention/persistence rate and that the recruitment team was factoring that into their projections.

### III. Finance

#### A. June Financial Dashboard/Financial Statements

Ms. Moree presented the June financial statements. She advised/reminded the Board that the Business Administrator had resigned her position and that, given the churn and competition for individuals in that skill set, the Committee was evaluating whether to use an outside firm to perform the functions. At least three other charter schools in the region had outsourced their BA functions, and the committee was interviewing firms in this space. Mr. Currie noted that he had posted the position and had received several resumes for the position. He indicated he would review those with the Committee, as the position is a dotted line to the Board.

#### B. Employee Handbook, Electronic Monitoring Notice, Student/Family Handbooks

The Board reviewed updated handbooks and electronic monitoring notices provided by outside counsel. Leadership advised they were still working through some of the changes to ensure that the handbooks aligned with existing practice. The Board had previously approved the books in concept and noted that outside counsel recommendations had been incorporated into the revised versions.

### IV. Other Business

#### A. Executive Session

S. Brice made a motion to Go into executive session at 6:10 pm to discuss personnel matters with Mr. Currie.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Brice made a motion to come out of Executive Session at 7:10 pm.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

### V. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

M. Moree

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**Documents used during the meeting**

- Board Accountability Report - June\_2024.pdf
- Enrollment Report\_2024-2025\_071124 copy.pdf
- ALCS Financials June 2024.pdf
- ALH Financial Dashboard June 2024.pdf
- ALCS 2024-2025 Employee Handbook (BSK Revised June 2024)(17990291.4).pdf
- Form 6.17.1 Electronic Communications Agreement (BSK Revised July 2024) (18051999.1).pdf
- Sample Electronic Monitoring Notice.pdf
- Family Handbook - MS2024-25(18114903.1).docx
- Family Handbook - HS2024-25(18114910.1).docx



# Coversheet

## Principal's Report /Accountability Committee Update

<b>Section:</b>	II. Accountability
<b>Item:</b>	A. Principal's Report /Accountability Committee Update
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Accountability Report 1- September.pdf

## Albany Leadership Charter High School for Girls Board Accountability Report – September 2024

### A. Activities, Events, & School Culture



#### Internal Events

#### Middle School & High School:

First Day of School

#### External/Organization Events:

Back to School Bash 9/16



**B. Enrollment Dashboard**

Grade	PS Total (9/23/24)	Addition	Withdrawal	No Shows	Missing	Showed Up	Graduating	Charter Target	Percent of target
6th	49	0	0	0	0			65	101.5%
7th	67	0	0	0	0			65	86.2%
8th	63	0	0	0	0			65	92.3%
<b>Total:</b>	<b>179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>195</b>	<b>93.3%</b>

Cohort	PS Total (9/23/24)	Additions	Withdrawals	No Shows	Missing	Showed Up	Graduating	Charter Target	Percent of target
2024	73	0	0	0	0			80	91%
2023	51	0	0	0	0			75	68%
2022	51	0	0	0	0			65	79%
2021	61	0	0	0	0			35	174%
<b>Total:</b>	<b>236</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>255</b>	<b>93%</b>

	Charter #	5/31/24 in seat	Estimated projection for September 2024	Seats Available	Applicati ons Received by 8/15	Registratio n Completed by 8/15	New Students Registration Completed by 8/15	Returning Students Registration Completed by 8/15
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<b>6th Grade</b>	65	64	56	9	89	50	50	0
<b>7th Grade</b>	65	56	68	-3	38	52	17	35
<b>8th Grade</b>	65	60	59	6	25	49	14	35
<b>1st Year Cohort</b>	65	51	80	0	56	71	37	34
<b>2nd Year Cohort</b>	65	62	45	30	36	58	26	32
<b>3rd Year Cohort</b>	65	61	62	3	20	40	6	34
<b>4th Year Cohort</b>	65	30	48	-13	6	37	0	37
<b>TOTALS</b>	<b>455</b>	<b>384</b>	<b>418</b>	<b>32</b>	<b>270</b>	<b>357</b>	<b>150</b>	<b>207</b>

\* Estimated projection for September 2024 is adding the actual # of applications with the estimate of returning students

- There are a small number of erroneous applications (i.e. a current student unnecessarily submitted a new student application).
- 4th Year Cohort New Student registrations are automatically waitlisted. 4th Year Cohort applications are also waitlisted applications.

### C. Development Dashboard

April 2024 Development Dashboard				
	2023-24 Budget	2023-24 YTD	2023-24 Variance	% To Goal
Corporate Partners	\$20,000	\$6,120.00	(\$13,880)	31%
Special Events/Campaigns	\$5,000	\$2,506.32	(\$2,493.68)	42%
Grants	\$15,000	\$250.00	(\$14,750)	1%
Annual Fund	\$2,500	0	(\$2,500)	0%
Board of Trustees	\$7,500	\$2,350.00	(\$5,150)	31%
In Kind Donations				
Chyna Forney Scholarship		0		
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$11,226.00</b>	<b>\$38,774</b>	<b>22%</b>

Albany Leadership Participation	% of Donors	\$ Amount
Board Giving	55%	\$2,350.00
Leadership Team Giving	1%	\$14.00
Staff Giving	6%	\$152.00

### D. Attendance Dashboard

Summer School	Average Daily Attendance	# Students enrolled
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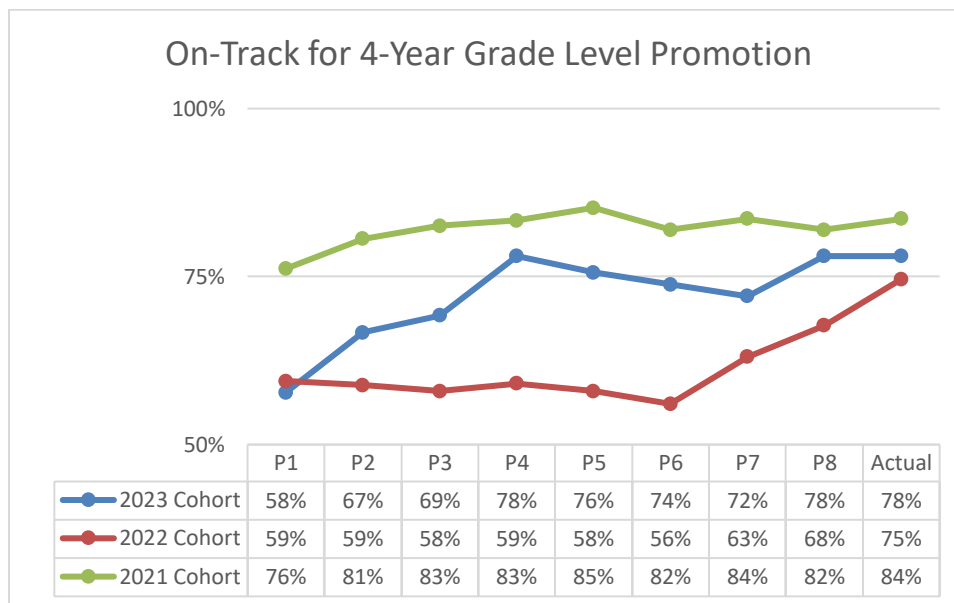
<b>High School</b>	<b>78%</b>	31 students for Summer School (37 once Regents Prep started)
<b>Middle School</b>	96.3%	37 scholars

## E. Academics Dashboard

### High School Summer School Academics

Credit Recovery Course	Enrollment	Credits Awarded
English Language Arts I	2	2
English Language Arts II	2	1
English Language Arts III	3	2
English Language Arts IV	1	1
Algebra 1	1	1
Algebra 2A	3	3
Algebra 2	1	1
Geometry	1	0
Earth Science	5	4
Living Environment	3	1
Global Studies I	3	3
Global Studies II	10	8
US History	4	4
Physical Education	18	7

### 2023-2024 Promotion Tracking



## **F. Cohort 2020 College Applications and Acceptance Dashboard**

# Seniors – 34 enrolled Seniors

# Seniors applied – 28(82.35)

# Seniors accepted – 27(96%)

# Seniors entering Trade School – 3 (8.82%)

# Seniors entering Military –1 (2.94%)

### **Schools Cohort 2020 accepted to:**

- HVCC
- Sienna College
- SUNY Buffalo
- SUNY Oneonta
- SUNY Cobleskill
- Russell SAGE
- Mercy College
- LIU
- LIU-Brooklyn
- SCCC
- Maria College



**G. Teacher Retention Dashboard**

Middle School July 2024 Teacher Retention				
Content Area	Total teachers	Total teachers retained	Percent of teachers retained	Reason/Notes
6 <sup>th</sup> Grade ELA	1	0		Interviews are in process
6 <sup>th</sup> Grade Math	1	0		Interviews are in process
6 <sup>th</sup> Grade Science	1	1	100%	
6 <sup>th</sup> Grade Social Studies	1	1	100%	
ELA 7/8	1	1	100%	
Social Studies 7/8	1	1	100%	
Math 7/8	1	1	100%	
Science 7/8	1	1		7/8 <sup>th</sup> Grade Interviews are in process
Encores	4	3	75%	Art/Music-Teacher Resigned 9/10/24-Not the "right fit". Job reposted on 9/11/24
Resident Teachers	1	1	100%	
SPED/MTSS/ ENL	3	2	67%	Interviews are in process
Total	16	12	75%	Goal is to have 100% by September 30, 2024
High School July Teacher Retention				
Content Area	Total teachers	Total teachers retained	Percent of teachers retained	Reason/Notes
ELA	4	3	75%	2 teachers left, 1 new teacher hired, 1 open position
Social Studies	3	3	100%	1 new teacher hired, 1 Left, 1 Non renewed, Reduced staff by 1
Math	3	3	100%	2 new teachers hired, 2 teachers left
Science	3	3	100%	1 new teacher hired
Encores	5.5	5.5	100%	
Resident Teachers	2	2	100%	
SPED/MTSS/ ENL	6	5	83%	1 teacher resigned
Total	26.5	25.5	100%	

**H. Assessments Dashboard****June 2024 Regents Results**

<b>Examination</b>	<b>Pass Rate (Course Enrollments)</b>	<b>Pass Rate (All Students)</b>
English Language Arts	32/89 – 35%	32/89 – 35%
Algebra 1	9/63 – 14%	23/97 – 23%
Algebra 2	1/20 – 5%	1/22 – 4%
Geometry	2/12 – 16%	2/12 – 16%
Earth Science	6/30 – 20%	7/39 – 17%
Living Environment	13/39 – 33%	14/56 – 25%
Chemistry	1/5 – 20%	1/5 – 20%
Global History	28/56 – 50%	31/67 – 46%
US History	38/51 – 74%	39/53 – 73%

**2024 Grade 6-8 Assessment Results**

	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Tested</b>	<b>Not Tested</b>
<b>Grade 6 ELA</b>	28	18	12	4	62	3
<b>Grade 6 Math</b>	33	20	8	0	61	4
<b>Grade 7 ELA</b>	14	24	10	5	53	3
<b>Grade 7 Math</b>	21	21	7	3	52	4
<b>Grade 8 ELA</b>	23	19	8	3	53	8
<b>Grade 8 Math</b>	36	6	4	1	47	14
<b>Grade 8 Sci.</b>	20	20	9	0	49	12

**I. 9-12 Accountability Dashboard**

<b>2020 Cohort</b>	<b>Metric</b>	<b>CSI Target</b>	<b>As of 9/1/2024</b>
<b>Academic Progress</b>	ELA	65% score 4+ 80% score 3+	5/37 4+ = 13.5% 24/37 3+ = 64.9% 25/37 3+Exempt = 67.6%
	Math	65% score 4+ 80% score 3+	0/37 4+ = 0% 7/37 3+ = 18.9% 32/37 3+Exempt = 86.5%
<b>English Language Proficiency</b>	ELP	N/A	Based on NYSESLAT, Level 2 from 2022-23
<b>Chronic Absenteeism</b>	CA	N/A	68.3% (HS) 59.8% (MS)
<b>Graduation Rate</b>	4-Year	75%	26/39 = 66.7%
	5-Year	95%	50/54 = 92.6%
<b>College, Career, and Civic Readiness</b>	CCCRI	75% of grads demonstrate college readiness	21/26 = 80.8%

# Coversheet

## Benchmarks Discussion

<b>Section:</b>	III. Charter Renewal Roadmap
<b>Item:</b>	A. Benchmarks Discussion
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	ALCS Renewal Milestones - Google Docs.pdf

## DRAFT

### For Appropriate Committee Discussions

The following five basic metrics are what can be considered the ALCS major renewal elements - tying together basic academic “must have” metrics with appropriate organizational and financial metrics. Simply - these are all tied together and not only speak to what the school will have accomplished in the three years of FY 25 through FY 27 but also the momentum it will build into the next charter term of 2028-2033.

Each of the major metrics includes:

1. Rationale of why it's important as a core element to renewal
2. Current Status
3. Reasonable growth over three years

Metric	Rationale	Current Status <sup>1</sup>	FY 25	FY 26	FY 27
Middle School ELA and Math - <b><i>goal is to be higher than the local district</i></b>	The middle school expansion was requested to improve the readiness of ALCS prospective 9th graders.	<b>Grade 6-8 ELA and Math is currently lower than district outcomes.</b>  <b>&lt;3 ELA &lt;5 Math</b>	>10 points than district	>15 points than district	>25 points than district
<b><i>75% of students will pass 3 Regents passed by the start of third year.</i></b>	Students who do not meet this metric are at higher risk of not meeting 5 Regents by graduation - affecting on-time grad rate potential.	<b>This number has historically been lower than 50%</b>	60% in FY 25	70% in FY 26	80% in FY 27
<b><i>75% of students will graduate in four years.</i></b>	Ideally this result is a higher mark than the local school district and at least meeting the charter goal of 75%	<b><u>67% in 2024</u></b>	Maintain at least 85% 4-year grad rate in FY 25, 26, 27	85%	85%
<b>School is meeting authorized enrollment</b>	This speaks to long term school viability and attractability in the region. <b>Chartered enrollment is 450.</b>	<b>332</b>  <b>As of 9/17/2024</b>	At least 360  (80% of chartered enrollment)	At least 360  (80% of chartered enrollment)	At least 360  (80% of chartered enrollment)
<b>School has 60-75 days of unrestricted cash reserves on 7/1/2027</b>	Aside from the \$\$ bond covenant which calls for 30-45 days of cash - school will ideally have approx. 30 days of additional cash as well.	Discussion for finance committee and BoostEd	TBD	TBD	TBD

<sup>1</sup> District outcomes based on only published 2023 results - as of Sept 16, 2024