

APPROVED



# Pharos Academy Charter School

## Minutes

### Pharos Academy Charter School Board Meeting

---

#### **Date and Time**

Thursday November 16, 2023 at 6:30 PM

#### **Location**

Pharos Academy Charter School  
1001 Intervale Avenue  
Bronx, NY 10459

---

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

**Date:** November 16, 2023

**Time:** 6:30 p.m.

**Location:** 1005 Intervale Avenue, Bronx, NY 10459

**Other Location(s):** <https://bronxlighthouse.zoom.us/j/5239033349>

**ALL ARE INVITED TO ATTEND!**

---

**PHAROS ACADEMY CHARTER SCHOOL  
DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

**Día: 16 de noviembre 2023**

---

**Hora:** 6:30 p.m.

**Lugar:** 1005 Intervale Avenue, Bronx, NY 10459

**Otros Lugares:** <https://bronxlighthouse.zoom.us/j/5239033349>

---

#### **Trustees Present**

B. Thompson, J. Lopez-Molina, J. Sowell, S. Jean-Jacques (remote), S. Sutherland, T. Perez (remote), T. South (remote)

#### **Trustees Absent**

G. Garcia, K. Shah, R. Granado, S. Beier

#### **Guests Present**

C. Russell, M. Dorsey, T. Brown

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Nov 16, 2023 at 6:43 PM.

### **II. Public Comments**

#### **A. Public Comments**

No public announcements

### **III. Board Governance**

#### **A. Approve Minutes**

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 10-19-23.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. ED/Principal Evaluation**

#### **C. Post-Graduation Survey Follow Up**

#### **IV. Finance Committee Review**

##### **A. Finance Committee Report**

Finance meeting held on Tuesday. All finances moving accordingly and credit card updates discussed.

J. Lopez-Molina made a motion to approve October 2023 financials.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Investment Account Update**

BNY Mellon - Building Funds activity discussed.

##### **C. Items Over 50K**

Credit Card approved and in place for increased credit limit .

Based on Finance and 4th Sector discussions- Anything over \$2,000 will require recorded approval documents. Board to discuss and vote on this tonight.

J. Lopez-Molina made a motion to Keep an audit trail of approvals for transactions over \$2,000.00.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **D. Reserve Fund Investment**

#### **V. Executive Director's Report**

##### **A. Executive Director's Report**

December 2023 - 1st Interim Assessments are expected to be available to present to the Board

School is running smoothly. School opened smoothly and everything is running quietly.

#### **VI. Facilities**

##### **A. Facilities Update**

Facility discussion : Strong possibility that facility rental support may be available in the future for the School.

## **VII. Executive Session**

### **A. Discussion of Executive Director Evaluation**

Executive Session Start: 8:10 PM

Executive Session End: 8:44 PM

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:44 PM.

Respectfully Submitted,  
M. Dorsey