



## Pharos Academy Charter School

### Minutes

#### Pharos Academy Charter School Board Meeting (Zoom Only)

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**Date and Time**

Tuesday August 1, 2023 at 6:30 PM

**Location**

Pharos Academy Charter School  
1001 Intervale Avenue  
Bronx, NY 10459

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All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

**Date:** July 20, 2023

**Time:** 6:30 p.m.

**Location:** 1005 Intervale Avenue, Bronx, NY 10459

**Other Location(s):** <https://bronxlighthouse.zoom.us/j/5239033349>

**ALL ARE INVITED TO ATTEND!**

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#### PHAROS ACADEMY CHARTER SCHOOL DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

**Día:** 20 de julio, 2023

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**Hora:** 6:30 p.m.

**Lugar:** 1005 Intervale Avenue, Bronx, NY 10459

**Otros Lugares:** <https://bronxlighthouse.zoom.us/j/5239033349>

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#### **Trustees Present**

B. Thompson (remote), J. Sowell (remote), R. Granado (remote), S. Beier (remote), S. Sutherland (remote), T. Perez (remote)

#### **Trustees Absent**

J. Lopez-Molina, K. Shah, S. Jean-Jacques, T. South

#### **Guests Present**

C. Russell (remote), M. Dorsey (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

R. Granado called a meeting of the board of trustees of Pharos Academy Charter School to order on Tuesday Aug 1, 2023 at 6:36 PM.

### **II. Public Comments**

#### **A. Public Comments**

No Public Comments

### **III. PHACS Staff Presentation**

#### **A. PHACS Staff Presentation**

September 2023

### **IV. Board Governance**

#### **A. Approve Minutes**

J. Sowell made a motion to approve the minutes from Pharos Academy Charter School Board Meeting (Zoom Only) on 06-15-23.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Discipline Process**

Working in a smaller group and still reviewing the discipline code.

Dr. Brown working with Tahina and Javier.

**C. ED/Principal Evaluation**

Javier requested retention records and all is on track with this topic.

**D. 2023 - 2024 Calendar**

General School Calendar- FYI for the Board

Tightly aligned with the BOD Calendar. Feedback from families were considered to make a calendar that family and staff members felt supported with enough time to take off.

Calendar that offers more than 180 days. Calendar currently has 187 School Days.

Uniforms will remain the same.

R. Granado made a motion to Approve the Academic Calendar for 2023-2024.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. 23 -24 Registration/Enrollment Update**

Enrollment 745 was approved and things are going along as expected.

715 was the budgeted enrollment number - 96%

Progress report provided in regards to enrollment status with Kindergarten and 9th Grades.

**F. Post-Graduation Survey Follow Up**

Survey provided to request feedback to follow up on Scholars Post Graduation.

Will follow up with this item at a later date.

**G. NYSED Annual Report - Financial Disclosure Form**

Annual Report has been submitted.

**H. SY 23 - 24 Safety Plan Adoption**

Safety Plan Adoption - Preview provided and is in progress.

This is a required document that will be shared with the family and staff community.

Overall consistency with protocols and practices are reviewed and considered but no other updates to provide at this time.

To be discussed further in the August 2023 Board Meeting

## **V. Finance Committee Review**

### **A. Finance Committee Report**

Finance committee met to discuss financials.

All metrics and cash on hand are strong. Everything tracking as expected.

External audits are ongoing at this time (General & 401K).

No findings are expected and the auditors will join with final results at a later date.

R. Granado made a motion to Approve the June 2023 Financials.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Investment Account Update**

## **VI. COVID-19 Updates**

### **A. COVID-19 Updates**

No COVID activities to record at this time.

The COVID uptake has occurred and the Board wanted to know if we are following any particular precautions or are we following the directions of the DOE.

Are tests still available at the school?

Possible exception of a rise in the fall, the Board has expressed a concern regarding the guidance coming from the department of education.

## **VII. Culture Committee Report**

### **A. Culture Committee Report**

Stacey - Culture Committee Update not at this time.

An email/call will be sent out to discuss the next meeting plans.

## **VIII. Academic Committee Report**

### **A. Academic Committee Report**

HS Regents Examination Scores

3-8 ELA/Math scores will not be released until sometime in the Fall. Typically August is the time that scores are received but this information has been pushed back.

Cut scores have not been received as of yet .  
State is general behind due to the recent changes of scoring procedures.  
No specific dates have been provided regarding the score availability date.

Principal Brown provided overview of State Regents Exam Performance History

ELA & Algebra are trending back to Pre-Covid scores.  
Geometry has increased greatly  
We have come out of the pandemic with a strong percentage.  
Physics is the area of needed review and improvement.

School will consider rethinking Physics and the steps to move forward with the process of teaching, offering and the course enrollment process.  
Environmental Science Studies, Human Body Systems may be other course options that will be available for scholars to take in lieu of Physics.

Overall teachers and students are struggling. There is not a large flow of candidates that have a strong background in Physics.

There is no regents for Human Body System  
There is a regents for Environmental Science

Overall Regents scores indicate a great level of growth.

Principal Brown has the full support of the Board and encouraged to work with the academic Committee to review and analyze the Physics options for the new school year.  
Updates, recommendations and decisions will be shared with the Board regarding this matter.

This matters more for competitive colleges and is not a major concern in regards to Charter Renewal status.

## **IX. Executive Director's Report**

### **A. Executive Director's Report**

Planning and getting ready for the new school year. Looking for Kindergarten teacher, otherwise fully staffed and preparing for the new school year.

## **X. Facilities**

### **A. Facilities Update**

No updates to report - Preparing for the New School Year.

## **XI. Closing Items**

### **A. Adjourn Meeting**

All Board Members are encouraged to confirm attendance on Board on Track for the August 17, 2023 Board Meeting.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,  
M. Dorsey