

APPROVED



## Pharos Academy Charter School

### Minutes

#### Pharos Academy Charter School Board Meeting

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**Date and Time**

Thursday December 15, 2022 at 6:30 PM

**Location**

Pharos Academy Charter School  
1001 Intervale Avenue  
Bronx, NY 10459

<https://bronxlighthouse.zoom.us/j/5239033349>

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All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

**Date:** December 15, 2022

**Time:** 6:30 p.m.

**Location:** ~~1005 Intervale Avenue, Bronx, NY 10459~~

**Other Location(s):** <https://bronxlighthouse.zoom.us/j/5239033349>

**ALL ARE INVITED TO ATTEND!**

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**PHAROS ACADEMY CHARTER SCHOOL  
DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

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**Día:** 15 de diciembre, 2022

**Hora:** 6:30 p.m.

**Lugar:** 1005 Intervale Avenue, Bronx, NY 10459

**Otros Lugares:** <https://bronxlighthouse.zoom.us/j/5239033349>

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### **Trustees Present**

B. Thompson (remote), J. Lopez-Molina (remote), J. Sowell (remote), K. Shah (remote), R. Granado (remote), S. Beier (remote), S. Sutherland (remote), T. South (remote)

### **Trustees Absent**

S. Jean-Jacques, T. Perez

### **Guests Present**

C. Russell (remote), M. Dorsey (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Dec 15, 2022 at 6:35 PM.

## **II. PHACS Scholarship Winner Presentation**

### **A. PHACS Scholarship Winner Presentation**

Yen Hoang - Studying Pre-Nursing/Nursing; Transition from RPI to StoneyBrook  
Loreyne Lembert - Studying Biology City College right now and not sure of where this will continue as she moved forward academically.

Provided a brief updated on their current status.  
How the PHACS scholarship has impacted

The scholarship was helpful with the cost of tuition for both alumni scholars.  
Both scholars expressed transition challenges and goals to continue moving forward in their academic pathways.

### III. Board Governance

#### A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from November 15, 2022 Pharos Academy Charter School Board Meeting on 11-17-22.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### IV. Finance Committee Review

#### A. Finance Committee Report

Finance call was held on December 13, 2022:

Budget amendment to reflect the changes both in revenue and expenses.

Forecast remains within the net surplus originally stated.

All financials are in good standing and the request for November 2022 financial were requested,

K. Shah made a motion to Approve the November 2022 financials.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Investment Account Update

#### C. Expenses Over 50K, Navigating Forward

Project - Earner's Academy Overview

Branding, Website & Marketing Plan

Partnership with Earn Your Leisure and Commence Studio to build a digital financial library.

\$59K Expense presented for approval. Budget Line - 7003

No additional bids presented because the vendor has worked with Pharos Academy Charter School in previous years.

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Board inquired of the strategy and branding of what the Earners Academy about.

Board members not familiar with the Earners Academy/Commence Studio.

Timeline perspective, if we need additional information, is there a risk of not approving it this meeting. There is no risk but quite sure Principal Brown would like to start quickly.

The Board would like a better understanding of Earners Academy. Is the academy an entity or a program? How will this fit into the curriculum of Pharos Academy Charter School.

Deferred to the next meeting to discuss further.

## **V. COVID-19 Updates**

### **A. COVID-19 Updates**

COVID-19 Update :

Thank you to the Board for the support with the Triple Threat information during this season.

For the most part there has been no major incidents. Last month prior to the November 2022

break, Covid tests were given to scholars and staff to use before returning from the break.

The Health Department has presented an advisory regarding the recommendation for masks to be worn again.

Board agrees that masks should be mandated to be worn. Just thinking of ways that masks should be made available to all staff.

Next steps to initiate the mask mandate recommendation:

1. Survey the staff and parents
2. Letter through Parent Square explaining the rationale of the mandate
3. Purchase masks for scholars and staff members

## **VI. Culture Committee Report**

### **A. Culture Committee Report**

Still working on a meeting date and items are still in progress.

If meeting dates are not confirmed, a possible other method of contact and communication will be presented.

By Laws to be updated to possibly including Culture Committee

## **VII. Academic Committee Report**

### **A.**

### **Academic Committee Report**

Aviation Video shared with the Board

Interim Data shared with the Board

The cohorts can be tracked easier in Math versus in Biology.

Percentage impacts could occur due to same instructors or different instructors.

Questions will be presented to Principal Brown at a future meeting.

Revisit the interim data for the January 2023

### **VIII. Facilities**

#### **A. Facilities Update**

Facility activities moving forward accordingly. No updates at this time.

### **IX. Executive Session**

#### **A. Personnel Matter**

Board Executive Session Start Time: 7:41 PM

Board Executive Session End Time : 9:00 PM

Board Return to Executive Start Time: 9:01 PM

Board Exit Second Executive Time: 9:08 PM

#### **B. Scholar Matter**

Board reviewed and discussed scholar matter.

Voting requested and completed during Public Session

J. Lopez-Molina made a motion to Reverse disciplinary action for the Scholar Matter.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **X. Executive Session Actions**

#### **A. Personnel Matter**

Board discuss progress of Personnel Matter.

#### **B. Scholar Matter**

Board reviewed and discussed Scholar Matter, voting will need to take place in during public session.

## **XI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,  
M. Dorsey