

APPROVED



## Pharos Academy Charter School

### Minutes

#### Pharos Academy Charter School Board Meeting

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**Date and Time**

Thursday June 16, 2022 at 6:30 PM

**Location**

1001 Intervale Avenue  
Bronx, NY 10459

Zoom - <https://bronxlighthouse.zoom.us/j/5239033349>

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**PHAROS ACADEMY CHARTER SCHOOL  
BOARD of TRUSTEES MEETING**

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

**Date:** June 16, 2022

**Time:** 6:30 p.m.

**Location:** 1005 Intervale Avenue, Bronx, NY 10459 Zoom -  
<https://bronxlighthouse.zoom.us/j/5239033349>

**Other Location(s):** <https://bronxlighthouse.zoom.us/j/5239033349>

**ALL ARE INVITED TO ATTEND!**

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**PHAROS ACADEMY CHARTER SCHOOL**

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## DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

**Día:** 16 de junio, 2022

**Hora:** 6:30 p.m.

**Lugar:** 1005 Intervale Avenue, Bronx, NY 10459 - Zoom -  
<https://bronxlighthouse.zoom.us/j/5239033349>

**Otros Lugares:** <https://bronxlighthouse.zoom.us/j/5239033349>

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### Trustees Present

B. Thompson (remote), J. Sowell (remote), K. Shah (remote), R. Granado (remote), S. Beier (remote), S. Sutherland (remote), T. Perez (remote), T. South (remote)

### Trustees Absent

A. Abreu, J. Lopez-Molina, S. Jean-Jacques

### Guests Present

C. Russell (remote), Dr. Rahesa Amon (remote), M. Dorsey (remote), Ramel Nealy (remote), T. Brown (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Russell called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 16, 2022 at 6:33 PM.

## II. PHACS Staff Presentation

### A. PHACS Staff Presentation

Ramel Nealy - Staff Presentation

Provided history of his 8 Year Teaching Journey, starting at TFA in 2014.

Challenges in education related to Bronx Scholars and how the Board can support in providing Math and how it relates to real life situations.

### III. Board Governance

#### A. Approve Minutes

R. Granado made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 05-19-22.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. 22 - 23 Board Meeting Calendar

Presented and reviewed in May 2022.

B. Thompson made a motion to Approve the 22-23 Board Meeting Calendar.

S. Beier seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. 22 - 23 Personnel Handbook

22-23 Personnel Handbook presented with the updated changes and adjustments made for the FY23 School Year.

PTO changes discussed in detail along with various changes and adjustments.

B. Thompson made a motion to Approve the changes to the 22-23 Personnel Handbook.

J. Sowell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. 22 - 23 School Calendar

Principal Brown provided 22-23 School Calendar.

B. Thompson made a motion to Approve the 22-23 School Calendar.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### IV. Annual Board of Trustees Governance Meeting

#### A. Annual Board of Trustees Governance Meeting

B Class to be renewed - June 30, 2022

3 resignations mentioned and 11 Board Count

B. Thompson made a motion to Renew terms of the B Class.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Thompson made a motion to Renew the terms of the Officers - Chair, Vice Chair, Secretary & Treasurer for One Year term through 06/30/2023.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Thompson made a motion to Renew the terms of the Executive, Finance & Audit, and Education and Accountability Committees.

R. Granado seconded the motion.

Executive Addition: Jarrod Sowell

The board **VOTED** unanimously to approve the motion.

B. Thompson made a motion to Renew the terms of the Ad Hoc Work Groups- CEO Support & Evaluation, Development, Facilities, and School Culture.

R. Granado seconded the motion.

School Culture Addition: Tamara South

Facilities Addition : Jarrod Sowell

The board **VOTED** unanimously to approve the motion.

B. Thompson made a motion to Renew the terms of the Bronx Support Corporation.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Finance Committee Review**

### **A. Finance Committee Report**

May financials - Projecting ending in a net positive position.

Contingency was released into financials.

Everything was on track and nothing of concern to note.

As we transition to the new consultant, the professional and experience in providing a deep scrub in the budget and financials has provided an impressive and uneventful financial experience.

Insurance Renewals - reviewed and discussed with an anticipation of 12% increase.

Optional Quote - Workplace Violence an added option for the insurance coverage.

Insurance Broker - Bolton

K. Shah made a motion to Approve the May 2022 Financials.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Shah made a motion to Approve the Insurance Renewal adding the Workplace Violence Insurance.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.**

## **Investment Account Update**

### **C. Expenses Over 50K, Navigating Forward**

### **D. FY23 Budget**

FY23 Budget - Budget Detail reviewed discussing the FY23 anticipated school revenue and expenditures.

Largest Adjustment within the Academic Staff, Culture Support Staff discussed with the Board.

K-12. Over the years the School has always overstaffed using the Bench Model.

Lowering the staff count, places the school close to the same count in past years.

August & September 2022 numbers will provide a better analysis of the enrollment numbers.

Budget amendments can be reviewed if necessary at that time.

K. Shah made a motion to Approve the FY23 Budget.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Employee Benefits**

Michael Diament - March & McLennan Agency

Presentation of comparison review of the Benefit analysis - TriNet/Insperity

Analysis provided a comparison review of benefits and services offered from Insperity

Current vs Proposed Benefits reviewed yielding an overall savings to the School.

Benefits are in line with the current marketplace.

Insperity technology, services and availability discussed in detail with the Board.

K. Shah made a motion to Move forward with Insperity for the Benefit provider for Pharos Academy Charter School.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. COVID-19 Updates**

### **A. COVID-19 Updates**

No major items to report. School has remained with the mask requirements and stay with this to the end of the year.

Anticipating possible changes with the guidance of the State and Board of Health mandates.

## **VII. Culture Committee Report**

### **A. Culture Committee Report**

Nothing to report - Meeting not held.

Committee working on rescheduling meeting dates and times.

## **VIII. Academic Committee Report**

### **A. Academic Committee Report**

Academic Committee Meeting:

Spoke of the Garden Project and the Support of Sharon Beier.

Death of Alumni Scholar discussed and shared with the Board. Service - Monday  
6/27/2022

Learning loss: ELA & Math Scores in need of improvement. Growth is anticipated and adjustments have been made.

## **IX. Board of Trustees Interview**

### **A. Dr. Rahesha Amon**

Dr. Rahesha Amon introduced to the Board

Rahesha provided brief summary of her history and work experience in the Educational Sector.

Board provided feedback and inquiries related to her current working role, application process with Pharos Academy Charter School and her role as a future potential Board Member.

## **X. Executive Session**

### **A. Scholar Matter**

To be discussed at the July 2022 Board Meeting.

### **B. Board of Trustees Interview**

To be discussed at the July 2022 Board Meeting

### **C.**

**Personnel Matter**

To be discussed at the July 2022 Board Meeting

**XI. Executive Session Voting**

**A. Board of Trustees Interview**

To be completed at the July 2022 Board Meeting

**XII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 PM.

Respectfully Submitted,  
M. Dorsey