

APPROVED



## Pharos Academy Charter School

### Minutes

#### Pharos Academy Charter School Board Meeting

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**Date and Time**

Thursday June 17, 2021 at 6:30 PM

**Location**

<https://bronxlighthouse.zoom.us/j/5239033349>

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**PHAROS ACADEMY CHARTER SCHOOL  
BOARD of TRUSTEES MEETING**

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

**Date:** June 17, 2021

**Time:** 6:30 p.m.

**Location:** Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

One tap mobile

+13126266799,,5239033349# US (Chicago)

+16465588656,,5239033349# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

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+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)

Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/j/5239033349>

+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)

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**ALL ARE INVITED TO ATTEND!**

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**PHAROS ACADEMY CHARTER SCHOOL  
DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

**Día:** 17 de junio 2021

**Hora:** 6:30 p.m.

**Lugar:** Zoom:

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**Trustees Present**

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A. Abreu (remote), B. Thompson (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Sutherland (remote), T. Perez (remote)

**Trustees Absent**

J. Lopez-Molina, S. Jean-Jacques, T. Wethington

**Guests Present**

A. Nann (remote), C. Russell (remote), M. Dorsey (remote), S. Beier (remote), T. Brown (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

K. Shah called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 17, 2021 at 6:30 PM.

**II. Board Governance**

**A. Approve Minutes**

K. Shah made a motion to approve the minutes from May 2021 Meeting Pharos Academy Charter School Board Meeting on 05-20-21.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. PHACS Parents Bill of Rights**

Rights of Parents document reviewed and approved.

T. Perez made a motion to Approve the PHACS Parent Bill of Rights.

K. Shah seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Bronx Property Holding Company Donation and Dissolution**

Three resolutions on the table for the Board to review and vote on:

PHACS Board make a motion to transfer all funds from BLCS Property Holding Company( bank of America) to Pharos Academy Charter School (Chase)

PHACS Board make a motion to dissolve BLCS Property Holding Company

PHACS Board make a motion to appoint Robb Granado as signer for the BLCS Property Holding Company

B. Thompson made a motion to approve the three resolutions: 1) Transfer all funds from BLCS Property Holding Company (Bank of America) to Pharos Academy Charter School

(Chase) 2) Dissolve BLCS Property Holding Company 3) Appoint Robb Granado as a signer for the BLCS Property Holding Company.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Finance Committee Review**

#### **A. Finance Committee Report**

May 2021 Financial reports presented and reviewed.

Financial status is in full compliance on all levels.

Main points during the finance call was to continue to monitor the funds

K. Shah made a motion to approve the May 2021 Financials.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Investment Account Update**

#### **C. Pharos Navigating Forward**

#### **D. Pharos Academy Charter School Fundraising**

#### **E. FY22 Budget**

R. Granado made a motion to approve the FY22 Budget, both versions, as presented in the Board Packet.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

PHACS Fiscal year is from July to June.

Two versions of the Budget were presented for review, discussion and voting activity.

- 1) Budget based on 696 enrollment numbers
- 2) Budget based on a lower enrollment number as an additional budget plan

The budget is a living document, established as an outline for financial guidelines, and not a document that we are locked in.

The narrative presented was helpful, along with the analysis of variance between the 2021-2022 Budget.

### **IV. School Operations**

#### **A. SY 21 - 22 Calendar**

21-22 School Calendar reviewed and discussed.

Asynchronous Days introduced to the Board as an added option to the School Calendar. Spring Break for PHACS differs from the NYC Department of Education. This misalignment is due to the State Test schedule.

School calendar schedule was discussed in comparison to the DOE calendar dates.

N. Jones made a motion to approve the 21-22 Elementary School Calendar and the 21-22 High School Calendar.

S. Sutherland seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. SY 21 - 22 Personnel Handbook**

Personnel Handbook presented to the Board for review and approval.

N. Jones made a motion to approve to 21-22 Personnel Handbook.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. PHACS Board - Annual Meeting**

#### **A. Elections**

Due to the date of the term date of June 30, 2021, the Board has discussed and voted to extend all election activities to the July 2021 Board Meeting.

B. Thompson made a motion to approve Board Terms and Positions to be extended to July 15, 2021.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. PHACS Board 21 - 22 Board Meeting Calendar**

B. Thompson made a motion to Approve the PHACS Board 21-22 Meeting Calendar.

K. Shah seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. PHACS Scholarship**

#### **A. PHACS Scholarship**

Thank you to the Board Members for reaching out to the 5 Scholars that received the awards.

The funds will be awarded and sent to the colleges.

Scholars and parents were very happy and excited to hear of the awards.

### **VII. COVID-19 Updates**

#### **A.**

## **COVID-19 Updates**

Principal Brown - Monthly COVID Updates:

As everything is opening back up and discussed at the Academic Committee meeting. The questions to present to the Board, where should we fall. Should we follow the NYC Board of Education and open up fully or should we provide a remote learning option.

In Person Model and Hybrid Model reviews discussed with the Board.

There are no other COVID updates, other than we are offering the vaccination to our community starting June 25, 2021.

Board agreed to present the plan for the school to return in person and allow feedback from the family and community.

Documentation of the results of the responses requested to provide the Board with the needs that have been presented.

One of the Major Points and Highlights of the FY22 School Year to support the anxiety and concerns of returning to FY22 - In Person

Mental & Behavior Health Services will be available to PHACS- 2 Days for Scholars and 1/2 Day for Staff Members

Board Meetings - FY22 meetings to be in-person or remote discussed. As we ask the teachers and scholars to return there is symbolism in holding an in-person board meeting.

Various options discussed:

1. All In-Person
2. In-Person & Remote
3. Streaming options for Board meeting visitors and parents

## **VIII. Culture Committee Report**

### **A. Culture Committee Report**

No updates for May 2021.

## **IX. Principal's Report**

### **A. Principal's Report**

July meeting were will have the full run down of the year with the academics. We will be able to exam from this year to last year. To accurately measure learning loss. Interim assessment #4 is in progress and will be ready to be reviewed at the July 2021 Board Meeting.

Data will be available for the Board at the July 2021 Board Meeting. Attendance, Academic & Testing Data will be available and shared with the Board next month.

Live Graduation services will be held this month.

## **X. Benefits Update**

### **A. Benefits Update**

In progress and final data will be presented at the July 2021 Meeting.

## **XI. Facilities**

### **A. Facilities Update**

Shared renderings of the High School Updates:

3rd Floor -Podcast Studio for Radio Broadcasting

4th Floor - State of the Art Studio Recording & Media Room

Urban Gardens / Outdoor Garden and Classroom Spaces

Repurpose spaces within both schools is the major goal for both schools.

## **XII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,

M. Dorsey