APPROVED

Pharos Academy Charter School

Minutes

Bronx Lighthouse Charter School Board Meeting

Date and Time
Thursday February 20, 2020 at 6:30 PM

Location
1005 Intervale Ave. Bronx, NY 10459 - Call In # 813-967-8308 Passcode # 74216

Trustees Present
A. Abreu, A. Adderley, B. Thompson, J. Lopez-Molina (remote), N. Jones, R. Granado, S. Sutherland, T. Wethington, V. Caba

Trustees Absent
D. Underwood, J. Reyes, K. Shah, S. Jean-Jacques

Guests Present
B. Elliott (remote), C. Russell, Elizabeth Pierce, M. Dorsey, M. Rousseau (remote), T. Brown

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

N. Jones called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Feb 20, 2020 at 6:47 PM.

II. BLCS/BLCPA Staff Presentation

A. BLCS/BLCPA Staff Presentation

Elizabeth Pierce - Provided review of Grade 3-8 ELA Performance/Testing
20% +Overall Performance Growth.
Grade 5 - Daily Meetings and Observation to ensure continual growth.
Open data is presented to leadership and staff members.
Goal is to meet and exceed district, city and state scores .
Board of Trustees can assist by supporting book purchases and book events.
To Do for Principal Brown - Board of Trustee to be informed of the reading events and opportunities when the Board can help and assist.

III. Board Governance

A. Approve Minutes

N. Jones made a motion to approve the minutes from Bronx Lighthouse Charter School Board Meeting on 01-16-20.
V. Caba seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. BLCS Board Recruitment

Board currently at a healthy count
Recruiting is still active but no additional conversation on this subject

C. BLCS Innovation Award

Idea is presented to improve current engagement on a particular matter
Innovation initial prompt: What do we want to focus the discussion around culture, academic ?
What are the areas the Board needs to focus on? Culture
Challenge presented to the Culture Committee:
- Innovation initiative- Discover ideas to start the template for the innovation ideal
- Culture committee will review over the next month to prepare and present

IV. BLCS RFP Update

A. BLCS RFP Update

RFP Calls :
Javier Lopez-Molina / Empire Charter (Jill)

Concern: Used to dealing with Charter Schools that have aggressive/serious problems.
Will Empire be able to provide services that we need and not what we already know
Our organization does not fit that mold - School on Fire
How would they conduct our organization different and obtain solutions.

Nikali Jones / My World Consulting (Jennifer)
Concern: How will the school/board goals be met/accomplished.
GAP Analysis would be conducted.
End of March 2020 /Early April 2020 anticipated start time

N. Jones made a motion to Choose My World Consulting.
T. Wethington seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Shah	Absent
A. Abreu	Aye
S. Jean-Jacques	Absent
N. Jones	Aye
R. Granado	Abstain
D. Underwood	Absent
B. Thompson	Aye
J. Lopez-Molina	Abstain
A. Adderley	Aye
J. Reyes	Absent
T. Wethington	Aye
S. Sutherland	Aye
V. Caba	Abstain

V. Culture Committee Report

A. Culture Committee Report

Vilma Caba presents the Culture Committee Report
Board presented comments and observations from their visit to BLCS on 01/30/2020
BLCS LA & CPA observations reviewed and discussed in detail

VI. Finance Committee Review

A. Finance Committee Report

Robb Granado presents the Finance Committee Report
1. Statement of Financial Activity
   Meeting governance

Staff development/Recruitment includes tuition fees, which is causing the increase in expenditures.

2. Budget Amendment
   Budget amendment in the packet
   Revenue offset as per enrollment changes
3. Transition of Auditor Services
   MMB -Mengel Metzger Barr & Co. 3yr. services presented and discussed
4. Scholarship Funding
   Locate the correct person to assist with the usage of funding
   Principal Wish List requested to assist in the process
   School Funds are restricted to the usage for current scholars
   2019 Funds raised are without restrictions

Follow Up Next Month:
   Principal Wish List
   Usage of funds raised in 2019

R. Granado made a motion to Accept the January 2020 Financials.
N. Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Granado made a motion to Approve and accept MMB (Mengel Metzger Barr & Co) as the Auditor.
N. Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. BLCS Budget Amendment

R. Granado made a motion to Approve the Budget Amendment.
N. Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. RFP Update

VII. Principal's Report

A. Principal's Report

Travis Brown presents the Principal's Report
February 2020 report reviewed and discussed

VIII. School Operations

A. BLCS Fundraising

Adrian Adderley presents BLCS Fundraising

Fundraising ideas/action items discussed with Board
Fundraising for Next School Year
Give-Get Concept
Template requested to present fundraising goals
Mapping out potential scholarships and funds

B. School Operations

Courtney Russell presents School Operations
Lottery has been approved for BLCS- Meeting with School Mint
ELA Teacher position remains open - BLCS ELA 2 Teachers needed

C. BLCS Employee Benefits

Courtney Russell presents Employee Benefits update
MMA & USI - Traditional Brokerage Firms
MMA- Data provided for them to go and advocate for the best benefit plan to suit our needs.
USI- 3 Yr Road Map as a traditional Brokerage firm.

PEO - Little Bird HR , founded in 2014. Provide the following services:

1. Benefit - Medical Dental
2. HR Platform - Paylocity instead of ADP
3. HR Support - HR Administrative Services

Further details related to pricing and services will be presented at the next Board Meeting.

IX. Facilities

A. Facilities Report

Courtney Russell presents the facility report
Cleaning and maintenance repairs excessive

X. Executive Session

A. Executive Session

Executive Session 9:20PM - 9:35PM

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:35 PM.

Respectfully Submitted,
M. Dorsey