



## Pharos Academy Charter School

### Minutes

#### BLCS Board Meeting

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##### **Date and Time**

Thursday June 20, 2019 at 6:30 PM

##### **Location**

1005 Intervale Ave. Bronx, NY 10459 - Call In # 813-967-8308 Passcode # 74216

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##### **Trustees Present**

B. Thompson, E. Kinsey, J. Lopez-Molina, N. Jones, R. Granado, S. Jean-Jacques, S. Sutherland, T. Wethington, V. Caba

##### **Trustees Absent**

F. Merine, K. Shah

##### **Guests Present**

C. Russell (remote), Johan Reyes, M. Dorsey, M. Rousseau (remote), T. Brown

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 20, 2019 at 6:51 PM.

Meeting: Introduction Of Board Meeting Attendees

## II. Public Comments

### A. Public Comments

PA comments - Reports of improvement with parents attending meeting. School Rates A  
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## III. Board Governance

### A. BLCS/LHA Service Agreement

BLCS/LHA Service Agreement discussed:

- Javier has requested that the Board review Section 5 and the Fee Structure in particular.
- Fees and Structure will be discussed later during the Finance Section.
- Service Agreement has been approved by Khori Whittaker but additional approvals and reviews are forthcoming.
- Robb and MaryBeth communicating details related to the fees and services provided by LHA.
- Contract language discussed in detail around the hiring process mentioned in the LHA agreement.
- 3 month extension to be considered during fee structure review and negotiation.
- Suggestion made to proceed with the budget, with fees as proposed and allow the conversation to continue.
- Board does not want to delay the hiring process for the school while LHA agreement is under review.
- Principal strongly agrees with the operational services provided by LHA and would consider reviewing the academic services offered in the LHA Agreement.
- Mechanically, the budget can be passed with the current proposed fees. Budget approval does not lock in fees listed within the LHA Agreement.
- Funds and spending discussed - Curriculum, Engaging Consultants, Marketing,
- Robb would like the Board to Approve the budget as is, for the purpose of clarity and indicate to Principal that the fees will be adjusted to allow the availability of additional funds for school leadership to move forward with hiring staff and other curriculum expenses for the new school year.
- Board has requested that the Principal review Section 5 and 5.2 and present edits and adjustments to discuss with the Board Chair.
- Board currently happy with current services and would consider keeping the fees where they are.
- The academic paragraph was reviewed and considered to be eliminated from the agreement.

- Action Item for Principal Brown- Review and present adjustments for the LHA Agreement.

## **B. Handbooks**

- Handbook creation discussed with LHA.
- Board recommended legal consultation to be used when preparing and finalizing Handbook.
- Handbook to be approved upon complete review with side by side presentation to provide details related to the changes/updates made to the 2019-2020 Handbook.
- Courtney Russell will work with LHA to complete this project.

## **IV. Principal's Report**

### **A. Principal's Report**

LemonLight Video presented to the Board

Principal Announcements/Updates

#### Upcoming Events:

High School Graduation - Thursday at 10:00 AM - 6/27/2019

Speaker: Dr. Noel Anderson from NYU - Innovation & Leadership Department

Middle School Graduation - Friday at 3:00 PM - 6/21/2019

#### New Projects:

School Food Project in progress for the 2019-2020 School Year.

#### Enrollment Updates:

School Enrollment - Remains the same

Wait List #'s listed on the attachment

ELL & Sped Enrollment activities discussed in detail and will be review in the month of July with Courtney Russell.

CPA Graduation Details:

51 Students in the Cohort (Started with us 4 years ago)

33 Walking Confirmed

44 Walking in June

Difference (Regents and Grades coming in this week)

6 Scheduled to Walk in August

98% Graduation Rate

Academic Data:

FullYear Academic Data for 2018-19, will be prepared for presentation at the July 2019 Board Meeting

Regents Scores discussed in detail.

Full regents breakdown will be available in July 2019.

Board would like to see last year, current year and current interim data.

Staffing Updates:

Lower Academy - 2 Positions

Upper Academy - 3 Positions

Principal Brown provided NYU Academic update

## **V. Finance**

### **A. Finance Report**

June 2019 Financial Review Summary - On track with core finances and governance.

R. Granado made a motion to Approve the May 2019 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Investment Policy**

Mary Beth provided brief review of financial activities and will be arranging future calls with the Finance Committee.

Finance Committee plan to provide a structured plan to discuss with the Board at the July 2019 Board Meeting.

### **C. FY20 Budget**

Budget review items discussed.

Last months (May 2019) Board Meeting budget approval was to eliminate any hold up on 2019-2020 hiring process.

LHA management fees and service agreements are under review, which should not prevent the FY20 Budget approval.

LHA management fees are under subject of negotiations and a three month extension is currently in place.

R. Granado made a motion to Approve the 2020 Budget.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. School Operations**

### **A. Approve Minutes**

J. Lopez-Molina made a motion to Approve minutes from the BLCS Board Meeting on 05-16-19 BLCS Board Meeting on 05-16-19.

V. Caba seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Facilities**

### **A. Facilities Report**

No facility updates to present.

## **VIII. Board Member Interview**

### **A. Board Member Interview**

Board candidate introduction and question session.

Candidate presented comments, ideas and thoughts based on personal research.

Expressed interest in the Finance Committee.

J. Lopez-Molina made a motion to Approve Johan Reyes as a New BLCS Board Member.

E. Kinsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Elections**

### **A. Board Members**

J. Lopez-Molina made a motion to Renew Board Terms for (Class A Board Members).

S. Jean-Jacques seconded the motion.

The board **VOTED** unanimously to approve the motion.

Class A Board Members:

1. Javier Lopez-Molina
2. Briar Thompson
3. Keyur Shah
4. Stacy Sutherland
5. Tom Wethington
6. Vilma Caba

## **X. Annual Meeting**

### **A. Annual Retreat**

Set up Doodle and discuss at a future date and time

## **XI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:35 PM.

Respectfully Submitted,  
J. Lopez-Molina

## **XII. Executive Session**

### **A. Executive Session**

Enter Executive Session - 9:45 PM  
Exit Executive Session -10:33 PM