

APPROVED



## Pharos Academy Charter School

### Minutes

#### BLCS April 2019 Board Meeting

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##### **Date and Time**

Wednesday April 24, 2019 at 6:30 PM

##### **Location**

1005 Intervale Ave. Bronx, NY 10459

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##### **Trustees Present**

B. Thompson (remote), E. Kinsey, J. Lopez-Molina, R. Granado, V. Caba

##### **Trustees Absent**

F. Merine, N. Jones, S. Jean-Jacques, S. Sutherland

##### **Guests Present**

Alexandra Katzenstein (Remote), Jerome Ballard, Keyur Shah, M. Dorsey, M. Rousseau (remote), T. Brown, T. Wethington

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Wednesday Apr 24, 2019 at 6:55 PM.

#### **II. Public Comments**

**A. Public Comments**

PTA Representative provided brief report of all things moving forward

**III. Board Governance**

**A. BLCS/LHA Service Agreement**

BLCS Service Agreement tables until the next board meeting.

**B. Calendars**

Board Meeting Calendar

School Calendar

J. Lopez-Molina made a motion to Approve the Board Meeting Calendar and the School Calendar.

E. Kinsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

School Calendar approved with change to Last Week In August (BLCS) for Start of School

**IV. LHA/BLCS First Annual Light and Love Campaign - Update**

**A. BLCS First Annual Light and Love Campaign - Update**

Alexandra Katzenstein provided comments for the following items:

College Commitment Day team activities discussed related to advertisements, invitations and upcoming reception.

Donation list funds reviewed and Board connections confirmed

Scholarship incentives and activities discussed

Annual Fundraising ends on College Commitment Day- May 16, 2019

**V. Follow Up Items**

**A. Funding for Leadership Professional Development**

Voting not required for Professional Development Leadership Funding.

## **B. Attendance Update**

Principal Brown provided details related to attendance and enrollment - March 2019 report

New regulations related to attendance discussed

3rd Party Vendor- Non-Profit entities may be available to assist in parent communications

## **VI. Principal's Report**

### **A. Principal's Report**

Principal Brown provided summary of academic scholar and staff achievements

Suggestion made to see data in comparison to NYC State averages would be useful for Board review

Suggestion to have teachers take the AP Exams as a prerequisite to teaching AP Courses, scoring at least a 4 or 5

AP Class Enrollment /Exams discussed in detail- Past and Current statistics reviewed

Math Testing scheduled for the week of 04/29/2019

## **VII. Finance**

### **A. Finance Report**

Robb Granado provided March 2018 financial summary

Budget position is good and planning for 2019 -2020 School Year

Budget planning procedures reviewed.

1st budget draft has been prepared - May Board meeting suggested for the budget review and approval

R. Granado made a motion to Approve the March 2019 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Investment Policy**

**C. FY20 Budget Update**

**VIII. School Operations**

**A. Approve Minutes**

Approved with corrections:

1. Remove 9B duplication
2. Add guest Keyur Shah to the listed guests present

J. Lopez-Molina made a motion to approve minutes with corrections.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Facilities**

**A. Facilities Report**

Jerome Ballard provided the following facility updates:

1. Rooftop Paver & CPA 4th Flr flooring completed
2. Front office reconfiguration
3. Scholar badges mentioned for future consideration after thorough research and review
4. Scholar badges cost/expense discussed

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,  
J. Lopez-Molina