APPROVED

Pharos Academy Charter School

Minutes

BLCS June 2018 Board Meeting

Date and Time
Thursday June 21, 2018 at 6:30 PM

Location
Bronx Lighthouse Charter School

Trustees Present
D. Kaplan, E. DeGonzalez, E. Kinsey, F. Merine, J. Lopez-Molina, N. Jones, R. Granado, V. Caba

Trustees Absent
B. Thompson, S. Sutherland

Guests Present
A. Duggins (remote), C. Ginty, C. Russell (remote), M. Dorsey, M. Rousseau (remote), M. Saulo (remote), T. Brown

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Ginty called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 21, 2018 at 6:53 PM.

II. Public Comments

A. Public Comments

Alicia Heffner- Juana Medrano (Budget amendment to keep Juana Medrano)
Thomasina - Juana Medrano
Dawn Duran - Daughter not allowed to walk in Graduation 2018
Dana Johnson - New President of PA announced - Kimberly Harper
Kimberly M. Harper - Parent Association updates
Shakisha Patterson - Attendance/Tardy question

III. Board Governance

A. Board Governance

Summer Board Strategy Session: Date Option July 22, 3-5 PM @ Columbia
Members requested to complete the Board Survey in preparation for the Board Retreat/Board Strategy

Board Fund: Javier
Board Members to contribute $202.00 each as a fundraiser activity.

Board Recruitment Strategy: Javier
Board Member count at 10, with the goal of 11
2 Candidates to be interviewed. Sara P. Madavo & Joe Bennett

Board By Laws : Eric
2012 By Laws reviewed by Eric and Courtney
Suggestion to seek legal guidance with the ByLaw review process

Academic Committee update
5 Key Practices/Strategies for K-12

Executive Director Feedback - Pushed to next Board Meeting

IV. Executive Director Comments/Report

A. LHA Executive Director Report

Director of Data Specialist - Start Date July 9, 2018
10 NYU Residents Starting 2018-19
Director of Talent Director - Update working well on Talent Sourcing
Teacher compensation/ Salary scale updates to come
Interim Assessments - Activities & Updates discussed

V. LHA NY 18 - 19 Personnel Handbook

A. 18 - 19 Personnel Handbook Approval

Courtney Russell - Discussed & Reviewed
Discussed changes in PTO, FMLA Updates.

Javier motioned to approve handbook
Evelyn second motion
All present approved

VI. Principal's Report

A. Principal's Report

Principal Update: Alix Duggins
39 Students Confirmed to Graduate
11 Students for August 2018
8 Students for January 2019

2016-17 School Year numbers compared:
26 out of 68 in doubt of graduating in 2017
Graduating Students Count ?
Data will be researched, reviewed and discussed

To be discussed further in Executive Session

Principal Update: Travis Brown

Enrollment & Retention data discussed
CPA Summer support programs discussed

VII. Finance

A. Building Financing

Build NYC approval discussed
Meeting and Progress Updates

B. Finance Report

May Financials discussed
Focus on a better return on cash

R. Granado made a motion to Approve May 2018 Financials.
F. Merine seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. FY 2019 Budget

Budget Process discussed - Mary Beth
Enrollment/WaitList activities and responsibilities transferred to Courtney Russell
Amending ByLaws to transfer responsibilities to LHA
LHA to manage the process moving forward

Budget Review discussed - Travis Brown

Clarity on the budget process discussed.
Staffing changes discussed
Compensation decisions discussed - How are changes made without Board knowledge
Evaluation process to be reviewed and presented to Board by Travis Brown to establish accountability
Lack of consistency for LA & CPA - Staff Development implementation
Academic budget review discussed in detail

J. Lopez-Molina made a motion to Approve the 2018-2019 Budget.
E. DeGonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Meeting Adjourned at 10:42 PM

Executive Session started at 10:45 PM
Executive Session ended at 11:44 PM

Meeting resumed at 11:45 PM to approve 2018-19 budget.

Meeting adjourned at 11:58PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 PM.

Respectfully Submitted,
M. Dorsey

IX. School Operations

A. Approve Minutes

J. Lopez-Molina made a motion to approve minutes from the BLCS May 2018 Board Meeting on 05-17-18 BLCS May 2018 Board Meeting on 05-17-18.
V. Caba seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Board Member Interviews

A. BLCS Board Interviews

Board Introduction
Sara Madavo present for interview with Board.
J. Lopez-Molina made a motion to To accept Sara Madavo as a new board member.
V. Caba seconded the motion.
The board **VOTED** unanimously to approve the motion.