



Pharos Academy Charter School

Minutes

BLCS June 2018 Board Meeting

Date and Time

Thursday June 21, 2018 at 6:30 PM

Location

Bronx Lighthouse Charter School

Trustees Present

D. Kaplan, E. DeGonzalez, E. Kinsey, F. Merine, J. Lopez-Molina, N. Jones, R. Granado, V. Caba

Trustees Absent

B. Thompson, S. Sutherland

Guests Present

A. Duggins (remote), C. Ginty, C. Russell (remote), M. Dorsey, M. Rousseau (remote), M. Saulo (remote), T. Brown

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

C. Ginty called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 21, 2018 at 6:53 PM.

II. Public Comments

A. Public Comments

Alicia Heffner- Juana Medrano (Budget amendment to keep Juana Medrano)
Thomasina - Juana Medrano
Dawn Duran - Daughter not allowed to walk in Graduation 2018
Dana Johnson - New President of PA announced - Kimberly Harper
Kimberly M. Harper - Parent Association updates
Shakisha Patterson - Attendance/Tardy question

III. Board Governance

A. Board Governance

Summer Board Strategy Session: Date Option July 22, 3-5 PM @ Columbia
Members requested to complete the Board Survey in preparation for the Board
Retreat/Board Strategy

Board Fund: Javier
Board Members to contribute \$202.00 each as a fundraiser activity.

Board Recruitment Strategy: Javier
Board Member count at 10, with the goal of 11
2 Candidates to be interviewed. Sara P. Madavo & Joe Bennett

Board By Laws : Eric
2012 By Laws reviewed by Eric and Courtney
Suggestion to seek legal guidance with the ByLaw review process

Academic Committee update
5 Key Practices/Strategies for K-12

Executive Director Feedback - Pushed to next Board Meeting

IV. Executive Director Comments/Report

A. LHA Executive Director Report

Director of Data Specialist - Start Date July 9, 2018
10 NYU Residents Starting 2018-19
Director of Talent Director - Update working well on Talent Sourcing
Teacher compensation/ Salary scale updates to come
Interim Assessments - Activities & Updates discussed

V. LHA NY 18 - 19 Personnel Handbook

A. 18 - 19 Personnel Handbook Approval

Courtney Russell - Discussed & Reviewed
Discussed changes in PTO, FMLA Updates.

Javier motioned to approve handbook
Evelyn second motion
All present approved

VI. Principal's Report

A. Principal's Report

Principal Update: Alix Duggins
39 Students Confirmed to Graduate
11 Students for August 2018
8 Students for January 2019

2016-17 School Year numbers compared:
26 out of 68 in doubt of graduating in 2017
Graduating Students Count ?
Data will be researched, reviewed and discussed

To be discussed further in Executive Session

Principal Update: Travis Brown

Enrollment & Retention data discussed
CPA Summer support programs discussed

VII. Finance

A. Building Financing

Build NYC approval discussed
Meeting and Progress Updates

B. Finance Report

May Financials discussed
Focus on a better return on cash

R. Granado made a motion to Approve May 2018 Financials.
F. Merine seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. FY 2019 Budget

Budget Process discussed - Mary Beth
Enrollment/WaitList activities and responsibilities transferred to Courtney Russell
Amending ByLaws to transfer responsibilities to LHA
LHA to manage the process moving forward

Budget Review discussed - Travis Brown

Clarity on the budget process discussed.
Staffing changes discussed
Compensation decisions discussed - How are changes made without Board knowledge
Evaluation process to be reviewed and presented to Board by Travis Brown to establish accountability
Lack of consistency for LA & CPA - Staff Development implementation
Academic budget review discussed in detail

J. Lopez-Molina made a motion to Approve the 2018-2019 Budget.
E. DeGonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Meeting Adjourned at 10:42 PM

Executive Session started at 10:45 PM

Executive Session ended at 11:44 PM

Meeting resumed at 11:45 PM to approve 2018-19 budget.

Meeting adjourned at 11:58PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 PM.

Respectfully Submitted,
M. Dorsey

IX. School Operations

A. Approve Minutes

J. Lopez-Molina made a motion to approve minutes from the BLCS May 2018 Board Meeting on 05-17-18 BLCS May 2018 Board Meeting on 05-17-18.

V. Caba seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Board Member Interviews

A. BLCS Board Interviews

Board Introduction

Sara Madavo present for interview with Board.

J. Lopez-Molina made a motion to To accept Sara Madavo as a new board member.

V. Caba seconded the motion.

The board **VOTED** unanimously to approve the motion.