

APPROVED



Pharos Academy Charter School

Minutes

BLCS March 2018 Board Meeting

Date and Time

Thursday March 15, 2018 at 6:30 PM

Location

Bronx Lighthouse Charter School

Trustees Present

D. Kaplan, E. DeGonzalez, E. Kinsey, F. Merine, J. Lopez-Molina, N. Jones, R. Granado, S. Sutherland, V. Caba

Trustees Absent

B. Thompson

Guests Present

A. Duggins, C. Ginty, M. Dorsey, M. Rousseau (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Mar 15, 2018 at 6:49 PM.
BLCPA Exhibition- Presentation

II. Public Comments

A. Public Comments

Presentation

Parents and Scholars commented on the current status of her current employment

III. Board Governance

A. Board Governance

Javier comments on results of his meeting with MetLCS Board Director
LHA Executive Director responsibilities discussed and methods of evaluating the person in this position

Board Recruitment Strategy- We have 10 Board Members but Javier would like to have 11 Board Members.

Goal is to Bring down the length of Board Meeting

Recommend new board members to be a part of committees

School Visit Results

David and Javier recent visit. David suggests each member should try to visit at least once a year and visit in pairs.

David's LA visit was positive, students were engaged

Javier's CPA visit, expressed concerns regarding classroom temperature, usage of electronic devices and structure of College Prep classes and the lack of structure during this class time.

LA Chess Class observation was interesting and amazing.

CPA visit to Art and Social Studies classes students engaged.

Javier suggests that CPA Club classes have faculty and teacher engagement. These clubs should not be exclusive and set apart.

Committee Updates:

Academic: Discussed ELA data results and usage of various strategies to prepare for testing and long term strategies to the curriculum. Recap last meeting conversations regarding designs to improve school attendance, grades and curriculum structure.

Principals to create 10 strategies, goals and key design elements and present them to the Board. Board will elect 5 of them, which would then be prepared for presentation and usage by June 2018, for the new school year.

Committee Activities include :

Evaluate class/school schedule . "Without a clear plan of improvement we will not see results"

Answer the question- What are we doing to eliminate the number of failing CPA scholars ? Principal to develop mentorship and other programs into the advisory group/class rooms

School Culture Committee:

Vilma Caba and Evelyn De Gonzalez presented:

Surveys to be presented to the Teachers by the end of March

Student Survey results will be ready and presented to the Board at the April 2018 Board Meeting

CPA Deans presented an alternative for scholars in in-school suspension. Implementing book reading during in-school suspension instead of just sitting around. CPA Deans - "Think Tank" project discussed.

Lower Academy Saturday Program and Recycling Program implemented.

Safety procedures, drills and programs discussed . LA Safety backpacks to also be included in CPA classrooms

Methods of communications to increase parent participation in events and Board meetings not only when they are angry or upset.

IMPORTANT AREAS OF CONCERN FOR PARENTS (Presented by Parent Visitor)

Confirmation of a change

Parents being aware of staff separation

Timing of separation and replacement of staff members

Board to break at 9:49PM

Board entered into executive session at 9:53PM

Jerry Ballard invited into executive session at 10:10PM

Jerry Ballard left executive session at 11:10PM

Executive Session ended at 11:33PM

Board Meeting recommenced at 11:34PM

IV. Principal's Report

A. Principal's Report

Principal Duggins spoke briefly regarding:

CPA First Scholar admitted into Cornell (Ivy League School)

Work still in progress related to attendance and scholar failing grades

V. Finance

A. Building Financing

Rob explained extensively the refinance process of CPA building:

-Engagement letter from Orrick re bond issuance

-Engagement letter from Piper Jaffray for underwriting services

-Engagement letter from Urban Futures for financial advisory services

Rob made a motion to approve to allow him power to sign the engagement letters from borrower, financial adviser and underwriter

Nikali seconded the motion

The Board voted unanimously to approve the motion

Rob explained in details two resolutions regarding CPA building

Rob made a motion to approve the resolution of forming 1005 Intervale Avenue LLC with Eric,

Courtney and Rob as board members

Rob made a motion to approve the resolutions relating to 1005 Intervale Avenue LLC with Rob,

Eric and Courtney as authorized officers

Frantz seconded the motion

The Board voted unanimously to approve the motion

B. Finance Report

Mary Beth provided financial review stating the school is very healthy financially

Rob explained how teachers are paid 12 months salary over 10 month span.

R. Granado made a motion to Approve the Monthly Financial Report.

E. DeGonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. School Operations

A. Approve Minutes

J. Lopez-Molina made a motion to Approve minutes from the BLCS February 2018 Board Meeting on 02-15-18 BLCS February 2018 Board Meeting on 02-15-18.

E. Kinsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Meeting Ended at 12:15AM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:15 AM.

Respectfully Submitted,

M. Dorsey