



## Pharos Academy Charter School

### Minutes

#### BLCS February 2018 Board Meeting

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##### **Date and Time**

Thursday February 15, 2018 at 6:30 PM

##### **Location**

Bronx Lighthouse Charter School

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##### **Trustees Present**

B. Thompson, E. DeGonzalez, E. Kinsey, J. Lopez-Molina, N. Jones (remote), V. Caba

##### **Trustees Absent**

D. Kaplan, R. Granado, S. Sutherland

##### **Guests Present**

A. Duggins, C. Ginty, Frantz Merine, J. Finney, M. Dorsey, T. Brown

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Feb 15, 2018 at 7:05 PM.

#### **II. Board Governance**

##### **A.**

## **Board Governance**

Executive Committee: No Updates

Academic Committee: Updates discussed

Scholar academic progress strategies discussed

School Culture Committee: Updates discussed

Lateness and Detention

Lower Academy -Behavioral Academic Social Emotional Learning (BASEL)

Finance Committee: Updates discussed

Brief summary of the February Finance Call

Fundraising Committee: No Updates

March 16, 2018 @ 8:30 AM Board on Track Event Discussed

\$500.00 Scholarship Awarded because of Board Member Board on Track Activities

## **III. Executive Director Comments/Report**

### **A. LHA Executive Director Report**

Travis Brown Presented:

Hiring strategy changes to improved current method

Hiring Approach in the handouts discussed

Teach for America partnership with Bronx Lighthouse Charter School - TFA Hosting at BLCS

TFA, NYU and Hiring Strategies for the 2018-19 School Year

Employee Referral Program to continue

TFA Count - TBD (Minimum = 2) ; First round to begin in March

Director of Talent update - Hiring process currently ongoing

Marketing and Branding update - Proposal included in packet for a branding company candidate

Charter Renewal preparations for the upcoming renewal discussed in details

#### **IV. Principal's Report**

##### **A. Principal's Report**

CPA - Down one student from enrollment , Student graduated with diploma  
Eliminated one position added part time Social Worker and one additional Dean  
Earth Science teacher resigned - Classes reassigned to certified teacher  
2018-19 School Year - CPA will look to add Science Teacher  
Interim Assessment Data discussed - Passing Score @ End of Year = 65  
CPA Regent Exam activity updates  
Director of Data and Director of Talent roles for the upcoming school year discussed in detail  
Exhibition presenter for next months Board Meeting

LA- Enrollment, Attendance and Absenteeism discussed  
BASEL activities discussed: DCC participation and LHA programs in effect  
Staffing teacher resigned due to interaction with scholar  
Procedures of how it was handled and future methods to prevent future incidents  
Safety questions mentioned around Fire Alarms/ Drills and other evacuation procedures  
Academic - Promotion in Doubt numbers discussed and procedures around notifying parents and assist students  
Interim Assessment dates in March and April: strategies to ensure student academic success  
Request for additional data around the Promotion In Doubt numbers  
Reading Events discussed in detail

#### **V. Facility**

##### **A. Facility Updates**

Security proposal discussed, updated requested to follow next meeting

#### **VI. Finance**

##### **A. Building Financing**

Courtney discussed future financial activities related to investments and school building purchase.

## **B. Finance Report**

Mary Beth provided detailed explanation of January Financials

Tax and Benefits slightly higher in Jan 2018

Health Plan updates and costs discussed

Premium expenses and claims not covered - Reconciliation payments to be made in January and February to reconcile account

Working with Benefit Manager to notify Florida Blue of the concerns with NY Schools -  
New information within the next month

## **VII. School Operations**

### **A. Approve Minutes**

J. Lopez-Molina made a motion to Approve Minutes BLCS January 2018 Board Meeting on 01-18-18.

E. DeGonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Before going into executive session Javier motioned to add Frantz Merine as a new board trustee member, Evelyn seconded. All in favor: Briar, Eric, Vilma, Nikali and David (via phone)

Javier motioned to not add Matthew Paulose as a new board trustee member, Vilma seconded. All in favor: Briar, Eric, Evelyn, Nikali and David (via phone)

Executive session started at 10:00 PM

Executive session ended at 11:20 PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:20 PM.

Respectfully Submitted,  
M. Dorsey

## **IX. Board Member Interviews**

### **A. New Trustee Interview(s)**

Interview Introduction : Frantz Merine

## Board Member introductions

J. Lopez-Molina made a motion to invite BLCS Board Candidate Mr. Frantz Merine to join the Board.

E. DeGonzalez seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lopez-Molina made a motion to not invite BLCS Board Candidate Mr. Mathew Paulose to join the Board.

V. Caba seconded the motion.

The board **VOTED** unanimously to approve the motion.