

APPROVED



## Pharos Academy Charter School

### Minutes

#### BLCS November 2017 Board Meeting

---

##### **Date and Time**

Thursday November 16, 2017 at 6:30 PM

##### **Location**

Bronx Lighthouse Charter School

---

##### **Trustees Present**

J. Lopez-Molina, N. Jones, R. Granado, V. Caba

##### **Trustees Absent**

B. Thompson, E. DeGonzalez

##### **Guests Present**

A. Duggins, David Kaplan, J. Finney, M. Dorsey, Stacy Sutherland, T. Brown

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Nov 16, 2017 at 7:15 PM.

Meeting called to order at 7:16 PM

#### **II. Public Comments**

#### **A. Public Comments**

School Nurse: Elaine Dinkins Asking for mural for her office/room

School Nurse: Elaine Dinkins Asking for mural for her office/room

### **III. Board Governance**

#### **A. Board Governance**

Javier Lopez-Molina:

5 Key Goals listed in Board on Track /Section OKRs

Encourages all to review Board on Track notes

Introduction of new board candidate: Stacy Sutherland

Nikali Jones:

Update on Academic Committee meeting she held with Principals and the progress made.

Principal Alix Duggins:

Provides details on the Charter Agreement handout as it relates to academic goals and objectives for testing, school graduation and school charter renewal preparation.

Principal Travis Brown:

Provides insight on the special population groups that the school services and the relationship these groups have with school academic goals. DOE/SUNY graduation goals comparison: DOE - 4 Year Graduation Goal / SUNY- 6 Year Graduation Goal.

School looking into acquiring a user friendly data management system.

### **IV. Executive Director Comments/Report**

#### **A. LHA Executive Director Report**

Travis Brown:

- Recruiting new teachers- NYU Program discussed.
- NYU recruits the teachers for the school.

- Participation Cost \$10,000 to University per year/ per resident.
- BLCS needs to establish the number of residents needed.
- Program participation may require budget amendment for next school year.
- Reactor Consultant update - Current recruitment methods are outdated (90's)
- Recruitment new hire still in the works
- School Culture - Class training on measuring culture in classroom. Activity to start in December 2017
- Yard Stick Management

## V. Facility

### A. Facility Updates

Roof Work has begun at the lower academy as of 11/13/2017

## VI. Finance

### A. Building Financing

### B. Finance Report

Robb Granado:

- Financial highlights enrollment
- Audit observation discussed, no findings.
- School financial package presented to several banks and other financial institutions.
- Capital Impact visited school on 11/15/2017
- 5 Don't Lend to Charter School , 1 uncomfortable with 3 Year renewal, 4 not familiar with NY
- Term Sheets by Early December 2017
- By next Board Meeting, John will be able to provide better choice of financial options.

J. Lopez-Molina made a motion to Approve Financial Report.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VII. School Operations

### A. Approve Minutes

J. Lopez-Molina made a motion to approve minutes from the BLCS October 2017 Board Meeting on 10-19-17 BLCS October 2017 Board Meeting on 10-19-17.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

Executive Session 8: 59 PM - 9: 02 PM

Motion to Add Stacy Sutherland to the BLCS Board

Second by Nikali Jones - All Agreed

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
J. Lopez-Molina

## **IX. Board Member Interviews**

### **A. New Trustee Interview**

Stacy Sutherland provided brief self introduction.

Currently employed at DOE. Works with Community School and Support 22 Schools throughout the Bronx manage the budget and renewal list.