

	Purpose	Presenter	Time
• N/A			
B. Credit Authorization/FPP	Discuss	Courtney Russell	2 m
<ul style="list-style-type: none"> • Credit card authorization - preapprovals - 2K <ul style="list-style-type: none"> ◦ Every transaction will be approved 			
III. 1005 Intervale Avenue/Building Financing			5:05 PM
A. Reserve Fund	Discuss	Courtney Russell	5 m
<ul style="list-style-type: none"> • Money Market Fund options - email sent October 27 • One year of reserves set aside in case default payment • \$574,000 • Earning no interest <ul style="list-style-type: none"> ◦ BNY ◦ Direct them to put in a money market account (or something else with low risk) <ul style="list-style-type: none"> ▪ Now 4 - 5% ▪ Can get \$23,000 per year easily 			
IV. Enrollment Update			5:10 PM
A. Enrollment Update	Discuss	Courtney Russell	5 m
<ul style="list-style-type: none"> • Enrollment update 			
V. Finance			5:15 PM
A. Monthly Financials	Discuss	Shahzada Rasheed	10 m
VI. Investment Accounts			5:25 PM
A. Investments	Discuss	Shahzada Rasheed	5 m
<ul style="list-style-type: none"> • Next update - January 2024 			

	Purpose	Presenter	Time
VII. Closing Items			5:30 PM
A. Adjourn Meeting	FYI	Keyur Shah	1 m