



Pharos Academy Charter School

Pharos Academy Charter School Finance Committee Meeting

Date and Time

Wednesday April 14, 2021 at 5:00 PM EDT

Location

781.448.4130 Participant PIN 45108

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance		Courtney Russell	1 m
B. Call the Meeting to Order		Robb Granado	1 m
C. Approve Minutes	Approve Minutes	Robb Granado	1 m

- Approve previous month's minutes

Approve minutes for Pharos Academy Charter School Finance Committee Meeting on March 10, 2021

II. Finance			5:03 PM
A. Monthly Financials	Discuss	Mary Beth Rousseau	15 m

III. Investment Accounts			5:18 PM
A. Investments	Vote	Brent Elliott	5 m

- Investment Update (if applicable - quarterly and annual update)
- Update of Investment Policy to include language aligned with Financial Policies and Procedures (FPP)

	Purpose	Presenter	Time
◦ Change LHA to Pharos			
IV. 990s			5:23 PM
• Review 990s			
A. 990s	Discuss	Mary Beth Rousseau	5 m
• 990s			
V. Financial Policies and Procedures			5:28 PM
A. Financial Policies and Procedures, Conflict of Interest	Discuss	Courtney Russell	10 m
• Review			
• Approve at April Board meeting			
VI. Other Business			5:38 PM
A. April Board Meeting Preparation	Discuss	Courtney Russell	15 m
• Insurance Policy Renewals			
• PPP Loan Forgiveness Application			
• Expenses Over 50			
• FY22 Budget Creation			
• MMB Audit Schedule			
◦ Interim: 6/16 - 6/17			
◦ Year-end: 8/16 – 8/20			
VII. FY22 Finance Contract			5:53 PM
A. FY22 Finance Contract	Discuss	Courtney Russell	10 m
• FY22 Finance Contract			
• Debrief interviews			
• Vote at April Board meeting			
VIII. Closing Items			6:03 PM
A. Adjourn Meeting	Vote	Robb Granado	1 m