

APPROVED



## Northwest Georgia Charter Academy

### Minutes

#### Regular Meeting

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##### Date and Time

Monday December 15, 2025 at 6:30 PM

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*The mission of Northwest Georgia Charter Academy is to encourage and inspire students to discover their unique worth and empower them to become lifelong learners by providing a secure environment where caring and qualified staff will challenge, motivate, and coach students utilizing an immersive approach that will lead them to reach their full potential in school and in life.*

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##### Directors Present

A. Lewis, C. Potts, E. Lamboy, J. Kinsey, J. Taylor, L. Cox, T. Lindsey, T. Williamson, W. Salter

##### Directors Absent

None

##### Ex Officio Members Present

D. Williams

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##### Non Voting Members Present

D. Williams

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

J. Taylor called a meeting of the board of directors of Northwest Georgia Charter Academy to order on Monday Dec 15, 2025 at 6:30 PM.

### **C. Opening CREW**

Judy read from EL book for opening crew Core Practice 32.

### **D. Approve Regular Meeting Minutes**

W. Salter made a motion to approve the minutes from Regular Meeting on 11-17-25.

J. Kinsey seconded the motion.

The board **VOTED** to approve the motion.

### **E. Approve Executive Session Minutes**

### **F. Meeting Norms**

Reviewed

## **II. Development**

### **A. Strategic Plan**

Discussed/Reviewed and talked about Committee members

### **B. Pre-Opening Checklist Review/Update**

Discussed where we are and what we still need.

### **C. Update on Enrollment & Registration**

Discussed, full and waitlist.

## **III. Facility**

### **A. Vote to approve Draft Lease**

T. Lindsey made a motion to approve Lease as discussed in Executive session.

A. Lewis seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Finance**

#### **A. Finance Reports**

J. Taylor made a motion to Accept finance reports.  
A. Lewis seconded the motion.  
The board **VOTED** to approve the motion.

#### **B. CSP Budget Approval**

J. Taylor made a motion to Approve CSP budget.  
W. Salter seconded the motion.  
The board **VOTED** to approve the motion.

#### **C. E-Rate Consulting Contract**

T. Lindsey made a motion to Accept contract.  
A. Lewis seconded the motion.  
The board **VOTED** to approve the motion.

#### **D. GSIS Conference**

T. Lindsey made a motion to Accept the travel for GSIS with an amendment to add additional \$ for up to 4 attendees.  
W. Salter seconded the motion.  
The board **VOTED** to approve the motion.

### **V. Governance**

#### **A. Policies on 1st Reading**

W. Salter made a motion to Legal Status Attendance Zone Roles and Responsibilities Professional Qualifications Recruitment, Hiring and Background Checks.  
A. Lewis seconded the motion.  
The board **VOTED** to approve the motion.

#### **B. Policies on 2nd Reading**

A. Lewis made a motion to Accept Code of Ethics & Professional Conduct for Employees Conflicts of Interest for Employees Acceptable Technology Use (Adults) Employee Complaints and Grievances.  
W. Salter seconded the motion.  
The board **VOTED** to approve the motion.

#### **C. Amendment to By-Laws**

T. Lindsey made a motion to Amend By-laws with a change adding a Secretary Co-treasurer in Article 6 and where it is seen. With notice that board understand the relationship with the Board Chair and Secretary/Co-treasurer.  
L. Cox seconded the motion.

The board **VOTED** to approve the motion.

**D. Governance Training Dates and Registration**

Discussed.

**VI. Other Business**

**A. Community Outreach**

Discussion of date for Pinto Bean Education Celebration.

**VII. Closing Items**

**A. Closing CREW**

Discussed with how we feel our board is doing in getting ready Championing our educators and students.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
J. Taylor

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*Our vision is to equip students to discover their passion and to be responsible, compassionate leaders in their communities.*