



Northwest Georgia Charter Academy

Minutes

Regular Meeting

Date and Time

Monday October 27, 2025 at 6:30 PM

The mission of Northwest Georgia Charter Academy is to encourage and inspire students to discover their unique worth and empower them to become lifelong learners by providing a secure environment where caring and qualified staff will challenge, motivate, and coach students utilizing an immersive approach that will lead them to reach their full potential in school and in life.

Directors Present

A. Lewis, C. Potts, J. Kinsey, J. Taylor, T. Lindsey, W. Salter

Directors Absent

None

Ex Officio Members Present

D. Williams

Non Voting Members Present

D. Williams

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Taylor called a meeting of the board of directors of Northwest Georgia Charter Academy to order on Monday Oct 27, 2025 at 6:29 PM.

C. Approve Minutes

T. Lindsey made a motion to approve the minutes from Work Session on 10-13-25.

A. Lewis seconded the motion.

The board **VOTED** to approve the motion.

T. Lindsey made a motion to pass the minutes from Executive session.

J. Kinsey seconded the motion.

Executive session minutes from October 13,

The board **VOTED** to approve the motion.

D. Meeting Norms

Judy read Governing Board Norms as a reminder.

II. Academic Excellence

A. Report on EL Leadership Cohort

Discussed EL and making sure that the Board reflects what our school will look like and adding Crew and Closing circle to our board meetings.

III. Development

A. Strategic Plan

Discussed our Strategic plan and what has been added to link up to our check list from the Commission.

B. Pre-Opening Checklist Review/Update

Update of items that are completed.

IV. Finance

A. Summary of Avalon Meeting 10/21/25

Discussion of meeting with back office provider who provided updated items that the board asked to be updated as well as updates for the contract and for invoices for the CSP grant.

V. Governance

A. Policies and Documents on 2nd Reading

T. Lindsey made a motion to accept the policies as listed on agenda for 2nd reading.

W. Salter seconded the motion.

Policies:

Special Education

English Learner(EL)

Homeless

Health & Wellness

Nursing & Health Services

Immunization & Health Records

Vision Hearing Dental Nutrition Screening

Diabetes Medical Management Policy

Documents:

Student/Parent Handbook

The board **VOTED** to approve the motion.

B. Policies to Amend

W. Salter made a motion to approve the 2nd reading on policies as listed on the agenda and amended.

T. Lindsey seconded the motion.

Code of Ethics for Board Members

Conflict of Interest for Board Members and Key Employees

Complaints, Grievances, & Whistleblower

Board Member Background Check

Student Rights

Acceptable Technology Use (Students)

The board **VOTED** to approve the motion.

C. Policies on 1st Reading

T. Lindsey made a motion to accept all policies as listed on the agenda for first reading.

W. Salter seconded the motion.

Attendance

Payroll

Promotion, Retention, Placement

Federal Grant Program Management

Accounting Systems

Capital Assets & Inventory

Annual Audit & Financial Systems

Custodial Risk

Annual Operating Budget

Employee Reimbursement
Banking
Employee Travel
Procurement
Fund Balance
Investment of State Funds
Emergency Purchasing & Financial Authority
The board **VOTED** to approve the motion.

D. Board Meeting Calendar Revision

W. Salter made a motion to approve the calendar as discussed.
J. Kinsey seconded the motion.
The board **VOTED** to approve the motion.

E. New Board Member Approval

J. Kinsey made a motion to approve Terry Williamson as a new board member.
A. Lewis seconded the motion.
Terry shared a little of his background with the board.
The board **VOTED** to approve the motion.

VI. Other Business

A. Pictures on November 24, 2025

Dr. Williams talked about professional pictures for all new board members. Possible date change.

VII. Executive Session

A. Vote to go into Executive Session

W. Salter made a motion to go to Executive session.
T. Lindsey seconded the motion.
Discuss property
The board **VOTED** to approve the motion.

B. Vote to end Executive Session

A. Lewis made a motion to End Executive Session.
W. Salter seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,
J. Taylor

Our vision is to equip students to discover their passion and to be responsible, compassionate leaders in their communities.