APPROVED

Intergenerational Schools

Minutes

Monthly Governance Council

Date and Time
Thursday January 11, 2024 at 12:30 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/89368975270?pwd=MUQ2dlh0REtRRk5nOTFuVExEYlF2UT09

Meeting ID: 893 6897 5270
Passcode: 196443

Committee Members Present
A. Cascio, L. Carpenter, R. Nicolay, S. Whitlock

Committee Members Absent
B. King, J. Lopez-Inman, K. Parish

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Nicolay called a meeting of the Governance Advisory Council Committee of Intergenerational Schools to order on Thursday Jan 11, 2024 at 12:36 PM.

C. Approve Minutes

Approved minutes of Dec 7 Gov Council meeting

Lynn motion; Amy second

II. Governance

A. Board Member expectations

The draft of the expectations and member agreement documents were forwarded to Board members for their input and feedback on Jan 9 and no responses have been received so this items was tabled until February meeting

Later in the meeting, it was noted that documents related to board member job description and Board member Rep to FiGS job description. It was agreed that only one document that outlines expectations and responsibilities for board members was needed. Amy will review all documents and consolidate to one document which will be circulated for review and consderation at the Feb Governance Council meeting

B. Job Descriptions

Discussion on the documents centered on these items:

- Succession plans - Vice Chair document will reference anticipation that Vice Chair role will assume Chair role at expiration of the term. Secretary will have no language re succession expectations. also discussed a preference for officer roles to be individuals with experience on the IG School boards
- Terms - agreed that two year officer terms were consistent with Code of Regulations and job descriptions will reflect this detail
- Treasurer job description - Responsibilities and expectations for this position are defined by statute and Code of Regulations it was determined that a separate Treasurer job description document is not needed

Amy will make changes to current documents to reflect above, forward final drafts to council member for consideration for recommendation for board approval at the Feb Council meeting.

C. Determine approach to compiling Board manual

time was not available for this item so it was tabled for next meeting

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:45 PM.

Respectfully Submitted,
R. Nicolay