

APPROVED



THE Intergenerational SCHOOLS

Intergenerational Schools

Minutes

Board Meeting

Date and Time

Wednesday April 26, 2023 at 6:00 PM

Location

The Intergenerational School
11327 Shaker Blvd 200E
Cleveland, Ohio 44104

Directors Present

D. Clark, J. Lopez-Inman, L. Carpenter, L. Trotter, M. Charvat, R. Bunton, R. Nicolay (remote), S. Miller

Directors Absent

K. Chambers, M. Olson

Guests Present

A. Cascio, April Maimone, B. King, C. Farmer, J. Lewis, K. Parish, M. Rado, Mario Clopton-Zymler, S. Alonso, Seamus O'Hara

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Miller called a meeting of the board of directors of Intergenerational Schools to order on Wednesday Apr 26, 2023 at 6:09 PM.

II. Sponsor Messages

A. CMSD

Mr. Rado let the board know that they will be voting on two contract modifications this month. These are minor revisions and are just updates to the ORC. He also reminded the board that they are to complete their Sunshine Law Training by June 30. He also encouraged the board to read the latest newsletter.

Mr. Rado reviewed the Spring Site Visits at NWIS and LIS. During Spring Site Visits there are focus groups--parent, student, teacher, and administrators. The CMSD team looks for themes that emerge during the groups.

LIS is still not staffed properly for the number of SpEd students that they have enrolled.

CMSD came and reviewed their files and spoke with the SpEd teacher. Things seem to be in order even being short staffed.

Ms. Wilkens-Valentine told the board that for both NWIS and LIS, PD was a flag. New Teachers say they need more support and veteran teachers say they fear they will not receive enough required hours. Many teachers stated this was the least amount of PD they have received in years.

Ms. Wilkens-Valentine reviewed the April 6 visit and NWIS. She stated the school has a strong culture with many students feeling like it has a strong community and teachers feel supported. Overall everyone feels safe.

She then reviewed the April 17 visit at LIS. Teachers stated that the coaches were helpful and reliable. However, they did request a consistent schedule because they are eager to learn. Both parents and teachers stated the change in Principal is positive.

Overall the culture is not positive. Staff and students felt physically safe but not emotionally safe.

CMSD has asked LIS for a plan on how they will move the school in a positive direction for the remainder of the school year.

B. ESCLEW

Ms. Lewis explained to the board that at the April site visit she interviewed parents.

Parents had lots of good things to say about the school and the Principal. Overall the visit went well and all items were in compliance.

Currently the 11.6 goals are being met and the current board attendance is about 75%

C. LIS Plan for Remainder of School Year

Mr. O'Hara, the LIS Principal, shared his plan for the last five weeks of school. He presented a Power Point reviewing the steps that will be taken to get the school through the next month safely while engaging students and staff.

III. Public Comment

A.

Individual Public Comment

No Public Comment

IV. Consent Agenda

A. Approve Regular Meeting Minutes for February 21, 2023

S. Miller made a motion to approve the minutes from February 21, 2023.

R. Bunton seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. TIS/NWIS/LIS: HB21 Verification

S. Miller made a motion to Approve HB21 Verification.

R. Bunton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Contracts, Agreements, Leases & MOUs

S. Miller made a motion to Approve contracts, agreements, leases and MOUs.

R. Bunton seconded the motion.

Ms. King reviewed the lists of contracts stating that some of the contracts came in after the board packet was posted. However the majority of these are renewals.

The board **VOTED** unanimously to approve the motion.

D. Benefit Coverage Date

S. Miller made a motion to Approve Benefit Coverage Date.

R. Bunton seconded the motion.

Ms. King explained that this is to clarify the end date of coverage for any staff leaving at the end of the school year.

The board **VOTED** unanimously to approve the motion.

E. Personnel Actions for all schools

S. Miller made a motion to Approve personnel actions for all schools.

R. Bunton seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. CMSD Sponsor Contract Modification Updates

S. Miller made a motion to Approval of CMSD Contract Modifications.

R. Bunton seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. CMSD Sponsor Requirement: Update Comprehensive Plan

S. Miller made a motion to Approval of Comprehensive Plan.

R. Bunton seconded the motion.

Ms. King explained that this is sponsor requirement that reviews the building leadership, educational plan, financial policies and Code of Regulations for the Intergenerational Schools

The board **VOTED** unanimously to approve the motion.

H. Health and Safety Policy Review

S. Miller made a motion to Approve Health and Safety Policies.

R. Bunton seconded the motion.

Annual Review of Policies

The board **VOTED** unanimously to approve the motion.

V. Education Advisory Council Report & Recommendations

A. Enrollment

Ms. King reviewed the enrollment dashboard which consists of all students that are enrolled or re-enrolled. Ms. King stated that due to the current low enrollment as well as the slow start to re-enrollment, we will need to treat LIS like a new school when it comes to marketing. Additional funding will need to be used to market the school. Over the summer we will have two interns that will assist Mr. Dorsey, the Enrollment Specialist in marketing and enrolling the schools.

Due to the lack of Cleveland residents enrolled at TIS, they will no longer receive the Cleveland levy dollars. This will be a reduction of approximately \$250,000 to the annual budget. Even though Lakeshore does not have the required 80% Cleveland residents enrolled, they will still receive levy dollars because they are sponsored by CMSD.

Mr. Rado explained that during COVID there was an extension of the agreement, but the extension has ended.

B. Kate Foley, Educational Practice Group

Ms. Carpenter explained to the Board that in the coming months they will have lots of work to do. She thanked everyone for completing the board assessment and now the need to schedule a May meeting to complete a board review. The board also need to complete a review of the Executive Director. Ms. Carpenter would like to use the general evaluation for a CEO that is on Board on Track

The Board also needs to create an updated Strategic Plan. She would like to schedule two, four days to complete this work. Ms. King has engaged Dr. Kate Foley to help with the plan. Ms. Carpenter would also like to have students, staff and families help craft the plan as well.

Dr. Foley spoke to the Board about the current work she is doing for the building leadership team and the schools' process improvement.

C. Educational Vision Statement

Ms. King reviewed her PowerPoint on the Intergenerational Student Experience. Everything the schools do should start with the student and work out from that. The student experience stems from the "Vision of Education at the IGs". Dr. Clopton-Zymler and Ms. Maimone spoke briefly on their vision of education at the IGs.

D. Strategic Educational Goals and Budget

Ms. Miller highlighted the initiatives that were added to the budget to help retain current teachers, hire licensed quality teachers, provide professional development and double down on IG programming. Ms. Miller stated that in the budget is an increase in compensation which is a retention/signing bonus. This is a non-reoccurring expense but may aid in hiring teachers. We have hired a recruiting agency to help Mr. Davidson-Bey. We will continue with our current coaches for the teachers and Principal as well as hire two building subs for each building so teachers can be coached and receive feedback in real time. The schools are also in the process of developing asynchronous learning for educators that are short and relevant.

Ms. Miller then spoke to the board about the importance of the Intergenerational Programming and how it is the core of our model. Ms. Miller stated we need to give the teachers the materials and support they need to properly integrate IG programming back into the curriculum. Therefore, the Education Advisory Counsel has redesigned the IG Programming position. This will now be two positions. The first will be a Director level position that create community partnerships and curriculum content and the second will be an IG Coordinator that will on the logistics and scheduling.

Ms. Miller also stated that we need to revive the DEI task force that was created pre-COVID. This is something that should be embedded in everything that we do.

Ms. King reviewed the cost of all of the new positions and Ms. Miller highlighted the positions or programs that would be eligible for fundraising and grants.

Mr. Charvat stated to the board that if we were a for-profit business we would be investing in the business to grow and produce better results. We need to invest in the teachers and we are currently positioned to be able to do that.

Ms. Carpenter agreed stating that with the high quality money we are able to double down on investments we are already making.

J. Lopez-Inman made a motion to Approve the Strategic Educational Goals and Budget.

D. Clark seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Finance

A. Preliminary 23-24 Budgets

J. Lopez-Inman made a motion to Approve Preliminary Budget for 2024.

R. Bunton seconded the motion.

This includes the 3% raise for all staff members, signing and retention bonus, stipends, and increase in compensation for teachers.

The board **VOTED** unanimously to approve the motion.

B. Annual Budget to ODE

J. Lopez-Inman made a motion to Approve the 23/24 Ohio Department of Education Budget.

R. Bunton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. February and March Financials

J. Lopez-Inman made a motion to Approve the February and March Financials.

R. Bunton seconded the motion.

Ms. Farmer reviewed the financials stating that the current reserves are at an unprecedented amounts considering the difficulties the schools have faced this year.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,

S. Alonso