



## K. Funk Consultants, LLC

Empowering educators to inspire students.

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# Proposal

August 15, 2023

Mrs. Brooke King + Team

I would like to share my interest in continuing to consult with the Intergenerational Schools in the 2023-2024 school year. Considering where we left off last school year and our last conversation in an effort to continue building internal capacity to strengthen sustainability I propose the following work:

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## Proposed Work

### Staff Development + Support

- Serve on Coaching Team with regular check in meetings
- Act as Staff Developer for all Specials Teachers in the model (11)
  - Lead regular modelwide TBT meetings
  - Up to 20 full days of coaching and training supports (mixture of virtual + in person)
  - Create Specials Page in Learning Library and build it out
- Be a formative principal support as a go-to
  - Develop staff meeting learning as needed
  - Assist with building schedules, cluster plans and school logistics

### Special Projects

- Plan, Design and Execute Modelwide Professional Learning
  - Summer Staff Mixer
  - Back to School Teacher Week
  - Annual B2S Gathering (9/15)
  - Learning Library content and management
  - Revise + Edit the PD Redesign Plan to publish for 24-25
  - Attend EAC meetings
  - Build out the LPDC policy and tracking systems
- Report Card Adjustments and Design
- Curricular Materials Support
  - BOY Curricular Mapping + EOY Curricular inventory and quote requests
  - Continued relationships with account managers at SAVVAS, Amplify + Heinemann
  - Super Admin of curricular accounts that are refining and applying facing

*This work will be tailored to the needs of the teachers/principals and the main priorities of each school's improvement plan as well as aligned to the model vision. This proposed work is flexible and can be adjusted as guided by school administration.*

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## Budget

This contract will include up to 20 full days of in person/virtual specials teacher development and coaching across the three Intergenerational Schools from August 2023 - May 2024 at a daily rate of \$800 to include meetings for planning, preparation and delivery of development. Additionally special projects will be charged by project at completion. In total this proposal is **not to exceed \$25,000**.

Kristal Funk, M.Ed

Educational Leader ÷ Instructional Coach



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# **UPDATE**

October 6, 2023

## **Addendums**

1. Project Manage: Report Card Design
2. Intensive Instructional Coaching as assigned

## **Amendment #1**

### Staff Development + Support

- Act as Staff Developer/Coach for staff as identified by the coaching team and principals.

## **Amendment #2**

### Budget

- Not to exceed \$45,000 in total work for the 2023-2024 school year.
- This includes an additional \$20,000 to the initial proposal to incorporate more intensive instructional coaching after round 1 (October on) as well as the project management (from beginning to end) of the Report Card Design project.