# THE <br> Intergenerational S C H O OLS 

## Intergenerational Schools

## February School Board Meeting

Published on February 21, 2024 at 12:36 PM EST
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## Date and Time

Wednesday February 21, 2024 at 6:00 PM EST

## Location

Lakeshore Intergenerational School
18025 Marcella Rd.
Cleveland, Oh 44119

The Intergenerational School creates, connects, and guides a multigenerational community of lifelong learners and spirited citizens that strive for academic excellence.

## Agenda

$\begin{array}{ll}\text { I. Opening Items } & \text { 6:00 PM }\end{array}$
A. Record Attendance 1 m
B. Call the Meeting to Order
C. Sponsor Report

ESCLEW-Joyce Lewis
CMSD-Matt Rado
D. Consent Agenda-Approval of December 13,

Vote 2023 Minutes
E. Contracts and MOUs

Vote
TIS ONLY-Renewal MOU-Black Professional Association and Charitable Foundation: Black Professionals Association Charitable Foundation (BPACF) will lease 450 sq ft of the 4th floor office space from January 1, 2024 to December 31, 2025 with the option of continued renewal. BPACF will pay TIS-East $\$ 550$ per month for a total of $\$ 6050$ for the year.
TIS ONLY-New Lease-The National Teachers College: TNTC will lease one office on the 4th floor of the school from February 1, 2024 to December 31, 2024 with the option of continued renewal. TNTC will pay TIS-East $\$ 550$ per month for a total of \$6050 for the year.
ALL--Camp Ho Mita Koda (Senior Trip) To provide an all day programming experience for the GLE8s of all three Intergenerational Schools. The total cost of this trip is $\$ 2170$ to be split between the three school (TIS=\$723.33). This is a budgeted expense to be paid out of general funds.
F. 2024-2025 School Board Meeting Calendar Vote
G. 2024-2025 School Calendar Vote
H. Declaration on Summer Breakfast and Lunch Vote Program

Due to lack of scale in participation and financial constraints the school will not offer free breakfast and lunch to the community at large during the summer of 2024. The school will direct interested parties to other agencies via fliers, postings and other forms of parent communication.
I. Authorized Signers

Vote
TIS and LIS only: Assistant Principals Aziz Ahmad (TIS), and Jade Woodson (LIS), to approve purchases and contracts up to $\$ 1000$.
J. Personnel Actions

Vote
II. Academic Excellence

6:07 PM

| A. Acknowledgement of Teacher Retention | FYI | 10 m |  |
| :--- | :--- | :--- | :--- |
| B. Acknowledgment of Racial and Ethnic Balance | FYI | Sarah Alonso | 10 m |
| C. Strategic Plan Dashboards | FYI | Brooke King | 5 m |

Purpose Presenter
D. MOY NWEA MAP Data FYI
FYI Principals 15 m
E. Local Professional Development Committees (LPDC)
III. FIGS Report
6:52 PM
A. Brief Report on Development
FYI
Shawna Whitlock
IV. Finance
Vote
A. Approval of December and January Financials
Vote
Celeste Farmer
10 m
V. Compensation Plan (HR, Finance, and Education Advisory Councils)
7:07 PM
A. Allocations for Salaries and 5 -Year Forecast
Vote
Brooke King
10 m
B. Adjust Starting Salary Range for New Teachers
Vote
10 m
VI. Governance
A. Board Position Expectations Vote Robert Nicolay 10 m
VII. Facilities

LIS Lease Agreement and TIS Proposed Purchase Agreement to be discussed in Executive Session

## VIII. Executive Session

To consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or the investigation of complaints against an employee.
And
To consider the purchase of property or the sale of property by competitive bid.

## IX. Closing Items

A. Adjourn Meeting
Vote
X. Board Resolutions
A. Board Resolutions for Schools

The Intergenerational School creates, connects, and guides a multigenerational community of lifelong learners and spirited citizens that strive for academic excellence.

## Coversheet

## Sponsor Report

Section:<br>I. Opening Items<br>Item:<br>Purpose:<br>C. Sponsor Report<br>FYI<br>Submitted by:<br>Related Material: TIS - sponsor update February.docx

# Educational Service Center of Lake Erie West Community Schools Center 

## ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: The Intergenerational School
Month: February

| Presented by: | Joyce Lewis | In Person |
| :--- | :--- | :--- |
| Governing Authority <br> Highlights / Important <br> updates from ESCLEW | To ensure that we are meeting the needs of our sponsored schools, the ESCLEW has <br> launched the ESCLEW Mid-Year Satisfaction Survey. This survey was sent to <br> community school stakeholders on February 1st, and we would greatly appreciate your <br> feedback by Friday, February 23rd. ESCLEW Mid-Year Satisfaction Survey. <br> As a reminder, board members are required to complete approved Open Meetings and <br> Public Records training by April 30, 2024. Board members can complete a scheduled <br> virtual webinar through the Attorney General here or an on-demand online version <br> through the Auditor of State here. Please contact Julie Kadri with any questions about <br> this requirement. |  |
| Recent Site Visit <br> Highlights | During the January and February site visits we will complete a review of the school's <br> mid-year assessment data, review and update progress on the school's 11.6 goals, and <br> check in on the school's plans for staff training for state assessments. We will also <br> check in on new compliance requirements including those regarding students who have <br> been identified as needing seizure plans and the school's plan for providing feminine <br> hygiene products to students in grades 6-12. |  |
| Financial Update | Our Financial consultant Linda Moye holds a monthly phone meeting with the |  |
| school's treasurer. A completed report of this meeting is emailed to all board |  |  |
| members. At this time, there were no red flags discussed. If you have any |  |  |
| questions regarding your school's financials, we encourage you to reach out to |  |  |
| your treasurer. |  |  |

# Educational Service Center of Lake Erie West Community Schools Center 

$\square$

School Governance Performance Targets and Metrics

| Measure Domain | Assessment | Exceeds the Standard (6 points) | Meets the Standard (4 points) | Approaches the Standard (2 points) | Falls Below the Standard (0 points) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| School Governance | Board Engagement | $100 \%$ of board members attend two (2) or more school visits or school-sponsored events | $100 \%$ of board members attend at least one (1) school visit or school-sponsored event | At least one board member attends at least one (1) school visit or schoolsponsored event | Zero (0) board members attend a school visit or school-sponsored event |
| Evidence: <br> Joanna Lopez Inman- Attended Fall Festival |  |  |  |  |  |
| School Governance | Required Number of Regular Board Meetings |  | Six (6) Meetings held per year | Five (5) meetings held per year | Four (4) or fewer meetings held per year |
| Evidence: Board meetings have occurred during the following months: <br> August <br> October <br> December |  |  |  |  |  |
| School Governance | Required Number of Board Members |  | Five (5) or more sponsor approved board members for all meetings |  | Fewer than five <br> (5) sponsor approved board members for one <br> (1) or more meetings |
| Evidence: <br> They currently have 7 board members |  |  |  |  |  |
| School Governance | Proper Meeting Notice |  | Timely public notice for all meetings, reschedules, and cancellations | Timely public notice not provided for one (1) meeting, reschedule, or cancellation | Timely public notice not provided for two <br> (2) or more meetings, reschedules, or cancellations |
| Evidence: <br> At this time all meetings have had timely public notice. |  |  |  |  |  |

# Educational Service Center of Lake Erie West Community Schools Center 

| School Governance | Required Board Member Training |  | Completion of Open Meetings and Public <br> Records for 100\% of board members | Completion of Open Meetings and Public Records for 80$99 \%$ of board members | Completion of Open Meetings and Public <br> Records for less than $80 \%$ of board members |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Evidence: <br> Not Started |  |  |  |  |  |
| School Governance | Board Member Attendance | Overall member attendance is 90\% | Overall member attendance is between 80-90\% | Overall member attendance is between 70-79\% | Overall member attendance is $\quad \square$ 70\% |
| Evidence: <br> December: 6/7 |  |  |  |  |  |

## Coversheet

## Contracts and MOUs

Section:<br>Item:<br>Purpose:<br>Submitted by:<br>Related Material: NEW-The National Teachers College Lease Signed.pdf RENEW-Lease BPACF TIS Final Signed 1.11.24.pdf CHMK_Rental_Agreement.pdf

## LEASE BETWEEN THE INTERGENERATIONAL SCHOOL AND THE NATIONAL TEACHERS COLLEGE

THIS LEASE is entered into as of January 2,2024 between The Intergenerational School ("Landlord") and The National Teachers College ("Tenant").

WHEREAS, the Landlord and the Tenant are parties to a Memorandum of Understanding, dated April 14, 2023, as the same may be amended from time to time , (the "MOU"), which provides in part that the Landlord shall make available certain dedicated space within The Intergenerational School East campus located in the East Wing of the St. Luke's Building at 11327 Shaker Blvd, Cleveland, Ohio (herein referred to as the "Property" or the "School") solely for the purposes of carrying out the Resident Teacher Apprentice Program as further provided in the MOU. NOW THEREFORE, subject to the terms and conditions provided below, the parties agree as follows:

## SECTION 1 - PREMISES

(a) Landlord agrees to lease to Tenant and Tenant agrees to rent from Landlord certain premises containing approximately 340 square feet of office space, also referred to as Room 405, (the "Office Space") and approximately 750 square feet of classroom space on the $4^{\text {th }}$ floor (the "Classroom Space"), all of which is located at the Property. The Office Space and the Classroom Space are collectively referred to herein as the "Premises" and are further identified and marked in blue on the floor plan which is attached hereto as Exhibit " A ".,
(b) Landlord reserves (i) the use of the exterior, rear, and side walls and roof of the Premises and any space between the ceiling of the Premises and the roof and in any basement or otherwise below the floor of the Premises, and (ii) the right to install, maintain, use, repair, and replace the pipes, ducts, conduits, and wires leading into or running through, under, or over the Premises.
(c) Landlord further reserves the right to move or otherwise relocate the Classroom Space in order to optimize space utilization or other needs related to the operation of the School.

## SECTION 2 - TERM

(a) The initial term of this Lease (" Initial Term") shall commence on February 1, 2024 and end on December 31, 2024 ("Expiration Date"): provided, however, in the event of the earlier termination of the MOU, this Lease shall also terminate as of such date and the Tenant shall vacate the premises.
(b) Each renewal term, if applicable, shall be for one calendar year commencing on January 1 and ending on December 31 of such year.
(c) Provided there has been no default by Tenant of any term, covenant, or condition of this Lease or the MOU, the MOU has neither been terminated nor notice has been given of an intended termination and provided no payment default by Tenant during the Initial Term, the Tenant shall have the option to extend the Term for additional period(s) of 1 year(each a"Renewal Term"). In order to exercise this right, the same conditions provided in this subsection regarding eligibility for rewnal are applicable to the then current Renewal Term.

The Initial Term and any Renewal Term(s) are collectively referred to as the Term. Tenant must notify Landlord in writing of its election to extend the Initial Term or any subsequent Renewal Term no less than 180 days prior to the Expiration Date. Landlord is not obligated to notify or remind Tenant of any Renewal Term rights or notification requirements. Failure by Tenant to provide such notice in a timely fashion shall be deemed to be an election by Tenant not to extend the Term for the next succeeding Renewal Term.

## SECTION 3 - FIXED RENT

a) Tenant agrees, without demand and without any deduction or setoff, to pay to Landlord at Landlord's office, as a fixed minimum rent for the Office Space ("Fixed Rent"), payable in advance on the first day of each month for the Initial Term, the Fixed Rent shall be $\$ 550.00$ per month for a total annual rent of $\$ 6050.00$ :

In accordance with each Renewal Term, the monthly fixed rent is subject to a potential escalation ranging from $2 \%$ to $5 \%$.
(b) Tenant's obligation to pay Fixed Rent shall begin on February 1, 2024. There shall be a late charge of $10 \%$ plus $\$ 25$ per day in the event the rent is not paid by the $5^{\text {th }}$ of the month, which shall be in addition to all other rights and remedies of Landlord. Tenant shall also be charged $\$ 50$ for any checks returned as uncollectible by Landlord's or Tenant's financial institution. Late charges and returned check charges shall be additional Rent and shall be due and payable immediately upon notice from Landlord.
(c) The Classroom Space shall be made available to Tenant rent free for the Initial Term and any rent payable for this space during any Renewal Term shall be subject to good faith negotiations between the parties.

## SECTION 4 - COMMON AREAS

Landlord grants to Tenant the non-exclusive right to use the Common Areas, subject to local, state, and federal rules, regulations, and ordinances and Landlord's Rules and Regulations attached as Exhibit "B". "Common Areas" means the portions of the Property available for public, non-exclusive uses, which are specified on Exhibit B. Landlord may temporarily close parts of the Common Areas for such periods of time as may be necessary for (i) temporary use as a work area; (ii) repairs or alterations, (iii) emergency or security reasons, (iv) for events or promotions, or (v) as required by municipal authorities.

## SECTION 5 - CONSTRUCTION OF PREMISES

(a) Landlord is not responsible for any construction work or improvements to the Premises.
(b) In the event Tenant makes any improvements to the Premises, Tenant must first comply with Section 9 of this Lease.
c) Notwithstanding anything to the contrary contained in Ohio Revised Code Section 1311.10 or in this Lease, Tenant shall not be deemed to be a partner,
joint venturer or agent of Landlord; and in no event shall any lien resulting from Tenant's improvements to the Premises encumber Landlord's underlying fee simple estate. Tenant agrees that it shall not enter into any contract (and that its contractors will not enter into any subcontracts) for alterations, improvements or repairs to the Premises unless the following language is included in such contract:
"Notwithstanding anything herein contained to the contrary, the contractor ac-knowledges that Tenant holds only a leasehold interest in the property which is the subject of this contract. Tenant is not the agent or the owner of the property, and no lien resulting from work performed under this contract shall attach to the interest of such owner."

## SECTION 6 - USE

(a) The Premises shall be occupied and used exclusively by the Tenant and only for the following purpose: general office administration and classroom use by, employees, qualified teachers and resident teacher apprentices enrolled in the Tenant's programs as specifically contemplated by the MOU. The Premises shall not be used for any other purpose.
(b) Tenant is exclusively responsible for insuring that environment inside the Premises is safe and secure. Tenant will notify Landlord immediately in the event of any security breach and Tenant agrees to exercise commercially reasonable efforts to maintain a safe and secure environment in the Premises.
(c) Tenant shall use and occupy the Premises in accordance with all school policies and procedures of the Landlord, as the same may be amended or updated from time to time, governmental laws, ordinances, rules, and regulations and shall keep the Premises in a clean, healthy, safe, and secure manner. Without limiting the foregoing, all use of the premises shall be in accordance with Landlord's then current community use policy. A copy of the current community use policy is attached hereto as Exhibit C.
(d) All employees, staff, students or other agents or affiliates of the Tenant must have on file with the Landlord current $\mathrm{BCI} / \mathrm{FBI}$ background checks and any additional background information or security checks or licensure requested by the Landlord or required by applicable rules, regulations or laws. Any guests or visitors to the Premises must comply with the Landlord's visitor policies and procedures.
(e) Tenant and its, employees, staff, students, agents, affiliates, guests or visitors shall have no access to any space within the school other than the Office Space or Classroom Space without the express written consent of the Landlord.
(f) Without limiting any other provision in this Lease or the MOU, any failure to comply with the Landlord's safety and security policies and procedures may result in the immediate termination of this lease and the Landlord reserves the
right to limit access to any of Tenant's employees, staff, students, agents, affiliates, guests or visitors in response to safety or security concerns or failure to comply with school policies and procedures.
(e) Tenant shall not introduce or allow to be introduced into the Premises or any portion of the Property any toxic, hazardous, or environmentally unsafe material as defined by any local, state, or federal law or ordinance. Tenant agrees to defend, indemnify, and hold Landlord harmless against any cost, expense, or liability arising, directly or indirectly, from any toxic, hazardous, or environmentally unsafe material being introduced into the Premises or the Property on account of any act or omission of Tenant or its agents, employees, customers, or invitees.

## SECTION 7 - UTILITIES

(a) Landlord shall provide electric service to the Premises. Landlord shall not be liable, in damages or otherwise, in the event of any interruption in the supply of any utilities.
(b) In the event any utilities consumed in the Premises are measured by a meter or sub-meter, Tenant shall be responsible for payment of the amount of such utility consumed in the Premises, as reflected by such meter or submeter readings.

## SECTION 8 - RULES AND REGULATIONS

Landlord reserves the right to impose reasonable rules and regulations of general application governing the conduct of occupants of the Property and their use of the Common Areas as attached as Exhibit " B ". Tenant agrees to abide by the rules and regulations on Exhibit " B " and any modifications to the rules and regulations that Landlord deems necessary.

## SECTION 9 - CHANGE OF IMPROVEMENTS BY TENANT

Upon prior written approval of Landlord, which approval may impose such conditions and requirements as Landlord deems appropriate, Tenant may make initial or subsequent interior alterations, changes, and improvements to the Premises (except exterior or structural alterations, changes, or improvements). Prior to submitting plans for permit or commencing any work in the Premises Tenant must first obtain Landlord's approval. Tenant shall submit to Landlord plans and specifications describing with particularity design, materials, style, and appearance. Landlord has 5 business days to approve or make comments to Tenant's plans. Tenant is not permitted on the roof of the Property. In the event any improvements require penetrations through any building roof, Tenant shall be required to use the Landlord's roofing contractor. Tenant must provide Landlord with a copy of the building permit. Tenant shall notify Landlord in writing of the name of each contractor that is working on behalf of Tenant to complete such improvements. Landlord reserves the right to require information about and security for performance from Tenant's contractor(s).
(a) Except as otherwise provided in this Lease, Landlord will, within a reasonable time after receipt of written notice from Tenant of the necessity of such repair, keep the roof, structural portions and exterior of the Premises, electrical and plumbing systems and equipment, Common Areas, and the heating, ventilation and air-conditioning system serving the Premises in good and tenantable condition and repair during the term of this Lease. Except as set forth herein, Landlord shall not be required to make any other improvements or repairs of any kind with respect to the Premises. Notwithstanding the above, Tenant shall pay to Landlord the cost of any repairs and replacements to any portion of the Premises or the building in which the Premises are located necessitated by reason of: (a) the negligence or willful misconduct of Tenant, or Tenant's agents, employees, invitees, contractors or customers, or (b) Tenant's breach of this Lease.
(b) Tenant, at Tenant's expense, shall make all repairs and replacements to keep and maintain the interior of the Premises in good condition and repair. All items that Tenant shall replace during the term of this Lease shall be new and be of equal or better quality, specifications, type, and style than the item being replaced. Tenant shall further keep the Premises clean, attractive, and free of rubbish, rubble, debris, insects, rodents, and other pests; provided, however, in accordance with the MOU, Landlord will provide cleaning and maintenance services as part of its general cleaning schedule. If special cleaning services are needed outside of the regular cleaning schedule, they will be at Tenant's expense.
(c) If Tenant shall fail to make any maintenance, repairs, or replacements required in this Lease, then Landlord shall have the right, but not the obligation, to enter the Premises and to make the same on behalf of Tenant, and all sums so expended by Land-lord shall be deemed to be Additional Rent payable to Landlord upon demand.

## SECTION 11 - WAIVER OF LIABILITY BY TENANT

Landlord and Landlord's agents and employees shall not be liable for and Tenant unconditionally and absolutely waives any and all causes of action, rights, and claims against Landlord and its agents and employees arising from any damage or injury to person or property, regardless of cause, sustained by Tenant or any person claiming through or under Tenant, unless the same shall be due to the gross negligence of Landlord and/or Landlord's agents and employees. This provision shall survive the termination or expiration of this Lease.

SECTION 12 - INDEMNIFICATION AND INSURANCE
(a) Tenant will defend, indemnify, and save Landlord and its respective officers, directors, beneficiaries, partners, representatives, contractors, agents and employees harmless from all claims, damages, liability, and
expense (including without limitation, attorneys' fees) arising from loss, damage, or injury to persons or property occurring in the Premises that are occasioned wholly or in part by any act or omission of Tenant or Tenant's agents, customers, invitees, or employees.
(b) At all times from the Date of Delivery of Possession and during the Term, Tenant shall keep in full force and effect the following insurance policies insuring Tenant, Landlord, and Landlord's mortgagee: (i) commercial general liability insurance in companies acceptable to Landlord with a minimum combined single limit of $\$ 1,000,000.00$ on account of bodily injuries or death and damage to property; and (ii) all risk hazard insurance covering Tenant's improvements to the Premises and all equipment within and contents of the Premises for not less than the full replacement cost. Prior to the Date of Delivery of Possession and upon each renewal of insurance policies, Tenant shall deposit insurance certificates with Landlord. Tenant's insurance shall not be cancelable without thirty (30) days prior written notice to Landlord. Tenant shall notify its insurance company of such notice requirement and confirm the same in writing to Landlord.
(c) Tenant shall not carry any equipment, fixtures, inventory, or goods or do anything in the Premises that will increase the insurance rates on the Premises and/or the Property. Any such increase shall be paid by Tenant to Landlord within 10 days after written demand therefore.
(d) All casualty insurance coverage carried by Landlord or Tenant shall, to the extent of such coverage, provide for waiver of subrogation against Landlord and Tenant. Evidence of the existence of such waiver shall be furnished on request.

SECTION 13 - SIGNS
No sign, advertisement, notice or other lettering shall be exhibited, inscribed, painted or affixed on any part of the outside of the Premises, or on the building of which the Premises are a part, or on the exterior or interior side of any window, nor shall any awning, antenna, satellite dish. or other projecting thing be attached to the roof or outside walls of the Premises or the building of which the Premises are a part, without first obtaining the Landlord's written approval in each instance.

## SECTION 14 - NO ASSIGNMENT AND SUBLETTING

The Tenant shall not be permitted to assign, sublet or otherwise transfer this Lease or any of its right or obligations hereunder. Without limiting the foregoing, neither this Lease nor any interest herein shall be sold, mortgaged, pledged, encumbered, assigned, or transferred, directly or indirectly, voluntarily or involuntarily, by operation of law, or otherwise, nor shall the Premises or any part thereof be sublet, used, or occupied by any third person or firm
(a) Tenant shall immediately give written notice to Landlord of any damages caused to the Premises by fire or other casualty. If the Premises shall be destroyed or so damaged as to be unfit in whole or in part for occupancy, and such destruction or injury can reasonably be repaired within 6 months from receipt of insurance proceeds, then Tenant shall not be entitled to surrender possession of the Premises. In the case of any such destruction or damage, Landlord shall repair the Premises to their condition on the Commencement Date with reasonable speed and shall complete such repairs within 6 months from receipt of such insurance proceeds.
(b) If during such period of repair Tenant shall be deprived of the use of all or any portion of the Premises, then a proportionate adjustment in the Fixed Rent shall be made corresponding to the time during which and the portion of the Premises of which Tenant shall be so deprived.
(c) If such destruction or damage to the Premises cannot reasonably be repaired within 6 months from receipt of insurance proceeds, then Landlord shall notify Tenant within ninety (90) days after the occurrence of such destruction or damage whether or not Landlord will repair or rebuild. If Landlord elects not to repair or rebuild, this Lease shall be terminated. If Landlord shall elect to repair or rebuild, then Landlord shall notify Tenant of the time within which such repairs or reconstruction will be completed, and Tenant shall have the option, within thirty (30) days after the receipt of such notice, to elect by written notice to Landlord to either terminate this Lease and any further liability hereunder, or to extend the Term by a period of time equivalent to the time from the occurrence of such destruction or damage until the Premises are restored to their former condition. In the event Tenant elects to extend the Term, Landlord shall restore the structural portions of the work required of Tenant pursuant to Section 15(b) within ninety (90) days after completion of Landlord's work, and Tenant shall not be liable to pay Fixed Rent and Additional Rent for the period from the occurrence of such destruction or damage until the structural portions of the Premises are restored by Landlord.
(a) In the event a portion or the entire Premises shall be taken by condemnation or right of eminent domain, this Lease shall terminate as of the day possession is taken by taking authority and Landlord and Tenant shall thereupon be released from any further liability hereunder.
(b) All damages awarded in connection with the taking of the Premises, whether allowed as compensation or diminution in value to the leasehold, to the fee of the Premises, or otherwise, shall belong to Landlord.
(c) Notwithstanding anything to the contrary contained in the foregoing paragraphs of this Section 16, Landlord may cancel this Lease with no further liability to Tenant in the event that following any taking of the Premises or the Property by condemnation or right of eminent domain, Landlord's mortgagee requires Landlord to make advance payments on indebtedness secured by a mortgage on the Property.

SECTION 17 - LANDLORD'S REMEDIES UPON DEFAULT
a) If at any time after the commencement of the Initial Term Tenant shall,. be in default in the payment of rent or other sums of money required to be
paid by Tenant or in the performance of any of Tenant's obligations, and Tenant shall fail to remedy such default within five (5) days after the due date in the event the default relates to payment of any sums of money, or within fifteen (15) days after written notice thereof if the default relates to matters other than the payment of money (but Tenant shall not be deemed to be in default if the default requires more than fifteen (15) days to cure and Tenant commences to remedy such default within said fifteen (15) day period and proceeds therewith with due diligence); or become insolvent or make an assignment for the benefit of creditors, or if any guarantor of Tenant shall become insolvent or make an assignment for the benefit of creditors, or if a receiver or trustee of Tenant's property shall be appointed, or if proceedings under the Bankruptcy Code shall be instituted by or against Tenant or any guarantor of this Lease and the same shall not be dismissed by the Court within ninety (90) days after being filed, or if any event shall happen which, aside from this provision, would cause any assignment of Tenant's interest or occupancy hereunder by operation of law; then Landlord may, in addition to all other remedies given to Landlord in law, by written notice to Tenant, terminate this Lease or without terminating this Lease re-enter the Premises by summary proceedings or otherwise and, in any event, dispossess Tenant, it being the understanding and agreement of the parties that under no circumstances is this Lease to be an asset for Tenant's creditors by operation of law or otherwise.
(b) In the event of such re-entry, Landlord may, but need not, relet the Premises for such rent and upon such terms as Landlord, in its sole discretion, shall determine (in-cluding the right to relet the Premises for a greater or lesser term than that remaining under this Lease, the right to relet the Premises as part of a larger area, and the right to change the character or use made of the Premises.) If Landlord decides to relet the Premises or a duty to relet is imposed upon Landlord by law, then Landlord and Tenant agree that Landlord shall only be required to use the same efforts Landlord then uses to lease other properties Landlord owns or manages. Landlord shall not be required to observe any instruction
given by Tenant about such reletting or accept any tenant offered by Tenant unless such offered tenant has creditworthiness acceptable to Landlord, leases the entire Premises, agrees to use the Premises in a manner consistent with this Lease, and leases the Premises at the same rent, for no more that the Term and on other terms, covenants, and conditions of this Lease without expenditure by Landlord for tenant improvements or broker's commissions.
(c) In the event of a reletting, Landlord may apply the rent therefrom first to the payment of Landlord's expenses incurred by reason of Tenant's default and the expense of reletting (including without limitation, repairs, renovation, or alteration of the Premises) and then to the amount or rent and all other sums due from Tenant hereunder, Tenant remaining liable for any deficiency.
(d) No termination of this Lease or any taking or recovery of possession of the Premises shall deprive Landlord of any of its remedies or rights of action against Tenant. To the extent permitted by law, Landlord may declare the entire balance of the Rent for the remainder of the Term to be due and payable immediately and collect such balance in any manner consistent with applicable law. All rights and remedies are cumulative and the exercise of one or more rights or remedies by either party shall not preclude or waive its right to the exercise of any or all of the others.
(e) In the event Tenant shall be in default in the performance of any of its obligations under this Lease, and an action shall be brought for the enforcement thereof in which it shall be determined that Tenant was in default, Tenant shall pay to Landlord all the expenses incurred in connection therewith including reasonable attorneys' fees (if and to the extent the same is permitted by law). In the event Landlord shall, without fault on its part, be made a party to any litigation commenced against Tenant, and if Tenant, at its expense, shall fail to provide Landlord with counsel approved by Landlord, Tenant shall pay all costs and reasonable attorneys' fees incurred or paid by the Landlord in connection with such litigation.
(f) In addition to the statutory landlord's lien (if any), Tenant hereby grants to Landlord a security interest to secure payment of all Rent and other sums of money becoming due hereunder from Tenant, upon all merchandise, goods, equipment, fixtures, furniture, furnishings, and other personal property of Tenant situated in or upon the Premises, together with the proceeds from the sale or lease thereof. Such property shall not be removed without the consent of Landlord except in the ordinary course of business until all arrearages in Rent and other sums of money then due to Landlord hereunder shall first have been paid and discharged and all of Tenant's covenants have been fully performed by Ten ant.

Tenant shall not cause, suffer, or permit the Premises or the Property to be encumbered by any liens of mechanics, laborers, or materialmen, any security interests, or any other liens. Whenever and as often as any such liens are filed against the Premises or the Property and are purported to be for labor or material furnished or to be furnished to Tenant, Tenant shall discharge any such lien within 30 days after the date of filing by payment, bonding, or otherwise as provided by law. Upon reasonable notice and request in writing from Landlord, Tenant shall defend Landlord, at Tenant's sole cost and expense, against any claim, action, suit, or proceeding which may be brought on for the enforcement of any such lien and shall pay any damages and satisfy and discharge any judgments entered in such claim, action, suit, or proceeding.

## SECTION 19 - LIABILITY OF LANDLORD

If Landlord fails to perform any obligation under this Lease and Tenant recovers a judgment against Landlord, then such judgment shall be satisfied only out of the proceeds of sale received upon execution of such judgment against the right, title, and interest of Landlord in the Property as the same may then be encumbered. Neither Landlord nor any of its partners shall be liable for any deficiency. It is understood that in no event shall Tenant have any right to execute against any property of Landlord other than its interest in the Property. Such right of execution shall be subordinate and subject to any mortgage or other encumbrance upon the Property.

## SECTION 20 - RIGHTS OF LANDLORD

(a) Landlord shall have the right, but not the duty, at all reasonable times to inspect any part of the Premises and to make repairs, alterations, and additions to the Premises or the Property or to show the Premises.
(b) If Tenant fails to fulfill any obligations hereunder, the Landlord shall have the right to fulfill such obligations and any amounts paid by Landlord in such efforts are agreed to be "Additional Rent" due and payable to Landlord from Tenant with the next installment of Fixed Rent.
(c) Any payment due from Tenant to Landlord (whether Fixed Rent, Additional Rent. rent, or other sum due hereunder) and not timely paid shall accrue interest from the original due date until paid in full at the $10 \%$ plus $\$ 25.00$ per day.

## SECTION 21 - SUBORDINATION TO MORTGAGE

(a) This Lease is and shall be subordinate to any mortgage on the Property or any part thereof and to any renewals, refinancing, or extensions thereof. Tenant agrees to promptly execute such instruments or certificates as may be necessary to carry out the intent of this Section. If any proceedings are brought for foreclosure or in the event of the exercise of the power of sale under any mortgage or deed of trust, Tenant shall attorn to the purchaser in any such foreclosure or sale and recognize such purchaser as landlord under this Lease.
(b) Within ten (10) days from request by Landlord, Tenant shall execute and deliver a statement in recordable form (i) certifying that this Lease is unmodified and in full force and effect, (ii) stating the dates to which rent and other charges payable under this Lease have been paid, (iii) stating that Landlord is not
in default hereunder (or, if Tenant alleges a default. stating the nature of such alleged default), and (iv) stating such other matters as Landlord shall reasonably request.

## SECTION 22 - NO WAIVER BY LANDLORD

No waiver of any of the terms, covenants, or conditions of this Lease and no waiver of any remedy shall be implied by the failure of Landlord to assert any rights or for any other reason. No waiver shall be valid unless it shall be in writing signed by Landlord.

## SECTION 23- VACATION OF PREMISES

Tenant shall surrender possession of the Premises to Landlord (including Tenant's permanent work in the Premises, all replacements thereof, and all fixtures permanently attached to the Premises during the Term) upon the expiration of the Term or the termination of this Lease in as good condition and repair as the same were on the Date of Delivery of Possession (loss by any insured casualty and ordinary wear and tear only excepted) and deliver the keys at the office of Landlord or Landlord's agent.

## SECTION 24 - NOTICES

Any notices shall be in writing and shall be sent by registered or certified United States mail, return receipt requested, postage prepaid; hand delivered, or sent by national overnight courier and addressed to Landlord at:

The Intergenerational School<br>ATTN: Brooke King, Executive Director<br>11327 Shaker Blvd, Suite 200E<br>Cleveland, OH 44104<br>Denise K. Davis, Ed.D.<br>Founding President<br>The National Teachers College<br>P.O. Box 21395<br>Cleveland, Ohio 44121

and to Tenant at:

Such notice shall be deemed given when it is received or refused.
SECTION 25 - APPLICABLE LAW AND CONSTRUCTION/ATTORNEY FEES
The laws of Ohio shall govern the validity, performance, interpretation, and enforce-ment of this Lease. The invalidity or unenforceability of any provision of this Lease shall not affect or impair any other provision or the remainder of this Lease. All negotiations, consid-erations, representations, and understandings between the parties are set forth herein. The submission of this Lease by Landlord is not an offer to lease the Premises, nor an agreement by Landlord to lease the Premises to Tenant. Neither Landlord nor Tenant shall be bound by the terms of the Lease until both Landlord and Tenant have duly executed and delivered an original Lease to each other.

SECTION 26 - FORCE MAJEURE

In the event that either party hereto shall be delayed, hindered in, or prevented from performing any act required hereunder by reason of strikes, lockouts, inability to procure materials, failure of power, restrictive governmental laws or regulations, or any other reason of a like nature not the fault of the party delayed in performing such act, then performance of such act shall be excused for the period of the delay and the period allowed for the per-formance of such act shall be extended for a period equivalent to the period of such delay. Tenant shall not, however, be excused from the payment of rent or other sums of money.

## SECTION 27 - HOLDING OVER

If at the expiration of the Term Tenant continues to occupy the Premises, then such holding over shall not constitute a renewal of this Lease, but Tenant shall be a tenant from month to month upon all of the terms, covenants, and conditions hereof, except that the amount of Fixed Rent thereafter due shall automatically increase to an amount equal to $150 \_\%$ of the annual Fixed Rent due immediately prior to such expiration.

## SECTION 28 - BROKERS

Tenant represents and warrants that it has not dealt with any real estate broker in connection with this Lease.

## SECTION 29 - SECURITY DEPOSIT

(a)Simultaneously with execution of this Lease, Tenant shall deliver to Landlord a security deposit ("Security Deposit") in the amount of $\$ 550.00$. The Security Deposit shall be held by Landlord without liability for interest and as security for the performance by Tenant of Tenant's covenants and obligations under this Lease. The Security Deposit shall not be considered an advance payment of rent.
(b)

In its sole discretion, Landlord may, from time to time without prejudice to any other remedy, use the Security Deposit to the extent necessary to make good any default under this Lease or to satisfy any other covenant or obligation of Tenant hereunder. Following any such application of the Security Deposit, Tenant shall pay to Landlord on demand the amount so applied in order to restore the Security Deposit to its original amount. If Tenant is not in default at the termination of this Lease, then the balance of the Security Deposit remaining after any such application shall be returned by Landlord to Tenant after deducting therefrom any unpaid obligation of Tenant to Landlord as may arise under this Lease.

## SECTION 30-ACCORD AND SATISFACTION

No payment by Tenant or receipt by Landlord of a lesser amount than the Fixed Rent shall be deemed to be other than on account of the earliest rent due, nor shall any endorsement or statement on any check
or any letter accompanying a check for payment of any rent be deemed an accord and satisfaction, and Landlord may accept such payment without prejudice to Landlord's right to recover the balance of such rent or to pursue any other remedy available to Landlord.

SECTION 31-ATTORNEY FEES
In the event of a dispute between the parties, the prevailing party shall be entitled to re-imbursement for its costs, including reasonable attorney fees incurred as a result of such dispute.

Avesta l
IN WITNESS WHEREOF, the parties have signed this Lease this day of January 29, 2024, as to Landlord, and this $Z 9$ da day of January as to Tenant.

LANDLORD:
The Intergenerational School

By:


TENANT:
The National Teachers College

By:


STATE OF OHIO
:
: SS:
county of Cuya hog:

BEFORE ME, a Notary in public in and for said County and State, did personally appear the above-named Dr. Denise Davis of The National Teachers Cullegho acknowledged that $\qquad$ did sign the foregoing instrument and that the same is the free act and deed of such company, and She free act and deed as such offer.


```
STATE OF OHIO :
```

: SS:

COUNTY OF $\qquad$ :

BEFORE ME, a Notary Public in and for said County and State, did personally appear the abovenamed $\qquad$ , who acknowledged that $\qquad$ did sign the foregoing instrument and that the same is $\qquad$ free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at $\qquad$ Ohio this $\qquad$ 29 day of January.

EXHIBIT "A"

## FLOOR PLAN



The blue rectangle represents the approximate "Premises."
EXHIBIT B


The blue rectangle represents the "Common Area"
EXHIBIT C
See attached

## THE INTERGENERATIONAL SCHOOL AT ST. LUKE'S EAST WING

## OFFICE LEASE

THIS LEASE is entered into as of December 31. 2023 between - The Intergenerational School ("Landlord") and __Black Professionals Association Charitable Foundation (BPACF) ("Tenant").

## SECTION 1 - PREMISES

(a) Landlord leases to Tenant and Tenant rents from Landlord certain premises ("Premises") containing approximately _450_ square feet of office space (measured from the center of all interior walls and from the outside face of all exterior walls), which is Suite _400_ on the _4th floor of the commercial building ("Office Building" or "Property") located at _11327_Shaker Blvd.__, a floor plan of which is attached hereto as Exhibit "A" and the Premises are indicated in blue on Exhibit "A".
(b) Landlord reserves (i) the use of the exterior, rear, and side walls and roof of the Premises and any space between the ceiling of the Premises and the roof and in any basement or otherwise below the floor of the Premises, and (ii) the right to install, maintain, use, repair, and replace the pipes, ducts, conduits, and wires leading into or running through, under, or over the Premises.

## SECTION 2 - TERM

(a) The term of this Lease ("Term") shall commence ("Commencement Date") on January 1, 2024__ and end on _December 31, 2025__ ("Expiration Date").
(b) The term "Date of Delivery of Possession" means January 1, 2024_. The term "Lease Year" means the calendar year from January 1 to December 31, except that the first Lease Year shall begin on the Commencement Date and end on December 31 of such year and the last Lease Year shall begin on January 1 of the last year of the Term and end on the Expiration Date.
(c) Provided there has been no default by Tenant of any term, covenant, or condition of this Lease and provided no payment default by Tenant during the Term, Tenant shall have the option to extend the Term for additional period(s) of ___ _ _ year(s) ("Renewal Term(s)"). Tenant must notify Landlord in writing of its election to extend this Term for each Renewal Term no less than 180 days prior to the Expiration Date. Landlord is not obligated to notify or remind Tenant of any Renewal Term rights or notification
requirements. Failure by Tenant to provide such notice in a timely fashion shall be deemed to be an election by Tenant not to extend the Term for the next succeeding Renewal Term.

## SECTION 3 - FIXED RENT

(a) Tenant agrees, without demand and without any deduction or setoff, to pay to Landlord at Landlord's office, as a fixed minimum rent ("Fixed Rent"), payable in advance on the first day of each month:

## Initial Term

| Year | Annual Fixed Rent | Monthly Fixed Rent |
| :--- | :--- | :--- |
| _1_ | $\$ \ldots 600$ | $\$ \ldots .550$ |

(b) Tenant's obligation to pay Fixed Rent shall begin on ___January 1, 2024_. There shall be a late charge of \$ $\qquad$ plus $\$ \ldots 25 \ldots$ per day in the event that the rent is not paid by the 5th of the month, which shall be in addition to all other rights and remedies of Landlord. Tenant shall also be charged \$_ 50 $\qquad$ for any checks returned as uncollectible by Landlord's or Tenant's financial institution. Late charges and returned check charges shall be additional Rent and shall be due and payable immediately upon notice from Landlord.

## SECTION 4 - COMMON AREAS

Landlord grants to Tenant the non-exclusive right to use the Common Areas, subject to local, state, and federal rules, regulations, and ordiances and Landlord's Rules and Regulations attached as Exhibit "B". "Common Areas" means the portions of the Property available for public, non-exclusive uses. Landlord may temporarily close parts of the Common Areas for such periods of time as may be necessary for (i) temporary use as a work area; (ii) repairs or alterations, (iii) emergency or security reasons, (iv) for events or promotions, or ( $v$ ) as required by municipal authorities.

## SECTION 5 - CONSTRUCTION OF PREMISES

(a) Landlord is not responsible for any construction work or improvements to the Premises.
(b) In the event Tenant makes any improvements to the Premises, Tenant must first comply with Section 9 of this Lease.
(c) Notwithstanding anything to the contrary contained in Ohio Revised Code Section 1311.10 or in this Lease, Tenant shall not be deemed to be a partner, joint venturer or agent of Landlord; and in no event shall any lien resulting from Tenant's improvements to the Premises encumber Landlord's underlying fee simple estate. Tenant agrees that it shall not enter into any contract (and that its contractors will not enter into any subcontracts) for alterations, improvements or repairs to the Premises unless the following language is included in such contract:
"Notwithstanding anything herein contained to the contrary, the contractor acknowledges that Tenant holds only a leasehold interest in the property which is the subject of this contract. Tenant is not the agent or the owner of the property, and no lien resulting from work performed under this contract shall attach to the interest of such owner."

## SECTION 6 - USE

(a) The Premises shall be occupied and used exclusively for the following purpose: general office. The Premises shall not be used for any other purpose.
(b) Tenant is exclusively responsible for insuring that environment inside the Premises is safe and secure. Tenant will notify Landlord immediately in the event of any security breach and Tenant agrees to exercise commercially reasonable efforts to maintain a safe and secure environment in the Premises.
(c) Tenant shall use and occupy the Premises in accordance with all governmental laws, ordinances, rules, and regulations and shall keep the Premises in a clean, healthy, safe, and secure manner.
(d) Tenant shall not introduce or allow to be introduced into the Premises or any portion of the Property any toxic, hazardous, or environmentally unsafe material as defined by any local, state, or federal law or ordinance. Tenant agrees to defend, indemnify, and hold Landlord harmless against any cost, expense, or liability arising, directly or indirectly, from any toxic, hazardous, or environmentally unsafe material being introduced into the Premises or the Property on account of any act or omission of Tenant or its agents, employees, customers, or invitees.

## SECTION 7 - UTILITIES

(a) Landlord shall provide electric service to the Premises. Landlord shall not be liable, in damages or otherwise, in the event of any interruption in the supply of any utilities.
(b) In the event any utilities consumed in the Premises are measured by a meter or submeter, Tenant shall be resposponsible for payment of the amount of such utility consumed in the Premises, as reflected by such meter or sub-meter readings.

## SECTION 8-RULES AND REGULATIONS

Landlord reserves the right to impose reasonable rules and regulations of general application governing the conduct of occupants of the Property and their use of the Common Areas as attached as Exhibit "B". Tenant agrees to abide by the rules and regulations on Exhibit "B" and any modifications to the rules and regulations that Landlord deems necessary.

## SECTION 9 - CHANGE OF IMPROVEMENTS BY TENANT

Upon prior written approval of Landlord, which approval may impose such conditions and requirements as Landlord deems appropriate, Tenant may make initial or subsequent interior alterations, changes, and improvements to the Premises (except exterior or structural alterations, changes, or improvements). Prior to submitting plans for permit or commencing any work in the Premises Tenant must first obtain Landlord's approval. Tenant shall submit to Landlord plans and specifications describing with particularity design, materials, style, and appearance. Landlord has 5 business days to approve or make comments to Tenant's plans. Tenant is not permitted on the roof of the Property. In the event any improvements require penetrations through any building roof, Tenant shall be required to use the Landlord's roofing contractor. Tenant must provide Landlord with a copy of the building permit. Tenant shall notify Landlord in writing of the name of each contractor that is working on behalf of Tenant to complete such improvements. Landlord reserves the right to require information about and security for performance from Tenant's contractor(s).

## SECTION 10-REPAIRS AND MAINTENANCE

(a) Except as otherwise provided in this Lease, Landlord will, within a reasonable time after receipt of written notice from Tenant of the necessity of such repair, keep the roof, structural portions and exterior of the Premises, electrical and plumbing systems and equipment, Common Areas, and the heating, ventilation and air-conditioning system serving the Premises in good and tenantable condition and repair during the term of this Lease. Except as set forth herein, Landlord shall not be required to make any other improvements or repairs of any kind with respect to the Premises. Notwithstanding the above, Tenant shall pay to Landlord the cost of any repairs and replacements to any portion of the Premises or the building in which the Premises are located necessitated by reason of: (a) the negligence or willful misconduct of Tenant, or Tenant's agents, employees, invitees, contractors or customers, or (b) Tenant's breach of this Lease.
(b) Tenant, at Tenant's expense, shall make all repairs and replacements to keep and maintain the interior of the Premises in good condition and repair. All items that Tenant shall replace during the term of this Lease shall be new and be of equal or better quality, specifications, type, and style than the item being replaced. Tenant shall further keep the Premises clean, attractive, and free of rubbish, rubble, debris, insects, rodents, and other pests.
(c) If Tenant shall fail to make any maintenance, repairs, or replacements required in this Lease, then Landlord shall have the right, but not the obligation, to enter the Premises and to make the same on behalf of Tenant, and all sums so expended by Landlord shall be deemed to be Additional Rent payable to Landlord upon demand.

## SECTION 11 - WAIVER OF LIABILITY BY TENANT

Landlord and Landlord's agents and employees shall not be liable for and Tenant unconditionally and absolutely waives any and all causes of action, rights, and claims against Landlord and its agents and employees arising from any damage or injury to person or property, regardless of cause, sustained by Tenant or any person claiming through or under Tenant, unless the same shall be due to the gross negligence of Landlord and/or Landlord's agents and employees. This provision shall survive the termination or expiration of this Lease.

## SECTION 12 - INDEMNIFICATION AND INSURANCE

(a) Tenant will defend, indemnify, and save Landlord and its respective officers, directors, beneficiaries, partners, representatives, contractors, agents and employees harmless from all claims, damages, liability, and expense (including without limitation, attorneys' fees) arising from loss, damage, or injury to persons or property occurring in the Premises that are occasioned wholly or in part by any act or omission of Tenant or Tenant's agents, customers, invitees, or employees.
(b) At all times from the Date of Delivery of Possession and during the Term, Tenant shall keep in full force and effect the following insurance policies insuring Tenant, Landlord, and Landlord's mortgagee: (i) commercial general liability insurance in companies acceptable to Landlord with a minimum combined single limit of $\$ 1,000,000.00$ on account of bodily injuries or death and damage to property; and (ii) all risk hazard insurance covering Tenant's improvements to the Premises and all equipment within and contents of the Premises for not less than the full replacement cost. Prior to the Date of Delivery of Possession and upon each renewal of insurance policies, Tenant shall deposit insurance certificates with Landlord. Tenant's insurance shall not be cancelable without thirty (30) days prior written notice to Landlord. Tenant shall notify
its insurance company of such notice requirement and confirm the same in writing to Landlord.
(c) Tenant shall not carry any equipment, fixtures, inventory, or goods or do anything in the Premises that will increase the insurance rates on the Premises and/or the Property. Any such increase shall be paid by Tenant to Landiord within 10 days after written demand therefore.
(d) All casualty insurance coverage carried by Landlord or Tenant shall, to the extent of such coverage, provide for waiver of subrogation against Landlord and Tenant. Evidence of the existence of such waiver shall be furnished on request.

## SECTION 13-SIGNS

No sign, advertisement, notice or other lettering shall be exhibited, inscribed, painted or affixed on any part of the outside of the Premises, or on the building of which the Premises are a part, or on the exterior or interior side of any window, nor shall any awning, antenna, satellite dish, or other projecting thing be attached to the roof or outside walls of the Premises or the building of which the Premises are a part, without first obtaining the Landlord's written approval in each instance.

## SECTION 14 - ASSIGNMENT AND SUBLETTING

(a) Neither this Lease nor any interest herein shall be sold, mortgaged, pledged, encumbered, assigned, or transferred, directly or indirectly, voluntarily or involuntarily, by operation of law, or otherwise, nor shall the Premises or any part thereof be sublet, used, or occupied by any third person or firm.
(b) In the event Tenant desires to sublet the Premises or any portion thereof or assign this Lease, and only during the initial Term, Tenant shall give written notice thereof to Landlord at least 90 days but not more than 180 days prior to the proposed commencement date of such subletting or assignment, which notice shall set forth the name of the proposed subtenant or assignee which Tenant shall provide and any other information requested by Landlord. Notwithstanding any permitted assignment or subletting, Tenant and any guarantors to this Lease shall at all times remain directly and primarily liable for payment of rent and for performance of all obligations under this Lease.
(c) At Tenant's own cost and expense, Tenant shall discharge in full any outstanding commission obligation with respect to this Lease and any commissions that may be owing as a result of any proposed assignment or subletting, whether or not the Premises are rented by Landlord to the proposed tenant or any other tenant.
(d) Should Landlord consent to an assignment or sublease of this Lease, Tenant, its proposed assignee or subtenant, and Landlord shall execute an agreement prepared by or acceptable to Landlord wherein the proposed assignee or subtenant agrees to be bound by the Lease. Prior to completion of the Assignment or Sublease, Tenant shall pay to Landlord on demand a sum equal to all of Landlord's actual costs, including reasonable attorneys' fees, incurred in connection with such proposed assignment or sublease. The foregoing to the contrary notwithstanding, in the event of any permitted assignment or subletting of this Lease, Tenant does not have the right to assign or sublet the Renewal Term(s).

## SECTION 15 - REPAIR AFTER CASUALTY

(a) Tenant shall immediately give written notice to Landlord of any damages caused to the Premises by fire or other casualty. If the Premises shall be destroyed or so damaged as to be unfit in whole or in part for occupancy, and such destruction or injury can reasonably be repaired within 6 months from receipt of insurance proceeds, then Tenant shall not be entitled to surrender possession of the Premises. In the case of any such destruction or damage, Landlord shall repair the Premises to their condition on the Commencement Date with reasonable speed and shall complete such repairs within 6 months from receipt of such insurance proceeds.
(b) If during such period of repair Tenant shall be deprived of the use of all or any portion of the Premises, then a proportionate adjustment in the Fixed Rent shall be made corresponding to the time during which and the portion of the Premises of which Tenant shall be so deprived.
(c) If such destruction or damage to the Premises cannot reasonably be repaired within 6 months from receipt of insurance proceeds, then Landlord shall notify Tenant within ninety ( 90 ) days after the occurrence of such destruction or damage whether or not Landlord will repair or rebuild. If Landlord elects not to repair or rebuild, this Lease shall be terminated. If Landlord shall elect to repair or rebuild, then Landlord shall notify Tenant of the time within which such repairs or reconstruction will be completed, and Tenant shall have the option, within thirty (30) days after the receipt of such notice, to elect by written notice to Landlord to either terminate this Lease and any further liability hereunder, or to extend the Term by a period of time equivalent to the time from the occurrence of such destruction or damage until the Premises are restored to their former condition. In the event Tenant elects to extend the Term, Landlord shall restore the structural portions of the work required of Tenant pursuant to Section 15(b) within ninety (90) days after completion of Landlord's work, and Tenant shall not be liable to pay Fixed Rent and Additional Rent for the period from the occurrence of such destruction or damage until the structural portions of the Premises are restored by Landlord.
(d) Anything contained in this Section 15 to the contrary notwithstanding, Landlord may cancel this Lease with no further liability to Tenant in the event that following any damage or destruction to the Premises or the Property, Landlord's mortgagee requires Landlord to make advance payments upon indebtedness secured by a mortgage on the Property.

## SECTION 16 - CONDEMNATION

(a) In the event a portion or the entire Premises shall be taken by condemnation or right of eminent domain, this Lease shall terminate as of the day possession is taken by taking authority and Landlord and Tenant shall thereupon be released from any further liability hereunder.
(b) All damages awarded in connection with the taking of the Premises, whether allowed as compensation or diminution in value to the leasehold, to the fee of the Premises, or otherwise, shall belong to Landlord.
(c) Notwithstanding anything to the contrary contained in the foregoing paragraphs of this Section 16, Landlord may cancel this Lease with no further liability to Tenant in the event that following any taking of the Premises or the Property by condemnation or right of eminent domain, Landlord's mortgagee requires Landlord to make advance payments on indebtedness secured by a mortgage on the Property.

## SECTION 17 - LANDLORD'S REMEDIES UPON DEFAULT

(a) If at any time after the Date of Delivery of Possession Tenant shall:
i. be in default in the payment of rent or other sums of money required to be paid by Tenant or in the performance of any of Tenant's obligations, and Tenant shall fail to remedy such default within five (5) days after the due date in the event the default relates to payment of any sums of money, or within fifteen (15) days after written notice thereof if the default relates to matters other than the payment of money (but Tenant shall not be deemed to be in default if the default requires more than fifteen (15) days to cure and Tenant commences to remedy such default within said fifteen (15) day period and proceeds therewith with due diligence); or
ii. become insolvent or make an assignment for the benefit of creditors, or if any guarantor of Tenant shall become insolvent or make an assignment for the benefit of creditors, or if a receiver or trustee of Tenant's property shall be appointed, or if proceedings under the Bankruptcy Code shall be instituted by or against Tenant or any guarantor of this Lease and the same shall not be
dismissed by the Court within ninety (90) days after being filed, or if any event shall happen which, aside from this provision, would cause any assignment of Tenant's interest or occupancy hereunder by operation of law;
then Landlord may, in addition to all other remedies given to Landlord in law, by written notice to Tenant, terminate this Lease or without terminating this Lease reenter the Premises by summary proceedings or otherwise and, in any event, dispossess Tenant, it being the understanding and agreement of the parties that under no circumstances is this Lease to be an asset for Tenant's creditors by operation of law or otherwise.
(b) In the event of such re-entry, Landlord may, but need not, relet the Premises for such rent and upon such terms as Landlord, in its sole discretion, shall determine (including the right to relet the Premises for a greater or lesser term than that remaining under this Lease, the right to relet the Premises as part of a larger area, and the right to change the character or use made of the Premises.) If Landlord decides to relet the Premises or a duty to relet is imposed upon Landlord by law, then Landlord and Tenant agree that Landlord shall only be required to use the same efforts Landlord then uses to lease other properties Landlord owns or manages. Landlord shall not be required to observe any instruction given by Tenant about such reletting or accept any tenant offered by Tenant unless such offered tenant has creditworthiness acceptable to Landlord, leases the entire Premises, agrees to use the Premises in a manner consistent with this Lease, and leases the Premises at the same rent, for no more that the Term and on other terms, covenants, and conditions of this Lease without expenditure by Landlord for tenant improvements or broker's commissions.
(c) In the event of a reletting, Landlord may apply the rent therefrom first to the payment of Landlord's expenses incurred by reason of Tenant's default and the expense of reletting (including without limitation, repairs, renovation, or alteration of the Premises) and then to the amount or rent and all other sums due from Tenant hereunder, Tenant remaining liable for any deficiency.
(d) No termination of this Lease or any taking or recovery of possession of the Premises shall deprive Landlord of any of its remedies or rights of action against Tenant. To the extent permitted by law, Landlord may declare the entire balance of the Rent for the remainder of the Term to be due and payable immediately and collect such balance in any manner consistent with applicable law. All rights and remedies are cumulative and the exercise of one or more rights or remedies by either party shall not preclude or waive its right to the exercise of any or all of the others.
(e) In the event Tenant shall be in default in the performance of any of its obligations under this Lease, and an action shall be brought for the enforcement thereof in which it shall be determined that Tenant was in default, Tenant shall pay to Landlord all the ex-
penses incurred in connection therewith including reasonable attorneys' fees (if and to the extent the same is permitted by law). In the event Landlord shall, without fault on its part, be made a party to any litigation commenced against Tenant, and if Tenant, at its expense, shall fail to provide Landlord with counsel approved by Landlord, Tenant shall pay all costs and reasonable attorneys' fees incurred or paid by the Landlord in connection with such litigation.
(f) In addition to the statutory landlord's lien (if any), Tenant hereby grants to Landlord a security interest to secure payment of all Rent and other sums of money becoming due hereunder from Tenant, upon all merchandise, goods, equipment, fixtures, furniture, furnishings, and other personal property of Tenant situated in or upon the Premises, together with the proceeds from the sale or lease thereof. Such property shall not be removed without the consent of Landlord except in the ordinary course of business until all arrearages in Rent and other sums of money then due to Landlord hereunder shall first have been paid and discharged and all of Tenant's covenants have been fully performed by Tenant.

## SECTION 18 - DISCHARGE OF LIENS

Tenant shall not cause, suffer, or permit the Premises or the Property to be encumbered by any liens of mechanics, laborers, or materialmen, any security interests, or any other liens. Whenever and as often as any such liens are filed against the Premises or the Property and are purported to be for labor or material furnished or to be furnished to Tenant, Tenant shall discharge any such lien within 30 days after the date of filing by payment, bonding, or otherwise as provided by law. Upon reasonable notice and request in writing from Landlord, Tenant shall defend Landlord, at Tenant's sole cost and expense, against any claim, action, suit, or proceeding which may be brought on for the enforcement of any such lien and shall pay any damages and satisfy and discharge any judgments entered in such claim, action, suit, or proceeding.

## SECTION 19-LIABILITY OF LANDLORD

If Landlord fails to perform any obligation under this Lease and Tenant recovers a judgment against Landlord, then such judgment shall be satisfied only out of the proceeds of sale received upon execution of such judgment against the right, title, and interest of Landlord in the Property as the same may then be encumbered. Neither Landlord nor any of its partners shall be liable for any deficiency. It is understood that in no event shall Tenant have any right to execute against any property of Landlord other than its interest in the Property. Such right of execution shall be subordinate and subject to any mortgage or other encumbrance upon the Property.

SECTION 20 - RIGHTS OF LANDLORD
(a) Landlord shall have the right, but not the duty, at all reasonable times to inspect any part of the Premises and to make repairs, alterations, and additions to the Premises or the Property or to show the Premises.
(b) If Tenant fails to fulfill any obligations hereunder, the Landlord shall have the right to fulfill such obligations and any amounts paid by Landlord in such efforts are agreed to be "Additional Rent" due and payable to Landlord from Tenant with the next installment of Fixed Rent.
(c) Any payment due from Tenant to Landlord (whether Fixed Rent, Additional Rent, rent, or other sum due hereunder) and not timely paid shall accrue interest from the original due date until paid in full at the $10 \%$ plus $\$ 25.00$ per day.

## SECTION 21 - SUBORDINATION TO MORTGAGE

(a) This Lease is and shall be subordinate to any mortgage on the Property or any part thereof and to any renewals, refinancing, or extensions thereof. Tenant agrees to promptly execute such instruments or certificates as may be necessary to carry out the intent of this Section. If any proceedings are brought for foreclosure or in the event of the exercise of the power of sale under any mortgage or deed of trust, Tenant shall attorn to the purchaser in any such foreclosure or sale and recognize such purchaser as landlord under this Lease.
(b) Within ten (10) days from request by Landlord, Tenant shall execute and deliver a statement in recordable form (i) certifying that this Lease is unmodified and in full force and effect, (ii) stating the dates to which rent and other charges payable under this Lease have been paid, (iii) stating that Landlord is not in default hereunder (or, if Tenant alleges a default, stating the nature of such alleged default), and (iv) stating such other matters as Landlord shall reasonably request.

## SECTION 22 - NO WAIVER BY LANDLORD

No waiver of any of the terms, covenants, or conditions of this Lease and no waiver of any remedy shall be implied by the failure of Landlord to assert any rights or for any other reason. No waiver shall be valid unless it shall be in writing signed by Landlord.

## SECTION 23-VACATION OF PREMISES

Tenant shall surrender possession of the Premises to Landlord (including Tenant's permanent work in the Premises, all replacements thereof, and all fixtures permanently attached to the Premises during the Term) upon the expiration of the Term or the termination
of this Lease in as good condition and repair as the same were on the Date of Delivery of Possession (loss by any insured casualty and ordinary wear and tear only excepted) and deliver the keys at the office of Landlord or Landlord's agent.

## SECTION 24 - NOTICES

Any notices shall be in writing and shall be sent by registered or certified United States mail, return receipt requested, postage prepaid; hand delivered, or sent by national overnight courier and addressed to Landlord at:

The Intergenerational School
ATTN: Brooke King, Executive Director
11327 Shaker Blvd, Suite 200E
Cleveland, OH 44104
; and to Tenant at:
Black Professionals Association Charitable Foundation
ATTN: Board President
11327 Shaker Blvd, Suite 400
Cleveland, OH 44104

Such notice shall be deemed given when it is received or refused.

## SECTION 25 - APPLICABLE LAW AND CONSTRUCTION/ATTORNEY FEES

The laws of Ohio shall govern the validity, performance, interpretation, and enforcement of this Lease. The invalidity or unenforceability of any provision of this Lease shall not affect or impair any other provision or the remainder of this Lease. All negotiations, considerations, representations, and understandings between the parties are set forth herein. The submission of this Lease by Landlord is not an offer to lease the Premises, nor an agreement by Landlord to lease the Premises to Tenant. Neither Landlord nor Tenant shall be bound by the terms of the Lease until both Landlord and Tenant have duly executed and delivered an original Lease to each other.

## SECTION 26 - FORCE MAJEURE

In the event that either party hereto shall be delayed, hindered in, or prevented from performing any act required hereunder by reason of strikes, lockouts, inability to procure materials, failure of power, restrictive governmental laws or regulations, or any other reason of a like nature not the fault of the party delayed in performing such act, then performance of such act shall be excused for the period of the delay and the period allowed for the performance of such act shall be extended for a period equivalent to the period of such delay. Tenant shall not, however, be excused from the payment of rent or other sums of money.

SECTION 27 -HOLDING OVER
If at the expiration of the Term Tenant continues to occupy the Premises, then such holding over shall not constitute a renewal of this Lease, but Tenant shall be a tenant from month to month upon all of the terms, covenants, and conditions hereof, except that the amount of Fixed Rent thereafter due shall automatically increase to an amount equal to $150 \_\%$ of the annual Fixed Rent due immediately prior to such expiration.

## SECTION 28 - BROKERS

Tenant represents and warrants that it has not dealt with any real estate broker in connection with this Lease.

SECTION 29 - SECURITY DEPOSIT
(a) Simultaneously with execution of this Lease, Tenant shall deliver to Landlord a security deposit ("Security Deposit") in the amount of \$_550__. The Security Deposit shall be held by Landlord without liability for interest and as security for the performance by Tenant of Tenant's covenants and obligations under this Lease. The Security Deposit shall not be considered an advance payment of rent.
(b) In its sole discretion, Landlord may, from time to time without prejudice to any other remedy, use the Security Deposit to the extent necessary to make good any default under this Lease or to satisfy any other covenant or obligation of Tenant hereunder. Following any such application of the Security Deposit, Tenant shall pay to Landlord on demand the amount so applied in order to restore the Security Deposit to its original amount. If Tenant is not in default at the termination of this Lease, then the balance of the Security Deposit remaining after any such application shall be returned by Landlord to Tenant after deducting therefrom any unpaid obligation of Tenant to Landlord as may arise under this Lease.

## SECTION 30 - ACCORD AND SATISFACTION

No payment by Tenant or receipt by Landlord of a lesser amount than the Fixed Rent shall be deemed to be other than on account of the earliest rent due, nor shall any endorsement or statement on any check or any letter accompanying a check for payment of any rent be deemed an accord and satisfaction, and Landlord may accept such payment without prejudice to Landlord's right to recover the balance of such rent or to pursue any other remedy available to Landlord.

## SECTION 31 - ATTORNEY FEES

In the event of a dispute between the parties, the prevailing party shall be entitled to reimbursement for its costs, including reasonable attorney fees incurred as a result of such dispute.

IN WITNESS WHEREOF, the parties have signed this Lease this $\qquad$ day of December, _ 2023 , as to Landlord, and this $\qquad$ day of $\qquad$ as to Tenant.

LANDLORD:


Name: Brooke King
Title:_Executive Director_-

TENANT:


STATE OF OHIO :
county of Cuyahogh : SS:
BEFORE ME, a Notary Public in and for said County and State, did personally appear the above-named $\angle$ MuLE A. MURPhy Of BPACF, who acknowledged that Slue did sign the foregoing instrument and that the same is the free act and deed of such company, and ___ free act and deed as such officer.

IN WJTNESS WHEREOF, I have hereunto set my hand and official seal at $\qquad$ Ohio this 18 day of December.


STATE OF OHIO :
county of Cuyntogita:
: SS:

BEFORE ME, a Notary Public in and for said County and State, did personally appear the above-named BROOKE KUNO, who acknowledged that 9 HE did sign the foregoing instrument and that the same is $\qquad$ free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at $\qquad$ Ohio this _11. day of ANMORRY.

## EXHIBIT "A"

## FLOOR PLAN



The blue rectangle represents the approximate "Premises."

# Camp Ho Mita Koda <br> "Welcome My Friend" 

Group: Intergenerationa1 Schools
Contact Person(s): Sarah Alonso
E-mail: salonso@igschools.org
Phone Number: 216-721-0120
Billing Address: 11327 shaker B7vd. 200E Cleveland, oh 44104
\# of Participants: 62
\# of Adults: 8-10
Program Dates: 05/02/2024
Timeframe: 1 Day

Cost Per Participant: \$35
Cost Per Adult: \$0
1 Day social-emotional learning outdoor experience at Camp Ho Mita
Fees Include: Koda. Total investment is based on a guaranteed minimum participant count of 62.

| Total Investment: | $\$ 2,170$ | Due Date: $04 / 02 / 2024$ |
| :--- | :--- | :--- |
| Deposit: | $\$ 1,085$ | Due Date: $03 / 07 / 2024$ |

## PLEASE READ CAREFULLY:

## To Guarantee your Program Dates

The signed service agreement is required to confirm and hold the date(s) requested above. Program dates are confirmed and the event will be scheduled after our office receives the signed agreement and the 50\% deposit.

## Cancellation Policy

If a program needs to cancel the following cancellation policy will be upheld.
Should you find it necessary to cancel your reservation, please notify us immediately. If a group/organization cancels prior to four (4) weeks before the date of the rental, you will be permitted to transfer the deposit to another date within that calendar year if requested and if there is facility availability. In the instance of a cancellation, a $\$ 250$ handling fee will be charged. The following schedule applies for refunds on the deposit, less the handling fee:

| Amount of time prior to rental |  |
| :--- | :--- |
| More than 90 days | $100 \%$ |
| $30-90$ days | $50 \%$ |
| $15-29$ days | $25 \%$ |
| Less than 15 days | $0 \%$ |

Camp Ho Mita Koda may terminate this agreement without any liability upon ten (10) days prior written notice to client and will issue a full refund if payment has previously been collected.

## Payment Terms

- Payment made via credit card is subject to a $3 \%$ surcharge. Checks are preferred.
- Client is expected to render the remaining balance in full no less than 30 days prior to the scheduled program. Client agrees to ensure that all necessary medical information and acknowledgement of risk for each participant is produced upon arrival.
- A late fee of $1 \%$ of the remaining balance will be assessed daily after the due date, until the agreed upon balance is paid off.
- A final invoice will be issued after completion of your program to reflect the cost for any additional participants over and above the guaranteed number. The final invoice payment is net 15 .


## Supervision

Camp Ho Mita Koda staff is primarily responsible for the supervision of minor guests during any Camp led activities/programs.

## Adult/Minor Interaction

Camp Ho Mita Koda operates with the "rule of three". Adults must avoid being in secluded 'one-on-one' situation and environment with minors and guests. This includes, but is not limited to restrooms, cabins, offices, etc. If a situation does require one-on-one interaction, such as in a healthcare environment, another adult must be able to hear and/or observe the interaction.

## Insurance

Camp Ho Mita Koda and Footpath Foundation will name one another as Additional Insured for the duration of the rental period and provide each organization a Certificate of Insurance (COI) prior to the scheduled program.

## Inclement Weather

In case of inclement weather, Camp Ho Mita Koda will make a reasonable effort to create alternatives to running high adventure, SEL, or other weather-contingent programming that aligns with the goals of the program. It is understood that the availability of space, time and other clients on campus could limit these programming alternatives. Cancelation policy does not apply to inclement weather.

An authorized agent of the client organization must sign and date this document. This signature indicates a full understanding and acceptance of all prices, conditions, services, materials and terms contained in this agreement. Camp Ho Mita Koda will not guarantee program dates until signed agreement and deposit are received.

> Please sign one copy of this agreement and then return it along with your deposit to: Camp Ho Mita Koda, 14040 Auburn Road, Newbury, OH 44065

## THE UNDERSIGNED HAS READ AND REVIEWED THE AGREEMENT AND ACCEPTS ALL CONDITIONS OUTLINED ON BEHALF OF THE GROUP.

This Agreement has been issued by:

| DocuSigned by <br> alex Richardson |  |
| :---: | :---: |
| Evex Richardson | 2/7/2024 |
| CHMK Representative | Date |

This agreement has been reviewed and signed by:


Authorized Representative
Date

LIABILITY FOR INJURY TO PERSONS OR PROPERTY: User agrees to defend, release, discharge, indemnify and hold harmless User and the Camp Ho Mita Koda Foundation and its past present and future members, directors, officers, employees, agents, and independent contractors and its and their successors, assigns and heirs from and against any harm, loss, damage, and/or claim and associated costs made by any third party, including reasonable attorney fees arising out of in any way connected with User's actions and/or failure(s) to act in respect of its use of the Camp.


Signature

2/8/2024
Date

It is understood and agreed that should your group fail to adhere to all of the rules and policies outlined in the 'Facilities Use' webpage and conform to the proper use of the buildings and facilities, Camp Ho Mita Koda may, at its discretion, terminate this agreement and require the User to vacate the property (during the program if necessary), forfeiting any and all fees and monies. I/We have read and understood this agreement and the policies it contains. I understand that if I/We or any of the guests or vendors at the program does not comply with this agreement or the policies the program may be immediately terminated by Camp Ho Mita Koda in its sole discretion, and/or all deposits made retained by Camp Ho Mita Koda. I understand and agree that, in addition, I/we will be responsible and liable to Camp Ho Mita Koda for any costs exceeding the amount of the retained deposit and any costs exceeding the $\$ 250$.


Signature

2/8/2024
Date

## Coversheet

## 2024-2025 School Board Meeting Calendar

Section: I. Opening Items<br>Item:<br>Purpose:<br>F. 2024-2025 School Board Meeting Calendar Vote<br>Submitted by:<br>Related Material: DRAFT-24-25 Board meeting Dates.pdf

## 2024-2025 School Board Meeting Dates

| Date of Board Meeting | Time of Board Meeting | Location of Board <br> Meeting |
| :--- | :---: | :--- |
| Wednesday, August 28, 2024 | $6: 00 \mathrm{pm}$ | Lakeshore |
| Wednesday, October 23, 2024 | $6: 00 \mathrm{pm}$ | TIS-East |
| Wednesday, December 11, 2024 | $6: 00 \mathrm{pm}$ | Near West |
| Wednesday, February 26, 2025 | $6: 00 \mathrm{pm}$ | Lakeshore |
| Wednesday, April 23, 2025 | $6: 00 \mathrm{pm}$ | TIS-East |
| Wednesday, June 25, 2025 | $6: 00 \mathrm{pm}$ | Near West |


| The Intergenerational School | Near West Intergenerational | Lakeshore Intergenerational |
| :--- | :--- | :--- |
| (TIS-East) | School | School |
| 11327 Shaker Blvd \#200E | 3805 Terrett Ave. | 18025 Marcella Rd. |
| Cleveland, Oh. 44104 | Cleveland, Oh. 44113 | Cleveland, Oh. 44119 |

## Coversheet

## 2024-2025 School Calendar

Section:<br>Item:<br>Purpose:<br>Submitted by:<br>Related Material:<br>I. Opening Items<br>G. 2024-2025 School Calendar<br>Vote<br>24-25 Calendar.pdf

Intergenerational S C H O O L S

## 2024-2025 Intergenerational Schools Calendar

| July 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Su | IVI | 1u | W | Th | F | Sa |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |
|  |  |  |  |  |  |  |
| August 2024 |  |  |  |  |  |  |
| su | TVI | 10 | V | 111 | F | Sa |
|  |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
|  |  |  |  |  |  |  |
| September 2024 |  |  |  |  |  |  |
| Su | IVI | 10 | W | Th | F | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| October 2024 |  |  |  |  |  |  |
| Su | IVI | 10 | W | 7h | F | Sa |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |  |  |
|  |  |  |  |  |  |  |
| November 2024 |  |  |  |  |  |  |
| Su | IVI | 1 u | W | Th | F | Sa |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | < 6 | 21 | 28 | 29 | 30 |
|  |  |  |  |  |  |  |
| December 2024 |  |  |  |  |  |  |
| Su | IVI | 10 | W | Th | $F$ | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |  |  |  |  |



January

| 1-3 | NO SCHOOL-Winter Break |
| :---: | :--- |
| 6 | NO SCHOOL-leacher Work Day |
| 7 | Students Return trom Winter Break |
| 20 | NO SCHOOL--MLK Jr. Day |
| 19 | Teacher \& Admin Days |
| 18 | Instructional Days |
| February |  |


| 14 | NO SCHOOL-Teacher PD/End of 2 Trimester |
| :---: | :---: |
| 17 | NO SCHOOL-President's Day |
|  | Teacher \& Admin Days |
| March |  |
| 7 | Noon Dismissal tor Conterences |
| 24-28 | NO SCHOOL Spring Break |
| 16 | Instructional, Teacher \& Admin Days |
| April |  |
| 18 | IVU SCHUUL-ษood rriaay |
| 21 | NO SCHOOL-Easter Monday |
| 20 | Instructional, teacher \& Admin Days |
| May |  |
| 9 | NO SCHOOL-Teacher Appreciation |
| 26 | NO SCHOOL-Memorial Day |
| 28 | Last Day of School/End of 3rd Trimester |
| 29-30 | leacher Work Days |
| 20 | Teacher \& Admin Days |
| 18 | Instructional Days |
| June |  |


| 19 | CLOSED tor Juneteenth |
| :---: | :--- |
| 0 | Instructional Days |
| 20 | Admin Days |

15 Instructional, Teacher \& Admin Days

| 165.0 | Annual Instructional Days |
| :---: | :--- |
| 1070.0 | Annual Instructional Hours |
| 23.1 | Calamity Days Permitted |
| 176.0 | Veteran Teacher Work Days |
| 232.0 | Admin Work Days |
| 181.0 | New Teacher Days |

## Coversheet

## Personnel Actions

Section:<br>I. Opening Items<br>Item:<br>Purpose:<br>J. Personnel Actions<br>Vote<br>Submitted by:<br>Related Material: Personnel_Actions_Feb_2024.docx

## Lakeshore Personnel Actions

New Staff Letters of Hire
a. Anna Kropf, Teacher - Primary, effective January 8, 2023, at an annual salary of \$42,500 prorated to $\$ 22,682.58$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
b. Ashtyne McKenzie, Teacher - Developing, effective January 8, 2023, at an annual salary of $\$ 42,500$ prorated to $\$ 22,682.58$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
c. Julian Acosta-Gorman, Teacher - Developing, effective February 26, 2024, at an annual salary of $\$ 40,000$ prorated to $\$ 13,932.58$ to reflect reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
d. Tameisha Wilson, Enrollment Coordinator - Model wide, effective March 11, 2024, at an annual salary of $\$ 72,000$ prorated to $\$ 22,129.87$ to reflect reduced number of work days for the 23-24 FY. This is a budgeted expense, payable from General Funds or other monies obtained.

## Revised Agreements

a. Jade Woodson, Assistant Principal, a revised letter of hire increasing prorated salary from $\$ 34,753.62$ to $\$ 35,806.76$ retroactive to January 8, 2024 start date, 2023. The difference of $\$ 1053.14$ is a budgeted expense, payable from General Funds or other monies obtained. difference between $\$ 34,753.62$ and $\$ 35,806.76$ approved in December.

## Supplemental Pay Agreements

a. William Talbot-Shere, supplemental pay agreement for work as the Boys Basketball Coach during the 2023-24 school year, not to exceed $\$ 750$. This position is budgeted and to be paid from general funds or other monies obtained.
b. Regina Lee, supplemental pay agreement for work as the Tutor Coordinator during the remainder of the 2023-24 school year, at an hourly rate of $\$ 30.00$ per hour, not to exceed $\$ 500$. This position is not budgeted and to be paid from ESSER or other monies obtained.
c. Jesse Ditto, supplemental pay agreement for work as the Athletic Director, effective November 29 , during the remainder of the 2023-2024 School Year, not to exceed $\$ 1000$. This position is budgeted and to be paid from general funds or other monies obtained.
d. Regina Lee, supplemental pay agreement for work as Assistant Coach during the 2023-2024 school year, not to exceed $\$ 500$. This position is budgeted and to be paid from General Funds or other monies obtained.

## Resignations

a. Aja Waters, HR Teacher - Developing Stage, effective December 19, 2023.
b. Jabari Dorsey, Model-wide Enrollment Specialist, effective January 19, 2024.

## TIS -East Personnel Actions:

## New Staff Letters of Hire

a. Dr. Andrea Farenga, Teacher - Developing Stage, effective December 18, 2023, at an annual salary of $\$ 50,000$ prorated to $\$ 27,528.09$ to reflect the reduced number of work days for the 2324 SY . This is a budgeted expense, payable from General Funds or other monies obtained.
b. Aziz Ahmad, Assistant Principal, effective January 8,2023 , at an annual salary of $\$ 68,000$ prorated to $\$ 35,806.78$ to reflect the reduced number of work days for the $23-24 \mathrm{SY}$. This is a budgeted expense, payable from General Funds or other monies obtained.

Terminations
a. Sara Vizcarrondo, HR Teacher -Developing Stage, effective December 18, 20

## Near West Personnel Actions

Revised Agreements
a. Emma Monaghan, Assistant Principal, effective January 8, 2024, a revised letter of hire increasing annual salary from $\$ 67,980$ to $\$ 70,000$ retroactive to January 8,2024 to the end of the 23-24 School Year. The increase of \$ $\qquad$ is an unbudgeted expense, payable from General Funds or other monies obtained.

## Supplemental Agreements

a. Zoe Welch, Coordinator of the Art Portfolio Club, effective January 29, 2024 for the remainder of the 2023-2024 School Year. Final payment upon completion of sessions for $\$ 1,000$. This is a budgeted expense, payable from General Funds or other monies obtained.

## Coversheet

# Acknowledgement of Teacher Retention 

Section: II. Academic Excellence<br>Item: A. Acknowledgement of Teacher Retention<br>Purpose: FYI<br>Submitted by:<br>Related Material: Teacher Retention and Demographics 23-24.docx

|  | 22-23 |  |  |  | 23-24 |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Teacher Retention | TIS | NW | LIS | Total | TIS | NW | LIS | Total |
|  | $55 \%$ | $77 \%$ | $27 \%$ | $56 \%$ | $46 \%$ | $90 \%$ | $21 \%$ | $53 \%$ |
| Teacher <br> Recruitment |  |  |  |  |  |  |  |  |
| \% Minority | $67 \%$ | $10 \%$ | $79 \%$ | $52 \%$ | $71 \%$ | $4 \%$ | $57 \%$ | $43 \%$ |
| Race <br> (W:B:H:A:ME) | $8: 15: 1: 0$ | $19: 2: 0: 0$ | $4: 14: 0: 1$ | 64 | $8: 19: 0: 0: 1$ | $24: 1: 0: 0: 0$ | $6: 8: 0: 0: 0$ | 67 |
| Biological <br> Gender (F:M) | $17: 7$ | $16: 5$ | $10: 9$ | 64 | $21: 7$ | $22: 3$ | $9: 5$ | 67 |

TIS 23-24

| Allen, Jeremy | HR Teacher Applying ELA | 1 Year Substitute Multi-Age PK-12 License | OH3453782 | New |
| :---: | :---: | :---: | :---: | :---: |
| Almomani, Duaa | Building Substitute Teacher | (On Hold) 1 Year Substitute Multi-Age PK-12 License / New In State | OH3465239 | New |
| Anglen, Alana | Educational Aid | 3 Year Pupil Activity N/A Permit | OH3431496 | Returning |
| Brewster, Sydney | Reading Intervention Teacher | 4 Year Resident Educator Early Childhood (P-3) License | OH3363019 | Returning |
| Clark, Kiana | Intervention Specialsit | 5 Year Professional Intervention Specialist (K-12) License | OH1509893 | Returning |
| Cole, Carol | HR Teacher Refining Social Studies | 5 Year Substitute Multi-Age PK-12 License | OH1239523 | Returning |
| Crook, Curtis | Specials Teacher-Science | 1 Year Substitute Multi-Age PK-12 License | OH1318829 | Returning |
| Gamble, Telissa | HR Teacher Refining ELA | 5 Year Substitute Multi-Age PK-12 License | OH1294046 | Returning |
| Hardwick, Delvon | HR Teacher Developing | 1 Year Temporary Substitute Multi-Age PK-12 License / New In State | OH3403118 | Returning |
| Hejl, Matt | Reading Intervention Teacher | 1 Year Educational Aide Educational Aide Permit | OH3237083 | Returning |
| Hollingsworth, Gracie | HR Teacher Developing | 4 Year Resident Educator Middle Childhood (4-9) License | OH3431259 | New |
| Jones, Jenaya | Specials Teacher-Social Emotional Learning | 1 Year Substitute Multi-Age PK-12 License / New In State | OH3454742 | New |
| King, Nelson | HR Teacher Refining Math | 5 Year Substitute Multi-Age PK-12 License | OH3412742 | New |
| Kosakowski, Stephan | Specials Teacher - P.E. | 1 Year Substitute Multi-Age PK-12 License | OH3432699 | Returning |
| Lowery, Allison | Specials Teacher - Art | 5 Year Professional Designated Subject (Grades K- <br> 12) License - Visual Arts | OH3210907 | Returning |
| Ludvik, Emily | HR Teacher Primary | 1 Year Temporary Substitute Multi-Age PK-12 License | OH3185624 | Returning |


| Malloy, Shelley | HR Teacher Applying <br> Social Studies | 1 Year Substitute Multi-Age PK-12 License | OH3458353 | New |
| :--- | :--- | :--- | :--- | :--- |
| McWhorter, <br> Laronda | Intervention Support | 1 Year Substitute Multi-Age PK-12 License / New <br> In State | OH3273221 | Returning |
| Mitchell, <br> Tiaundria | Per Diem Substitute <br> Teacher | 2 Year Substitute Multi-Age PK-12 License / New <br> In State | OH3316021 | New |
| Myers, Deaundra | HR Teacher Applying Math | 1 Year Temporary Substitute Multi-Age PK-12 <br> License | OH3457977 | New |
| Pawlus, Destiny | HR Teacher Primary | 5 Year Professional Early Childhood (P-3) License | OH3327670 | Returning |
| Stupay, Michela | HR Teacher Primary | 5 Year Professional Kindergarten-Primary (K-3) <br> License | OH1223972 | Returning |
| Sylvester, <br> Constance | Educational Aid | 1 Year Educational Aide Educational Aide Permit | MI1003560 | Returning |
| Turnage, <br> Te'Andra | Building Substitute <br> Teacher | 1 Year Substitute Multi-Age PK-12 License + 1 <br> Year Educational Aide Educational Aide Permit | OH3414343 | New |
| Willmon, Allan <br> TFA | Intervention Specialsit | 4 Year Resident Educator Intervention Specialist <br> (K-12) License/New In State | OH3418819 | Returning |
| Wilson, Patricia | School Counselor | 5 Year Professional Pupil Services License, School <br> Counselor [270200] | OS1050633 | New |
| Winfield, Tori | HR Teacher Primary | 5 Year Substitute Multi-Age PK-12 License | OH3368890 | New |
| Wright, Noree | HR Teacher | 1 Year Substitute Multi-Age PK-12 License | OH3307019 | Returning |


| Anderson, John Christopher | Specials Teacher | 5 Year Professional Early Childhood (P-3) | OH3011965 | Returning |
| :---: | :---: | :---: | :---: | :---: |
| Arko, Alison | Intervention Specialist | 5 Year Professional Intervention Specialist (K12) Mild/Moderate, Reading (K-12) | OH3179947 | Returning |
| Bojko, Katie | Intervention Teacher | 5 Year Early Childhood (P-3) | OH3148633 | Returning |
| Brown, McKenna | Building Substitute | 2 Year Resident Educator Adolescence to Young Adult (7-12) License | OH3407028 | New |
| Devito, Megan | School Counselor | 5 Year Professional Pupil Services License | OH1435816 | New |
| Fraley, Winter | Intervention Specialist | 2 Year Resident Educator Intervention Specialist (K-12) License | OH3383334 | New |
| Fucile, Theresa | HR Teacher | 1 Year Short Term Substitute License | OH3294101 | Returning |
| Hopkins, Caitlyn | Teacher-5/6 Math | 4-year Resident Educator Primary (PK-5) | OH3403461 | Returning |
| Howard, Amelia | HR Teacher | 5 Year Professional Early Childhood (P-3) | OH3083152 | Returning |
| Macey, Jordan | HR Teacher | 5 Year Professional License - Middle Childhood (4-9) Math, Reading, Science | OH3280847 | Returning |
| Madison, Rosa | Intervention Specialsit | 5 Year Professional Intervention Specialist (K12) License | OH1461074 | Returning |
| McAllister, Elizabeth | HR Teacher | 2 Year Reinstatement Kindergarten- <br> Elementary (K-8) License | OH1144811 | Returning |
| McGregor, Morgan | HR Teacher | 5 Year Professional Adolescence to Young Adult (7-12) License | OH3337600 | Returning |
| Meegan, Christopher | Specials Teacher | 5 Year Professional Early Childhood (P-3) License | OH3058270 | Returning |
| Millard, Megan | HR Teacher | 5 Year Professional Designated Subject (Grades K-12) License / Advance | OH3287472 | Returning |
| Mizisin, Molly | HR Teacher | 4 Year Resident Educator License - Early Childhood (P-3) | OH3259457 | Returning |
| Morris, Connie | Substitute Teacher | 5 Year Professional Intervention Specialist (K12) License | MI1001836 | Returning |
| Morris, Kori | HR Teacher | 5 Year Professional Early Childhood (P-3) License | OH3286981 | Returning |
| O'Donnell, Brittany | HR Teacher | 5 Year Professional License - Early Childhood (P-3) | OH3148031 | Returning |
| O'Melia, Emmet | HR Teacher | (Expired) 5 Year Professional License - Middle Childhood (4-9) Math \& Science | OH1226102 | Returning |
| Onda, Lauren | HR Teacher | 5 Year Professional License - Early Childhoos (P-3) | OH3179194 | Returning |
| Perry-Kirchoff, Dana | Specials Teacher | 5 Year Substitute Multi-Age PK-12 License | OH3388099 | Returning |
| Tribuzzo, Sarah | Teacher | 5 Year Professional Adolescence to Young Adult (7-12) | OH3131466 | Returning |
| Welch, Zoe | Art Teacher | (Declined) 4 Year Alternative Resident Educator Designated Subject (Grades K-12) License / New In State | OH3447946 | New |


| Young, Meg | Art Intervention Aid | 1-year Substitute Multi-Age (PK-12) | OH3414507 | Returning |
| :--- | :--- | :--- | :--- | :--- | :--- |

LIS 23-24

| Bonner, Davon | Intervention Support | 1 Year Substitute Multi-Age PK-12 <br> License | OH3299205 |
| :--- | :--- | :--- | :--- |
| Ditto, Jesse | Specials Teacher PE | (Oh Hold) 1 Year Temporary <br> Substitute Multi-Age PK-12 <br> License | OH3457588 |
| Florence, Natasha | HR Teacher Applying Social <br> Studies | 2 Year Resident Educator Middle <br> Childhood (4-9) License | OH3386385 |
| Kropf, Anna | Substitute Teacher | 1 Year Temporary Substitute <br> Multi-Age PK-12 License | OH3468903 |
| Marrow, Jordan | Educational Aide | (Pending Background Check) 1 <br> Year Temporary Substitute Multi- <br> Age PK-12 License / New In State | OH3303067 |
| Mclntyre, Angela | Intervention Specialist | 2 Year Resident Educator <br> Intervention Specialist (K-12) <br> License | OH3441029 |
| McKeinzie, Ashtyn | Specials Teacher Art | Building Substitute | 1 Year Temporary Substitute <br> Multi-Age PK-12 License / New In <br> State |
| Moegling, Ashley | OH3421914 |  |  |
| Muhammed, Ashanti | HR Teacher Primary | 5 Year Professional Early <br> Childhood (P-3) License | OH1418673 |
| Pierce, Felicia | HR Teacher Developing | 1 Year Substitute Multi-Age PK-12 <br> License / New In State | OH3451693 |
| Poole, Beverly | Specials Teacher Music | 1 Year Educational Aide <br> Educational Aide Permit | OH3467153 |
| Priah, Maranda TFA | 4 Year Resident Educator Middle <br> Childhood (4-9) License / New In <br> State | OH3418432 |  |
| Spuzillo, Tyler | HR Teacher Applying ELA | Talbott-Shere, William TFA | OH3446015 |

## Coversheet

# Acknowledgment of Racial and Ethnic Balance 

Section: II. Academic Excellence<br>Item: B. Acknowledgment of Racial and Ethnic Balance<br>Purpose:<br>FYI<br>Submitted by:<br>Related Material: $\quad$ R \& E 23-24.pptx

# Racial and Ethnic Diversity in the Intergenerational Schools 

2023-2024
schools

## TIS-East Neighborhood Demographics



## Near West Neighborhood Demographics



## Lakeshore Neighborhood Demographics



## The Intergenerational School




## The Intergenerational School

Biological Gender


Homeless Students


## The Intergenerational School

Special Education


English Language Learners


## TIS-East City of Residence

| City | Number of Students | Percentage of Students |
| :--- | :---: | :---: |
| Bedford | 4 | $2 \%$ |
| Cleveland | 165 | $80 \%$ |
| Cleveland Heights | 10 | $5 \%$ |
| East Cleveland | 3 | $1 \%$ |
| Euclid | 1 | $1 \%$ |
| Garfield Heights | 13 | $6 \%$ |
| Maple Heights | 9 | $4 \%$ |
| SouthEuclid | 2 | $1 \%$ |
| Warrensville Heights | 2 | $1 \%$ |



## Near West Intergenerational School




## Near West Intergenerational School



## Near West Intergenerational School

Special Education


English Language Learners

6


## Near West-City of Residence

| Ciry | Number of Sudents | Percentage of Students |
| :--- | ---: | ---: |
| BayVillage | 2 | $1 \%$ |
| Brooklyn | 5 | $2 \%$ |
| Cleveland | 176 | $81 \%$ |
| Cleveland Heights | 2 | $1 \%$ |
| Eyria | 3 | $1 \%$ |
| Euclid | 2 | $1 \%$ |
| FairviewPark | 3 | $1 \%$ |
| Garfield Heights | 5 | $2 \%$ |
| Lakewood | 2 | $1 \%$ |
| Maple Heights | 1 | $1 \%$ |
| NewburgHeights | 1 | $1 \%$ |
| North Omsted | 4 | $2 \%$ |
| Oberline | 1 | $1 \%$ |
| Parma | 3 | $1 \%$ |
| ParmaHeights | 2 | $1 \%$ |
| Twinsburg | 4 | $2 \%$ |



## Lakeshore Intergenerational School




## Lakeshore Intergenerational School

Biological Gender


Homeless Students


## Lakeshore Intergenerational School

Special Education
40
35


English Language Learners


## Lakeshore-City of Residence

| City of Residence | Number of Sudents | Percent of Sudents |
| :--- | :---: | :---: |
| Cleveland | 88 | $75 \%$ |
| Cleveland Heights | 3 | $2 \%$ |
| Euclid | 24 | $21 \%$ |
| Garfield Heights | 1 | $1 \%$ |
| South Euclid | 1 | $1 \%$ |



## Review of Family Income by City

The following slide was created using data from Power School, the Model's student information system. This review was done to analyze:

- Student's city of residence
- Percentage of economic disadvantaged students (ED) by city by school.
This review illustrates where our student population resides in relation to our schools as well as the percentage of economically disadvantaged students enrolled in the Model.


## TIS-East Percentage of Economically Disadvantaged

Economically Disadvantaged



## Near West Percentage of Economically Disadvantaged



## Lakeshore Percentage of Economically Disadvantaged

Economically Disadvantaged



Source: niche.com

## Efforts to Increase Diversity to Reflect the Surrounding Neighborhood

| TIS-East | Near West | Lakeshore |
| :--- | :--- | :--- |
| Strengthen the partnership between the school <br> and B\&GC and East End Neighborhood by <br> regularly communicating with their leaders to <br> help support the students that attend both <br> programs. | Near West has welcomed back Learning <br> Partners of all ages to work with the students. <br> They have also started their monthly IG visits <br> to local nursing homes \& adult care facilities. | Lakeshore Intergenerational will continue to <br> partner with neighborhood resources, <br> including, but not limited to; Art for Resistance <br> Through Change, The Nottingham Public <br> Library, The Collinwood Recreation Center, <br> and John Carroll University to provide <br> enrichment and extracurricular programs that <br> support academic achievement, culturally <br> responsive teaching, and social and emotional <br> learning. |
| Continue to celebrate the diversity in our <br> school by reading books, giving presentations, <br> inviting in speakers, going on field trips, and <br> holding our Celebration of Learning. | Continue to provide books, stories, visitors, <br> and experiences that reflect our student <br> population. CLP has come to the school to set <br> up books full of Hispanic authors for Hispanic <br> Heritage Month and to present on Hispanic <br> culture. Families were also able to sign up for <br> a library card. CPL will be back for Black <br> History Month | Continue to provide our students with multi- <br> cultural as well as intergenerational |
| Intentionally seeking and retaining talent within <br> our community and on-boarding educators of <br> color to fill open positions. | Near West would like to hire staff that is <br> reflective of our very diverse student <br> population when the opportunity arises, | Continue to assess and evaluate the diversity <br> in the staff of Lakeshore and strive to hire staff <br> that reflect the student body. |
| 79 of 219 |  |  |

## Coversheet

## Strategic Plan Dashboards

Section: II. Academic Excellence<br>Item:<br>Purpose:<br>C. Strategic Plan Dashboards<br>FYI<br>Submitted by:<br>Related Material: Board Dashboards Feb 21.pdf

## Goal 1 Board Dashboard

## Every student will experience a high-qulaity developmental multi-age education in a social and emotionally safe environment centered on intergenerational learning opportunities.

NWEA MAP Scores Indicator: 50\% of Students Will Meet their Growth Goal by End of Year
TIS Reading


## Achievement Fall and Winter

TIS Reading


TIS Math


NWIS Reading


NWIS Math

# Goal 1 Board Dashboard 

LIS Reading

Achievement Fall 2023-2024 Median and Distribution

27th

LIS Math

Achievement Fall 2023-2024 Median and Distribution


Achievement Winter 2023-2024 Median and Distribution

| 27 th | $39 \%$ | $27 \%$ | $18 \%$ |
| :--- | :--- | :--- | :--- |

Student Engagement: Key Indicator for Academic Success
Principals Measure Using Resp CR Rubric for "Engaging Academics" in 5 Areas:

1. Foster Participation 2. Individualization 3. Student Discussion 4. Transition to Work Time 5. Teacher as Guide


## LIS Student Engagement



## Goal 1 Board Dashboard

| Recommit to our model's foundational tenets by developing teacher training and supports for beneficial developmental (multi-age/grade) instruction within a classroom <br> Milestones for the Creation of framework and training materials on Developmental Teaching in a Multi-Age Classroom (Jameson Lowery) |  | On Track or Not On Track |
| :---: | :---: | :---: |
| 9/1 | Multi-age survey to staff for Beg of Year self assessment | Done |
| 9/30 | Review survey results and determine area of need (Yardsticks book review on developmental stages) | Done |
| 12/1 | Offer a Professional Learning Community (PLC) session on developmental teaching | Done-but no sign ups |
| 12/8 | Multi-age survey to staff for End of Trimester 1 | Done |
| 12/8 | Convene Lead Teachers for feedback on 13t Draft of training materials | Done |
| 1/26 | $2^{\text {nd }}$ Draft of training materials produced and shared w/Lead Teachers, Principals, and Coaches Complete $1^{\text {st }}$ round of mini-PD's at each school's staff meetings on developmental learning and individualized teaching | Completed $1^{\text {st }}$ round of mini-PD's, $2^{\text {nd }}$ Draft Completed, needs to be shared with Principals and Lead Teachers |
| 2/16 | Multi-age survey to staff for End of Trimester 2 | Planned for end of Feb |
| 3/22 | Complete $2^{\text {nd }}$ set of mini-PD's at each school's staff meetings on developmental learning and individualized teaching |  |
| 3/30 | Final framework and training materials created for new teachers |  |
| 5/30 | Multi-age survey to staff for End of Year |  |


| Recomm | mit to our model's foundational tenets by clarifying how to move students forward through individual mastery-based learning <br> Milestones for Report Card Revision/Mastery Project (Kristal Funk) | On Track or Not On Track |
| :---: | :---: | :---: |
| 11/9 | Share Report Card Revitalization Plan w/ EAC for Feedback | Done |
| 11/9 | Share possible proficiency scales w/EAC | Done |
| 11/29 | Identify Priority Standards (ELA, Math) to include in reporting | Done |
| 11/28 | Proficiency scales shared w/coaches and principals for feedback | Done |
| 12/1 | Start communication w/Connect and Powerschool | Done |
| 12/15 | Deadline for feedback from teachers on proficiency scales | Done |
| 12/15 | Deadline for feedback from coaches on priority standards | Done |
| 12/18 | Share priority standards and plan updates w/EAC | Done |
| 12/18 | Identify Behavior Standards (to take place of historic Values grades) and push out for feedback to all stakeholders | Not Started |
| 12/22 | Finalize draft of proficiency scale and priority standards | Delayed |
| January | Share Draft Priority Standards + Report Card Template with admin | Done |
| January | Collect Feedback from teachers on Draft Priority Standards | In Progress |
| January | Crosswalk priority standards to benchmarks w/coaches, identify gaps in assessments | Delayed |
| February | Regular Meetings and Updates with Connect/PS + CM | On Track/Ongoing |
| March | Invite families for input on proficiency scales and standards <br> - Provide a virtual and live process for both groups to provide feedback | In progress |
| After Spring Break | Creation of informational materials for parents, staff and Board on mastery-based learning |  |

## Goal 2 Board Dashboard

## Educators and staff will exemplify the knowledge and competencies needed to ensure the success of every student within the Intergenerational Model

$\begin{array}{l}$| $\begin{array}{c}\text { Create an accessible suite of professional development resources to support } \\ \text { asynchronous adult learning, Create a "new to teaching" and "new to the IG's" } \\ \text { scope and sequence to support onboarding and first two years of employment }\end{array}$ |  | $\begin{array}{c}\text { On Track } \\ \text { or Not On Track }\end{array}$ |
| :--- | :--- | :--- |
| $8 / 30$ |  Air Table Application and Review process launched  |  Completed  | <br>

\hline \(\left.9 / 15 <br>
IG Resource Web Site is Live\end{array} \begin{array}{c}Completed-but access issues, <br>

and not being used\end{array}\right]\)| Re-evaluate Board-Approved Compensation Plan for continued efforts to attract |  |
| :--- | :--- |
| and retain high quality staff | On Track |
| or |  |


| Implement an Instructional Coaching (IC) and Leadership Coaching (LC) model focused on the shared <br> vision of an IG student experience, Responsive Classroom, and adopted literacy and math curriculums. <br> This work is documented, monitored, and adjusted by individual staff need, by building and model <br> Ieadership |  | On Track <br> or <br> Not On <br> Track |
| :--- | :--- | :---: |
| $9 / 1$ | Instructional Coaches Assigned to all 67 teachers for Cycle 1 to establish relationships, help gather <br> needed instructional materials, work on foundational knowledge of Resp CR | Done |
| $10 / 3$ | Cycle 2 Specialized Assignments with Principals for 22 teachers across 3 schools from 10/16 <br> through 11/17 | Done |
| $11 / 28$ | Coaches collect feedback from Principals and adjust | Continuous |
| $12 / 1$ | Principal assignments for 12/1-12/22 (end of Cycle 2) | Done |
| $12 / 13$ | Over 239 instructional coaching hours provided and logged so far, mixed feedback from teachers <br> and principals, will continue to adjust and respond to specific needs | Cycle 3 assignments will be made by Principals with specific areas of focus for specific teachers, <br> weekly schedules in place, detailed plans for each teacher being coached |
| $1 / 9$ | Over 423 instructional coaching hours provided and logged to date. Mixed feedback from <br> teachers, principals, and coaches on effectiveness, capacity and delivery, and some teachers' will to <br> embrace coaching. <br> $\bullet$ <br> TIS \& LIS continuing individual teacher coaching <br> NW moved to coaches working with Principal and Teacher Based Teams (TBT's) on using <br> data and formative assessment to drive instructional strategies for individualization and <br> small group planning | Done |

## Goal 3 Board Dashboard

The Intergenerational Schools foster home-school partnerships that center student success, family voice, and clarity of the Intergenerational model.



| New Applications for 24-25 |  |
| ---: | :---: |
| TIS | 8 |
| NWIS | 5 |
| LIS | 8 |

## Goal 3 Board Dashboard

## The Intergenerational Schools foster home-school partnerships that center student success, family voice, and clarity of the Intergenerational model.

| Create at least one inaugural model-wide Family Event with intergenerational <br> activities, implement model-wide communications through social media, <br> regular newsletters, regularly engage in dialogue, collect feedback, and better <br> educate families on the model and how to partner for their child's success | On Track <br> or |  |
| :--- | :--- | :---: |
| Oct | Model-wide Lifelong Learners Newsletter | Not On Track |

Tracking Attendance for School Events


## Goal 3 Board Dashboard

The Intergenerational Schools foster home-school partnerships that center student success, family voice, and clarity of the Intergenerational model.

Weekly Bloomz Communication with Families


## Coversheet

## MOY NWEA MAP Data

| Section: | II. Academic Excellence |
| :--- | :--- |
| Item: | D. MOY NWEA MAP Data |
| Purpose: | FYI |
| Submitted by: |  |
| Related Material: | LIS Math MAP Feb 2024.pdf |
|  | LIS Reading MAP Feb 2024.pdf |
|  | TIS Math MAP Feb 2024.pdf |
|  | TIS Reading MAP Feb 2024.pdf |
|  | NWIS Math MAP Feb 2024.pdf |
|  | NWIS Reading MAP Feb 2024.pdf |


| Term Rostered | Start Term |
| :--- | :--- |
| Winter 2023-2024 Fall 2023-2024 <br> Course  <br> Math K-12 C Update |  |

Filters (0)
Apply Filters

## Lakeshore Intergenerational School

## School Profile <br> Growth and Achievement Overview

Lakeshore Intergenerational School | Math K-12


## School Profile

## Growth and Achievement Quadrant By Grade

Lakeshore Intergenerational School| Math K-12


Chart achievement based on the following term
Fall 2023-2024Winter 2023-2024


Achievement Percentile: Winter 2023-2024

| Quadrant Key | Icon Key |
| :--- | :--- |
| Low Achievement/High Growth | High Achievement/High Growth |
| Low Achievement/Low Growth School Median | High Achievement/Low Growth |

More information about this chart

## School Profile

## Growth and Achievement by Grade

Lakeshore Intergenerational School | Math K-12






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Sort by -- select an option -- $\quad$| Number of |
| :--- |
| Students |

```
MAP Growth Reports > Lakeshore Intergenerational School
```

| Term Rostered | Start Term | End Term |
| :--- | :--- | :--- | :--- |
| Winter 2023-2024 $\checkmark$ Fall 2023-2024 | Winter 2023-2024 |  |

## Course

$\square$
Reading
$\checkmark$
CUpdate

Filters (0)

## Lakeshore Intergenerational School

## School Profile <br> Growth and Achievement Overview

Lakeshore Intergenerational School| Reading

| Grade |  | Number of <br> Students |
| :--- | :--- | :--- |
| All Grades | Growth Median and Distribution | 109 |



## School Profile

## Growth and Achievement Quadrant By Grade

Lakeshore Intergenerational School | Reading


Chart achievement based on the following termFall 2023-2024Winter 2023-2024


Achievement Percentile: Winter 2023-2024Low Achievement/High GrowthHigh Achievement/High GrowthHigh Achievement/Low Growth
s School Median

## School Profile

## Growth and Achievement by Grade

Lakeshore Intergenerational School| Reading


21 st $-40^{\text {th }}$
41 st $-60^{\text {th }}$61 st $-80^{\text {th }}>80^{\text {th }}$

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Filters (0)

## The Intergenerational School

## School Profile <br> Growth and Achievement Overview

The Intergenerational School | Math K-12

| Grade |  | Number of <br> Students |
| :--- | :--- | :--- |
| All Grades | Growth Median and Distribution | 206 |



| Grade |
| :--- |

## School Profile

## Growth and Achievement Quadrant By Grade

The Intergenerational School| Math K-12


Chart achievement based on the following term
Fall 2023-2024Winter 2023-2024


Achievement Percentile: Winter 2023-2024Low Achievement/High GrowthHigh Achievement/High GrowthHigh Achievement/Low Growth
s School Median

## School Profile

## Growth and Achievement by Grade

The Intergenerational School | Math K-12


21 st $-40^{\text {th }}$
41 st $-60^{\text {th }}$61 st $-80^{\text {th }}>80^{\text {th }}$

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Filters (0)

## The Intergenerational School

## School Profile <br> Growth and Achievement Overview

The Intergenerational School | Reading

| Grade |  | Number of <br> Students |
| :--- | :--- | :--- |
| All Grades | Growth Median and Distribution | 206 |



## School Profile

## Growth and Achievement Quadrant By Grade

The Intergenerational School | Reading



Achievement Percentile: Winter 2023-2024Low Achievement/High GrowthHigh Achievement/High Growth High Achievement/Low Growth
s School Median

## School Profile

## Growth and Achievement by Grade

The Intergenerational School | Reading



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| Term Rostered | Start Term |
| :--- | :--- |
| Winter 2023-2024 Fall 2023-2024 <br> Course  <br> Math K-12 C Update |  |

Filters (0)

## Near West Intergenerational School

## School Profile <br> Growth and Achievement Overview

Near West Intergenerational School| Math K-12


## School Profile

## Growth and Achievement Quadrant By Grade

Near West Intergenerational School | Math K-12


Chart achievement based on the following term
Fall 2023-2024Winter 2023-2024


Achievement Percentile: Winter 2023-2024Low Achievement/High GrowthHigh Achievement/High GrowthHigh Achievement/Low Growth
s School Median

## School Profile

## Growth and Achievement by Grade

Near West Intergenerational School| Math K-12





61 st $-80^{\text {th }}>80^{\text {th }}$

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## Term Rostered

Winter 2023-2024

Start Term
Fall 2023-2024

End Term
Winter 2023-2024

Course
Reading $\quad \downarrow$ C Update

Filters (0)
Apply Filters

MAP Growth Reports > Near West Intergenerational School

School Profile
Growth and Achievement Overview
Near West Intergenerational School| Reading

| Grade |  | Number of <br> Students |
| :--- | :--- | :--- |
| All Grades | Growth Median and Distribution | 205 |



## School Profile

## Growth and Achievement Quadrant By Grade

Near West Intergenerational School \| Reading


Chart achievement based on the following term
Fall 2023-2024Winter 2023-2024


Achievement Percentile: Winter 2023-2024Low Achievement/High GrowthHigh Achievement/High GrowthHigh Achievement/Low Growth
s School Median

## School Profile

## Growth and Achievement by Grade

Near West Intergenerational School | Reading


21 st $-40^{\text {th }}$
41 st $-60^{\text {th }}$61 st $-80^{\text {th }}>80^{\text {th }}$

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## Coversheet

# Local Professional Development Committees (LPDC) 

Section: II. Academic Excellence<br>Item:<br>Purpose:<br>Submitted by:<br>Related Material: LPDC @ IGs 2024.docx

## Intergenerational

S C H O O L S

January, 2024
Consolidate NWIS LPDC 015429, Lakeshore Intergenerational School LPDC 015742, and Intergenerational School LPDC 014215 and create a model-wide (consortium) LPDC named Intergenerational Schools LPDC.

In 1996, the Ohio General Assembly authorized the creation of Local Professional Development Committees (LPDCs) and mandated they be established in every school district and chartered nonpublic school by September 1998 (Ohio Revised Code 3319.22). The purpose of each committee is to review the coursework and other professional development activities proposed and completed by educators in a district to determine if they have met the requirements for renewal of their licenses. The LPDC review of professional development activities does not apply to personnel with professional pupil services licenses that require credentialing through related licensure boards. The LPDC's responsibility begins when an educator obtains a professional license, associate license or advanced career-technical workforce development license.

The Intergenerational School Network consists of 3 public school districts with no bargaining units. Our schools' board of directors have outlined the structure and number of LPDCs, terms of office and elections:

Subsequent meetings will be held at the call of the chairperson or after a majority of committee members sign and file a petition with the district superintendent. Dates, times and locations will be published within the district.

The LPDC committee structure shall remain in effect, unless with 30 days prior to an anniversary of the date upon which the current committee structure was established, the board provides notice to all affected district employees that the committee structure is to be modified.

## The Responsibilities of the Local Professional Development Committee

LPDCs are responsible for reviewing and approving Individual Professional Development Plans (IPDPs), coursework and other professional development activities that educators propose to complete to renew their licenses. To fulfill their responsibilities, LPDCs need to:

- Be Informed
- Educate and Assist all Members
- Establish and Abide by Operating Procedures
- Communicate Clearly and Maintain Records
- Operate under the Open Meetings Act (Sunshine Law) and the Public Records Act


## Responsibilities of the Educator

- Be Informed
- Abide byu LPDC Operating Procedures
- Maintain Records


## Plan of Operation

## Philosophy - - -

At the Intergenerational Schools, we believe in fostering a dynamic and collaborative learning environment that empowers educators to continually enhance their professional practice. Our Local Professional Development Committee (LPDC) is grounded in the principles outlined by the Institute for Global Schools (IGS) and is dedicated to advancing the growth and development of our educators.

## Beliefs and Values:

- Commitment to Lifelong Learning: We believe that learning is a lifelong journey, and as educators, we commit to continuous professional growth. The LPDC is dedicated to opportunities for educators to engage in meaningful and relevant professional development throughout their careers.
- Inclusivity and Diversity: We value the diverse perspectives and experiences of our educators. The LPDC is committed to inclusive and equitable professional development opportunities that respect and celebrate the unique backgrounds and contributions of each individual.
- Collaboration and Shared Expertise: We recognize the power of collaboration and the sharing of expertise among educators. The LPDC encourages a culture of mutual support, where educators can learn from one another, share successful practices, and collectively contribute to the improvement of educational outcomes.
- Alignment with Educational Goals: We believe in aligning professional development with the overarching educational goals of our district. The LPDC actively seeks opportunities that enhance the skills and knowledge necessary for educators to contribute to the continuous improvement of student learning outcomes.


## Understanding of Professional Development:

- Holistic Approach: The LPDC views professional development holistically, encompassing not only pedagogical knowledge but also socio-emotional skills, cultural competence, and technological proficiency. We believe that a well-rounded educator is better equipped to meet the diverse needs of our student population.
- High Quality Professional Development (HQPD): We understand that the quality of professional development directly influences its impact on educational practice. The LPDC is committed to identifying HQPD opportunities that are research-based, relevant, and tailored to the specific needs of our educators.
- Reflective Practice: We recognize the importance of reflective practice in professional development. The LPDC encourages educators to engage in thoughtful reflection on their teaching practices, fostering a culture of continuous improvement and self-awareness.

As a community of learners, the LPDC at the Intergenerational Schools is committed to nurturing a culture of excellence, growth, and collaboration among educators. Through our shared values and beliefs, we aspire to elevate the quality of education for all students and empower educators to reach their full potential.

## Purpose - - -

Intergenerational Schools LPDC is responsible for approving Individual Professional Development Plans (IPDPs) and determining whether coursework or professional development activities are HQPD and meet the requirements of license renewal.

## Criteria for Coursework of PD Activities - - -

To ensure that the Individual Professional Development Plan (IPDP) aligns with the needs of the Intergenerational Schools' strategic plan, educators, and students it's essential to establish comprehensive criteria for evaluating coursework and activities. Grounding these criteria in the Ohio Educator Standards provides a solid foundation for professional growth. Below are the criteria:

1. Alignment with the Ohio Standards for the Teaching Profession: Clearly demonstrate alignment with one or more Ohio Educator Standards relevant to the educator's role and subject area.
a. Students - teachers understand student learning and development and respect the diversity of the students they teach.
b. Content - teachers know and understand the content area for which they have instructional responsibility
c. Assessment - teachers understand and use varied assessments to inform instruction, evaluate and ensure student learning
d. Instruction - teachers plan and deliver effective instruction that advances the learning of each individual student
e. Learning Environment - teachers create learning environments that promote high levels of learning and achievement for all students.
2. Relevance to The Intergenerational Schools' Mission and Goals: Explicitly connect professional learning and activities to the mission and goals of the Intergenerational Schools, ensuring that professional development contributes to the overall success of the organization.

Using these criteria, the evaluation process ensures that the IPDP is not only in alignment with Ohio Educator Standards but also addresses the specific needs of the Intergenerational Schools, educators, and students fostering a culture of continuous improvement and professional growth.

## Relationship of LPDC, the Education PLan and Building Improvement Plans - - -

 IPDP's reflect the needs of our schools and therefore all members of the LPDC will be given copies of and are familiar with: the Intergenerational Schools Education Plan and their associated Building Improvement Plan to ensure the criteria listed above are appropriately aligned.
## Composition of Membership, Selection of Members + Terms of Office - - -

Intergenerational Schools LPDC will include at least five members and a majority of teacher members consisting of:

- Five classroom teachers (working under a teaching certificate or license and employed under a teaching contract by the schools);
- One TIS teacher at the building level elected by majority vote of the classroom teachers with such licenses in that building,
- One NWIS teacher at the building level elected by majority vote of the classroom teachers with such licenses in that building,
- One LIS teacher at the building level elected by majority vote of the classroom teachers with such licenses in that building,
- One lower school (K-4) teacher at the district level elected by a majority of the classroom teachers of the district with such licenses, and
- One upper school (5-8) teacher at the district level elected by a majority of the classroom teachers of the district with such licenses;
- One administrator (working under an admin certificate or license and employed under an admin contract by the schools) elected by other administrators in buildings; and
- One other district employee as appointed by the district superintendent.

All members shall be eligible for reappointment at the completion of their three year term of service.

Vacancies among elected teacher members will be filled by vote of the remaining members. Other vacancies will be replaced by appointment by the district superintendent. Members filling vacancies will hold office for the remainder of the term.

## Operational Procedures - - -

## Meetings

The initial meeting of an LPDC will be called by a member designated by the district superintendent. At this meeting, the committee will:

- Name a chairperson and recorder
- Adopt rules for meetings.

Meetings will be held once per trimester via zoom in September, January and May

## LPDC Officers

The officers consist of Chairperson and Recorder and shall be elected by a majority vote of the membership of the LPDC for the term of one school year.

- Chairperson Responsibilities
- Set the agenda
- Conduct the meetings
- Call for a vote
- Receive written appeals
- Communicate information to the LPDC members
- Serve as spokesperson for the LPDC committee
- Cancel and schedule additional meetings
- Recorder Responsibilities
- Keep a record of meetings including
- Attendance
- Voting and action taken
- Distribution of published minutes
- Appoints one member of the committee to serve as chairperson in the absences of the LPDC Chairperson

Individual Professional Development Plan (IPDP)

It is a responsibility of theLPDC to review educators' Individual Professional Development Plans (IPDPs) and ensure that personal improvement goals align with district and/or school goals. Through the development of IPDPs, educators will have far greater flexibility in selecting types of professional growth activities that are responsive to the educator's needs. An IPDP identifies an educator's personal improvement goals for professional development. The IPDP development process enables educators to reflect upon their practice and to take responsibility for their learning. The process encourages educators to revise their IPDPs each renewal period. Educators are responsible for keeping an LPDC approved IPDP on file for their current renewal period.

## Evaluation Criteria for IPDP

- Are the personal improvement goals clearly stated?
- Do the goals align with the district and/or school goals?
- Are all sections of the form filled in and all appropriate boxes checked?


## Acquiring Credit

The LPDC will accept, approve and grant CEUs to educators. The actual 'time on task' in the workshop/seminar/other activity will be converted to CEUs by the following formula:

10 hours of time $=1 \mathrm{CEU}$
3 CEUs = 1 Semester Hour

- College/University Coursework (Semester Hours)
- Any coursework completed through a college/university in Ohio will be accepted
- All coursework completed through a college/university outside of Ohio will need to have accreditation checked or approval from the LPDC
- Transcripts are official documentation of completion
- It is the educators responsibility to ensure that coursework relates to the educators IPDP
- Workshops/Seminars (CEUs)
- All learning provided by the Intergenerational Schools and attended will be automatically approved. CEUs will be awarded upon completion of the training and verified attendance.
- It is the educators responsibility to ensure that learning relates to the educators IPDP
- Other Activities (CEUs)
- Conference
- Single workshop
- Professional learning team/community involvement
- Independent study/action research
- Professional educational organization activities
- District leadership team, LPDC, curriculum development, school improvement
- Coaching/mentoring student teachers, new teachers or teachers in need
- Activities leading to Master Teacher/National Board certification
- One of the critical tasks of the LPDC is to determine what professional development Other Activities will be accepted for renewal of a license.These activities are separate from college coursework, workshops, and seminars. Such activities must relate to the educator's IPDP, and align with the district and/or school goals.
- Other Activities must be pre-approved by the LPDC one month in advance of submitting the Other Activity and log for CEU credit so that any questions about their legitimacy can be answered before CEUs are awarded by the LPDC.
- The Other Activity pre-approval form will require the educator to list the strategic goals it matches from their IPDP as well as contain a rationale for how the activity meets the required criteria for approval.


## Record Keeping

All documented professional learning will live in the LPDC Tracker in Sharepoint and is to be updated each trimester. Educators may request their progress at any time from the Human Resource Specialist.

## LPDC in CORE

The LPDC must have at least two (no more than three) e-signers for approving licensure renewal applications A change request is only necessary when updating and changing the coordinator and designees.

## Reflection and Revision - - -

The LPDC will self-assess the effectiveness of the committee's work, procedures and criteria at the end of each school year. This assessment will gather the views of district educators and support the committee in redesigning and revising the Plan of Operation as necessary. All changes should be made with the advice and knowledge of the educators represented by the LPDC.

## Forms - - -

- Consistently High Performing Teachers
- Verification Form for Consistently High Performing Teachers
- Verification Form for Educators Exiting the LPDC - should provide educators exiting their committee a completed version of this form
- CEU Conversion Chart
- Recommended IPDP Template - District committees may use this Word document as is, or select portions most appropriate for their needs
- Contact Hour Verification Form - In Ohio, only LPDCs can award CEUs. This form can be used by vendors and PD providers to document contact hours with participants.


## Reciprocity

LPDCs make a collegial effort to support and maintain a quality teaching force. This includes school districts working together to ensure that an educator is not penalized by the system.

1. Upon Employment with the Intergenerational Schools

- The educator will verify IPDP approval by the LPDC in the previous school district (including coursework, CEUs, and Other Activities that have been completed and accepted)
- The Intergenerational Schools LPDC will honor this work.
- The educator will need to complete an IPDP under the procedures of the Intergenerational Schools LPDC for approval of any remaining work needed for license renewal.
- The Educator will submit documents to the LPDC

2. Upon Leaving Employment with the Intergenerational Schools:

- The educator will submit the IPDP Verification Form for Educators Leaving the District to the LPDC.


## Appeals

## Informal -

- In the event the LPDC does not approve an IPDP or request for CEU, the employee may appeal such denial in writing to the LPDC chairperson within twenty (20) calendar days of such denial.
- The LPDC and employee shall meet in an informal conference in an attempt to resolve the dispute.


## Formal -

- If the LPDC, within thirty (30) days of the chairperson's receipt of appeal, does not reverse its decision, the employee may initiate a formal appeal. This written appeal should be submitted to the three person Appeal Panel which shall consist of one person chosen by the affected employee, one person chosen by the Superintendent and a third person chosen by the Education Advisory Committee (EAC) Chair. All panel members must hold a current Ohio Education Certificate or License and must be currently employed by the Intergenerational Schools.

Timeline + Procedures for the formal appeal is as follows:

1. The appeal will contain the name of the panel member chosen by the affected employee
2. The appeal will contain the supportive documentation to be reviewed by the panel prior to convening
3. Upon receipt of the appeal, the LPDC Chairperson will notify the Superintendent and the EAC Chair.
4. Within ten (10) days of notification the Superintendent and EAC Chair will choose their panel members
5. The panel members will not be current LPDC members.
6. Convening of the panel by the LPDC Chairperson will take place within ten (10) days and no sooner than five (5) days of panel selection.
7. The affected employee will be notified of the panel convening date at which time the employee may make supportive presentations to the panel.
8. The LPDC chairperson will act as moderator and will not vote.
9. The panel vote will be based solely on the criteria set forth by the LPDC in its procedures for approving IPDPs, college or university coursework, CEU credit and other activities.
10. $A^{2} / 3$ vote by the panel is needed to rescind the Informal Denial.
11. Any decision that results from the exhaustion of this appeals procedure shall be final and binding upon the parties.

## Coversheet

## Approval of December and January Financials

| Section: | IV. Finance |
| :--- | :--- |
| Item: | A. Approval of December and January Financials |
| Purpose: | Vote |
| Submitted by: |  |
| Related Material: | NWIS - Dec'23 Financial Summary.pdf |
|  | IGC - Dec'23 Financial Report.pdf |
|  | IG Network - Dec'23 Financial Summary.pdf |
|  | LIS - Dec'23 Financial Summary.pdf |
|  | TIS - Dec'23 Financial Summary.pdf |
|  | LIS - Jan'24 Financial Report.pdf |
|  | IG Network - Jan'24 Financial Report.pdf |
|  | NWIS - Jan'24 Financial Report.pdf |
|  | TIS - Jan'24 Financial Report.pdf |
|  | IGC - Jan'24 Financial Report.pdf |

## Financial Report - December 2023

## Key Financials:

(in \$thousands)
o YTD Core Program Net Income $+\$ 248$
o FY24 Core Program Projected Net Income
o FY24 Core Program Projected Budget Variance
o Month-end Cash Balance
+\$4,247
o Unrestricted Net Assets +\$3,604

## Fiscal Health:

| Financial Benchmarks |  | Standard | NWIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 6.01 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 15.13 months | Exceeds |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 12.84 months | Exceeds |
| FTE Variance - December 2023* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $93.4 \%$ | Meets |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

o FY24 Projection
Near West Intergenerational School's FY24 surplus through December was $\$ 230,290$. The year-end surplus is projected to be $\$ 482,756$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,176,562$, an unfavorable ( $\$ 263,473$ ) budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,333,436)$, a favorable $\$ 208,086$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 55,388)$ based upon current revenue and expense assumptions.

- Planning for Fiscal Year 2025

The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.
o State Revenue Projections
The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. We are anticipating a large payment in January from the state for High Quality Community School funding.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.

Near West
Intergenerational School

## Financial Report - December 2023

## Cash Position

The total cash balance for the Near West Intergenerational School was $\$ 4,246,897$ at the end of December. Unrestricted Funds closed the month at $\$ 4,257,006$. The Restricted Funds closed the month at $(\$ 10,109)$. Cash flow trend details for the past 13 months are provided on the chart below.

| MONTH END |  |  |
| :--- | :--- | ---: |
| CASH BALANCE DETAIL |  |  |
| Unrestricted Funds |  |  |
| General | $\$ 4,374,382$ |  |
| Food | $\$$ | $(66,507)$ |
| IGC Expenses | $\$$ | $(50,869)$ |
| Subtotal |  | $\$ 4,257,006$ |
|  |  |  |
| Restricted Funds |  |  |
| ARP IDEA | $\$$ | $(338)$ |
| Ohio Arts | $\$$ | 4,920 |
| Wellness | $\$$ | 28,225 |
| Safety Grant | $\$$ | 2,500 |
| ESSER III | $\$$ | $(2,415)$ |
| Title VI-B | $\$$ | $(3,083)$ |
| Schoolwide | $\$$ | $(26,633)$ |
| Athletic Fund | $\$$ | 55 |
| EOEC | $\$$ | $(15,840)$ |
| State Grant | $\$$ | 2,500 |
| Subtotal |  | $\$$ |
| $(10,109)$ |  |  |
| Total |  |  |



## Bank Reconciliation

The table below provides a summary of Near West Intergenerational School reconciliation for the period ending December 31, 2023. The ending book balance was $\$ 4,246,897$. The ending bank statement balance was $\$ 4,293,278$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 46,381$. Monthly interest from the STAR Ohio account was $\$ 19,649.35$.


Intergenerational School

## Financial Report - December 2023

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. NWIS enrollment was 212.88 in December, which is 25.12 FTE below budget.


## Federal Programs

The chart below provides a summary of the FY24 federal allocations for the Near West Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is $\$ 606,415$. Disbursements have totaled $\$ 267,818$ year-to-date. Receipts have totaled $\$ 242,773$ year-to-date.

| Near West Intergenerational School CCIP - Federal Education Programs |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Program | Schoolwide |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| FY24 Allocation | \$ | 548,282 | \$ | 58,133 | \$ | - | \$ | 606,415 |
| YTD Receipts |  | 216,440 |  | 26,333 |  | - |  | 242,773 |
| YTD Disbursements |  | 243,073 |  | 24,745 |  | - |  | 267,818 |
| Fund Balance |  | $(26,633)$ |  | 1,588 |  | - |  | $(25,045)$ |
| Encumbered Funds <br> Allocation Balance |  | 305,208 |  | 33,388 | \$ | - | \$ | 338,596 |

# Financial Report - December 2023 

## FY24 Projection

Near West Intergenerational School's FY24 surplus through December was $\$ 230,290$. The year-end surplus is projected to be $\$ 482,756$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,176,562$, an unfavorable ( $\$ 263,473$ ) budget variance. The Core Program Expenses for FY24 are projected to be ( $\$ 3,333,436$ ), a favorable $\$ 208,086$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 55,388)$ based upon current revenue and expense assumptions.


Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 12/31/23 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
(3) FY24 Budget based upon the approved October 2023 approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Projected State Revenue variance aligns with the most recent payment information from ODE
(6) Positive variance in Instruction Staff due to vacant positions

Near West
Intergenerational School

## Financial Report - December 2023

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of January 15, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

|  | Near West Intergenerational School <br> Balance Sheet Summary <br> December 2023 and December 2022 |  |
| :--- | :--- | :--- | :--- | :--- | :--- |

The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

## Financial Report - December 2023

## Key Financials:

(in \$thousands)
o YTD Net Income
o FY24 Projected Net Income
o FY24 Projected Budget Variance

- Month-end Cash Balance
+\$1,131
- Unrestricted Net Assets +\$1,173


## Fiscal Health:

| Benchmarks |  | IGC |
| :--- | :---: | :---: |
| Liquidity Ratio Index | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | -43.84 |
| Operating Cash Ratio | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 18.16 months |
| Reserve Ratio Index | $\frac{\text { fund Balance }}{\text { Avg. Monthly Exp. }}$ | 18.85 months |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.

## Treasurer Notes:

o FY24 Projection
Intergenerational Cleveland's FY24 deficit through December was $(\$ 29,329)$. The year-end deficit is projected to be $(\$ 397,922)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 349,012$, a favorable $(\$ 270,488)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 416,934)$, an unfavorable $(\$ 33,494)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable (\$303.982) based upon current revenue and expense assumptions.
o Cash Flow
The cash balance for IGC increased by $\$ 95,054$ in December. Near-term cash balances are expected to decrease based on projected operating expenses and expected fundraising.

## o Expected Fundraising Revenue

Direct support revenues are projected to be materially lower than budget. We anticipate a $\$ 200,000$ annual gift from Perkins Malo Hunter and total receipts of \$75,000 from other funders, sourced by InBloom.

## Proposed Board Action Items:

1) Continue planning related to IGC long-term financial goals, including specific benchmarks related to revenue generation and/or expenses reduction objectives for FY24.

## Financial Report - December 2023

## Cash Position

The chart below provides the month-end cash balances for IGC over the past 13 months. Cash balances are expected to decrease during the remainder of Fiscal Year based on the current operating revenue and expense projections.


## Equity Position History

The chart below outlines the IGC balance sheet totals based upon prior financial reports for Fiscal Year 2017 through Oct 2023. Both assets and liabilities reduced significantly during FY17 to FY20 as a result of Base Support distributions to the schools. FY24 \& Oct 2024 is based upon pre-audit financials.


## Financial Report - December 2023

## FY24 Projection

Intergenerational Cleveland's FY24 deficit through December was $(\$ 29,329)$. The year-end deficit is projected to be $(\$ 397,922)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 349,012$, a favorable $(\$ 270,488)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 416,934)$, an unfavorable $(\$ 33,494)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 303,982)$ based upon current revenue and expense assumptions.

|  |  | $\begin{gathered} \text { YTD } \\ \text { Actual (1) } \end{gathered}$ | $\begin{array}{c\|} \hline \text { FY24 } \\ \text { Projection (2) } \\ \hline \end{array}$ |  | $\begin{gathered} \text { FY24 } \\ \text { Act + Proj } \end{gathered}$ |  | $\begin{gathered} \text { FY24 } \\ \text { Budget (3) } \end{gathered}$ |  | Budget <br> Variance |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE |  |  |  |  |  |  |  |  |  |  |
| Direct Support (4) | \$ | 120,023 | \$ | 154,977 | \$ | 275,000 |  | \$ 550,000 | \$ | $(275,000)$ |
| School Revenues |  | - |  | 69,500 | \$ | 69,500 |  | 69,500 |  | - |
| Other Revenues |  | 2,256 |  | 2,256 | \$ | 4,512 |  | - |  | 4,512 |
| TOTAL REVENUE |  | 122,279 |  | 226,733 |  | 349,012 |  | 619,500 |  | $(270,488)$ |
|  |  |  |  |  |  |  |  |  |  |  |
| EXPENSES |  |  |  |  |  |  |  |  |  |  |
| Admin/Ops Staff | \$ | $(24,266)$ | \$ | $(30,654)$ | \$ | $(54,920)$ |  | $(54,920)$ | \$ | - |
| Purchased Services (excl rent) |  | $(91,704)$ |  | $(222,783)$ | \$ | $(314,487)$ |  | $(311,700)$ |  | $(2,787)$ |
| Supplies |  | $(21,437)$ |  | $(10,490)$ | \$ | $(31,927)$ |  | $(10,270)$ |  | $(21,657)$ |
| Other Expenses |  | $(14,200)$ |  | $(1,400)$ | \$ | $(15,600)$ |  | $(6,550)$ |  | $(9,050)$ |
| TOTAL EXPENSES |  | $(151,608)$ |  | $(265,326)$ |  | $(416,934)$ |  | $(383,440)$ |  | $(33,494)$ |
| CORE PROGRAM SURPLUS/DEFICIT | \$ | $(29,329)$ | \$ | $(38,593)$ | \$ | $(67,922)$ |  | 236,060 | \$ | $(303,982)$ |
| EXTRAORDINARY REVENUE \& EXPENSES |  |  |  |  |  |  |  |  |  |  |
| IGC Base Support | \$ | - |  | $(330,000)$ | \$ | $(330,000)$ |  | $(330,000)$ |  | - |
| SURPLUS/DEFICIT incl Extraordinary Item | \$ | $(29,329)$ | \$ | $(368,593)$ | \$ | $(397,922)$ | \$ | $(93,940)$ | \$ | $(303,982)$ |

Notes
1 YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 12/31/23 (excludes FY23 activity).
2 FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
3 FY24 Budget is based upon May approved budget.
4 Projected IGC Revenues have been reduced based on year-to-date receipts and the expected annual Perkins Malo Hunter gift

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of January 12, 2024. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

| Intergenerational Cleveland <br> Balance Sheet Summary <br> December 2023 and December 2022 |
| :---: |


| ASSETS | 12/31/2023 |  | 12/31/2022 |  | \$ Change |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 1,130,530 | \$ | 1,053,056 | \$ | 77,474 |
| Accounts Receivable |  | 15,221 |  | 74,005 |  | $(58,784)$ |
| Intranetwork Receivable |  | 1,252 |  | - |  | 1,252 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 1,147,003 |  | 1,127,061 |  | 19,942 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | 173 |  | 144 |  | 29 |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | 173 |  | 144 |  | 29 |
| TOTAL ASSETS | \$ | 1,147,176 | \$ | 1,127,205 | \$ | 19,971 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | $(34,789)$ |  | 112,043 |  | $(146,832)$ |
| Wages \& Benefits Payable |  | 8,624 |  | 5,635 |  | 2,989 |
| Other Current Liabilities |  | - |  | - |  | - |
| Total Current Liabilities |  | $(26,165)$ |  | 117,678 |  | $(143,843)$ |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | - |  | - |  | - |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | - |  | - |  | - |
| TOTAL LIABILITIES | \$ | $(26,165)$ | \$ | 117,678 | \$ | $(143,843)$ |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | 173 |  | 144 |  | 29 |
| Restricted |  | - |  | 15,000 |  | $(15,000)$ |
| Unrestricted |  | 1,173,168 |  | 994,383 |  | 178,785 |
| TOTAL NET ASSETS |  | 1,173,341 |  | 1,009,527 |  | 163,814 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 1,147,176 | \$ | 1,127,205 | \$ | 19,971 |

Notes
1 Accounts Payable include support payments receivable by network schools.
2 Total Net Assets are preliminary estimates based upon pre-audit financial information.

## Financial Report - December 2023

| Key Financials (in \$000s) | Schools <br> Total | TIS | NWIS | LIS | IGC |
| :--- | :---: | :---: | :---: | :---: | :---: |
| YTD Core Program Net Income | $\mathbf{+ \$ 3 1 5}$ | $(\$ 40)$ | $+\$ 248$ | $+\$ 107$ | $(\$ 136)$ |
| Projected FY24 Core Program Net Income | $(\$ 768)$ | $(\$ 589)$ | $(\$ 157)$ | $(\$ 22)$ | $(\$ 398)$ |
| Projected FY24 Core Program Budget Variance | $(\$ 1,884)$ | $(\$ 1,519)$ | $(\$ 55)$ | $(\$ 310)$ | $(\$ 304)$ |
| Month-End Cash Balance | $\mathbf{+ 7 , 7 4 8}$ | $+\$ 1,844$ | $+\$ 4,247$ | $+\$ 1,657$ | $+\mathbf{+ 1 , 0 3 5}$ |
| Unrestricted Net Assets | $\mathbf{+ \$ 7 , 3 0 9}$ | $+\$ 2,140$ | $+\$ 3,604$ | $+\$ 1,565$ | $\mathbf{+ \$ 1 , 1 7 0}$ |


| Fiscal Health Benchmarks | Standard | TIS | NWIS | LIS | IGC |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 5.61 | 6.01 | 9.26 | -43.84 |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 <br> Months Cash | 4.84 months | 15.13 months | 7.07 months | 18.16 months |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 4.56 months | 12.84 months | 7.23 months | 18.85 months |
| December 2023 FTE Variance* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of <br> Budget | $96.6 \%$ | $93.4 \%$ | $82.5 \%$ | --- |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income
*School sponsor reporting requirement

## IG Finance Advisory Committee Notes

## - FY24 Network Projections

Total FY24 core program revenues for all three schools are projected to be $\$ 8,579,575$ while core program expenses are projected to be $\$ 9,348,123$. After extraordinary items and ESSER funds are included, the combined year-end core program surplus is projected to be $\$ 955,336$. A detailed budget-to-actual analysis is included within each organization's Monthly Financial Report.

- Planning for Fiscal Year 2025

With the 2023-2024 school year underway, it is imperative to look ahead to the 2024-2025 school year. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 20242025 school vear that is alianed to the school's lona-term vision.

## - State Revenue Projections

The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. We are anticipating a large payment in January from the state for High Quality Community School funding.

## Board Action Items

1) Continue discussions related to the need to ramp up philanthropic support.

# Financial Report - December 2023 

## FY23 Projection

Total FY24 core program revenues for all three schools are projected to be $\$ 8,579,575$ while core program expenses are projected to be $\$ 9,348,123$. After extraordinary items and ESSER funds are included, the combined year-end core program surplus is projected to be $\$ 955,336$. A detailed budget-to-actual analysis is included within each organization's Monthly Financial Report.


Notes
(1) Projections include FY24 accruals projected to be paid after 06/30/24.
(2) Projected Enrollment is based on school expected year-end FTE
(3) Projected state foundation revenue reflects most recent month's FTEs
(4) Projected FY24 IGC Donations are based upon contributions toward FY24 Rent \& Mortgage, Facilities \& Equipment

## Financial Report - December 2023

## Equity Position

The chart below outlines the balance sheet totals based upon current accounting records. All of the information in this financial report is based upon pre-audit estimates using available information as of January 12, 2023. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.


Notes
(1) Cash balances are based upon reconciled bank statements.
(2) Wage and Benefits Obligations include stretch pay for staff and payroll tax liabilities.
(3) Net Assets do not include GASB 68 pension liabilities since they are not a legal responsibility of the School.
(4) Total Net Assets are preliminary estimates based upon pre-audit financial information.

The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

## Financial Report - December 2023

## Key Financials:

(in \$thousands)
o YTD Core Program Net Income
+\$107
o FY24 Core Program Projected Net Income
o FY24 Core Program Projected Budget Variance
o Month-end Cash Balance

- Unrestricted Net Assets +\$1,692


## Fiscal Health:

| Financial Benchmarks |  | Standard | LIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilites }}$ | 1.0 to 1.1 | 9.26 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 7.07 months | Meets |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 7.23 months | Exceeds |
| FTE Variance $\boldsymbol{-}$ December 2023* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $82.5 \%$ | Below |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

o FY24 Projection
Lakeshore Intergenerational School's FY24 surplus through December was $\$ 7,315$. The year-end surplus is projected to be $\$ 504,331$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,322,788$, an unfavorable $(\$ 456,282)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 2,344,987)$, a favorable $\$ 146,735$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 309,547)$ based upon current revenue and expense assumptions.
o Planning for Fiscal Year 2025
The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.
o State Revenue Projections
The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. We are anticipating a large payment in January from the state for High Quality Community School funding.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.

Lakeshore
Intergenerational School

## Financial Report - December 2023

## Cash Position

The total cash balance for the Lakeshore Intergenerational School was $\$ 1,656,814$ at the end of December. Unrestricted Funds closed the month at $\$ 1,776,039$. The Restricted Funds closed the month at $(\$ 119,226)$. Cash flow trend details for the past 13 months are provided on the chart below.

| MONTH END |  |
| :--- | ---: |
| CASH BALANCE DETAIL |  |
| Unrestricted Funds |  |
| General | $\$ 2,181,481$ |
| Food | $(107,942)$ |
| IGC Expense | $(297,500)$ |
| Subtotal | $\$ 1,776,039$ |
|  |  |
| Restricted Funds |  |
| Parent Group | 3,252 |
| Wellness | 9,280 |
| Safety Grant | 2,500 |
| ARP IDEA | - |
| ESSER 3 | $(99,959)$ |
| MIS | $(2,494)$ |
| Schoolwide | $(16,523)$ |
| Athletic Fund | $(5,180)$ |
| Title VI-B | $(19,602)$ |
| Playground | 9,500 |
| Subtotal | $\$(119,226)$ |
|  |  |
| Total | $\$ 1,656,814$ |



## Bank Reconciliation

The table below provides a summary of Lakeshore Intergenerational School reconciliation for the period ending December 31, 2023. The ending book balance was $\$ 1,656,814$. The ending bank statement balance was $\$ 1,684,157$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 27,343$. Monthly interest from the STAR Ohio account was $\$ 7,883$.

| Lakeshore Intergenerational School December 31, 2023 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Book Balance |  |  |  |  |
|  | Beginning Book Balance | \$ 1,736,365 |  |  |
|  | Ending Book Balance |  | \$ | 1,656,814 |
| Bank Balance |  |  |  |  |
|  | Key Bank Balance | 98,344 |  |  |
|  | STAR Ohio Balance | 1,585,812 |  |  |
|  | Ending Bank Balance |  | \$ | 1,684,157 |
|  | Outstanding Checks |  |  | 27,343 |
|  | Reconciled Cash Balance |  | \$ | 1,656,814 |

Lakeshore
Intergenerational School

## Financial Report - December 2023

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. LIS enrollment was 124.57 in December, which is 19.43 FTE below budget.


## Federal Programs

The chart below provides a summary of the Lakeshore Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is $\$ 813,985$. Disbursements have totaled $\$ 327,979$ year-to-date. Receipts have totaled \$191,894 year-to-date.

| Lakeshore Intergenerational School CCIP - Federal Education Programs |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Program | Schoolwide |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| FY24 Allocation | \$ | 525,795 | \$ | 42,695 |  | 245,495 | \$ | 813,985 |
| YTD Receipts |  | 191,894 |  | - |  | - |  | 191,894 |
| YTD Disbursements |  | 208,418 |  | 19,602 |  | 99,959 |  | 327,979 |
| Fund Balance |  | $(16,523)$ |  | $(19,602)$ |  | $(99,959)$ |  | $(136,084)$ |
| Encumbered Funds |  | 317,378 |  | 23,093 |  | 145,536 |  | 486,007 |
| Allocation Balance | - |  | - |  | - |  | \$ | - |

Lakeshore
Intergenerational School

## Financial Report - December 2023

## FY24 Projection

Lakeshore Intergenerational School's FY24 surplus through December was $\$ 7,315$. The year-end surplus is projected to be $\$ 504,331$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,322,788$, an unfavorable $(\$ 456,282)$ budget variance. The Core Program Expenses for FY24 are projected to be (\$2,344,987), a favorable $\$ 146,735$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 309,547)$ based upon current revenue and expense assumptions.

|  | YTD <br> Actual (1) |  | $\begin{gathered} \text { FY24 } \\ \text { Projection (2) } \end{gathered}$ |  | $\begin{gathered} \text { FY24 } \\ \text { Act + Proj } \end{gathered}$ |  | FY24 <br> Budget (3) <br> 144.00 |  | Budget Variance (19.08) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FTE ENROLLMENT (4) |  | 118.79 |  |  |  | 124.92 |  |  |  |  |
| REVENUE |  |  |  |  |  |  |  |  |  |  |
| State Foundation (excl SPED) | \$ | 680,170 | \$ | 571,923 | \$ | 1,252,093 | \$ | 1,410,768 | \$ | $(158,675)$ |
| CCIP Funding (excl Title VI-B) (5) |  |  |  | 131,449 |  | 131,449 |  | 627,219 |  | $(495,770)$ |
| Facilities Funding |  | 60,675 |  | 64,245 |  | 124,920 |  | 38,037 |  | 86,883 |
| Property Tax Levy |  | 81,083 |  | 123,402 |  | 204,485 |  | 204,485 |  |  |
| Casino |  | 5,621 |  | 13,381 |  | 19,002 |  | 19,002 |  | 0 |
| Charter School Equity Supplement |  | 33,728 |  | 47,470 |  | 81,198 |  | 93,600 |  | $(12,402)$ |
| BASE REVENUE |  | 861,277 |  | 951,870 |  | 1,813,147 |  | 2,393,111 |  | $(579,964)$ |
| State Foundation SPED (6) |  | 61,236 |  | 81,847 |  | 143,083 |  | 193,083 |  | $(50,000)$ |
| Title VI-B |  | - |  | 42,695 |  | 42,695 |  | 47,234 |  | $(4,539)$ |
| Food Funding |  | 17,736 |  | 123,615 |  | 141,351 |  | 141,351 |  | - |
| Other Revenues |  | 63,119 |  | 119,392 |  | 182,511 |  | 4,291 |  | 178,220 |
| OTHER REVENUE |  | 142,091 |  | 367,549 |  | 509,640 |  | 385,959 |  | 123,682 |
| TOTAL REVENUE |  | 1,003,368 |  | 1,319,420 |  | 2,322,788 |  | 2,779,069 |  | $(456,282)$ |
|  |  |  |  |  |  |  |  |  |  |  |
| EXPENSES |  |  |  |  |  |  |  |  |  |  |
| Instruction Staff (7) | \$ | $(264,923)$ | \$ | $(503,588)$ | \$ | $(768,511)$ | \$ | $(945,844)$ | \$ | 177,333 |
| Admin/Ops Staff (7) |  | $(182,336)$ |  | $(256,315)$ |  | $(438,651)$ |  | $(619,639)$ |  | 180,988 |
| Purchased Services - Food |  | $(34,715)$ |  | $(109,936)$ |  | $(144,651)$ |  | $(144,651)$ |  | - |
| Purchased Services - Special Education |  | $(34,667)$ |  | $(82,805)$ |  | $(117,472)$ |  | $(94,700)$ |  | $(22,772)$ |
| Purchased Services - Facilities |  | $(38,390)$ |  | $(60,244)$ |  | $(98,634)$ |  | $(82,933)$ |  | $(15,701)$ |
| Purchased Services - Consulting (8) |  | $(121,324)$ |  | $(285,447)$ |  | $(406,771)$ |  | $(241,776)$ |  | $(164,995)$ |
| Purchased Services - Other |  | $(51,355)$ |  | $(118,873)$ |  | $(170,229)$ |  | $(164,040)$ |  | $(6,189)$ |
| Supplies |  | $(44,411)$ |  | $(122,032)$ |  | $(166,443)$ |  | $(167,464)$ |  | 1,021 |
| Other Expenses |  | $(18,973)$ |  | $(14,652)$ |  | $(33,625)$ |  | $(30,675)$ |  | $(2,950)$ |
| TOTAL EXPENSES |  | $(791,095)$ |  | (1,553,892) |  | $(2,344,987)$ |  | (2,491,722) |  | 146,735 |
|  |  |  |  |  |  |  |  |  |  |  |
| SURPLUS/DEFICIT | \$ | 212,273 | \$ | $(234,473)$ | \$ | $(22,200)$ | \$ | 287,347 | \$ | $(309,547)$ |
| EXTRAORDINARY REVENUE \& EXPENSES |  |  |  |  |  |  |  |  |  |  |
| Rent |  | $(105,000)$ |  | $(115,000)$ |  | $(220,000)$ |  | $(220,000)$ |  | - |
| Facilities \& Equipment |  | - |  | - |  | - |  | -2000 |  | - |
| IGC Base Support |  | - |  | 220,000 |  | 220,000 |  | 220,000 |  | - |
| HQ School Funding |  | - |  | 526,530 |  | 526,530 |  | 526,530 |  | - |
| SURPLUS/DEFICIT incl Extraordinary Items | \$ | 107,273 | \$ | 397,057 | \$ | 504,330 | \$ | 813,877 | \$ | $(309,547)$ |
| ESSER Revenues ESSER Expenses |  | $(99,959)$ |  | $\begin{gathered} 245,495 \\ (145,536) \end{gathered}$ |  | $\begin{gathered} 245,495 \\ (245,495) \end{gathered}$ |  | $\begin{gathered} 245,495 \\ (159,512) \end{gathered}$ |  | $(85,983)$ |
| SURPLUS/DEFICIT incl ESSER | \$ | 7,315 | \$ | 497,016 | \$ | 504,331 | \$ | 899,860 | \$ | $(395,529)$ |

Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 12/31/23 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
(3) FY24 Budget based upon the approved October approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Projected CCIP revenue shortfall is due to actual allocations from ODE
(6) Projected SPED revenue adjusted to reflect annual amount
(7) Staffing budget variance is due to positions which were eliminated given current enrollment

# Financial Report - December 2023 

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of January 15, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

## Lakeshore Intergenerational School Balance Sheet Summary <br> December 2023 and December 2022

| ASSETS | 12/31/2023 |  | 12/31/2022 |  | \$ Change |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 1,656,814 | \$ | 1,272,100 | \$ | 384,714 |
| Accounts Receivable (1) |  | 254,338 |  | 243,300 |  | 11,038 |
| IGC Receivable |  | - |  | - |  | - |
| Other Current Assets |  |  |  | - |  |  |
| Total Current Assets |  | 1,911,152 |  | 1,515,400 |  | 395,752 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | - |  | - |  | - |
| Other Non-Current Assets |  | - |  | - |  |  |
| Total Non-Current Assets |  | - |  | - |  |  |
| TOTAL ASSETS | \$ | 1,911,152 | \$ | 1,515,400 | \$ | 395,752 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | 101,579 |  | 339,828 |  | $(238,249)$ |
| Wages \& Benefits Payable (2) |  | 104,771 |  | 76,488 |  | 28,283 |
| Loan Payable |  | - |  | - |  |  |
| Total Current Liabilities |  | 206,350 |  | 416,316 |  | (209,966) |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | - |  | - |  |  |
| Other Non-Current Liabilities |  | - |  | - |  |  |
| Total Non-Current Liabilities |  |  |  |  |  |  |
| total liabilities | \$ | 206,350 | \$ | 416,316 | \$ | $(209,966)$ |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | - |  | - |  |  |
| Restricted |  | 12,538 |  | 43,605 |  | $(31,066)$ |
| Unrestricted |  | 1,692,264 |  | 1,055,479 |  | 636,785 |
| TOTAL NET ASSETS (3) |  | 1,704,802 |  | 1,099,084 |  | 605,718 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 1,911,152 | \$ | 1,515,400 | \$ | 395,752 |
| Notes |  |  |  |  |  |  |
| (1) Accounts Receivables include CCIP/Title reimbursements. |  |  |  |  |  |  |
| (2) Wage and Benefits Obligations include stretch pay for teachers and payroll tax liabilities. |  |  |  |  |  |  |
| (3) Total Net Assets are prelimina |  | ased upon prear | fit | information |  |  |

# Financial Report - December 2023 

## Key Financials:

(in \$thousands)

- YTD Core Program Net Income
o FY24 Core Program Projected Net Income
o FY24 Core Program Projected Budget Variance
o Month-end Cash Balance
+\$1,844
o Unrestricted Net Assets


## Fiscal Health:

| Financial Benchmarks |  | Standard | TIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 5.61 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 4.84 months | Exceeds |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 4.56 months | Exceeds |
| FTE Variance - December 2023* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $96.6 \%$ | Exceeds |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

o FY24 Projection
The Intergenerational School's FY24 deficit through December was (\$282,461). The year-end deficit is projected to be $(\$ 31,751)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,080,225$, an unfavorable $(\$ 919,044)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,669,700)$, a favorable $(\$ 599,709)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable ( $\$ 1.518,753$ ) based upon current revenue and expense assumptions.
o Planning for Fiscal Year 2025
The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.
o State Revenue Projections
The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. We are anticipating a large payment in January from the state for High Quality Community School funding.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.

Intergenerational
S C H O O L

## Financial Report - December 2023

## Cash Position

The total cash balance for the The Intergenerational School was $\$ 1,844,007$ at the end of December. Unrestricted Funds closed the month at $\$ 2,074,350$. The Restricted Funds closed the month at $(\$ 230,343)$. Cash flow trend details for the past 13 months are provided on the chart below.

MONTH END
CASH BALANCE DETAIL
Unrestricted Funds

| General |  |
| :--- | ---: |
| Food | $\$ 2,404,111$ |
| IGC Expense | $(134,965)$ |
| Subtotal | $(194,797)$ |
| $\$ 2,074,350$ |  |
| Restricted Funds |  |
| Parent Group | $\$$ |
| St. Luke's Grant | 4,067 |
| Donate to Cancer | 370 |
| Sensory Room | 222 |
| Wellness | 25,558 |
| Flood Fund | - |
| Safety Grant | 2,376 |
| Title VI-B | $(2,357)$ |
| ESSER III | $(242,497)$ |
| Schoolwide | $(9,579)$ |
| Athletic Fund | $(8,712)$ |
| Subtotal | $\$(230,343)$ |
|  |  |
| Total | $\mathbf{\$ 1 , 8 4 4 , 0 0 7}$ |

The Intergenerational School
Cash Balance Trend Report


## Bank Reconciliation

The table below provides a summary of The Intergenerational School reconciliation for the period ending December 31, 2023. The ending book balance was $\$ 1,844,007$. The ending bank statement balance was $\$ 1,877,367$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 33,360$. Monthly interest from the STAR Ohio account was $\$ 8,044$.

## The Intergenerational School

December 31, 2023
Book Balance

|  | Beginning Book Balance \$ | 1,933,806 |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Ending Book Balance |  | \$ | 1,844,007 |
| Bank Balance |  |  |  |  |
|  | Key Bank Balance | 161,469 |  |  |
|  | Erie Bank Balance | 71,328 |  |  |
|  | STAR Ohio Balance | 1,644,570 |  |  |
|  | Ending Bank Balance |  | \$ | 1,877,367 |
|  | Outstanding Checks \& Deposits |  |  | 33,360 |
|  | Reconciled Cash Balance |  | \$ | 1,844,007 |

## Financial Report - December 2023

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. TIS enrollment was 209.56 in December, which is 0.0 FTE below budget.


## Federal Programs

The chart below provides a summary of the FY24 federal allocations for The Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is $\$ 1,545,200$. Disbursements have totaled $\$ 575,335$ year-todate. Receipts have totaled $\$ 320,901$ year-to-date.

## The Intergenerational School <br> CCIP - Federal Education Programs

| Federal Program | Schoolwide |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FY24 Allocation | \$ | 735,802 | \$ | 50,696 | \$ | 758,703 | \$ | 1,545,200 |
| YTD Receipts |  | 304,337 |  | 16,564 |  | - |  | 320,901 |
| YTD Disbursements |  | 313,916 |  | 18,922 |  | 242,497 |  | 575,335 |
| Fund Balance |  | $(9,579)$ |  | $(2,357)$ |  | $(242,497)$ |  | $(254,434)$ |
| Encumbered Funds |  | 421,886 |  | 31,774 |  | 516,205 |  | 969,866 |
| Allocation Balance | \$ | - | \$ | - | \$ | - | \$ | - |

Intergenerational


## Financial Report - December 2023

## FY24 Projection

The Intergenerational School's FY24 deficit through December was $(\$ 282,461)$. The year-end deficit is projected to be $(\$ 31,751)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,080,225$, an unfavorable $(\$ 919,044)$ budget variance. The Core Program Expenses for FY24 are projected to be ( $\$ 3,669,700$ ), a favorable $(\$ 599,709)$ budget variance. As a result, the proiected FY24 core budaet variance is an unfavorable ( $\$ 1.518,753$ ) based upon current revenue and expense assumptions.


Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 12/31/23 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for FY24 (includes FY24 accruals projected to be paid after 06/30/24).
(3) FY24 Budget based upon the approved April approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Increase in state foundation funding attributed to an increase in economic disadvantaged student reporting month over month
(6) Projected CCIP revenue shortfall is due to actual allocations from ODE
(7) Projected Property Tax shortfall is due to TIS no longer being a CMSD partner school in FY24

## Financial Report - December 2023

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of January 15, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

| The Intergenerational School <br> Balance Sheet Summary <br> December 2023 and December 2022 |
| :---: |


| ASSETS |  | 12/31/2023 |  | 12/31/2022 |  | \$ Change |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 1,844,007 | \$ | 1,348,567 | \$ | 495,439 |
| Accounts Receivable (1) |  | 254,434 |  | 371,102 |  | $(116,669)$ |
| IGC Receivable |  | 10,880 |  | - |  | 10,880 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 2,109,320 |  | 1,719,670 |  | 389,651 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | 1,253,695 |  | 1,313,882 |  | $(60,188)$ |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | 1,253,695 |  | 1,313,882 |  | $(60,188)$ |
| TOTAL ASSETS | \$ | 3,363,015 | \$ | 3,033,552 | \$ | 329,463 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | 135,873 |  | 65,025 |  | 70,848 |
| Wages \& Benefits Payable (2) |  | 203,717 |  | 96,680 |  | 107,037 |
| Loan Payable |  | 36,545 |  | 43,421 |  | $(6,877)$ |
| Total Current Liabilities |  | 376,135 |  | 205,126 |  | 171,009 |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | 876,966 |  | 905,110 |  | $(28,144)$ |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | 876,966 |  | 905,110 |  | $(28,144)$ |
| total liabilities | \$ | 1,253,101 | \$ | 1,110,236 | \$ | 142,865 |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | 340,184 |  | 365,351 |  | $(25,168)$ |
| Restricted |  | 32,799 |  | 71,975 |  | $(39,176)$ |
| Unrestricted |  | 1,736,931 |  | 1,485,990 |  | 250,941 |
| TOTAL NET ASSETS (3) |  | 2,109,914 |  | 1,923,316 |  | 186,598 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 3,363,015 | \$ | 3,033,552 | \$ | 329,463 |
| Notes |  |  |  |  |  |  |
| (1) Accounts Receivables includ <br> (2) Wage and Benefits Obligation <br> (3) Total Net Assets are prelimin | tle r | imbursements. tch pay for teache based upon pre-a | d pa | yroll tax liabilities. cial information |  |  |

## Financial Report - January 2024

## Key Financials:

(in \$thousands)

- YTD Core Program Net Income +\$432
o FY24 Core Program Projected Net Income +\$36
o FY24 Core Program Projected Budget Variance (\$252)
o Month-end Cash Balance +\$1,964
- Unrestricted Net Assets +\$2,078


## Fiscal Health:

| Financial Benchmarks |  | Standard | LIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 9.75 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 8.5 months | Exceeds |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 9 months | Exceeds |
| FTE Variance - January 2024* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $82.5 \%$ | Below |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

o FY24 Projection
Lakeshore Intergenerational School's FY24 surplus through January was $\$ 314,562$. The year-end surplus is projected to be $\$ 410,335$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,342,626$, an unfavorable $(\$ 436,444)$ budget variance. The Core Program Expenses for FY24 are projected to be ( $\$ 2,307,054$ ), a favorable $\$ 184,668$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 251,776)$ based upon current revenue and expense assumptions.
o Planning for Fiscal Year 2025
The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.
o State Revenue Projections
The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.
2) Discuss and consider the FY25 budget.

Lakeshore
Intergenerational School

## Financial Report - January 2024

## Cash Position

The total cash balance for the Lakeshore Intergenerational School was \$1,963,861 at the end of January. Unrestricted Funds closed the month at $\$ 2,134,291$. The Restricted Funds closed the month at $(\$ 170,430)$. Cash flow trend details for the past 13 months are provided on the chart below.

| MONTH END |  |
| :--- | ---: |
| CASH BALANCE DETAIL |  |
| Unrestricted Funds |  |
| General | $\$ 2,557,903$ |
| Food | $(108,612)$ |
| IGC Expense | $(315,000)$ |
| Subtotal | $\$ 2,134,291$ |
|  |  |
| Restricted Funds |  |
| Parent Group | 3,252 |
| Wellness | 9,280 |
| Safety Grant | 2,500 |
| ARP IDEA | - |
| ESSER 3 | $(117,142)$ |
| MIS | $(2,494)$ |
| Schoolwide | $(46,458)$ |
| Athletic Fund | $(5,180)$ |
| Title VI-B | $(23,689)$ |
| Playground | 9,500 |
| Subtotal | $\$(170,430)$ |
|  |  |
| Total | $\$ 1,963,861$ |



## Bank Reconciliation

The table below provides a summary of Lakeshore Intergenerational School reconciliation for the period ending January 31, 2024. The ending book balance was $\$ 1,963,861$. The ending bank statement balance was $\$ 1,981,459$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 17,598$. Monthly interest from the STAR Ohio account was $\$ 7,299$.

| Lakeshore Intergenerational School January 31, 2024 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Book Balance |  |  |  |  |
|  | Beginning Book Balance | \$ 1,656,814 |  |  |
|  | Ending Book Balance |  | \$ | 1,963,861 |
| Bank Balance |  |  |  |  |
|  | Key Bank Balance | 538,348 |  |  |
|  | STAR Ohio Balance | 1,443,111 |  |  |
|  | Ending Bank Balance |  | \$ | 1,981,459 |
|  | Outstanding Checks |  |  | 17,598 |
|  | Reconciled Cash Balance |  | \$ | 1,963,861 |

## Financial Report - January 2024

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. LIS enrollment was 124.92 in January, which is 0.0 FTE below budget.


## Federal Programs

The chart below provides a summary of the Lakeshore Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is \$870,259. Disbursements have totaled \$379,183 year-to-date. Receipts have totaled \$191,894 year-to-date.

## Lakeshore Intergenerational School CCIP - Federal Education Programs

| Federal Program | Schoolwide |  | Stronger Connections |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FY24 Allocation | \$ | 525,795 | \$ | 56,273 | \$ | 42,695 | \$ | 245,495 | \$ | 870,259 |
| YTD Receipts |  | 191,894 |  | - |  | - |  | - |  | 191,894 |
| YTD Disbursements |  | 238,352 |  | - |  | 23,689 |  | 117,142 |  | 379,183 |
| Fund Balance |  | $(46,458)$ |  | - |  | $(23,689)$ |  | $(117,142)$ |  | $(187,289)$ |
| Encumbered Funds |  | 198,642 |  | 56,273 |  | 19,007 |  | 128,353 |  | 402,274 |
| Allocation Balance | - |  | \$ | - | - |  | - |  | \$ | - |

Lakeshore
Intergenerational School

## Financial Report - January 2024

## FY24 Projection

Lakeshore Intergenerational School's FY24 surplus through January was $\$ 314,562$. The year-end surplus is projected to be $\$ 410,335$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,342,626$, an unfavorable $(\$ 436,444)$ budget variance. The Core Program Expenses for FY24 are projected to be (\$2,307,054), a favorable $\$ 184,668$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 251,776)$ based upon current revenue and expense assumptions.


Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 01/31/24 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
(3) FY24 Budget based upon the approved October approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Projected CCIP revenue shortfall is due to actual allocations from ODE
(6) Projected SPED revenue adjusted to reflect annual amount
(7) Staffing budget variance is due to positions which were eliminated given current enrollment
(8) High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

# Financial Report - January 2024 

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of February 12, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

## Lakeshore Intergenerational School Balance Sheet Summary <br> January 2024 and January 2023

| ASSETS | 1/31/2024 |  | 1/31/2023 |  | \$ Change |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 1,963,861 | \$ | 1,551,477 | \$ | 412,384 |
| Accounts Receivable (1) |  | 243,562 |  | 351,331 |  | $(107,769)$ |
| IGC Receivable |  | 122,500 |  | - |  | 122,500 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 2,329,923 |  | 1,902,808 |  | 427,115 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | - |  | - |  | - |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | - |  | - |  | - |
| TOTAL ASSETS | \$ | 2,329,923 | \$ | 1,902,808 | \$ | 427,115 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | 95,640 |  | 466,070 |  | $(370,430)$ |
| Wages \& Benefits Payable (2) |  | 143,388 |  | 90,190 |  | 53,199 |
| Loan Payable |  | - |  | - |  | - |
| Total Current Liabilities |  | 239,028 |  | 556,260 |  | $(317,231)$ |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | - |  | - |  | - |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | - |  | - |  | - |
| TOTAL LIABILITIES | \$ | 239,028 | \$ | 556,260 | \$ | $(317,231)$ |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | - |  | - |  | - |
| Restricted |  | 12,538 |  | 41,009 |  | $(28,471)$ |
| Unrestricted |  | 2,078,356 |  | 1,305,539 |  | 772,817 |
| TOTAL NET ASSETS (3) |  | 2,090,895 |  | 1,346,548 |  | 744,346 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 2,329,923 | \$ | 1,902,808 | \$ | 427,115 |
| Notes |  |  |  |  |  |  |
| (1) Accounts Receivables include CCIP/Title reimbursements. |  |  |  |  |  |  |
| (2) Wage and Benefits Obligations include stretch pay for teachers and payroll tax liabilities. |  |  |  |  |  |  |
| (3) Total Net Assets are prelimina | m | ased upon p | it fi | information |  |  |

Financial Report - January 2024

| Key Financials (in \$000s) | Schools <br> Total | TIS | NWIS | LIS | IGC |
| :--- | :---: | :---: | :---: | :---: | :---: |
| YTD Core Program Net Income | $\mathbf{+ \$ 1 , 2 7 8}$ | $+\$ 655$ | $+\$ 191$ | $+\$ 432$ | $+\mathbf{+ 1 6 2}$ |
| Projected FY24 Core Program Net Income | $(\$ 655)$ | $(\$ 328)$ | $(\$ 363)$ | $+\$ 36$ | $(\$ 353)$ |
| Projected FY24 Core Program Budget Variance | $(\$ 1,771)$ | $(\$ 1,257)$ | $(\$ 262)$ | $(\$ 252)$ | $(\$ 259)$ |
| Month-End Cash Balance | $\mathbf{+ 9 , 0 9 9}$ | $+\$ 2,374$ | $+\$ 4,761$ | $+\$ 1,964$ | $+\mathbf{+ 1 , 3 2 5}$ |
| Unrestricted Net Assets | $\mathbf{+ \$ 8 , 5 3 1}$ | $+\$ 2,329$ | $+\$ 4,124$ | $+\$ 2,078$ | $\mathbf{+ \$ 1 , 1 6 3}$ |


| Fiscal Health Benchmarks | Standard | TIS | NWIS | LIS | IGC |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 6.78 | 7.25 | 9.75 | 8.12 |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 <br> Months Cash | 6.87 months | 15.98 months | 8.5 months | 21.03 months |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 6.74 months | 13.84 months | 9 months | 18.47 months |
| January 2024 FTE Variance* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of <br> Budget | $96.6 \%$ | $93.1 \%$ | $82.5 \%$ | --- |

[^0]
## IG Finance Advisory Committee Notes

## - FY24 Network Projections

Total FY24 core program revenues for all three schools are projected to be $\$ 8,501,470$ while core program expenses are projected to be $\$ 9,157,094$. After extraordinary items and ESSER funds are included, the combined year-end core program surplus is projected to be $\$ 868,364$. A detailed budget-to-actual analysis is included within each organization's Monthly Financial Report.

## - Planning for Fiscal Year 2025

With the 2023-2024 school year underway, it is imperative to look ahead to the 2024-2025 school year. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 20242025 school vear that is aligned to the school's lona-term vision.

## - State Revenue Projections

The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

## Board Action Items

1) Continue discussions related to the need to ramp up philanthropic support.
2) Discuss and consider FY25 budget.

# Financial Report - January 2024 

## FY23 Projection

Total FY24 core program revenues for all three schools are projected to be $\$ 8,501,470$ while core program expenses are projected to be $\$ 9,157,094$. After extraordinary items and ESSER funds are included, the combined year-end core program surplus is projected to be $\$ 868,364$. A detailed budget-to-actual analysis is included within each organization's Monthly Financial Report.


Notes
(1) Projections include FY24 accruals projected to be paid after 06/30/24.
(2) Projected Enrollment is based on school expected year-end FTE
(3) Projected state foundation revenue reflects most recent month's FTEs
(4) Projected FY24 IGC Donations are based upon contributions toward FY24 Rent \& Mortgage, Facilities \& Equipment
(5) High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percenta

## Financial Report - January 2024

## Equity Position

The chart below outlines the balance sheet totals based upon current accounting records. All of the information in this financial report is based upon pre-audit estimates using available information as of February 12, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.


The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

## Financial Report - January 2024

## Key Financials:

(in \$thousands)

- YTD Core Program Net Income +\$191
o FY24 Core Program Projected Net Income
o FY24 Core Program Projected Budget Variance
- Month-end Cash Balance
+\$4,761
- Unrestricted Net Assets +\$4,124

Fiscal Health:

| Financial Benchmarks |  | Standard | NWIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilies }}$ | 1.0 to 1.1 | 7.25 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 15.98 months | Exceeds |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 13.84 months | Exceeds |
| FTE Variance - January 2024* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $93.1 \%$ | Meets |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

## o FY24 Projection

Near West Intergenerational School's FY24 surplus through January was $\$ 740,917$. The year-end surplus is projected to be $\$ 207,423$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,177,045$, an unfavorable $(\$ 262,990)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,540,183)$, a favorable $\$ 1,339$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 261,652)$ based upon current revenue and expense assumptions.

- Planning for Fiscal Year 2025

The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.

## o State Revenue Projections

The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.
2) Discuss and consider the FY25 budget.

Near West
Intergenerational School

## Financial Report - January 2024

## Cash Position

The total cash balance for the Near West Intergenerational School was \$4,760,650 at the end of January. Unrestricted Funds closed the month at $\$ 4,773,602$. The Restricted Funds closed the month at ( $\$ 12,952$ ). Cash flow trend details for the past 13 months are provided on the chart below.


## Bank Reconciliation

The table below provides a summary of Near West Intergenerational School reconciliation for the period ending January 31, 2024. The ending book balance was $\$ 4,760,650$. The ending bank statement balance was $\$ 4,811,118$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 50,468$. Monthly interest from the STAR Ohio account was \$19,451.


Near West
Intergenerational School

## Financial Report - January 2024

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. NWIS enrollment was 212.35 in January, which is 25.65 FTE below budget.

| Near West Intergenerational School FTE Student Enrollment FY20 - FY24 |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $300$$250$ |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 200 |  |  |  |  |  |  |  | FY24 FTE Budget $=228$ |  |  |  |  |
| 150 | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| $\longrightarrow$ FY24 FTE | 213.21 | 213.21 | 213.21 | 202.02 | 213.64 | 212.88 | 212.35 |  |  |  |  |  |
| $\square F Y 23$ FTE | 223.55 | 223.53 | 223.53 | 211.03 | 211.24 | 211.15 | 210.80 | 209.92 | 213.48 | 213.24 | 213.24 | 213.24 |
| $\Longrightarrow$ FY22 FTE | 242.10 | 242.10 | 242.10 | 225.95 | 221.07 | 219.33 | 222.26 | 220.28 | 222.35 | 223.38 | 223.55 | 223.55 |
| $\square \mathrm{FY} 21 \mathrm{FTE}$ | 260.25 | 260.25 | 260.25 | 240.02 | 244.93 | 242.61 | 242.61 | 241.72 | 242.12 | 242.12 | 242.12 | 242.10 |
| $\sim$ FY20 FTE | 252.97 | 252.98 | 252.98 | 260.51 | 261.80 | 261.79 | 258.57 | 259.65 | 259.68 | 260.35 | 260.09 | 260.25 |

## Federal Programs

The chart below provides a summary of the FY24 federal allocations for the Near West Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is $\$ 612,627$. Disbursements have totaled $\$ 320,816$ year-to-date. Receipts have totaled $\$ 295,771$ year-to-date.

## Near West Intergenerational School CCIP - Federal Education Programs

| Federal Program | Schoolwide |  | Stronger Connections |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FY24 Allocation | \$ | 548,282 | \$ | 6,212 | \$ | 58,133 | \$ | - | \$ | 612,627 |
| YTD Receipts |  | 263,940 |  | - |  | 31,831 |  | - |  | 295,771 |
| YTD Disbursements |  | 290,573 |  | - |  | 30,243 |  | - |  | 320,816 |
| Fund Balance |  | $(26,633)$ |  | 6,212 |  | 1,588 |  | - |  | $(18,833)$ |
| Encumbered Funds |  | 257,708 |  | - |  | 27,887 |  | - |  | 285,595 |
| Allocation Balance |  |  | \$ | 6,212 |  |  | \$ | - | \$ | 6,212 |

Near West
Intergenerational School

## Financial Report - January 2024

## FY24 Projection

Near West Intergenerational School's FY24 surplus through January was $\$ 740,917$. The year-end surplus is projected to be $\$ 207,423$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 3,177,045$, an unfavorable ( $\$ 262,990$ ) budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,540,183)$, a favorable $\$ 1,339$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 261,652)$ based upon current revenue and expense assumptions.


Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 01/31/24 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
(3) FY24 Budget based upon the approved October 2023 approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Projected State Revenue variance aligns with the most recent payment information from ODE
(6) Positive variance in Instruction Staff due to vacant positions
(7) Increase to consulting due to agreements with K Funk Consulting and Amy Wadsworth
(8) High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

Near West
Intergenerational School

## Financial Report - January 2024

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of February 12, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

| Near West Intergenerational School Balance Sheet Summary January 2024 and January 2023 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ASSETS | 1/31/2024 |  | 1/31/2023 |  | \$ Change |  |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 4,760,650 | \$ | 3,542,493 | \$ | 1,218,157 |
| Accounts Receivable (1) |  | 48,685 |  | 236,285 |  | $(187,600)$ |
| IGC Receivable |  | 20,417 |  | - |  | 20,417 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 4,829,753 |  | 3,778,778 |  | 1,050,974 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | 34,661 |  | 45,594 |  | $(10,933)$ |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | 34,661 |  | 45,594 |  | $(10,933)$ |
| TOTAL ASSETS | \$ | 4,864,413 | \$ | 3,824,372 | \$ | 1,040,041 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable (2) | \$ | 424,717 | \$ | 466,403 | \$ | $(41,686)$ |
| Wages \& Benefits Payable (3) |  | 241,692 |  | 122,554 |  | 119,138 |
| Loan Payable |  | - |  | - |  | - |
| Total Current Liabilities |  | 666,409 |  | 588,957 |  | 77,452 |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | - |  | - |  | - |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | - |  | - |  | - |
| TOTAL LIABILITIES | \$ | 666,409 | \$ | 588,957 | \$ | 77,452 |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | 34,661 |  | 45,594 |  | $(10,933)$ |
| Restricted |  | 39,831 |  | 79,857 |  | $(40,026)$ |
| Unrestricted |  | 4,123,512 |  | 3,109,964 |  | 1,013,548 |
| TOTAL NET ASSETS (4) |  | 4,198,004 |  | 3,235,415 |  | 962,588 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 4,864,413 | \$ | 3,824,372 | \$ | 1,040,041 |
| Notes |  |  |  |  |  |  |
| (1) Accounts Receivables include CCIP/Title reimbursements. |  |  |  |  |  |  |
| (2) Year over year decrease in Accounts Payable is due to process refinements. |  |  |  |  |  |  |
| (3) Wage and Benefits Obligations include stretch pay for teachers and associated benefits. |  |  |  |  |  |  |
| (4) Total Net Assets are prelimina | mate | d upon pre- | fina | formation. |  |  |

The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

## Financial Report - January 2024

## Key Financials:

(in \$thousands)

| o YTD Core Program Net Income | $+\$ 655$ |
| :--- | ---: |
| o FY24 Core Program Projected Net Income | $(\$ 328)$ |
| o FY24 Core Program Projected Budget Variance | $(\$ 1,257)$ |
| o Month-end Cash Balance | $+\$ 2,374$ |
| o Unrestricted Net Assets | $+\$ 2,329$ |

## Fiscal Health:

| Financial Benchmarks |  | Standard | TIS | Status |
| :--- | :---: | :---: | :---: | :---: |
| Liquidity Ratio Index* | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 1.0 to 1.1 | 6.78 | Exceeds |
| Operating Cash Ratio* | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 1.0 to 2.0 Months Cash | 6.87 months | Exceeds |
| Reserve Ratio Index | $\frac{\text { Aund Balance }}{\text { Avg. Monthly Exp. }}$ | 0.40 to 0.75 | 6.74 months | Exceeds |
| FTE Variance - January 2024* | $\frac{\text { Actual FTE }}{\text { Budgeted FTE }}$ | $90.0 \%-94.9 \%$ of Budget | $96.6 \%$ | Exceeds |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.
*School sponsor reporting requirement

## Treasurer Notes:

o FY24 Projection
The Intergenerational School's FY24 surplus through January was $\$ 364,403$. The year-end surplus is projected to be $\$ 250,604$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,981,798$, an unfavorable ( $\$ 1,017,470$ ) budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,309,858)$, an unfavorable $(\$ 239,867)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable ( $\$ 1.257 .337$ ) based upon current revenue and expense assumptions.
o Planning for Fiscal Year 2025
The planning for the 2024-2025 school year is underway. Establishing board priorities and goals in student learning growth, enrollment, finance, facilities, technology, etc. will help in creating a school plan for the 2024-2025 school year that is aligned to the school's long-term vision.

## o State Revenue Projections

The projected state revenues in this report are updated based on the most recent State Foundation Payment reports from the Ohio Department of Education and Workforce. Projected revenues may fluctuate greatly from month to month based on the school's student data, especially the economically disadvantaged population. High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

## Proposed Board Action Items:

1) Continue discussions related to the need to ramp up philanthropic support.
2) Discuss and consider the FY25 budget.

Intergenerational
S CH O O L

## Financial Report - January 2024

## Cash Position

The total cash balance for the The Intergenerational School was $\$ 2,373,695$ at the end of January. Unrestricted Funds closed the month at $\$ 2,679,149$. The Restricted Funds closed the month at $(\$ 305,454)$. Cash flow trend details for the past 13 months are provided on the chart below. Increased cash position due to deposit of High Quality funding dollars.

| MONTH END |  |
| :--- | ---: |
| CASH BALANCE DETAIL |  |
| Unrestricted Funds |  |
| General | $\$ 3,029,198$ |
| Food | $(148,782)$ |
| IGC Expense | $(201,268)$ |
| Subtotal | $\$ 2,679,149$ |
|  |  |
| Restricted Funds |  |
| Parent Group | $\$$ |
| St. Luke's Grant | 4,067 |
| Donate to Cancer | 370 |
| Sensory Room | 222 |
| Wellness | 22,016 |
| Flood Fund | - |
| Safety Grant | 2,376 |
| Title VI-B | $(2,357)$ |
| ESSER III | $(290,727)$ |
| Schoolwide | $(32,918)$ |
| Athletic Fund | $(8,712)$ |
| Subtotal | $\$(305,454)$ |
|  |  |
| Total | $\$ 2,373,695$ |



## Bank Reconciliation

The table below provides a summary of The Intergenerational School reconciliation for the period ending January 31, 2024. The ending book balance was $\$ 2,373,695$. The ending bank statement balance was $\$ 2,408,354$. Outstanding checks (checks that have been sent, but not yet cashed) totaled $\$ 34,659$. Monthly interest from the STAR Ohio account was $\$ 7,581$.


THE
Intergenerational

## Financial Report - January 2024

## Student Enrollment

The chart below provides a trend line summary of Full Time Equivalent (FTE) student enrollment. The October Foundation Report reflects the change in FTE's for the new school year. The FTE totals for subsequent months are based upon FTE student data as reported by the Ohio Department of Education through the monthly State Settlement reports. TIS enrollment was 209.65 in January, which is 7.35 FTE below budget.

| The Intergenerational School FTE Student Enrollment FY20 - FY24 |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $300$$250$ |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 200 |  |  |  |  |  |  |  |  | FY24 FTE Budget $=217$ |  |  |  |
| 150 | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| $\leadsto \mathrm{FY} 24 \mathrm{FTE}$ | 205.89 | 205.89 | 205.89 | 194.10 | 203.40 | 209.56 | 209.65 |  |  |  |  |  |
| $\square$ FY23 FTE | 232.16 | 232.16 | 232.16 | 207.26 | 210.28 | 208.16 | 208.19 | 204.89 | 204.53 | 205.64 | 205.76 | 205.82 |
| $\because$ FY22 FTE | 258.09 | 258.09 | 258.09 | 233.58 | 235.26 | 234.52 | 234.6 | 232.78 | 232.47 | 232.21 | 232.45 | 232.18 |
| $\cdots$ FY21 FTE | 246.42 | 247.42 | 247.42 | 256.96 | 257.99 | 257.95 | 259.55 | 258.47 | 257.69 | 257.92 | 256.91 | 258.06 |
| $\Longrightarrow$ FY20 FTE | 243.36 | 243.36 | 243.36 | 236.64 | 245.46 | 246.42 | 247.93 | 247.88 | 247.95 | 247.68 | 247.18 | 247.42 |

## Federal Programs

The chart below provides a summary of the FY24 federal allocations for The Intergenerational School Consolidated Federal Programs (CCIP). Allocations are earmarked for salaries, benefits and professional development services. The CCIP allocation for FY24 is $\$ 1,602,241$. Disbursements have totaled $\$ 686,481$ year-to-date. Receipts have totaled $\$ 360,478$ year-to-date.

| The Intergenerational School CCIP - Federal Education Programs |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Program | Schoolwide |  | Stronger Connections |  | IDEA-B |  | ESSER 3 |  | Totals |  |
| FY24 Allocation | \$ | 735,802 | \$ | 57,041 | \$ | 50,696 | \$ | 758,703 | \$ | 1,602,241 |
| YTD Receipts |  | 339,709 |  | - |  | 20,769 |  | - |  | 360,478 |
| YTD Disbursements |  | 372,627 |  | - |  | 23,126 |  | 290,727 |  | 686,481 |
| Fund Balance |  | $(32,918)$ |  | 57,041 |  | $(2,357)$ |  | $(290,727)$ |  | $(268,962)$ |
| Encumbered Funds |  | 363,175 |  | - |  | 27,569 |  | 467,975 |  | 858,719 |
| Allocation Balance | \$ | - | \$ | 57,041 | \$ | - | \$ | - | \$ | 57,041 |

Intergenerational
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## Financial Report - January 2024

## FY24 Projection

The Intergenerational School's FY24 surplus through January was $\$ 364,403$. The year-end surplus is projected to be $\$ 250,604$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 2,981,798$, an unfavorable (\$1,017,470) budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 3,309,858)$, an unfavorable $(\$ 239,867)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 1,257,337)$ based upon current revenue and expense assumptions.


Notes
(1) YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 01/31/24 (excludes FY23 activity).
(2) FY24 Projections are anticipated cash transactions for FY24 (includes FY24 accruals projected to be paid after 06/30/24).
(3) FY24 Budget based upon the approved April approved budget.
(4) Projected enrollment is based on the expected enrollment of the school.
(5) Increase in state foundation funding attributed to an increase in economic disadvantaged student reporting month over month
(6) Projected CCIP revenue shortfall is due to actual allocations from ODE
(7) Projected Property Tax shortfall is due to TIS no longer being a CMSD partner school in FY24
(8) Decrease in SPED foundation funding attributed to maximizing state SPED funding formula allocation
(9) Decrease in instructional spending due to benefits cost correction
(10) High quality funding was lower than budgeted due to lower than expected enrollment and economic disadvantaged percentages.

## The information in this report is based upon pre-audit accounting to facilitate ongoing financial management and planning.

## Financial Report - January 2024

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of February 12, 2024. GASB 68 pension liability entries are not included in this Balance Sheet Summary as they are not a legal liability for the School. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

| The Intergenerational School Balance Sheet Summary January 2024 and January 2023 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ASSETS | 1/31/2024 |  | 1/31/2023 |  | \$ Change |  |
| Current Assets |  |  |  |  |  |  |
| Cash | \$ | 2,373,695 | \$ | 1,582,854 | \$ | 790,840 |
| Accounts Receivable (1) |  | 302,663 |  | 322,253 |  | $(19,590)$ |
| IGC Receivable |  | 43,659 |  | - |  | 43,659 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 2,720,017 |  | 1,905,107 |  | 814,910 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | 1,248,710 |  | 1,308,836 |  | $(60,126)$ |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | 1,248,710 |  | 1,308,836 |  | $(60,126)$ |
| TOTAL ASSETS | \$ | 3,968,727 | \$ | 3,213,943 | \$ | 754,783 |
| LIABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | 247,388 |  | 156,188 |  | 91,200 |
| Wages \& Benefits Payable (2) |  | 117,068 |  | 113,892 |  | 3,176 |
| Loan Payable |  | 36,675 |  | 46,407 |  | $(9,732)$ |
| Total Current Liabilities |  | 401,131 |  | 316,487 |  | 84,644 |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | 873,850 |  | 899,262 |  | $(25,412)$ |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | 873,850 |  | 899,262 |  | $(25,412)$ |
| TOTAL LIABILITIES | \$ | 1,274,981 | \$ | 1,215,749 | \$ | 59,232 |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | 338,185 |  | 363,167 |  | $(24,982)$ |
| Restricted |  | 26,885 |  | 69,378 |  | $(42,493)$ |
| Unrestricted |  | 2,328,675 |  | 1,565,649 |  | 763,026 |
| TOTAL NET ASSETS (3) |  | 2,693,745 |  | 1,998,194 |  | 695,551 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 3,968,727 | \$ | 3,213,943 | \$ | 754,783 |
| Notes |  |  |  |  |  |  |
| (1) Accounts Receivables include CCIP/Title reimbursements. |  |  |  |  |  |  |
| (2) Wage and Benefits Obligations include stretch pay for teachers and payroll tax liabilities. |  |  |  |  |  |  |
| (3) Total Net Assets are prelimina | tes | upon pre-a | nanc | ormation |  |  |

## Financial Report - January 2024

## Key Financials:

(in \$thousands)
o YTD Net Income +\$162
o FY24 Projected Net Income
o FY24 Projected Budget Variance

- Month-end Cash Balance +\$1,325
- Unrestricted Net Assets +\$1,163


## Fiscal Health:

| Benchmarks |  | IGC |
| :--- | :---: | :---: |
| Liquidity Ratio Index | $\frac{\text { Current Assets }}{\text { Current Liabilities }}$ | 8.12 |
| Operating Cash Ratio | $\frac{\text { Total Cash }}{\text { Avg. Monthly Exp. }}$ | 21.03 months |
| Reserve Ratio Index | $\frac{\text { Fund Balance }}{\text { Avg. Monthly Exp. }}$ | 18.47 months |

Note: Fund Balance is equal to Unrestricted Net Assets plus Net income.

## Treasurer Notes:

o FY24 Projection
Intergenerational Cleveland's FY24 surplus through January was $\$ 161,810$. The year-end deficit is projected to be $(\$ 352,656)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 403,108$, a favorable $(\$ 216,392)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 425,764)$, an unfavorable $(\$ 42,324)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 258,716)$ based upon current revenue and expense assumptions.

- Cash Flow

The cash balance for IGC increased by \$194,063 in January. Near-term cash balances are expected to decrease based on projected operating expenses and expected fundraising.

## o Major Donors

$\$ 329,066$ has be received in Direct Support year-to-date. Of that total, $\$ 200,000$ is an annual gift from Perkins Malo Hunter Foundation, \$110,000 from the Sauerland Foundation, \$7,500 from McMaster Carr, and the remaining \$11,566 is from other sources

## Proposed Board Action Items:

1) Continue planning related to IGC long-term financial goals, including specific benchmarks related to revenue generation and/or expenses reduction objectives for FY24 and beyond.

## Financial Report - January 2024

## Cash Position

The chart below provides the month-end cash balances for IGC over the past 13 months. Cash balances are expected to decrease during the remainder of Fiscal Year based on the current operating revenue and expense projections.


## Equity Position History

The chart below outlines the IGC balance sheet totals based upon prior financial reports for Fiscal Year 2017 through Oct 2023. Both assets and liabilities reduced significantly during FY17 to FY20 as a result of Base Support distributions to the schools. FY24 \& Oct 2024 is based upon pre-audit financials.


## Financial Report - January 2024

## FY24 Projection

Intergenerational Cleveland's FY24 surplus through January was $\$ 161,810$. The year-end deficit is projected to be $(\$ 352,656)$ based upon anticipated receipts and disbursements. FY24 Core Program Receipts are projected to be $\$ 403,108$, a favorable $(\$ 216,392)$ budget variance. The Core Program Expenses for FY24 are projected to be $(\$ 425,764)$, an unfavorable $(\$ 42,324)$ budget variance. As a result, the projected FY24 core budget variance is an unfavorable $(\$ 258,716)$ based upon current revenue and expense assumptions.


Notes
1 YTD Actuals are cash transactions for FY24 activities for the period of 07/01/23 to 01/31/24 (excludes FY23 activity).
2 FY24 Projections are anticipated cash transactions for remaining FY24 activity (includes FY24 accruals to be paid/rec'd after 06/30/24).
3 FY24 Budget is based upon May approved budget.
4 At this time, we do not anticipate any major additional direct support

Intergenerational - Cleveland

## Financial Report - January 2024

## Equity Position

The chart below outlines the balance sheet totals for the current and prior year months. All of the information in this financial report is based upon pre-audit estimates using available information as of February 12, 2024. This information should not be used for official financial analysis or reporting. It is provided solely for the use of the Board and Administration to facilitate future financial planning.

| Intergenerational Cleveland |
| :---: | :---: |
| Balance Sheet Summary |
| January 2024 and January 2023 |

## ASSETS

Current Assets

| Current Assets |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Cash | \$ | 1,324,593 | \$ | 1,305,259 | \$ | 19,334 |
| Accounts Receivable |  | - |  | - |  | - |
| Intranetwork Receivable |  | 1,252 |  | - |  | 1,252 |
| Other Current Assets |  | - |  | - |  | - |
| Total Current Assets |  | 1,325,845 |  | 1,305,259 |  | 20,586 |
| Non-Current Assets |  |  |  |  |  |  |
| Capital Assets, net |  | 173 |  | 129 |  | 44 |
| Other Non-Current Assets |  | - |  | - |  | - |
| Total Non-Current Assets |  | 173 |  | 129 |  | 44 |
| TOTAL ASSETS | \$ | 1,326,018 | \$ | 1,305,388 | \$ | 20,630 |
| LㄴABILITIES |  |  |  |  |  |  |
| Current Liabilities |  |  |  |  |  |  |
| Accounts Payable |  | 154,537 |  | 280,537 |  | $(126,000)$ |
| Wages \& Benefits Payable |  | 8,798 |  | 5,635 |  | 3,163 |
| Other Current Liabilities |  | - |  | - |  | - |
| Total Current Liabilities |  | 163,335 |  | 286,172 |  | $(122,837)$ |
| Non-Current Liabilities |  |  |  |  |  |  |
| Note Payable |  | - |  | - |  | - |
| Other Non-Current Liabilities |  | - |  | - |  | - |
| Total Non-Current Liabilities |  | - |  | - |  | - |
| TOTAL LIABILITIES | \$ | 163,335 | \$ | 286,172 | \$ | $(122,837)$ |
| NET EQUITY |  |  |  |  |  |  |
| Net Assets |  |  |  |  |  |  |
| Invested in Capital Assets, net |  | 173 |  | 129 |  | 44 |
| Restricted |  | (464) |  | 15,000 |  | $(15,464)$ |
| Unrestricted |  | 1,162,974 |  | 1,004,087 |  | 158,887 |
| TOTAL NET ASSETS |  | 1,162,683 |  | 1,019,216 |  | 143,467 |
| TOTAL LIABILITIES \& NET ASSETS | \$ | 1,326,018 | \$ | 1,305,388 | \$ | 20,630 |

Intranetwork Receivable
Other Current Assets
Total Current Assets
Non-Current Assets
Capital Assets, net
Other Non-Current Assets
Total Non-Current Assets
TOTAL ASSETS
1/31/2024
1/31/2023
\$ Change

Notes
1 Accounts Payable include support payments receivable by network schools.
2 Total Net Assets are preliminary estimates based upon pre-audit financial information.

## Coversheet

## Allocations for Salaries and 5-Year Forecast

| Section: | V. Compensation Plan (HR, Finance, and Education Advisory Councils) |
| :--- | :--- |
| Item: | A. Allocations for Salaries and 5-Year Forecast |
| Purpose: | Vote |
| Submitted by:  <br> Related Material: IGS - FY25 Long-Term Modeling Scenario Feb 24.xIsx <br>  IGS Long Term Modeling Scenario Assumptions.docx |  |

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

IGS - FY25 Long-Term Modeling Scenario Feb 24.xIsx

## Assumptions

1. Enrollment

|  | NWIS |  | TIS |  | LIS |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2024 | 210 | 13 HR | 212 | 14 HR | 118 | 8 HR |
| 2024-25 | +12=222 | 13 HR | +14=226 | 14 HR | +18=136 | 8 HR |
| 2025-26 | +16=238 | 14 HR | +10=236 | 14 HR | +20=156 | 9 HR |
| 2026-27 | $+10=248$ | 15 HR | +10=246 | 15 HR | +20=176 | 11 HR |
| 2027-28 | +7=255 | 15 HR | +9=255 | 15 HR | +24=200 | 12 HR |
|  | +45 | 2 HR | +43 | 1 HR | +82 | 4 HR |

2. Each new teacher is hired at $\$ \mathbf{4 6 , 5 0 0}$
a. mid-way in our Revised Comp Plan's proposed expanded range of $\$ 42,500-$

| $\$ 50,000$ |  | TIS | LIS |
| :--- | :--- | :--- | :--- |
| $2024-$ | NWIS | Added 2nd SpEd, 1 <br> Counselor, SpEd <br> contracted \$80,000 |  |
| 25 |  | Added 1 Homeroom <br> Teacher | Added 4 <br> The Specials <br> Teacher, 2nd Title |
| Teacher, 1 Homeroom |  |  |  |
| Teacher |  |  |  |$|$

3. Current employee salary increases (as part of Comp Revision) budgeted as a single line item each year:

|  | NWIS | TIS | LIS |  |
| :--- | :--- | :--- | :--- | :---: |
| $2024-25$ | $\$ 248,000$ | $\$ 171,000$ | $\$ 111,000$ | $\$ 530,00$ <br> 0 |
| $2025-26$ | $\$ 250,480$ | $\$ 172,710$ | $\$ 130,625$ | $\$ 553,815$ |
| $2026-27$ | $\$ 252,985$ | $\$ 174,437$ | $\$ 147,262$ | $\$ 574,68$ <br> 4 |
| $2027-28$ | $\$ 255,515$ | $\$ 176,181$ | $\$ 157,360$ | $\$ 589,056$ |
|  | $\$ 1,006,980$ | $\$ 694,328$ | $\$ 546,247$ | $\$ 2,247,555$ |

4. IGCle Revenue is what has been raised so far $\$ 313,000$ (not including $\$ 113,000$ in Stronger Connections grants going directly to the schools). Put that amount in all years, along with expenses. By 2028, IGCle runs out of reserves to provide rent coverage to schools.
5. No High Quality Funding beginning in 2026

## Coversheet

## Adjust Starting Salary Range for New Teachers

| Section: | V. Compensation Plan (HR, Finance, and Education Advisory Councils) |
| :--- | :--- |
| Item: | B. Adjust Starting Salary Range for New Teachers |
| Purpose: <br> Submitted by: <br> Related Material: | Vote |

# Compensation Plan 

February 21, 2024

## Process



## Today's Board Decisions

## Recommendation

1. Review estimated long term projections and effects on reserves over 5 years. Approve estimated increased amount in salary expenses for each school.
2. Approve to expand the starting salary range for licensed teachers from $\$ 42,500-\$ 44,000$ to $\$ 43,000-\$ 50,000$

## Starting Salaries Based on Experience

 BPS, IGS, and Proposed IGS65,000.00


# $\longrightarrow$ Breakthrough 

$\ldots$ Intergenerational - BA + Signing Bonus
$\longrightarrow$ Intergenerational - MA + Signing Bonus
$\longrightarrow L I C E N S E$ - BA PROPOSED
$\longrightarrow L I C E N S E$ - MA PROPOSED

-     - LICENSE - BA PROPOSED w/signing bonus
-     - LICENSE - MA PROPOSED w/signing bonus


## Teacher Salaries Other Charters

 regardless of years of experience

# Proposed Starting Salaries Fully Licensed Teachers 



## Proposed Starting Salaries Teachers with Sublicense

FT TEACHERS (not building subs which start at \$38,000)
SUBLICENSE - BA UP TO 2 YRS EXP
SUBLICENSE - NO EXP/BA IN ED RELATED
SUBLICENSE - NO EXP M.ED
SUBLICENSE - NO EXP MA IN OTHER
SUBLICENSE - 3 PLUS YRS FULL YR CLASSROOM TEACHING EXP

First Year

| $\$ 40,000$ | $3 \%$ |
| :--- | :--- |
| $\$ 41,000$ | $\$ 41,200$ |
| $\$ 42,000$ | $\$ 43,260$ |
| $\$ 41,000$ | $\$ 42,230$ |
| $\$ 42,000$ |  |

Third Year
$3 \%$
$\$ 42,436$
$\$ 43,497$
$\$ 44,558$
$\$ 43,497$
\$44,558

Fourth Year
$3 \%$
$\$ 43,709$
$\$ 44,802$
$\$ 45,895$
$\$ 44,802$
$\$ 45,895$

Fifth Year (No Bump)
$3 \%$
\$47,271
5.5\%-6.4\%
\$48,020
$\$ 49,146$
\$50,271
$\$ 49,146$
\$50,271


## Recruitment Actions

1. Registered for 7 Job Fairs around Ohio and in PA
2. TFA reaching out to alumni (current teachers) for change of school
3. TFA corps members (small pool for Cle)
4. Continue outreach to local colleges
5. Outreach through Linked In
6. Engage recruiter
7. Long term: TNTC and CSU MUST partnerships

## Coversheet

## Board Position Expectations

Section:<br>Item:<br>Purpose:<br>Submitted by:<br>Related Material:<br>VI. Governance<br>A. Board Position Expectations Vote<br>IGS - Governing Authority Member Expectations (21424).docx<br>IGS - Vice Chair Description (21424).docx<br>IGS - Chair Description (21424).docx<br>IGS - Secretary Description (21424).docx

THE

DRAFT 2/14/24

## SCHOOL BOARD OF DIRECTORS EXPECTATIONS AND RESPONSIBILITIES (Originally Approved 10/19 and Revised 2/24)

1. COMMIT. Directors commit to understand, support, and review the mission, vision, and values of The Intergenerational Schools, comprised of The Intergenerational School-East, Near West Intergenerational School and Lakeshore Intergenerational School (referred to individually as the "School" and collectively as the "Intergens"). Directors are responsible for ensuring that the School achieves its academic goals, that the School's programs and operations are faithful to the terms of its Code of Regulations and sponsor requirements, and that the School is a fiscally sound and viable organization.
2. ATTEND. Directors are expected to attend, in person, all regularly scheduled and special meetings of the School's Board of Directors ("Board") and, at a minimum, must attend at least $\mathbf{8 0 \%}$ of regularly scheduled Board meetings throughout the year. Each Director will serve on at least one Advisory Council, Task Force or Committee and will actively take part in a minimum of $80 \%$ of that group's meetings. Directors also are expected to attend Board retreats and organizational planning sessions that may occur from time to time during the year.
3. PARTICIPATE. Directors are asked to make a meaningful commitment to the ongoing governance, strategic and fiduciary oversight of the Intergens. They may accomplish this by:

- Staying informed and reviewing Board materials BEFORE meetings.
- Asking questions and requesting information as needed.
- Participating in discussions and taking responsibility for voting decisions.
- Engaging fully in setting policies that support the stability and vitality of the Intergens.

To this end, Directors must complete all required trainings, including, but not limited to, all required Ohio Sunshine Law trainings. Directors also are asked to participate in the annual planning processes of their School and approve organization and accountability plans that include concrete, measurable goals consistent with the mission, vision, and values of the School. In addition, Directors are asked to fully participate in any strategic planning process and approve a strategic plan as necessitated by the needs of their School and the process.
4. MANAGE. Directors will be asked to approve an annual budget for the School and monitor budget performance through periodic financial reports and audits prepared and/or conducted by the School's Treasurer. Directors also will approve personnel and other School actions, policies and procedures as needed. To this end, Directors will (i) oversee School programs and services for consistency with the mission and sponsorship contract of the School, (ii) set annual, attainable Board and leadership
team level goals,(iii) monitor progress in achieving outcomes and goals, and (iv) assess the quality of programs and services relative to established criteria.
5. RESPECT. At all times, Directors will follow applicable laws and regulations that pertain to nonprofit public charter schools including, sponsor requirements, Ohio Sunshine Laws, Open Meetings Acts, and Public Records requirements. Directors will proactively disclose any real or potential conflicts of interest, follow the Code of Regulations, and accept the will of the Board after a vote (even if voting in the minority). The Board only acts as a whole body, not as a collection of individual constituencies.
6. SUPPORT. Directors will support the work of the Executive Director by: (i) understanding the components of the Executive Director's job description; (ii) openly communicating with the Executive Director; (iii) providing constructive feedback on concrete measurable goals; (iv) participating in an annual performance review process; and (v) reviewing succession planning and participating in the search process if needed.
7. CONTRIBUTE. Each Director commits to make an annual financial gift to the Intergens at a level that is personally meaningful. Directors are also expected to develop funding support for the School by facilitating connections to and meeting with fund-raising prospects, providing testimonials, and thanking donors in furtherance of development plans, goals and targets developed and implemented in conjunction with Intergenerational Cleveland. Specifically, Directors are expected to take part and attend all fundraising events and at least one school event per year.
8. ADVOCATE. Directors will be active advocates for the Intergens, and should become familiar with, and advocate in support and on behalf of the schools, programs, mission, and vision. Directors will champion the School's mission and will be a positive and active ambassador in the community. Directors will speak knowledgably and as one voice for the School.
9. CULTIVATE. With advice from the Governance Advisory Council or Board Chair, and in conjunction with Intergenerational Cleveland, Directors will assist in: (i) defining and assessing Board membership needs in terms of skill, experience, and diversity; (ii) the cultivation and recruiting of prospective nominees; (iii) providing support of new member orientation; and (iv) the annual evaluation of the full Board and individual members. Directors also should cultivate and recruit potential donors, volunteers (including potential Directors and/or Advisory Council members) and other partners to support the Schools. Annually, each Director has a goal of providing at least 5 "warm" introductions to individuals in their networks who may be interested in supporting the School and scheduling at least one person new to the School to participate in, tour, or attend a School or fundraising event.

## Acknowledgment

I understand and acknowledge that as a member of the Board of Directors I will be held accountable to the expectations above on a consistent basis, and I pledge to fulfill them to the best of my ability.

## Position Expectations: VICE CHAIR OF THE GOVERNING AUTHORITY

Member of, Elected by and Reports to: The Chair and Directors of the Governing Authority.
Supports: The Chair and the Executive Director.
Term of Office: Two years and may be re-elected by the Directors of the Governing Authority for one additional consecutive term in the same leadership role so long as such individual remains a Director of the Governing Authority. After one term, the office holder may be nominated or self-nominate for a second term but will vacate the role after serving two terms. It is anticipated the Vice Chair will be nominated to serve as the Chair when the current Chair's term ends.

## General Responsibilities:

The Vice Chair is the secondary Officer of the Governing Authority. The Vice Chair supports the activities of the Chair, including sharing responsibilities as appropriate. In the absence of the Chair, the Vice Chair discharges and performs the duties of the Chair and has the responsibilities and commensurate authority of the Chair.

## Specific Responsibilities:

1. In the Chair's absence:
a. Presides at meetings of Governing Authority; and
b. Serves as an ex officio member of standing committees, task forces and, as appropriate, Advisory Councils.
2. Works with the Chair to assist in developing the agendas for meetings of the Governing Authority.
3. Serves on the Executive Committee.
4. Advises the Chair on appointing volunteers to key leadership positions, including positions as chair of committees, advisory councils, and task forces.
5. Assists the Chair by taking on responsibility, as necessary, for communication with committee chairs, advisory councils, and task forces.
6. Assists the Chair supporting and communicating with the Executive Director in his/her role as manager of the organization. In this capacity, helps ensure that the Governing Authority governs rather than manages the organization.
7. Supports and challenges the Chair in all his/her responsibilities to ensure organizational priorities and governance concerns are addressed in the most effective and efficient manner.
8. Represents the Governing Authority in the community, especially at events at which the Chair cannot attend.
9. Other duties or special assignments as may be delegated or requested by the Chair.

## Qualifications:

- Commitment to and energy to support the organization and its values and an understanding of the School's mission and goals, and the distinction between governance and management.
- Strong leadership and collaborative skills to support the Chair and to offer alternative proposals in the interest of best serving the organization.
- Strong facilitation and communication skills and an understanding of group process.
- Objectivity to encourage productive and contributions from all sides of an issue.
- Decisiveness to address and resolve challenging issues and to keep the business of the Governing Authority moving.
- Strong organizational skills.


## Indicators of effectiveness:

- Meets, or makes adequate progress towards annual goals as identified and adopted by the Governing Authority at the beginning of the leadership term.
- Perceived by Directors as being fair, open to all points of views, decisive, and contributing to a culture that focuses on results and student achievement.
- Perceived by the Executive Director as supporting and adding value to their work.
- Perceived by a majority of stakeholders as being accessible, fair, constructive, and representative of the interests of the broader school community.

Draft 2/14/24

## Position Expectations: CHAIR OF THE GOVERNING AUTHORITY

Member of, Elected by and Reports to: Directors of the Governing Authority. Supports: Executive Director.
Term of Office: Two years and may re-elected by the Directors of the Governing Authority for one additional consecutive term in the same leadership role so long as such individual remains a Director of the Governing Authority. After one term, the office holder may be nominated or self-nominate for a second term but will vacate the role after serving two terms.

## General Responsibilities:

The Chair is the senior Officer presiding over all meetings of the Governing Authority, performs all duties as directed by law and adheres to all state regulations and policies of the Governing Authority. In carrying out these responsibilities, the Chair:

1. Is first and foremost always impartial and conveys neutrality and commitment to equality of the Directors' rights to discussion, access to information, and decision making or voting as part of a public nonprofit board.
2. Is responsible for the orderly conduct of all meetings of the Governing Authority, using Robert's Rules of Order as a guide.
3. Signs all instruments, acts and orders as may be necessary to carry out state requirements and the will of the Directors.
4. Is a member of the Executive Committee.
5. Is knowledgeable as to the business of the various Advisory Councils, task forces, and/or committees of the Governing Authority and overseas their work.
6. The Chair oversees the implementation of Governing Authority and School policies, ensuring administrative practices align with established standards and applicable laws.
7. Understands and helps to enforce Director responsibilities, including adherence to all Ohio Sunshine Laws, Open Meetings Act and Public Records requirements.
8. Performs such other duties as may be necessary to carry out the responsibilities of the office.

## Specific Responsibilities:

1. Collaborates with the Executive Director, officers, and Advisory Council chairs to develop the agenda for meetings of the Directors of the Governing Authority. In consultation with other Officers and the Governance Advisory Council, appoints volunteers to key leadership positions, including Advisory Council chairs and task forces, and fosters leadership succession.
2. Works with the Directors and School leadership to establish and maintain systems for:
a. Budgeting and resource planning
b. Reviewing operational effectiveness and setting priorities
c. Ensuring legal and ethical standards are met and maintained
d. Hiring and evaluating the Executive Director
e. Developing and maintaining an effective culture for the Governing Authority
3. In conjunction with the Governance Advisory Council, manages the development of the members of the Governing Authority in order to enhance effectiveness and efficiency, including, but not limited to the recruitment and orientation of new board members.
4. Partners with the Executive Director and Officers to establish both immediate and long-term measurable goals and expectations for the Governing Authority that support organizational priorities and governance concerns.
5. Communicates effectively with and supports the Executive Director in his/her job as manager of the organization. In this capacity, focuses on ensuring that the Governing Authority governs rather than manages.
6. Works with the Advisory Council Chairs and the Executive Director to keep apprised of advisory council work and ensure that advisory councils have the resources needed to do their job. Also, the Chair works to ensure proper, effective and efficient communication between Advisory Councils and the Governing Authority.
7. Creates a conducive decision-making environment by inviting participation, encouraging diverse perspectives and the open exchange of ideas in an effort to provide shared decision making.
8. Communicates with key stakeholders when it is agreed that the Chair is the most appropriate person to represent the organization. Acts as the spokesperson for the organization when and as needed.
9. Consults with members of the Governing Authority on their roles and helps establish metrics and assess performance.

## Qualifications:

- Commitment to and energy to support the organization and its values, an understanding of its mission and goals, and the distinction between governance and management.
- Strong leadership and collaborative skills to inspire a shared vision for the organization and the Directors of the Governing Authority's work. The Chair should guide the Governing Authority toward articulating and committing to a commonly held perception of the future of the organization.
- Shared vision with the Executive Director regarding the organization's mission and goals.
- Strong facilitation and communication skills, along with an understanding of group processes.
- Objectivity to encourage productive dialogue and contributions from all perspectives.
- Decisiveness to address and resolve challenging issues and keep the business of the Governing Authority moving.
- Willingness to support, encourage, and develop a strong, entrepreneurial Executive Director.
- Strong organizational skills.


## Indicators of Effectiveness:

- Achieves, or makes adequate progress towards annual goals identified and adopted by the Governing Authority at the beginning of the leadership term, including specific development objectives.
- Perceived by Directors as being fair, open to all points of view, decisive, and contributing to a results-focused culture.
- Perceived by the Executive Director as supportive and adding value to their work.
- Perceived by the majority of stakeholders as accessible, fair, constructive, and representative of the interests of the broader school community.


## Position Expectations - SECRETARY OF THE GOVERNING AUTHORITY

Member of, Elected by and Reports to: The Chair and Directors of the Governing Authority.
Supports: The Chair and the Vice Chair.
Term of Office: Two years and may re-elected by the Directors of the Governing Authority for one additional consecutive term in the same leadership role so long as such individual remains a Director of the Governing Authority. After one term, the office holder may be nominated or self-nominate for a second term but will vacate the role after serving two terms.

## General Responsibilities:

Supervises the maintenance of the Governing Authority's Articles of Incorporation, the Code of Regulations, minutes, and records of the proceedings of the Governing Authority and its committees. The Secretary supports the activities of the Chair and Vice Chair including sharing responsibilities as appropriate.

## Specific Responsibilities:

1. Serves as the protocol officer, overseeing the legal and ethical aspects of meeting minutes, notifications, and adherence to Ohio's Open Meeting laws.
2. Reviews and signs the Governing Authority meeting minutes, or if absent, designates an Officer or Director of the Governing Authority in attendance to review and sign.
3. Serves on the Executive Committee.
4. In the absence of the Chair and the Vice Chair, performs the duties and has the responsibilities and commensurate authority of the Chair.
5. Performs all duties set forth in the Code of Regulations or assigned by the Directors of the Governing Authority
6. Helps collect and submit required Conflict of Interest forms, BCI/FBI background checks, and any other required submissions.
7. Assists the Chair and Vice Chair in supporting and communicating with the Executive Director in his/her role as manager of the organization. In this capacity, helps ensure that the Directors govern rather than manage the organization.
8. Supports and challenges the Chair and Vice Chair in their responsibilities to ensure organizational priorities and governance concerns are addressed in the most effective and efficient manner.

## Qualifications:

- Commitment to the organization, by understanding the School's values, mission, and goals, and the distinction between governance and management.
- Understanding of required record-keeping and jurisdictional laws.
- Capacity for attention to detail.


## Indicators of Effectiveness:

- Meets, or makes adequate progress towards annual goals set by the Governing Authority at the beginning of the leadership term.
- Perceived by other Directors as an accurate and reasonable steward of the organization's decision-making history and dutiful in public service.
- Perceived by the Executive Director as supportive and value-adding to their work.
- Perceived by a majority of stakeholders as accessible, fair, constructive, and representative of the interests of the broader school community.


## Coversheet

## Board Resolutions for Schools

Section: X. Board Resolutions<br>Item:<br>Purpose:<br>Submitted by:<br>Related Material: 03. Near West Resolutions-Feb.pdf<br>03. TIS-East- Resolution-Feb.pdf<br>03. Lakeshore Docket-Resolution-Feb 1.pdf

## Intergenerational <br> S C H O O L S

February 21, 2024

## BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Near West Intergenerational School on February 21, 2024, the following resolutions were proposed and approved by the board:

WHEREAS the mission of Near West Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Policies, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions, and Expenses over $\$ 25,000$, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that the Near West Intergenerational School Board has reviewed and approves the following:

## Consent Agenda

1. Minutes of the Special Board Meeting
a. December 13, 2023
2. HB21 Verification of Residency Monthly Report

Six student addresses were verified for January and February respectively. All families were validated using voter registration.

There are currently 0 flags due to the incorrect designation of the resident district in EMIS (Education Management Information System).

## 3. Contracts and MOUs

a. Camp Ho Mita Kida-To provide an all day programming experience for the GLE8s of all three Intergenerational Schools. The total cost of this trip is $\$ 2170$ to be split between the three schools (NWIS=\$723.33). This is a budgeted expense to be paid out of general funds.

## www.intergenerationalschools.org



Intergenerational School 10825 Marcella Road Cleveland, Ohio 44119 216.586.3827

Near West Intergenerational School 3805 Terrett Avenue Cleveland, Ohio 44113 216.961.4308

The Intergenerational

Friends of the Intergenerational Schools PO Box 200520 Cleveland, Ohio 44120 216.800.5181
4. 2024-2025 School Board Meeting Calendar
5. 2024-2025 School Year Calendar
6. Declaration on Summer Breakfast and Lunch Program
a. Due to lack of scale in participation and financial constraints the school will not offer free breakfast and lunch to the community at large during the summer of 2024. The school will direct interested parties to other agencies via fliers, postings and other forms of parent communication.
7. Personnel Actions

## Revised Agreements

a. Emma Monaghan, Assistant Principal, effective January 8, 2024, a revised letter of hire increasing annual salary from $\$ 67,980$ to $\$ 70,000$ retroactive to January 8,2024 to the end of the 23-24 School Year. The increase of \$ $\qquad$ is an unbudgeted expense, payable from General Funds or other monies obtained.

## Supplemental Agreements

b. Zoe Welch, Coordinator of the Art Portfolio Club, effective January 29, 2024 for the remainder of the 2023-2024 School Year. Final payment upon completion of sessions for $\$ 1,000$. This is a budgeted expense, payable from General Funds or other monies obtained.

## Education and Enrollment Actions

IT IS THEREFORE RESOLVED that the Near West Intergenerational School Board has reviewed and approves the following Education and Enrollment Action Items:
a. Acknowledgment of Teacher Retention Data
b. Acknowledgment of the Racial and Ethnic Balance Data
c. Local Professional Development Committee (LPDC)

## Finance Actions

IT IS THEREFORE RESOLVED that the Near West Intergenerational School Board has reviewed and approves the following Financial Action Items:
a. December and January Financials

## Compensation Plan

IT IS THEREFORE RESOLVED that the Near West Intergenerational School Board has reviewed and approves the following Items:
a. To move forward with an estimated additional sum of expensed per school
b. Expanded starting teacher salary range of $\$ 43,000-\$ 50,000$ to attract highly qualified licensed teachers.

## Governance Action

IT IS THEREFORE RESOLVED that Near West Intergenerational School Board has reviewed and approves the following Governance Action Items and Documents:
a. Board Member Expectations
b. Chair Description
c. Vice Chair Description
d. Secretary Description

Lynn Carpenter, Board Chair

## Intergenerational <br> S C H O O L S

February 21, 2024

## BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of The Intergenerational School on February 21, 2024 the following resolutions were proposed and approved by the board:

WHEREAS the mission of The Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Policies, Personnel Actions thatwere not named specifically in the prior approved budget, Contract Actions and Expenses over $\$ 25,000$, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following:

## Consent Agenda

1. Minutes of the Special Board Meeting
a. December 13, 2023
2. HB21 Verification of Residency Monthly Report

Six student addresses were verified for January and February respectively. All families were validated using voter registration.

There are currently 0 flags due to the incorrect designation of the resident district in EMIS (Education Management Information System).
3. Contracts and MOUs
a. The National Teachers College (TNTC)—TNTC will lease one office and one classroom on the $4^{\text {th }}$ floor of the school from February 1, 2024 to December 31, 2024 with the option of continued renewal. TNTC will pay TIS-East $\$ 550$ per month for a total of $\$ 6050$ for the year.
b. Black Professionals Association Charitable Foundation (BPACF)—BPACF will lease 450 sq ft of the $4^{\text {th }}$ floor office space from January 1, 2024 to December 31,

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Intergenerational School 10825 Marcella Road Cleveland, Ohio 44119 216.586.3827

Near West Intergenerational School 3805 Terrett Avenue Cleveland, Ohio 44113 216.961.4308

The Intergenerational

Friends of the Intergenerational Schools PO Box 200520 Cleveland, Ohio 44120 216.800.5181

2025 with the option of continued renewal. BPACF will pay TIS-East $\$ 550$ per month for a total of $\$ 6050$ for the year.
c. Camp Ho Mita Koda-To provide an all day programming experience for the GLE8s of all three Intergenerational Schools. The total cost of this trip is $\$ 2170$ to be split between the three school (TIS=\$723.33). This is a budgeted expense to be paid out of general funds.
4. 2024-2025 School Board Meeting Calendar
5. 2024-2025 School Year Calendar
6. Declaration on Summer Breakfast and Lunch Program
a. Due to lack of scale in participation and financial constraints the school will not offer free breakfast and lunch to the community at large during the summer of 2024. The school will direct interested parties to other agencies via fliers, postings and other forms of parent communication.

## 7. Authorized Signer

a. Aziz Ahmed, Assistant Principal, to approve purchases and contracts up to $\$ 1000$.
8. Personnel Actions:

New Staff Letters of Hire
a. Dr. Andrea Farenga, Teacher - Developing Stage, effective December 18, 2023, at an annual salary of $\$ 50,000$ prorated to $\$ 27,528.09$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
b. Ahmad Aziz, Assistant Principal, effective January 8, 2023, at an annual salary of $\$ 68,000$ prorated to $\$ 35,806.78$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.

## Resignations and Terminations

a. Sara Vizcarrondo, HR Teacher -Developing Stag, effective December 18, 2023.

## Finance Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Financial Action Items:
a. January and February Financials

## Education and Enrollment Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Education and Enrollment Action Items:
a. Acknowledgment of Teacher Retention Data
b. Acknowledgment of the Racial and Ethnic Balance Data
c. Middle of the Year NWEA MAP Student Data
d. Local Professional Development Committee (LPDC)

## Compensation Plan

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Items:
a. To move forward with an estimated additional sum of expensed per school to invest in compensation adjustments and higher starting salaries.
b. Expanded starting teacher salary range of $\$ 42,500-\$ 50,000$ to attract high quality licensed teachers.

## Governance Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Governance Action Items:
a. Board Member Expectations

[^1]
## Intergenerational <br> S C H O O L S

February 21, 2024

## BOARD RESOLUTIONS

At the Regular Meeting of the Board of Directors of Lakeshore Intergenerational School on February 21, 2024, the following resolutions were proposed and approved by the board:

WHEREAS the mission of Lakeshore Intergenerational School is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as they strive for academic excellence;

WHEREAS as a Public Charter School in the State of Ohio, and in accordance with Board policy, the Board of Directors must review and approve all Minutes, Policies, Personnel Actions that were not named specifically in the prior approved budget, Contract Actions, and Expenses over $\$ 25,000$, Out of State travel, and transactions between Intergenerational Schools;

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following:

## Consent Agenda

1. Minutes of the Special Board Meeting
a. December 13, 2023
2. HB21 Verification of Residency Monthly Report

Six student addresses were verified for January and February respectively. All families were validated using voter registration.
There are currently 0 flags due to the incorrect designation of the resident district in EMIS (Education Management Information System).
3. Contracts and MOU
a. Camp Ho Mita Koda-To provide an all day programming experience for the GLE8s of all three Intergenerational Schools. The total cost of this trip is $\$ 2170$ to be split between the three school (LIS=\$723.33). This is a budgeted expense to be paid out of general funds.
4. 2024-2025 School Board Meeting Calendar
5. 2024-2025 School Year Calendar

## www.intergenerationalschools.org

Lakeshore
Intergenerational School
10825 Marcella Road
Cleveland, Ohio 44119
216.586 .3827
Near West
Intergenerational School
3805 Terrett Avenue
Cleveland, Ohio 44113
216.961.4308

| The Intergenerational | Friends of the <br> Intergenerational Schools |
| :--- | :--- |
| School - East | I1327 Shaker Blvd. Suite 200E |
| PO Box 200520 |  |
| Cleveland, Ohio 44104 | Cleveland, Ohio 44120 |
| 216.721 .0120 | 216.800 .5181 |

## 6. Declaration on Summer Breakfast and Lunch Program

a. Due to lack of scale in participation and financial constraints the school will not offer free breakfast and lunch to the community at large during the summer of 2024. The school will direct interested parties to other agencies via fliers, postings and other forms of parent communication.

## 7. Authorized Signer

a. Jade Woodson, Assistant Principal, to approve purchases and contracts up to $\$ 1000$.
8. Personnel Actions

## New Staff Letters of Hire

a. Anna Kropf, Teacher - Primary, effective January 8, 2023, at an annual salary of $\$ 42,500$ prorated to $\$ 22,682.58$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
b. Ashtyne McKenzie, Teacher - Developing, effective January 8, 2023, at an annual salary of $\$ 42,500$ prorated to $\$ 22,682.58$ to reflect the reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
c. Julian Acosta-Gorman, Teacher - Developing, effective February 26, 2024, at an annual salary of $\$ 40,000$ prorated to $\$ 13,932.58$ to reflect reduced number of work days for the 23-24 SY. This is a budgeted expense, payable from General Funds or other monies obtained.
d. Tameisha Wilson, Enrollment Coordinator - Model wide, effective March 11,2024 , at an annual salary of $\$ 72,000$ prorated to $\$ 22,129.87$ to reflect reduced number of work days for the 23-24 FY. This is a budgeted expense, payable from General Funds or other monies obtained.

## Revised Agreements

a. Jade Woodson, Assistant Principal, a revised letter of hire increasing prorated salary from $\$ 34,753.62$ to $\$ 35,806.76$ retroactive to January 8 , 2024 start date, 2023, subject to completion of Responsive Classroom training. The difference of $\$ 1053.14$ is a budgeted expense, payable from General Funds or other monies obtained. difference between \$34,753.62 and $\$ 35,806.76$ approved in December.

## Supplemental Pay Agreements

a. William Talbot-Shere, supplemental pay agreement for work as the Boys Basketball Coach during the 2023-24 school year, not to exceed $\$ 750$. This position is budgeted and to be paid from general funds or other monies obtained.
b. Regina Lee, supplemental pay agreement for work as the Tutor Coordinator during the remainder of the 2023-24 school year, at an hourly rate of $\$ 30.00$ per hour, not to exceed $\$ 500$. This position is not budgeted and to be paid from ESSER or other monies obtained.
c. Jesse Ditto, supplemental pay agreement for work as the Athletic Director, effective November 29, during the remainder of the 2023-2024 School Year, not to exceed $\$ 1000$. This position is budgeted and to be paid from general funds or other monies obtained.
d. Regina Lee, supplemental pay agreement for work as Assistant Coach during the 2023-2024 school year, not to exceed $\$ 500$. This position is budgeted and to be paid from General Funds or other monies obtained.

Resignations
a. Aja Waters, HR Teacher - Developing Stage, effective December 19, 2023.
b. Jabari Dorsey, Model-wide Enrollment Specialist, effective January 19, 2024.

## Education and Enrollment Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Education and Enrollment Action Items:
a. Acknowledgment of Teacher Retention Data
b. Acknowledgment of the Racial and Ethnic Balance Data
c. Local Professional Development Committee (LPDC)

## Finance Actions

IT IS THEREFORE RESOLVED that Lakeshore Intergenerational School Board has reviewed and approves the following Financial Action Items:
a. December and January Financial Reports

## Compensation Plan

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Items:
a. To move forward with an estimated additional sum of expensed per school to invest in compensation adjustments and higher starting salaries.
b. Expanded starting teacher salary range to $\$ 43,000-\$ 50,000$ to attract highly qualified licensed teachers.

## Governance Actions

IT IS THEREFORE RESOLVED that The Intergenerational School Board has reviewed and approves the following Governance Action Items and Documents:
a. Board Member Expectations
b. Chair Description
c. Vice Chair Description
d. Secretary Description

Lynn Carpenter, Board Chair


[^0]:    Note: Fund Balance is equal to Unrestricted Net Assets plus Net income
    *School sponsor reporting requirement

[^1]:    Lynn Carpenter, Board Chair

