

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Special Meeting of the Board of Directors

Date and Time

Thursday August 20, 2026 at 9:50 AM

Location

Sage Oak Charter Schools

1455 Ford Street, Suite #104

Redlands, CA 92346

Link to [Join Zoom Meeting](#)

ID: 96879857291

Passcode: 756427

Dial In: [\(US\) +1 309-205-3325](#)

Passcode: 756427

Teleconference Locations

1185 Calle Dulce, Chula Vista, CA 91910

39251 Camino Las Hoyas, Indio, CA 92203

16222 Quail Rock Road, Ramona, CA 92065

25 Kingston Court E., Coronado, CA 92118

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Steve Fraire

Signed by Steve Fraire on 9/17/2026

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

Directors Absent

None

Guests Present

B. Bookser (remote), E. Horta (remote), K. Woodgrift (remote), L. Snee, T. O'Brien

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Aug 20, 2026 at 9:00 AM.

B. Record Attendance

Board Member M. Humphrey attended the meeting remotely as a reasonable accommodation for a qualifying disability pursuant to Government Code section 54953(c).

II. Approve Agenda

A. (Action) Approval of Agenda for August 20, 2026 Special Meeting of the Board of Directors

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda as presented for the August 20, 2026, Special Meeting of the Board of Directors.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
P. Matz	Aye
M. Humphrey	Aye
W. Hall	Aye
S. Houle	Aye

III. Point of Order

A.

Steve Fraire

Signed by Steve Fraire on 9/17/2026

Point of Order

Parliamentary procedure requires motions to be made and seconded by voting members of the Board. To approve a motion, the Board President must call for a vote. Sage Oak Charter Schools customarily conducts Board votes by roll call, with each voting member stating "aye" or "nay". A member's motion or second cannot be inferred as an affirmative vote. Each voting member must separately cast their vote when called upon.

IV. Public Comment - Open Session

A. Public Comment

There was no request for public comment.

V. Consent Agenda

A. Consent Items - Business Services

1. Check Register - June 2026
2. Check Register - July 2026
3. Report of Investment Activity - May 2026
4. Report of Investment Activity - June 2026
5. Ratification of Instructure, Inc. Order Form Q-585049-2 (Renewal)
6. Ratification of Nth Generation Computing, Inc. Quote #177734
7. Ratification of T-Mobile Quote CLM #4784944 (Renewal)
8. Ratification of School Pathways Quote Forms with Sage Oak Charter Schools (Renewal)
9. Ratification of Online Purchasing System & Library Resources (OPS) Service Agreement SOCS-OPS2627 (Renewal)
10. Approval of Harbottle Law Group Retainer Agreement

B. Consent Items - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2026 Revised IRS Mileage Reimbursement Rate
5. Approval of Revised Sage Oak Charter Schools Employee Handbook

C. Consent Items - Operations & Accountability

1. Approval of Scout Edu, Inc. Quote

D. Consent Items - Minutes

1. Approval of Minutes for June 11, 2026, Regular Meeting of the Board of Directors

Steve Fraire

Signed by Steve Fraire on 9/17/2026

2. Approval of Minutes for June 18, 2026, Regular Meeting of the Board of Directors

E. (Action) Approval of Consent Agenda

S. Houle made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall Aye

M. Humphrey Aye

P. Matz Aye

S. Houle Aye

S. Fraire Aye

VI. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 10, 2026.

VII. Closing Items

A. Adjourn Meeting

M. Humphrey made a motion to W. Hall, Board President, to adjourn the Special Meeting of the Board of Directors on August 20, 2026.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall Aye

M. Humphrey Aye

S. Fraire Aye

P. Matz Aye

S. Houle Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:52 AM.

Respectfully Submitted,

W. Hall

Documents used during the meeting

- Consent Items - Business Services.pdf

Steve Fraire

Signed by Steve Fraire on 9/17/2026

- Consent Items - Human Resources.pdf
 - Consent Items - Operations & Accountability.pdf
 - Consent Items - Board Meeting Minutes.pdf
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FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 9/17/2026