APPROVED

Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Thursday June 11, 2026 at 11:30 AM

Location
Sage Oak Charter Schools
1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Link to Join Zoom Meeting
ID: 98399776985
Passcode: 901678

Dial In: (US) +1 360-209-5623
Passcode: 901678

MISSION STATEMENT
Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present
M. Humphrey, P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent
None

Guests Present
B. Bookser, E. Horta, J. Cope, K. Woodgrift, L. King, L. Snee, T. Kataroyan

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I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Jun 11, 2026 at 11:30 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve Agenda

A. (Action) Approval of Agenda for June 11, 2026 Regular Meeting of the Board of Directors

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda as presented for the June 11, 2026, Regular Meeting of the Board of Directors.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

IV. Approve Minutes

A. (Action) Approval of Minutes for May 14, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 05-14-26.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Public Comment - Closed Session

A. Public Comment

There was no request for public comment regarding Closed Session.

VI. Adjourn to Closed Session

A. The Board Will Consider and May Act on Any of the Closed Session Matters

S. Houle made a motion to W. Hall, Board President, to adjourn to Closed Session at 11:33 a.m.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closed Session

A. Closed Session Agenda

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Gov. Code Section 54956.9(d)(1).)
OAH Case No. 2026040123

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Gov. Code Section 54956.9(d)(1).)
OAH Case No. 2026030514

VIII. Reconvene Regular Meeting

A. Report Out Any Action Taken in Closed Session

The Regular Meeting of the Board of Directors reconvened at 11:44 a.m.

W. Hall, Board President, reported that the following actions were taken in Closed Session.

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P. Matz made a motion to W. Hall, Board President, in the matter of Item No. A.1 on the Closed Session agenda, Conference with Legal Counsel - Existing Litigation, to settle OAH Case No. 2026040123.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Humphrey made a motion to W. Hall, Board President, in the matter of Item No. A.2 on the Closed Session agenda, Conference with Legal Counsel - Existing Litigation, to settle OAH Case No. 2026030514.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

X. Correspondence/Proposals/Reports

A. Sage Oak Highlights

Krista Woodgrift, Superintendent & CEO, presented the Sage Oak highlights video for the 2025-26 school year.

B. Sage Oak Charter Schools Leadership Honoree

Krista Woodgrift, Superintendent & CEO, recognized leadership honoree, Larry King, Senior Director of Outreach & Communication, expressing gratitude for his contributions to Sage Oak Charter Schools and wishing him well in his retirement.

XI. Consent Agenda

A. Consent - Business Services

1. Check Register - May 2026
2. Report of Investment Activity - April 2026
3. Ratification of Newfront Property & Casualty Insurance Policy Renewals
4. Approval of Community Provider (CP) and Education Material Resource Provider (EMRP) Agreement Revisions
5. Approval of General Terms and Conditions of the Purchase Order Revisions
6. Ratification of School Services of California, Inc. Agreement for Special Services (Renewal)
7. Ratification of Opichi LLC Sage Central Platform Enhancements Proposal
8. Ratification of Opichi LLC Student Lifecycle Management System Phase 2 Proposal

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9. Ratification of Opichi LLC Special Education Assessment Management System Proposal
10. Ratification of Opichi LLC IT Help Desk Proposal
11. Ratification of Javier Mancera Agreement

B. Consent - Education Services

1. Approval of 2026-27 Sage Oak Charter Schools Title I School-Parent/Guardian Compact
2. Ratification of Riverside Convention Center Revised Contract Addendum
3. Ratification of Courtyard by Marriott Event Sales Agreement Contracts
4. Ratification of Carter's Balloons LLC Decoration Agreements
5. Ratification of RPh on the Go, LLC d/b/a Spindle Addendum (Isidro Herrera)
6. Ratification of RPh on the Go, LLC d/b/a Spindle Addendum (Tina Walker)
7. Ratification of Springhill Suites Corona Riverside Banquet Event Order
8. Ratification of Element Ontario Airport Banquet Event Order
9. Ratification of KID FUNdementals Therapy Center Agreement
10. Ratification of Renaissance Quote #358047v2
11. Ratification of Mission San Juan Capistrano Tours/Protocols Waiver
12. Ratification of Segerstrom Center for the Arts Group Sales Order Agreement

C. Consent - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

D. Consent - Operations & Accountability

1. Ratification of Springhill Suites by Marriott Temecula Valley Letter of Agreement
2. Ratification of Dos Lagos Golf Course Agreement

E. Consent - Policy Development

1. Approval of Changes to Existing Board Policies Revised/Reviewed/Rescinded

3000 Series- Business/Non-Instructional
3010-SO Fiscal Control Policy and Procedures
3015-SO Investment Policy
3100-SO Community Provider Code of Conduct Policy
3130-SO Document Retention Policy

4000 Series- Personnel Services
4015-SO Equal Employment Opportunity Policy

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4020-SO Background Check Policy
4035-SO Mandated Reporter- Child Abuse and Neglect Reporting Policy
4045-SO Professional Boundaries Policy
4060-SO Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy
4070-SO Lactation Accommodation Policy
4145-SO Professional Development Reimbursement Policy
4145E-SO Professional Development Reimbursement Policy Exhibit *(Rescind)*

5000 Series- Student Services
5010-SO Educational Records and Student Information Policy
5110-SO Cell Phones, Smartphones, Pagers, & Other Electronic Signaling Devices Policy

6000 Series- Instruction
6010-SO Independent Study Policy
6015-SO Comprehensive Sexual Health Education Policy
6035-SO Mathematics Placement Policy
6040-SO Assessment Policy
6060-SO Special Education Assessment Request Policy
6070-SO Independent Educational Evaluation Policy
6075-SO Special Education Certificate of Completion
6115-SO Attendance, Support, and Involuntary Disenrollment Policy
6125-SO Report Card Policy
6210-SO Graduation Policy

F. (Action) Approval of Consent Agenda

M. Humphrey made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Business Services

A. (Action) Approval of Proposition 28 Arts and Music in Schools Funding, 2025-26 Annual Reports & Certifications for Sage Oak Charter Schools

S. Houle made a motion to W. Hall, Board President, to approve the Proposition 28 Arts and Music in Schools Funding, 2025-26 Annual Reports and Certifications for Sage Oak Charter Schools as presented.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. (Action) Approval of 2026–27 Consolidated Application and Reporting System (CARS)

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S. Houle made a motion to W. Hall, Board President, to approve the 2026-27 Consolidated Application and Reporting System (CARS) data submission as presented.
M. Humphrey seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Education Services

A. (Action) Approval of IXL Learning Quote Renewal

S. Houle made a motion to W. Hall, Board President, to approve the IXL Learning quote renewal as presented.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Human Resources

A. (Action) Approval of Revised 2026-27 Salary Schedules

S. Houle made a motion to W. Hall, Board President, to approve the revised 2026-27 salary schedules as presented.
M. Humphrey seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. (Action) Approval of Spark Hire Order Form Renewal

S. Houle made a motion to W. Hall, Board President, to approve the Spark Hire order form renewal as presented.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

XV. Operations & Accountability

A. (Action) Approval of 2026-27 Sage Oak Charter Schools English Learner Master Plan

S. Houle made a motion to W. Hall, Board President, to approve the 2026-27 Sage Oak Charter Schools English Learner Master Plan as presented.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVI. Policy Development

A. (Action) Approval of New 4155-SO Employee Recognition and Awards Policy

M. Humphrey made a motion to W. Hall, Board President, to approve the new 4155-SO Employee Recognition and Awards Policy as presented.
S. Houle seconded the motion.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

The board **VOTED** unanimously to approve the motion.

XVII. Public Hearing

A. (Hearing) 2026-27 Local Control and Accountability Plans (LCAP)

A Public Hearing was conducted regarding the 2026-27 Local Control and Accountability Plans (LCAPs) for Sage Oak Charter Schools.

Jodi Cope, Director of Operations & Accountability, presented the 2026-27 LCAPs, which included the Federal Addendums.

There was no request for public comment.

Hearing Opened: 12:23 p.m.
Hearing Closed: 12:38 p.m.

B. (Hearing) 2026-27 Proposed July Budget - Sage Oak Charter Schools

A Public Hearing was conducted regarding the 2026-27 Proposed July Budget for Sage Oak Charter Schools.

Tim O'Brien, Assistant Superintendent of Business Services, presented the 2026-27 Proposed July Budget.

There was no request for public comment.

Hearing Opened: 12:38 p.m.
Hearing Closed: 12:39 p.m.

XVIII. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 18, 2026.

XIX. Comments

A. Board Comments

Board members shared their appreciation for staff, leadership, and Sage Oak's continued growth and success. Board comments recognized employees' efforts across the organization, including those supporting the LCAPs, human resources, graduation events, and innovative initiatives.

B.

Steve Fraire
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Superintendent Comments

Superintendent Woodgrift thanked the Board for their continued support, trust, and leadership throughout the year. She recognized Tamar Kataroyan, Assistant Superintendent of Human Resources, for her leadership and her commitment to a people-centered culture. She also recognized Jodi Cope, Director of Operations & Accountability, for her work overseeing compliance, strategic planning, and the LCAP process. Superintendent Woodgrift reminded the Board that communication regarding the Board's annual self-evaluation will be forthcoming.

XX. Closing Items

A. Adjourn Meeting

S. Fraire made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on June 11, 2026.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:58 PM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Sage Oak Highlights_May & June 2026.pdf
- BUS Consent - Business Services.pdf
- BUS Consent - Education Services.pdf
- BUS Consent - Human Resources.pdf
- BUS Consent - Operations & Accountability.pdf
- BUS Consent - Policy Development.pdf
- Proposition 28 Arts & Music in Schools Funding, 2025-26 Annual Report_Sage Oak Charter Schools - South (#2051).pdf
- Proposition 28 Arts & Music in Schools Funding, 2025-26 Annual Report_Sage Oak Charter School #1885.pdf
- Proposition 28 Arts & Music in Schools Funding, 2025-26 Annual Report_Sage Oak Charter School - Keppel (#1886).pdf
- Proposition 28 Arts & Music in Schools Funding 2025-26 Annual Certification_Sage Oak Charter School (#1885).pdf
- Proposition 28 Arts & Music in Schools Funding 2025-26 Annual Certification_Sage Oak Charter School - Keppel (#1886).pdf

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- Proposition 28 Arts & Music in Schools Funding 2025-26 Annual Certification_Sage Oak Charter School South (#2051).pdf
- CARS 2026-27 Application & Certifications_Sage Oak Charter School (#1885).pdf
- CARS 2026-27 Application & Certifications_Sage Oak Charter School - Keppel (#1886).pdf
- CARS 2026-27 Application & Certifications_Sage Oak Charter School - South (#2051).pdf
- IXL Learning Quote #1614089-1.pdf
- 2026-27 Sage Oak Charter Schools Positions_Revised 6.11.2026.pdf
- 2026-27 Sage Oak Charter Schools Assistant Superintendent Salary Schedule_Revised 6.11.2026.pdf
- 2026-27 Sage Oak Charter Schools Professional_Management Salary Schedule_Revised 6.11.2026.pdf
- 2026-27 Sage Oak Charter Schools Certificated Educator Salary Schedule_Revised 6.11.2026.pdf
- 2026-27 Sage Oak Charter Schools Classified Hourly Salary Schedule_Revised 6.11.2026.pdf
- Spark Hire Order Form Renewal.pdf
- 2026-27 Sage Oak Charter Schools EL Master Plan_Presentation.pdf
- 2026-27 Sage Oak Charter Schools EL Master Plan_Summary of Changes.pdf
- 2026-27 Sage Oak Charter Schools EL Master Plan_Redline.pdf
- 2026-27 Sage Oak Charter Schools EL Master Plan.pdf
- 4155-SO Employee Awards and Recognition Policy.pdf
- 2026-27 Local Control & Accountability Plan_Presentation.pdf
- 2026-27 Local Control and Accountability Plan_Sage Oak Charter School (#1885).pdf
- 2026-27 Local Control and Accountability Plan_Sage Oak Charter School - Keppel (#1886).pdf
- 2026-27 Local Control and Accountability Plan_Sage Oak Charter School - South (#2051).pdf
- 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School (#1885).pdf
- 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - Keppel (#1886).pdf
- 2026-27 Proposed July Budget_Sage Oak Charter Schools_Presentation.pdf
- 2026-27 Proposed July Budget_Sage Oak Charter Schools.pdf
- 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School (#1885).pdf
- 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - Keppel (#1886).pdf

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- 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - South (#2051).pdf
- EPA_Sage Oak Charter School (#1885).pdf
- EPA_Sage Oak Charter School - South (#2051).pdf
- EPA_Sage Oak Charter School - Keppel (#1886).pdf

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire
Signed by Steve Fraire on 9/21/2026