APPROVED

Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Thursday May 14, 2026 at 12:00 PM

Location
Sage Oak Charter Schools
1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Link to Join Zoom Meeting
ID: 91006723171
Passcode: 668033

Dial In: (US) +1 719-359-4580
Passcode: 668033

MISSION STATEMENT
Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present
M. Humphrey, P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent
None

Guests Present
B. Bookser, C. Anema, E. Horta, K. Woodgrift, L. Snee, M. Persley, T. King

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I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday May 14, 2026 at 12:04 PM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve Agenda

A. (Action) Approval of Agenda for May 14, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the agenda as presented for the May 14, 2026, Regular Meeting of the Board of Directors.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

IV. Approve Minutes

A. (Action) Approval of Minutes for March 12, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to approve the minutes as presented from the Regular Meeting of the Board of Directors on 03-12-26.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. (Action) Approval of Minutes for April 9, 2026 Board of Directors Study Session

S. Houle made a motion to approve the minutes as presented from the Board of Directors Study Session on 04-09-26.
M. Humphrey seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Public Comment - Closed Session

A. Public Comment

There was no request for public comment regarding Closed Session.

VI. Adjourn to Closed Session

A. The Board Will Consider and May Act on Any of the Closed Session Matters

P. Matz made a motion to W. Hall, Board President, to adjourn to Closed Session at 12:07 p.m.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closed Session

A. Closed Session Agenda

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Gov. Code 54957
Annual Performance Evaluation, Superintendent of Schools/CEO

VIII. Reconvene Regular Meeting

A. Report Out Any Action Taken in Closed Session

The Regular Meeting of the Board of Directors reconvened at 12:18 p.m.

W. Hall, Board President, reported no action was taken in Closed Session.

Steve Fraire
Signed by Steve Fraire on 9/21/2026

IX. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

X. Correspondence/Proposals/Reports

A. Principals' Year in Review

Chelsey Anema, Director II, Personalized Learning/Principal, Lana Beshara, Director II, Virtual Learning/Principal, and Traci King, Director II, Secondary Education/High School Principal, presented the 2025-26 school year in review.

B. Introduction of New Chief Technology Officer

Dr. Tamar Kataroyan, Assistant Superintendent of Human Resources, introduced Todd Ryckman as the new Chief Technology Officer.

C. Introduction of New Chief of Outreach & Development

Dr. Tamar Kataroyan, Assistant Superintendent of Human Resources, introduced Dr. Richard Noblett as the new Chief of Outreach & Development.

D. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter

Tim O'Brien, Assistant Superintendent of Business Services, reviewed the Governance Entrance Letter from CliftonLarsonAllen LLP (CLA).

XI. Consent Agenda

A. Consent - Business Services

1. Check Register - March 2026
2. Check Register - April 2026
3. Report of Investment Activity - February 2026
4. Report of Investment Activity - March 2026
5. Ratification of Javier Mancera Agreement
6. Ratification of Opichi LLC Sage Oak Virtual Class Portal Proposal
7. Ratification of Opichi LLC Oakschool Enrollment Tool Proposal
8. Ratification of Opichi LLC School Pathways SIS Integration Proposal
9. Ratification of Cvent Inc. Quote Number: Q-2092390
10. Ratification of California Charter Schools Association Membership Agreement (Renewal)
11. Ratification of Otter.ai, Inc. Quote Number: Q007817 (Renewal)
12. Ratification of Education Leadership Services Letter of Agreement
13. Ratification of 2026-27 BoardOnTrack Membership Agreement (Renewal)

Steve Fraire

Signed by Steve Fraire on 9/21/2026

14. Ratification of Association of Personalized Learning Schools & Services (APlus+), Contract Services Agreement (Renewal)
15. Ratification of Red Herring Amendment to Agreement with San Diego County Superintendent of Schools

B. Consent - Education Services

1. Ratification of Revised 2025-26 Special Education Contracted Vendors List
2. Ratification of Mutual Hold Harmless Agreement between the San Bernardino Community College District and Sage Oak Charter Schools
3. Ratification of Redlands Pottery Project Group Class Waiver Form (Oakschool Class)
4. Ratification of Redlands Pottery Project Group Class Waiver Form (Field Trip)
5. Ratification of OC Stuttering Center Independent Educational Evaluation Service Agreement
6. Ratification of Murrieta Parks Facility Reservation Form
7. Ratification of Amira Learning Quote Number 90340 (Renewal)
8. Ratification of AVID Center Products and Services Quote/Order #Q-92802 (Renewal)
9. Ratification of Rossmoor Community Services District Facility Use Permit
10. Ratification of Timestamp Photo Booth LLC Contract
11. Ratification of RPh on the Go, LLC d/b/a Spindle Agreement
12. Ratification of RPh on the Go, LLC d/b/a Spindle Agreement Addendum A
13. Ratification of Titan Tent & Event Rentals Agreement
14. Ratification of Town of Apple Valley Facility Use Agreement
15. Ratification of Glazed and Confused Catering Agreement
16. Ratification of Watchmen Patrol Proposal
17. Ratification of Riverside Convention Center Contract
18. Ratification of Marriott Riverside at the Convention Center Group Sales Agreement
19. Approval of 2026-27 Sacramento Overnight Field Trip Request (Grades 8-12) and Educational Discovery Tours Letter of Understanding
20. Approval of 2026-27 New York City Overnight Field Trip Request (Grades 9-12) and Educational Discovery Tours Letter of Understanding
21. Ratification of Chaffey College Chino Community Center Facility Rental Contract
22. Ratification of Ayres Hotel Seal Beach Contract (PLC)
23. Ratification of Zearn Master Services Agreement (Renewal)
24. Ratification of Springhill Suites Corona Riverside Banquet Event Orders
25. Ratification of All Occasion Rentals Estimate #21635
26. Ratification of Bright Thinker Order Forms #SQ-2036 & #SQ-2037 (Renewal)

C. Consent - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

Steve Fraire

Signed by Steve Fraire on 9/21/2026

3. Approval of Job Descriptions
4. Approval of 2026-27 Certificated Employee Work Year Calendars
5. Approval of 2026-27 Classified Employee Work Year Calendars
6. Approval of Change to Employer Contribution Rates for Employee Benefits Plans
7. Ratification of UKG, Inc. Order Form (Renewal)
8. Ratification of Leonard and Company, Inc. Invoice #19051405

D. Consent - Operations & Accountability

1. Ratification of ScubaCat Educational Data, LLC Contract
2. Ratification of 2026-27 ScubaCat Educational Data, LLC Contract (Renewal)
3. Ratification of Energage Service Order
4. Approval of Wavelength Automation LLC Subscription Form (CapitolTrack)
5. Ratification of Tech & Mortar LLC Statement of Work (Renewal)
6. Ratification of Fairfield Inn & Suites Riverside Corona/Norco Event Space Agreement

E. (Action) Approval of Consent Agenda

M. Humphrey made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.
P. Matz seconded the motion.
The board **VOTED** unanimously to approve the motion.

XII. Board Governance

A. (Action) Approval of Amended and Restated Articles of Incorporation of Sage Oak Charter Schools

S. Houle made a motion to W. Hall, Board President, to approve the Amended and Restated Articles of Incorporation of Sage Oak Charter Schools as presented, including revised dissolution language in accordance with CalSTRS Employer Directive 2026-01.
S. Fraire seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIII. Education Services

A. (Action) Approval of San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract

S. Houle made a motion to W. Hall, Board President, to approve the San Joaquin County Office of Education multi-year Memorandum of Contract as presented.
M. Humphrey seconded the motion.
The board **VOTED** unanimously to approve the motion.

XIV. Human Resources

Steve Fraire
Signed by Steve Fraire on 9/21/2026

A. (Action) Approval of Declarations of Need (DON) for the 2026-27 School Year

P. Matz made a motion to W. Hall, Board President, to approve the 2026-27 Declarations of Need (DON) for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051) as presented.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.

XV. Operations & Accountability

A. (Action) Approval of Parsec Education Multi-Year Contract

S. Fraire made a motion to W. Hall, Board President, to approve the multi-year Parsec Education contract as presented.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVI. Policy Development

A. (Action) Approval of Resolution Regarding Compliance with Court Orders in Mirabelli v. Olson

S. Houle made a motion to W. Hall, Board President, to approve the resolution regarding compliance with court orders in Mirabelli v. Olson as presented. This resolution acknowledges the current legal status of the injunction and affirms Sage Oak's continued implementation of Policy 5070-SO in accordance with applicable law.
M. Humphrey seconded the motion.
The board **VOTED** unanimously to approve the motion.

XVII. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 11, 2026.

XVIII. Comments

A. Board Comments

Board members expressed appreciation for the organization's leadership, staff, and commitment to students and welcomed the new Chief of Technology and Chief of Outreach & Development to Sage Oak. The Board commended Superintendent Woodgrift's leadership, dedication, and success in attracting exceptional staff.

B. Superintendent Comments

Steve Fraire
Signed by Steve Fraire on 9/21/2026

Superintendent Woodgrift invited the Board to attend Sage Oak's graduation ceremony on June 2, 2026, in Fullerton and thanked Board President Hall and Board Clerk Fraire for attending the recent Coffee Talk with support staff. She also recognized the principals for their outstanding leadership, teamwork, and commitment to supporting Sage Oak students and staff.

XIX. Closing Items

A. Adjourn Meeting

S. Fraire made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on May 14, 2026.
S. Houle seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:07 PM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Sage Oak Highlights_March & April 2026.pdf
- Principals' Year in Review Presentation_2025-26.pdf
- CliftonLarsonAllen LLP Governance Entrance Letter_4.29.2026.pdf
- BUS Consent - Business Services.pdf
- BUS Consent - Education Services.pdf
- BUS Consent - Human Resources.pdf
- BUS Consent - Operations & Accountability.pdf
- Amended and Restated Articles of Incorporation of Sage Oak Charter Schools_Redline.pdf
- San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract.pdf
- 2026-27 Declaration of Need_Sage Oak Charter School (#1885).pdf
- 2026-27 Declaration of Need_Sage Oak Charter School - Keppel (#1886).pdf
- 2026-27 Declaration of Need_Sage Oak Charter School - South (#2051).pdf
- Parsec Education Multi-Year Contract.pdf
- Resolution Regarding Compliance with Court Orders in Mirabelli v. Olson.pdf

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FOR MORE INFORMATION

Steve Fraire
Signed by Steve Fraire on 9/21/2026

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 9/21/2026