

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Board of Directors Study Session

Date and Time

Thursday April 10, 2025 at 9:00 AM

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105

Redlands, CA 92373

[Join Zoom Meeting](#)

ID: 92856801274

Passcode: 472132

[\(US\) +1 309-205-3325](#)

Passcode: 472132

Teleconference Locations

1185 Calle Dulce, Chula Vista, CA 91910

39251 Camino Las Hoyas, Indio, CA 92203

16222 Quail Rock Road, Ramona, CA 92065

1160 Cuyamaca Avenue, Chula Vista, CA 91911

25 Kingston Court E., Coronado CA 92118

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Steve Fraire

Signed by Steve Fraire on 5/21/2025

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

Directors Absent

None

Guests Present

B. Bookser (remote), E. Horta (remote), K. Woodgrift (remote), L. Snee

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Apr 10, 2025 at 9:00 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. (Action) Approval of Agenda for April 10, 2025 Board of Directors Study Session

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda as presented for the April 10, 2025, Board of Directors Study Session.

Steve Fraire

Signed by Steve Fraire on 5/21/2025

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

V. Oral Presentations

A. Annual Review of Superintendent/CEO Job Description and Contract

Candice Coffey, Assistant Superintendent of Human Resources, presented the annual review of the Superintendent/CEO's job description and contract. She outlined a timeline of key dates for evaluation, contract review, and board approval, and proposed refinements to ensure clarity and legal compliance.

B. AI Update - Building Smarter AI

Brad Bookser, Director of Information Technology, briefly updated Sage Oak's customized approach to integrating AI tools. He highlighted how the school is leveraging secure platforms, such as MagicSchool and Chat for Schools, to enhance administrative efficiency, instructional support, and personalized learning while maintaining alignment with the school's unique needs and strict privacy standards.

VI. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on May 8, 2025.

VII. Closing Items

A. Adjourn Meeting

P. Matz made a motion to W. Hall, Board President, to adjourn the Board of Directors Study Session on April 10, 2025.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:41 AM.

Respectfully Submitted,
W. Hall

Steve Fraire

Signed by Steve Fraire on 5/21/2025

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 5/21/2025