

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday February 13, 2025 at 9:00 AM

Location**Sage Oak Charter Schools**

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire

Signed by Steve Fraire on 4/5/2025

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent

M. Humphrey

Guests Present

B. Bookser, C. Hartman, E. Horta, K. Woodgrift, L. Snee, T. Tedesco

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Feb 13, 2025 at 9:00 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. (Action) Approval of Agenda for February 13, 2025 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the agenda as presented for the February 13, 2025, Regular Meeting of the Board of Directors.

P. Matz seconded the motion.

Steve Fraire

Signed by Steve Fraire on 4/5/2025

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent
S. Fraire Aye
P. Matz Aye
W. Hall Aye
S. Houle Aye

IV. Approve Minutes

A. (Action) Approval of Minutes for January 9, 2025 Regular Meeting of the Board of Directors

S. Fraire made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 01-09-25.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall Aye
S. Fraire Aye
S. Houle Aye
P. Matz Aye
M. Humphrey Absent

V. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

VI. Correspondence/Proposals/Reports

A. Sage Oak Highlights

Krista Woodgrift, Superintendent & CEO, presented the Sage Oak highlights for December 2024 and January 2025.

B. Program for Gifted and Talented (PAGE) Update

Christy Hartman, Advanced and Gifted Program Coordinator, presented an update on the PAGE Program.

C. Student Highlight

Christy Hartman, Advanced and Gifted Program Coordinator, presented a student highlight featuring Preston Isidro.

D.

Steve Fraire

Signed by Steve Fraire on 4/5/2025

Local Control and Accountability Plan (LCAP) Mid-Year Report

Jodi Cope, Director of Operations & Accountability presented the LCAP Mid-Year Report.

E. Overview of the Governor's Budget

Tim O'Brien presented an overview of the Governor's Budget.

VII. Consent Agenda

A. Consent - Business Services

1. Check Register - January 2025
2. Report of Investment Activity - December 2024
3. Ratification of The Grand Long Beach Terms and Conditions
4. Ratification of Marriott Riverside at the Convention Center Agreement
5. Ratification of CloudHesive, LLC. Independent Consulting Agreement (ICA-009581)
6. Ratification of CloudHesive, LLC. Mutual Non-Disclosure Agreement
7. Ratification of Skill Struck Quote
8. Ratification of DoubleTree by Hilton Claremont Banquet Event Order #5245
9. Ratification of Rancho Simi Recreation and Park District Facility Use Permit
10. Ratification of Leonard and Company, Inc. Contract
11. Ratification of Fullerton Free Church Facilities Use Agreement

B. Consent - Education Services

1. Ratification of LanguageBird Inc. Service Agreement

C. Consent - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of Sage Oak Charter Schools Comprehensive School Safety Plan (CSSP) Revisions
5. Approval of Sage Oak Charter Schools Injury and Illness Prevention Plan Revisions

D. (Action) Approval of Consent Agenda

P. Matz made a motion to W. Hall, Board President, to approve the items listed under the Consent agenda as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 4/5/2025

Roll Call

S. Houle Aye
S. Fraire Aye
P. Matz Aye
W. Hall Aye
M. Humphrey Absent

VIII. Board Governance

A. (Action) Approval of 2025-2026 Sage Oak Charter Schools Board Meeting Calendar

S. Fraire made a motion to W. Hall, Board President, to approve the 2025-2026 Sage Oak Charter Schools Board Meeting Calendar as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall Aye
S. Houle Aye
M. Humphrey Absent
P. Matz Aye
S. Fraire Aye

IX. Human Resources

A. (Action) Approval to Increase Recognized Teaching Experience for Salary Placement

S. Fraire made a motion to W. Hall, Board President, to approve the increase to recognize up to 10 years of teaching experience for salary placement, effective for the 2025-2026 school year.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle Aye
P. Matz Aye
W. Hall Aye
S. Fraire Aye
M. Humphrey Absent

X. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on March 13, 2025.

Steve Fraire

Signed by Steve Fraire on 4/5/2025

XI. Comments

A. Board Comments

The Board commended Sage Oak's dedication to serving a diverse student population and the positive impact of its programs. They congratulated the six staff members who earned their administrative credentials, noting it was an incredible achievement. The Board also acknowledged the value of student committees and the benefits of exposing students to a variety of activities. They extended their gratitude to Superintendent Woodgrift and her team for their leadership.

B. Superintendent Comments

Superintendent Woodgrift thanked Theresa Tedesco, Director of Student Services, and Christy Hartman, Advanced and Gifted Program Coordinator, for joining the meeting. She expressed appreciation for Christy's return and excitement about the growth of the Program for Advanced and Gifted Education (PAGE). She also praised Theresa's unmatched dedication, emphasizing her commitment to supporting parents and the school community. Ms. Woodgrift announced that the Sage Oak site visit with Board President Bill Hall and Board Clerk Steve Fraire is scheduled for March 4, 2025.

XII. Closing Items

A. Adjourn Meeting

S. Fraire made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on February 13, 2025.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent

P. Matz Aye

W. Hall Aye

S. Houle Aye

S. Fraire Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:14 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Sage Oak Highlights_December 2024 & January 2025.pdf

Steve Fraire

Signed by Steve Fraire on 4/5/2025

- Program for Gifted and Talented (PAGE) Update_2.13.2025.pdf
 - Student Highlight_Preston Isidro_2.13.2025.pdf
 - LCAP Mid-Year Report_2.13.2025.pdf
 - Overview of the Governor's Budget_2.13.2025.pdf
 - BUS Consent - Business Services_2.13.2025.pdf
 - BUS Consent - Education Services_2.13.2025.pdf
 - BUS Consent - Human Resources_2.13.2025.pdf
 - 2025-2026 Sage Oak Charter Schools Board Meeting Calendar_2.13.2025.pdf
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FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 4/5/2025